

Historic Resources Specialist II

MUSEUM DIVISION EXHIBITS SECTION

STARTING ANNUAL SALARY: \$32,400.00 PLUS BENEFITS
DEADLINE FOR RECEIVING APPLICATIONS: December 31, 2014

To apply for this position, please go to the State Personnel Board website at www.spb.state.ms.us, and submit an e-application, or call 601/576-6865 to request an application.

The Museum Division of the Mississippi Department of Archives and History (MDAH) seeks an Exhibit Specialist. The position involves work that is highly professional in nature and held to high standards. Duties include the design and fabrication of exhibit components and artifact mounts, as well as researching, writing, and editing museum text. Incumbent works under the general supervision of the Director of Exhibits; however, incumbent will also work with the collections section to prepare storage mounts, as well as assist with the preservation and management of the museum's collections. The Specialist II must be creative, have a working knowledge of power tool operation and construction techniques, be able to work as part of a team with the ability to multi-task, and be willing to learn new techniques. The position requires a degree in graphic design, history, or a related field. Experience in exhibit design and production is preferred. Knowledge of computer programs such as Microsoft Word, Adobe Illustrator, Adobe Photoshop, and Re:discovery Proficio is a plus.

Education and experience must meet one of the following criteria:

- Master's Degree from an accredited four-year college or university, in an academic field acceptable to the employing authority.
- Bachelor's Degree from an accredited four-year college or university, and one (1) years of experience in work related to the above-described duties.

Substitution Statement:

Experience in a field acceptable to the employing authority and education acceptable to the employing authority may be submitted on an equal basis.

MDAH is an Equal Opportunity Employer.