

## Public Relations & Marketing Internship

### *Programs & Communication*

**Compensation:** \$2,500.00 stipend

**Application deadline:** March 13, 2026

The Programs & Communication team is seeking a candidate to support copywriting, social media content creation, and proofreading efforts. Additional responsibilities include assisting with photography, content development, and digital asset management. This position offers the opportunity to gain valuable experience in software platforms such as Constant Contact and the Microsoft Suite, while also developing skills in messaging and communications strategy.

**Primary Responsibilities:**

- Write and edit copy for various communication needs
- Draft and schedule social media posts across platforms
- Communicate with external media outlets for timely programs
- Assist with photography for events and marketing materials
- Support content creation for campaigns and initiatives
- Manage and organize digital assets and data
- Present a final project report at the Intern Expo on July 30

**Requirements:**

- Currently enrolled in an accredited bachelor's or master's degree program, preferably in a journalism, communications, or related program
- Excellent oral and written communication skills
- Strong organizational skills and attention to detail
- Ability to manage and meet several projects simultaneously with deadlines
- Independent thinking and problem-solving, while being a hands-on team player
- Proficient in the Microsoft Office suite

**Preferred:**

- Proficiency in the Adobe suite

**Time Commitment:**

This internship runs from June 1 to July 31 and requires a minimum of 160 hours. Work hours are flexible, Monday through Friday between 9:00 a.m. and 5:00 p.m., with the specific schedule determined by mutual agreement between the intern and MDAH staff. Some exceptions may apply for required intern enrichment activities, professional development opportunities, and the final Intern Expo.

**How to Apply:**

Submit an online application through the [MDAH website](#) by March 13, 2026.

For more information, please contact the Human Resources Program Manager, Meredith Kent, at (601) 576-7304 or [mekent@mdah.ms.gov](mailto:mekent@mdah.ms.gov).