

Summer Camp Lead

Two Mississippi Museums

The Mississippi Department of Archives and History seeks an experienced educator to lead summer camps at the Two Mississippi Museums. This person will implement high-quality summer camp activities and experiences and supervise the Summer Camp Staff.

This part-time, seasonal position starts on May 1, 2024, and ends on July 31, 2024.
\$17-20 an hour and commensurate with experience.

Essential Functions

- Collaborate with the Manager of Family and Community Learning and museum educators in the design and planning of developmentally appropriate camp activities.
- Organize, supervise, and support Summer Camp Staff.
- Implement daily activities that are fun, engaging, and interactive with Summer Camp Staff.
- Assists with supervision of campers at all times; monitors behaviors to ensure safety and wellbeing.
- Communicate with camp families during drop off, pick up, and as needed during the camp day
- Give and receive clear, timely feedback relative to the camp role to staff and supervisors
- Coordinate camper drop-off and pick-up.
- On weeks without a full-day camp, the camp staff lead assists with camp preparation and evaluation, aiding the education team education team with group tours, visitors in the galleries, and other summer programming at the Two Mississippi Museums.

Qualifications

- Typically requires a bachelor's degree and 3-5 years of experience working with youth and teens in childcare, teaching, camp, recreation, or similar settings.
- Prior leadership and/or management experience
- Applicants must be patient, caring, and have excellent customer service skills.
- First Aid and CPR certification preferred.

To apply for this position, please use our online Indeed application portal by **following this link**. Alternatively, you may submit your resume via email directly to Shelby Tipton, Director of Human Resources, at stipton@mdah.ms.gov.

The Mississippi Department of Archives and History is an equal-opportunity employer.