

Information Technology Manager III, Director of Information Systems

Administration

Starting annual salary: \$90,765.23

Application deadline: May 18 , 2022

The Mississippi Department of Archives and History is recruiting an Information Technology Manager III to serve as Director of Information Systems. This is professional work responsible for managing and supervising technical and support personnel providing information technology services to the agency. This individual will set the agency's technical direction, ensuring MDAH has the hardware, software, and personnel resources required to meet our strategic goals.

Responsibilities of this role include:

- Managing day-to-day activities of the information technology staff to ensure adequate systems delivery and problem resolution.
- Ensuring the technical environment is adequate to meet the needs of the agency.
- Coordinating the maintenance of existing systems and development of new systems.
- Managing the identification and elimination of security vulnerabilities with strategic solutions that increase data security.
- Directing and supporting the implementation of new software and hardware that will streamline workflow processes and improve business productivity.
- Providing technical expertise in the design, implementation, and maintenance of database management systems that support various applications used throughout the department.
- Collaborating with other departments to determine business requirements for IT systems.
- Acting as an advisor on technology issues and collaborating with ITS staff when necessary.
- Planning large-scale technology projects involving many users at different sites and offices.
- Making recommendations to senior management regarding the planning and budgeting of technology resources.
- Serving as a member of the agency executive management team.

This role typically requires a bachelor's degree and seven to ten years of IT experience in multiple functions. The incumbent should possess IT managerial experience.

To apply for this position, submit an online application via the Mississippi State Personnel Board. For more information, contact the MDAH human resources office at 601-576-6866. The Mississippi Department of Archives and History is an equal opportunity employer.