



**REQUEST FOR QUALIFICATIONS (RFQ)
EVALUATION COMMITTEE REPORT**

***EXHIBIT DESIGN/BUILD
NATCHEZ TRIBAL HISTORY CENTER***

RFx: 3140004204

Posting Date: June 16, 2025

Contact for this RFQ:

Attn: Joey Roberts
Finance Department
Mississippi Department of Archives and History
200 North Street
Jackson, MS 39201
601-576-6862

RFQ Evaluation Committee Report

The Mississippi Department of Archives and History's (MDAH) Museums Division recently conducted a Request for Qualifications (RFQ) solicitation to secure a vendor to work closely with MDAH staff and MDAH Tribal partners and advisors to research, design, fabricate, and install exhibits for Natchez Tribal History Center (NTHC). This RFQ was administered under State of Mississippi Public Procurement Review Board and Office of Personal Service Contract Review Rules and Regulations. The RFQ, including terms, conditions and scope of work may be accessed at <https://www.mdah.ms.gov/NTHC-RFQ>.

An internal evaluation committee conducted a two-phase selection process to determine the most qualified offeror. In the first phase, evaluators scored technical factors (40 points), management factors (20 points), and cost (25 points). The top three scoring offerors at the conclusion of this phase were then selected for an interview (15 points). A detailed description of the selection process can be found on pages 4 and 5 of the RFQ document.

The evaluation committee for this RFQ consisted of the following five MDAH staff members:

- Sarah Durham, NTHC Project Manager, Museums Division
- Cynthia Gardner, Division Director, Museums Division
- Lance Harris, Site Operations Manager, Museums Division
- Shane Keil, Deputy Director of Museums, Museums Division
- Jessica Walzer, Curator of Collections, Museums Division

Twenty responses were received by MDAH during the first phase, ranked by score, highest to lowest, as follows:

Vendor	Cumulative Score	Rank
Kubik Maltbie, Inc.	349.80	1
Creo Industrial Arts LLC	337.38	2
Formations Inc.	334.00	3
Hadley Exhibits, Inc.	329.18	4
Split Rock Studios	325.61	5
Xibitz, Inc.	325.26	6
Taylor Studios Inc.	325.18	7
1220 Exhibits, Inc.	323.19	8
EXP Studios	321.79	9
nFusion Services Inc.	320.61	10

Southern Custom Exhibits of Alabama	317.70	11
Color-Ad, Inc.	313.96	12
Roto Group, LLC	311.40	13
BRC Imagination Arts, LLC	308.67	14
Riggs Ward Design, L.C.	308.61	15
Exhibit Concepts Inc.	304.61	16
PGAV Destinations	301.61	17
Solid Light, Inc.	296.04	18
Chicago Scenic Studios, Inc.	280.69	19
Eisterhold Associates, Inc.	273.14	20

At the conclusion of the first phase, the top three firms were contacted by MDAH for interviews with the evaluation committee. Each vendor was allowed time for presentations and questions and answers. Agency memorandums of these discussions can be found at the end of this document.

Final results of the evaluation committee's scoring following the interview process are as follows:

Vendor	Cumulative Score	Rank
Creo Industrial Arts LLC	406.38	1
Formations Inc.	402.00	2
Kubik Maltbie, Inc	382.80	3

Based on the evaluation results, MDAH intends to award a contract to Creo Industrial Arts LLC to provide exhibit design/build services at the proposed price of \$3,000,000.00. Subject to successful negotiations and final approval by the Public Procurement Review Board, a three year and five-month contract is expected to be executed with Creo Industrial Arts LLC, with services to begin August 15, 2025 and end December 31, 2028.

Offerors have the opportunity to request reconsideration of this intent to award per Section 6.9.3 of the *PPRB OPSCR Rules and Regulations*. A copy of the Agency Procurement File is available at <https://www.mdah.ms.gov/NTHC-RFQ>.

MEETING MEMORANDUM—FORMATIONS INC.

DATE: 6/10/2025

TIME: 1:00 PM

PLACE: William F. Winter Building 3rd Floor Board Room

PURPOSE: Interview with Formations Inc. to assign up to 15 points based on cultural sensitivity, characteristics of collaboration, and uniqueness in the firm's design approach

ATTENDEES: Cindy Gardner (Evaluation Committee)
Jessica Walzer (Evaluation Committee)
Lance Harris (Evaluation Committee)
Sarah Durham (Evaluation Committee)
Shane Keil (Evaluation Committee)
Joshua Watson (MDAH IT Director)
Shelby Tipton (MDAH HR Director)
Joey Roberts (MDAH Finance Director)
Dip Paul (MDAH Procurement Officer)
Fred Paris (Formations Inc.)
Chad Jacobsen (Formations Inc.)
James Grant (Historical Research Associates, Inc.—via conference call)

OUTCOME: Formations Inc. presented their qualifications to the evaluation committee and other MDAH administrative staff. The evaluation committee asked questions about the firm and its qualifications and answered any questions that Formations Inc. asked about the project. The information from these discussions was used by the evaluation committee to score the interview phase and arrive at the final results of the solicitation.

MEETING MEMORANDUM—KUBIK MALTBIE, INC.

DATE: 6/11/2025

TIME: 3:00 PM

PLACE: Microsoft Teams

PURPOSE: Interview with Kubik Maltbie, Inc., to assign up to 15 points based on cultural sensitivity, characteristics of collaboration, and uniqueness in the firm's design approach

ATTENDEES: Cindy Gardner (Evaluation Committee)
Jessica Walzer (Evaluation Committee)
Lance Harris (Evaluation Committee)
Sarah Durham (Evaluation Committee)
Shane Keil (Evaluation Committee)
Shelby Tipton (MDAH HR Director)
Dip Paul (MDAH Procurement Officer)
Alan Hoff (Monadnock)
Curt Cederquist (Kubik Maltbie, Inc.)
Gary Brooks (Kubik Maltbie, Inc.)
José-Luis Vidalón (Studio Joseph)
James Pepper Henry (Pepper & Associates)
Monica Coghlan (Studio Joseph)
Tracy Litwin (Monadnock)
Wendy Evans Joseph (Studio Joseph)

OUTCOME: Kubik Maltbie, Inc., presented their qualifications to the evaluation committee and other MDAH administrative staff. The evaluation committee asked questions about the firm and its qualifications and answered any questions that Kubik Maltbie, Inc., asked about the project. The information from these discussions was used by the evaluation committee to score the interview phase and arrive at the final results of the solicitation.

MEETING MEMORANDUM—CREO INDUSTRIAL ARTS LLC

DATE: 6/13/2025

TIME: 1:00 PM

PLACE: Microsoft Teams

PURPOSE: Interview with Creo Industrial Arts LLC to assign up to 15 points based on cultural sensitivity, characteristics of collaboration, and uniqueness in the firm's design approach

ATTENDEES: Cindy Gardner (Evaluation Committee)
Jessica Walzer (Evaluation Committee)
Lance Harris (Evaluation Committee)
Sarah Durham (Evaluation Committee)
Shane Keil (Evaluation Committee)
Shelby Tipton (MDAH HR Director)
Joey Roberts (MDAH Finance Director)
Dip Paul (MDAH Procurement Officer)
Mark Matthews (Creo Industrial Arts LLC)
Rory Banyard (North Shore Productions)
Robin Anderson (AldrichPears Associates)
Anna Richard (AldrichPears Associates)
Marc Bélanger-AldrichPears (AldrichPears Associates)

OUTCOME: Creo Industrial Arts LLC presented their qualifications to the evaluation committee and other MDAH administrative staff. The evaluation committee asked questions about the firm and its qualifications and answered any questions that Creo Industrial Arts LLC asked about the project. The information from these discussions was used by the evaluation committee to score the interview phase and arrive at the final results of the solicitation.