

# Inspection Records

SCHEDULE NUMBER	SERIES TITLE	DESCRIPTION	DISPOSITION INSTRUCTIONS	DATE APPROVED
G233	Health, Fire, and Safety Facility Inspections	Inspections of jails, penitentiaries, community work centers, schools, casinos, colleges, universities, and daycare facilities.	Hold five (5) years, then transfer to Archives.	10/24/2024
G234	Environmental Inspections	Conducted by Environmental Quality of facilities.	Hold ten (10) years after close of facility, then dispose.	10/24/2024
G235	Agency Copies	Includes a copy of the official inspection to be held five (5) years after re-inspection or accreditation retention requirements, then dispose.	Hold five (5) years after most recent inspection, then dispose.	10/24/2024