

HISTORIC RESOURCES SPECIALIST I

MUSEUM DIVISION–COLLECTIONS MANAGER

To apply for this position online, please go to the Mississippi State Personnel Board at www.mspb.ms.gov and submit an e-application. If you need more information about the application process please contact 601/576-6866.

STARTING ANNUAL SALARY: \$29,500.00
DEADLINE FOR RECEIVING APPLICATIONS: July 25, 2014

This position involves work that is highly professional in nature. Its main responsibility involves collections management, including, but not limited to: digitizing the museum division's collection; cataloging; working in collections management system, *Re:discovery Proficio*; producing storage mounts; and monitoring environmental needs and pests at the museum division sites. Incumbent works under the general supervision of a director.

Education and experience must meet one of the following criteria:

- Bachelor's Degree from an accredited four-year college or university in museum studies, history, or related field.
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Prefer some work experience in museum cataloging, familiarization with Chenall nomenclature, and/or photography.

MDAH is an Equal Opportunity Employer.