

Proposed Schedules to be Abolished

Agency: Engineers and Land Surveyors, Board of Registered Professional

Schedule #: 2551

Approved on 11/09/1989

RECORDS SERIES TITLE: Miscellaneous Correspondence

DESCRIPTION: Documents relating to miscellaneous correspondence. Included are administrative procedures, accreditation board letters, other state applications for registration, Attorney General opinions, State Highway Department seals, competitive bidding files, and code of conduct.

DISPOSITION INSTRUCTIONS: Hold in the current files area three (3) years; the transfer to State Archives.

Justification: Administrative Procedures covered under General Schedules G23-G26
State Highway Department seal files do not exist
AG opinions are not a record of this agency
Code of Conduct files are covered by approved schedule 2550
Applications are covered under proposed schedules 5906, 5898, and 5899
Bidding files are covered by G10-G11 bidding files
