

Museum Exhibitions Internship

Museum - Curatorial Services

Compensation: \$2,000.00

Application deadline: April 16, 2023

The Mississippi Department of Archives & History (MDAH) is seeking an *Exhibitions Intern* to serve in the curatorial services section of the Museum division. This internship offers unique opportunities to gain behind-the-scenes experience in exhibition planning, research, installation, and maintenance. This intern will engage with the MDAH exhibition team while developing relationships with curators, conservators, and collections management.

Primary Responsibilities:

- Assist with exhibition research and implementation.
- Help with installation and de-installation of exhibitions.
- Inventory display mounts and other exhibition assets.
- Participate in sign printing and fabrication.
- Perform exhibit maintenance.
- Assist with the productivity of the exhibitions shop.
- Present a final project report at the Intern Expo in late July.

Requirements:

- Strong computer, research, writing, and organizational skills.
- Design and/or fabrication skills are preferred.
- Interest in museum exhibit planning, designing, and installation.
- The ability to work independently with prolonged focus is important.
- Must have practical knowledge of basic hand tools.
- Must be able to lift up to 40 lbs.
- The use of a ladder will be necessary.

Time Commitment:

140 hours required. Hours are flexible, Mondays through Fridays, between 9:00 a.m. and 5:00 p.m. The schedule will be determined based on availability and agreements between the intern and MDAH staff.

How to Apply:

- Please submit an online application through the [MDAH website](#) by April 16, 2023.
- Email a resume, cover letter, and any additional documentation to mdahinternships@mdah.ms.gov.
 - *Note:* Your application is incomplete without these additional documents.

For more information, please contact the Volunteer and Internships Coordinator, Erin Blackledge, at (601) 576-6985 or eblackledge@mdah.ms.gov.