

**MINUTES OF THE BOARD OF TRUSTEES OF
STATE INSTITUTIONS OF HIGHER LEARNING**

November 21, 2002

BE IT REMEMBERED, That the Board of Trustees of State Institutions of Higher Learning of the State of Mississippi met in regular session at the Board Office in Jackson, Mississippi, at 8:30 a.m., and pursuant to notice in writing mailed by certified letter with return receipt requested on May 9, 2002, to each and every member of said Board, said date being at least five days prior to this November 21, 2002 meeting. At the above-named place there were present the following members to wit: Mr. Thomas W. Colbert, Mr. William S. Crawford, Dr. Stacy Davidson, Ms. Ricki R. Garrett, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. D. E. Magee, Jr., Dr. Bettye Henderson Neely, Ms. Virginia Shanteau Newton, Mr. Carl Nicholson, Jr., Mr. Scott Ross, and Ms. Amy Whitten. The meeting was called to order by Mr. Bryce Griffis, President, and opened with prayer by Ms. Garrett.

ACKNOWLEDGMENT

Mr. Bryce Griffis thanked Dr. Robert Khayat, Chancellor of The University of Mississippi; Dr. Wallace Conerly, Vice Chancellor for Health Affairs and Dean, School of Medicine at the University of Mississippi Medical Center; and their faculty and staff for hosting the November 20, 2002 Board dinner. Mr. Griffis also thanked Dr. and Mrs. Stacy Davidson for opening their home.

APPROVAL OF THE MINUTES

On motion by Mr. Crawford, seconded by Mr. Klumb, and unanimously passed by those present, it was

RESOLVED, That the Minutes of the Board meeting held on October 16 and 17, 2002, stand approved.

UNANIMOUS CONSENT

On motion by Mr. Nicholson, seconded by Mr. Colbert, and unanimously passed by those present, it was

RESOLVED, That consent to be considered is granted to all items not previously placed on the agenda and hereinafter reported.

Mr. Griffis passed the chairmanship of the Board meeting to Mr. Roy Klumb for consideration of the Academic Affairs Agenda.

ACADEMIC AFFAIRS AGENDA

Presented by Mr. Roy Klumb, Chair

On motion by Mr. Griffis, seconded by Dr. Davidson, and unanimously passed by those present, it was

RESOLVED, That the Board hereby approved agenda items #1 - #6 as submitted on the following Academic Affairs Agenda. Agenda item #7 was approved on a separate motion by Mr. Crawford, seconded by Ms.

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Whitten, and unanimously passed by those present. Agenda item #8 was approved on a separate motion by Ms. Garrett, seconded by Dr. Neely, and unanimously passed by those present. Agenda item #10 was approved on a separate motion by Mr. Klumb, seconded by Ms. Newton, and unanimously passed by those present. Agenda item #11 was approved on a separate motion by Mr. Klumb, seconded by Ms. Newton, and unanimously passed by those present. **AGENDA ITEM #12 WAS TAKEN UP IN EXECUTIVE SESSION.** Agenda item #13a was approved on a separate motion by Mr. Klumb, seconded by Ms. Whitten, and unanimously passed by those present. **AGENDA ITEM #13b WILL BE TAKEN UP AT THE JANUARY 2003 BOARD MEETING.**

1. **DSU - Approved degrees to be granted on Saturday, December 14, 2002, as follows:**

College of Arts and Sciences

Bachelor of Arts	18
Bachelor of Fine Arts	10
Bachelor of Music	0
Bachelor of Music Education	5
Bachelor of Science	23
Bachelor of Science in Education	4
Bachelor of Science in Criminal Justice	13
Bachelor of Science in General Studies	6
Bachelor of Social Work	0

College of Business

Bachelor of Business Administration	91
Bachelor of Science in Aviation	12
Bachelor of Science in Education	3

College of Education

Bachelor of Arts	11
Bachelor of Science	22
Bachelor of Science in Education	39
Bachelor of Science in General Studies	15

School of Nursing

Bachelor of Science in Nursing	1
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Graduate Studies

Master of Business Administration	14
Master of Commercial Aviation	6
Master of Education	60
Master of Music Education	4
Master of Professional Accountancy	0
Master of Science in Community Development	2
Master of Science in Criminal Justice	4
Master of Science in Natural Sciences	7
Master of Science in Nursing	7

Educational Specialist	14
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Doctor of Education	1
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Total Undergraduate Degrees	273
Total Graduate Degrees	<u>119</u>
Total Degrees	<u>392</u>

2. **MSU - Approved degrees to be deferred on Friday, December 13, 2002, as follows:**

College of Agriculture and Life Sciences

Bachelor of Landscape Architecture	2
Bachelor of Science	93
Master of Agribusiness Management	3
Master of Science	32
Doctor of Philosophy	8

College of Arts and Sciences

Bachelor of Arts	117
Bachelor of Fine Arts	12
Bachelor of Science in Arts and Sciences	117
Master of Arts	9
Master of Fine Arts	2
Master of Public Policy and Administration	4
Master of Science	24
Doctor of Philosophy	13

College of Business and Industry

Bachelor of Business Administration	269
Master of Business Administration	34
Master of Science Business Administration	3
Master of Science	7
Doctor of Philosophy	6

College of Education

Bachelor of Science in Education	214
Master of Science	59
Master of Science Instructional Technology	15
Educational Specialist	17
Doctor of Education	7
Doctor of Philosophy	19

College of Engineering

Bachelor of Science in Engineering	124
Master of Science	108
Doctor of Philosophy	7

College of Forest Resources

Bachelor of Science	12
Master of Science	14
Doctor of Philosophy	2

College of Veterinary Medicine

Master of Science	5
Doctor of Philosophy	3

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Meridian	
Bachelor of Science in Manufacturing Technology	2
School of Accountancy	
Bachelor of Accountancy	17
Master of Professional Accountancy	3
Master Taxation	11
School of Architecture	
Master of Science	8
Total Undergraduate	979
Total Graduate	<u>423</u>
Total Degrees	<u>1,402</u>

3. **MUW** - Approved degrees to be granted in December 2002, as follows:

Bachelor of Arts	16
Bachelor of Fine Arts	4
Bachelor of Science	57
Bachelor of Science in Nursing	7
Master of Education	1
Master of Arts in Teaching	1
Master of Science in Nursing	1
Master of Science	5
Total Undergraduate Degrees	84
Total Graduate Degrees	<u>8</u>
Total Degrees	<u>92</u>

4. **UM** - Approved degrees to be deferred in December 2002, as follows:

College of Liberal Arts	
Bachelor of Arts	135
Bachelor of Science	8
Bachelor of Fine Arts	3
Bachelor of Music	7
Bachelor of Public Administration	0
School of Engineering	
Bachelor of Science in Chemical Engineering	1
Bachelor of Science in Civil Engineering	1
Bachelor of Science in Computer Science	6
Bachelor of Science in Electrical Engineering	3
Bachelor of Science in Mechanical Engineering	0
Bachelor of Science in Geological Engineering	0
Bachelor of Engineering	2
School of Education	
Bachelor of Arts in Education	9

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School of Pharmacy	
Doctor of Pharmacy	2
Pharmaceutical Sciences	1
School of Business	
Bachelor of Business Administration	165
Bachelor of Science in Journalism	0
School of Accountancy	
Bachelor of Accountancy	32
School of Applied Sciences	
Bachelor of Arts	1
Bachelor of Science in Exercise Science	11
Bachelor of Social Work	10
Bachelor of Arts in Leisure Management	2
Bachelor of Court Reporting	0
Bachelor of Arts in Park and Recreation Management	2
Bachelor of Science in Family and Consumer Sciences	12
Graduate School	
Master of Arts	28
Master of Science	42
Master of Fine Arts	0
Master of Accountancy	7
Master of Taxation	2
Master of Business Administration	13
Master of Education	33
Master of Music	0
Master of Social Science	0
Specialist in Education	0
Doctor of Arts	0
Doctor of Education	0
Doctor of Philosophy	13
Law School	
Juris Doctor	25
Total Undergraduate Degrees	410
Total Graduate Degrees	<u>166</u>
Total Degrees	<u>576</u>

5. **USM** - Approved degrees to be awarded on Friday, December 13, 2002, as follows:

College of Business Administration	
Bachelor of Science in Business Administration	169
Bachelor of Science in Business Administration (Gulf Coast)	39
Master of Business Administration	4
Master of Business Administration (Gulf Coast)	5
College of Education and Psychology	
Bachelor of Science	165

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Bachelor of Science (Gulf Coast)	66
Bachelor of Arts	6
Bachelor of Arts (Gulf Coast)	1
Master of Science	9
Master of Science (Gulf Coast)	2
Master of Arts	2
Master of Education	12
Specialist in Education	7
Doctor of Education	4
Doctor of Philosophy	33
 College of Health and Human Services	
Bachelor of Science	118
Bachelor of Science (Gulf Coast)	2
Master of Science	16
Master of Public Health	17
Master of Public Health (Gulf Coast)	1
Master of Social Work	7
Doctor of Philosophy	1
 College of International and Continuing Education	
Bachelor of Science	6
Master of Science	10
Doctor of Philosophy	4
 College of Liberal Arts	
Bachelor of Arts	163
Bachelor of Arts (Gulf Coast)	23
Master of Science	24
Master of Science (Gulf Coast)	4
Master of Arts	20
Master of Arts (Gulf Coast)	1
Master of Arts in the Teaching of Languages	17
Master of Library and Information Science	8
Doctor of Philosophy	16
 College of Marine Sciences	
Master of Science	1
Doctor of Philosophy	2
 College of Nursing	
Bachelor of Science in Nursing	50
Master of Science in Nursing	16
 College of Science and Technology	
Bachelor of Science	117
Bachelor of Science (Gulf Coast)	19
Master of Science	31
Master of Science (Gulf Coast)	1
Doctor of Philosophy	19

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College of the Arts	
Bachelor of Arts	9
Bachelor of Fine Arts	27
Bachelor of Music	5
Bachelor of Music Education	6
Master of Fine Arts	1
Master of Music	3
Master of Music Education	1
Doctor of Music Education	1
Doctor of Musical Arts	8
Total Undergraduate Degrees	991
Total Graduate Degrees	<u>308</u>
Total Degrees	<u>1,299</u>

6. **System Administration** - Approved the 2002 Fall Commencement Schedule, as follows:

DELTA STATE UNIVERSITY

10:00 a.m., Saturday, December 14, 2002

Location: Walter Sillers Coliseum

Speaker: Ms. Amy Whitten, Member
Board of Trustees of State
Institutions of Higher Learning

MISSISSIPPI STATE UNIVERSITY

10:00 a.m., Friday, December 13, 2002

Location: Humphrey Coliseum

Speaker: Dr. Roy Ruby, Vice President for Student
Affairs and Dean, College of Education

THE UNIVERSITY OF SOUTHERN MISSISSIPPI

2:30 p.m., Friday, December 13, 2002

College of Science and Technology	College of Liberal Arts
College of Health and Human Sciences	College of Marine Sciences

6:30 p.m., Friday, December 13, 2002

College of the Arts	College of International & Continuing Education
College of Business Administration	College of Nursing
College of Education & Psychology	University Libraries

Speaker for both ceremonies: The Honorable Ronnie Musgrove
Governor, State of Mississippi

Reed Green Coliseum for Both Ceremonies

7. **MSU** - Approved request to award an honorary degree, Doctor of Creative and Performing Arts, to Mr. Jack Cristil, at the December 13, 2002, Commencement ceremony. Also authorize the Commissioner to waive the 60-day requirement pursuant to *Board Policies and Bylaws* Section 504.02.

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8. **ASU** - Approved a memorandum of understanding with Hinds Community College to better achieve mission-focused goals of mutual benefit. A copy of the memorandum is included in the bound *November 21, 2002 Board Working File*.

9. **System Administration (Information item.)** - Announcement of the winners of the Halbrook Awards for academic achievement among athletes for 2001-2002. The following colleges and universities received Halbrook Awards at the Mississippi Association of Colleges and Universities 69th Annual Junior/Senior College Conference, hosted by The University of Mississippi, Oxford, Campus, University, Mississippi, on October 20-22, 2002.

<u>Division</u>	<u>Award Recipient</u>
Public University - Women's	Mississippi Valley State University
Public University - Men's	Alcorn State University
Community and Junior College	Hinds Community College
Independent College	Millsaps College

**John C. and Ernestine McCall
Halbrook Achievement Award**
(Cash award to institution with greatest increase
in percentage of athletes graduating)
Holmes Community College

Halbrook Certificates for

Academic Achievement Among Athletes

Certificates are awarded by the participating institutions to a male and female student athlete who has excelled in academics, leadership, or service. A list of the recipients is included in the bound *November 21, 2002 Board Working File*.

10. **System Administration** - Approved the changes in the *Accreditation Standards and Rules and Regulations for Mississippi Nursing Degree Programs* as recommended by the Mississippi Council of Deans and Directors of Schools of Nursing. A copy of this document is included in the bound *November 21, 2002 Board Working File*.

11. **System Administration** - Approved amendments to the *Board Policies and Bylaws*—Admission Standards, Section 600. The proposal amends section 601.01 and adds two new sections as follows:
a. 601.04 Applicants Under Age 21 Without High School Diploma; and
b. 601.05 Core Requirements.
(See Exhibit 1.)

12. **JSU** - Proposed academic reorganization that will include a transition from traditional schools to new college structures and redesigned divisions. A copy of the plan is included in the bound *November 21, 2002 Board Working File*. **(THIS ITEM WAS TAKEN UP IN EXECUTIVE SESSION.)**

13. **System Administration** - Academic program and academic unit.
a. Approved the creation of a new academic program as follows:
The University of Mississippi - Ph.D. in Higher Education (13.0406).

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- b. Council for Shared Graduate Academic Programs (CSGAP) **(THIS ITEM WILL BE TAKEN UP AT THE JANUARY 2003 BOARD MEETING.)**

Mr. Klumb passed the chairmanship of the Board meeting to Ms. Amy Whitten for consideration of the Budget & Financial Affairs Agenda.

BUDGET & FINANCIAL AFFAIRS AGENDA

Presented by Ms. Amy Whitten, Chair

On motion by Mr. Crawford, seconded by Dr. Davidson, and unanimously passed by those present, it was

RESOLVED, That the Board hereby approved agenda item #1 as submitted on the following Budget & Financial Affairs Agenda. Agenda item #2 was approved on a separate motion by Ms. Newton, seconded by Mr. Klumb, and unanimously passed by those present. **AGENDA ITEM #3 WAS PULLED FROM THE AGENDA FOR FURTHER REVIEW.** Agenda item #4 was approved on a separate motion by Ms. Whitten, seconded by Mr. Klumb, and unanimously passed by those present. Agenda item #5 was approved on a separate motion by Mr. Ross, seconded by Dr. Davidson, and unanimously passed by those present. **AGENDA ITEM #6 WAS CHARGED TO THE TASK FORCE ON TUITION AND FEES AS SHOWN BELOW.**

1. **MSU** - Approved request to modify the Bookstore contract with Follett Higher Education Group. Follett reports that operation of the Bookstore has been unprofitable since 1993. Follett has put the University on a 120-day notice of contract cancellation if the modification is not approved. The modification includes a reduction of one percent of the gross revenue up to \$6 million, and restoration of the currently negotiated percentage rate for all revenue exceeding \$6 million. All other terms and conditions of the original agreement will remain the same. The amendment would be effective from January 1, 2003 until June 30, 2004.
2. **MSU** - Approved specifications and authorize advertisement for the receipt of bids for Class A Pumper Fire Truck. Funds are available in the amount of \$275,000 from E&G Special Projects.
3. **UMMC** - Request to enter into an agreement with Jackson Industrial Uniform Service for rental garment service. The contract will provide uniforms and cleaning services for the University Hospitals and Clinics (including Physical Facilities, Receiving, and Printing Departments), the Jackson Medical Mall, and any new facilities requiring uniforms throughout the term of this agreement. The agreement is for three years beginning December 1, 2002 and will not exceed \$450,000 for the three-year period. **(THIS ITEM WAS PULLED FROM THE AGENDA FOR FURTHER REVIEW.)**

The Board authorized the committee chairman and the Commissioner to act on this item before the January 2003 Board meeting.

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4. **System Administration**- Approved renegotiated contract between the Board of Trustees and United Student Aid Funds, Inc. (USA Funds). Provisions of the contract include, but are not limited to, the following:
- a. USA Funds and its subcontractor will use their best efforts to retain collection services from a Mississippi-based vendor on mutually beneficial terms;
 - b. USA Funds will provide financial support for the implementation and operation of three (3) Scholarship sites located in the State in cooperation with the Citizens' Scholarship Foundation of America beginning in federal fiscal year 2003. Based on the success of the initial three (3) sites, USA Funds intends to support ten (10) Scholarship sites by federal fiscal year 2005; and
 - c. During the initial term of the contract, USA Funds will provide up to One Hundred Thousand Dollars (\$100,000) per fiscal year of a Board sponsored program that supports access to education and/or is financial aid related.

A copy of the contract is included in the bound *November 21, 2002 Board Working File*.

5. **System Administration** - Approved the FY 2003 *Ayers* Budgets. S.B. 3141 appropriated \$35,490,000 for *Ayers* implementation for FY 2003. Of that amount, \$14,246,000 is available for FY 2003. The remainder is not available until the conclusion of the appeals process. A copy of the budgets is included in the bound *November 21, 2002, Board Working File*.

6. **System Administration** - Amendments to the *Board Policies and Bylaws*—Tuition, Fees, and Other Student Charges, Section 702—for first reading. (See **Exhibit 2.**)

On motion by Mr. Crawford, seconded by Dr. Davidson, and unanimously passed by those present, the Board charged the Task Force on Tuition and Fees with reviewing this policy before accepting it for first reading.

Ms. Whitten passed the chairmanship of the Board meeting to Mr. Scott Ross for consideration of the Building/Facilities Agenda.

BUILDING/FACILITIES AGENDA

Presented by Mr. Scott Ross, Chair

On motion by Dr. Neely, seconded by Dr. Davidson, and unanimously passed by those present, it was

RESOLVED, That the Board hereby approved agenda items #1 - #2 as submitted on the following Building/Facilities Agenda. Agenda items #3 - #5 and #7 were approved on a separate motion by Mr. Klumb, seconded by Dr. Davidson, and unanimously passed by those present. **AGENDA ITEM #6 WAS PULLED FROM THE AGENDA.** Agenda items #8 - #30 were approved on a separate motion by Dr. Davidson, seconded by Mr. Crawford, and unanimously passed by those present. Agenda items #31a - #31c were approved on a separate motion by Dr. Neely, seconded by Dr. Davidson, and unanimously passed by those present.

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1. **MSU** - Approved initiation of **IHL #213-132, Environmental Health Research Laboratory**, and appointment of The Johnson-McAdams Firm as project professional. Funds are available in the amount of \$498,032 from the National Institutes of Health-National Center for Research Resources.

2. **MSU** - Approved initiation of **IHL #213-133, TimTek Project**, at the Forest Products Laboratory and appointment of Pryor & Morrow Architects as project professionals. Funds are available in the amount of \$450,000 from the Mississippi Land, Water, and Timber Board.

3. **ASU** - Approved bids and award of contract in the amount of \$122,000 to the low bidder, Ransom Construction Company, for **IHL #201-133, Biotechnology Lab Renovation**. Funds are available in the amount of \$150,000 from a USDA Grant. Bids were as follows:

Contractor	Base Bid	Alternates
1. Ransom Construction Company	\$122,000	1. \$31,784 2. \$11,036
2. Smith Painting and Contracting	\$139,900	1. \$34,100 2. \$11,950
3. R. A. Edgin Construction Company	\$155,000	1. \$31,000 2. \$11,000

4. **MSU** - Approved bids and award of contract in the amount of \$8,761,703 to the low bidder, Solar Turbines, Inc., for **IHL #205-191, Gas Turbine Generator**. Funds are available in the amount of \$17 million from MSU EBC Bonds. Bids were as follows:

Contractor	Base Bid
1. Solar Turbines, Inc.	\$8,761,703
2. GE Package Power, Inc.	\$9,360,646
3. Puckett Machinery	\$14,702,353

5. **UM** - Approved bids and award of contract in the amount of \$576,500 (base bid less \$103,300 in additional negotiated deductions) to the low bidder, Panola Construction Co., for **IHL #207-215, Renovation of Exterior Portions of Paul B. Johnson Commons**. Funds are available in the amount of \$625,000 from University self-generated funds. Bids were as follows:

Contractor	Base Bid	Alternates
1. Panola Construction	\$679,800	1. \$ 1,000 2. \$ 8,900 3. \$ 29,500 4. \$ 29,500
2. Mast Construction, Inc.	\$737,000	1. \$ 4,100 2. NA 3. \$ 40,900 4. \$ 91,900
3. Hooker Construction, Inc.	\$737,000	1. \$ 75,000 2. \$ 8,000 3. \$ 46,000 4. \$ 70,000

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4. Seiler Building Corporation	\$739,700	1. \$ 34,300 2. \$ 17,300 3. \$ 40,200 4. \$ 24,700
5. CIG Contractors, Inc.	\$799,000	1. \$ 10,000 2. \$ 8,600 3. \$ 49,800 4. \$ 99,900
6. Sanderson Construction Company, Inc.	\$828,000	1. \$ 2,000 2. \$ 8,500 3. \$ 44,000 4. \$ 85,000
7. TerryMark Construction Company, Inc.	\$887,300	1. \$ 11,200 2. \$ 4,500 3. \$ 31,500 4. \$ 75,500

6. **UMMC** - Bids and award of contract in the amount of \$57,410 to the low bidder, Sunbelt General Contractors, Inc., for **IHL #209-465, E107 ENT Renovation**. Funds are available from hospital patient revenue. **(THIS ITEM WAS PULLED FROM THE AGENDA.)**

7. **UMMC** - Approved bids and award of contract in the amount of \$172,692 to the low bidder, Wilkinson Construction Co., Inc., for **IHL #209-459, Renovation of R316 and R320**. Funds are available from indirect cost recoveries.

Contractor	Base Bid	Alternate #1
1. Sunbelt General Contractors, Inc.	\$186,100	\$30,350
2. Wilkinson Construction Co., Inc.	\$172,692	\$21,284

8. **JSU** - Approved contract documents and authorize advertisement for the receipt of bids for **IHL #203-141, Ayer Hall 4th Floor Renovation**. Funds are available in the project budget in the amount of \$1 million.

9. **JSU** - Approved contract documents, authorize advertisement for the receipt of bids **IHL #203-140, Athletic Support Facilities Phase I**. Funds are available in the amount of \$200,000 from the University Plant Fund.

10. **MSU** - Approved contract documents, authorize advertisement for the receipt of bids, and request approval by the Bureau of Buildings for **GS #105-276, Bowen Hall Renovation**. Funds are available in the amount of \$3.5 million from H.B. 1675, Laws of 1999.

11. **MSU** - Approved contract documents, authorize advertisement for the receipt of bids, and request approval by the Bureau of Buildings for **GS #105-293, Hand Chemical Laboratory Renovation, Phase III**. Funds are available in the amount of \$6 million from S.B. 3158, Laws of 2001, and in the amount of \$850,000 from S.B. 3315, Laws of 2000, for a total budget of \$6,850,000.

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12. **MSU** - Approved contract documents, authorize advertisement for the receipt of bids, and request approval by the Bureau of Buildings for **GS #113-099, Mississippi Veterinary Diagnostic Laboratory, Phase I**. Funds are available in the amount of \$12 million from S.B. 3197, Laws of 2002.
13. **MSU** - Approved construction documents and authorize advertisement for the receipt of bids for **IHL #205-190, Marks-Rothenberg Building Renovation, Phase I**. Funds are available in the amount of \$2 million from private gifts; in the amount of \$3 million from Lauderdale County, and in the amount of \$3 million from the Economic Development Administration, for a total budget of \$8 million.
14. **UM** - Approved construction documents and authorize advertisement for the receipt of bids for **IHL #207-222, Track Stadium**. The budget for this project is \$980,000. Funds are available from the Ole Miss Loyalty Foundation.
15. **UMMC** - Approved contract documents and authorize advertisement for the receipt of bids for **IHL #209-463, Fencing at Stadium Parking Areas**. Funds are available in the amount of \$155,000 from parking fees.
16. **UMMC** - Approved contract documents and authorize advertisement for the receipt of bids for **IHL #209-461, Blake Clinic Renovation**. Funds are available in the amount of \$1,230,200 from interest income.
17. **USM** - Approved construction documents, authorize advertisement for the receipt of bids, and request approval by the Bureau of Buildings for **GS #108-207, Elizabeth and Hardy Halls HVAC** at the Gulf Park Campus. Funds are available in the amount of \$129,000 from S.B. 3315, Laws of 2000.
18. **USM** - Approved contract documents, authorize advertisement for the receipt of bids, and request approval by the Bureau of Buildings for **GS #110-084, Re-Roofing at Gulf Coast Research Laboratory**. Funds are available in the amount of \$292,000 from S.B. 3315, Laws of 2000.
19. **UM** - Approved initiation and appointment of Jones-Zander as design professional for **IHL #207-221, Airport Terminal** at Oxford-University Airport. Funds are available in the amount of \$950,000 from University self-generated funds.
20. **USM** - Approved appointment of Slaughter/Allred/McNabb, P.A. as design professionals for **IHL #210-233, Aquaculture Visitor Center** at the Cedar Point Campus. Funds are available in the amount of \$946,000 from a NOAA grant and in the amount of \$200,000 from Mississippi Tidelands appropriations.
21. **MSU** - Approved request to grant an easement for ingress and egress to Action Transport, Inc., for the use of established roadways located on University property. The roadways allow access to a hangar owned by Action Transport, Inc., at the Starkville Municipal Airport. Property description: Commence at Section corner where Section 4-5-8-9 intersect. Township 18N., Range 14E., Oktibbeha County, Mississippi. Run South along Section line 857'-6" to South right of way of I.C.R.R. Thence in a Southwesterly direction along South right of way of I.C.R.R. 70 feet to the Northeast corner of Bryan one acre tract. Thence South 410 feet to iron

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corner and point of beginning. Thence South 1100 feet to iron corner. Thence West 400 feet to iron corner. Thence North 100 feet to iron corner. Thence East 400 feet to iron corner and point of beginning. Said tract contains 10.1 acres, more or less.

22. **UM** - Approved request to authorize the Chancellor and the Vice Chancellor for Administration and Finance to execute the appropriate temporary right-of-way easement to Mr. Darrell Whittington. The easement grants a temporary ingress/egress and utility easement that is 20 feet in width across University property in the NE 1/4 of the NE 1/4 of Section 10, Township 3 South, Range 9 West, George County, Mississippi.
23. **MSU** - Approved equipment specifications (Phase III) and request approval by the Bureau of Buildings for **GS #113-098, F & E Life Sciences & Biotech Equipment**. Specifications submitted are for the final phase of equipment to be purchased by the College of Veterinary Medicine under this project. Funds are available in the amount of \$1 million from S.B. 3158, Laws of 2001.
24. **MSU** - Approved request to remove from inventory the building described below:
- | Inv. No. | Description | Square
Footage | Year
Built | Original
Cost |
|-----------------|--------------------|---------------------------|-----------------------|--------------------------|
| 2074 | 9 Morgan Street | 2,346 | 1929 | \$6,300 |
- The house at 9 Morgan Street has been serving as faculty housing. It was damaged by fire in April 2002. It has been determined that the structure cannot be economically repaired and will be demolished.
25. **UM** - Approved resolution authorizing the UM EBC to take such actions and execute such documents and agreements as may be necessary or appropriate in connection with obtaining an interest rate swap for all or a portion of the UM EBC's \$34,700,000 Revenue Bonds, Series 2000A (Campus Improvement Project).
26. **UM** - Approved request for Alpha Psi of Delta Gamma House Corporation to execute a deed of trust of leasehold interest on Lot 2 (Oxford Campus) in favor of the First National Bank of Oxford to secure a loan. Alpha Psi of Delta Gamma House Corporation has refinanced its original loan in the amount of \$210,000 for five years with a 6.75% interest rate.
27. **UM** - Approved request for the Mississippi Gamma House Corporation of Sigma Alpha Epsilon Fraternity to execute a deed of trust of leasehold interest on Lot 301 (Oxford Campus) in favor of First National Bank of Clarksdale to secure a loan. Mississippi Gamma House Corporation of Sigma Alpha Epsilon Fraternity has refinanced its original loan in the amount of \$240,000 for fifteen years with semi-annual payments at a variable interest rate of 25 basis points below First Tennessee Bank prime rate.
28. **ASU** - Approved lease of space from Hinds Community College in Vicksburg, Mississippi beginning December 1, 2002. The space will be used to offer courses approved in the *Ayers* Settlement at the Vicksburg-Warren County Branch of Hinds Community College during the spring semester of 2003.
29. **UM** - Approved request to lease approximately three acres of land in Section 29, Township 8 South, Range 3 West, in Lafayette County, Mississippi, to the Ole Miss Loyalty Foundation for a term not to exceed ten

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years with a leaseback provision and with title to the subject property reverting to the University with all improvements thereon at the end of the term. Also, approved request to authorize the Chancellor to execute the appropriate lease agreement. The Foundation plans to construct an indoor practice facility on the property which it will then lease back to the University.

30. **USM** - Approved the design development phase and request approval by the Bureau of Buildings for **GS #108-194, Preplanning for Music Facility**. Funds are available in the amount of \$500,000 from S.B. 3315, Laws of 2000.
31. **Other Business**
- a. **JSU**- Approved initiation of **IHL #203-143, Fresh Air Rooftop Units**, and appointment of Atherton Consulting Engineers as project professionals. Funds are available in the amount of \$300,000 from University sources.
 - b. **JSU** - Approved Change Order #2 in the amount of \$276,259 and request approval by the Bureau of Buildings for **GS #103-194, Mechanical Expansion Phase II**. The change will install a second 1,000 ton chiller for the North loop. This modification will provide cooling for Phase II of the Transitional Dormitory and the School of Engineering.
 - c. **MUW** - Approved request to assign project numbers and project professionals for necessary repairs due to storm damages. Board ratification will be requested in January.
 - d. **Construction Contracts** - Mr. Ross reported that on Wednesday, November 20, 2002, he met with Don McCrackin, Director of the Bureau of Buildings of the Mississippi Department of Finance and Administration; Mr. Gary Anderson, Executive Director of the Mississippi Department of Finance and Administration; Ms. Suzanne Sharpe, IHL Chief of Staff; Mr. Frank Alley, Assistant Commissioner of Construction and Physical Affairs; and Dr. Thomas Layzell, Commissioner of Higher Education. Mr. Anderson asked Ms. Sharpe to open negotiations with the legal counsel for the Bureau of Buildings. A positive outcome is anticipated.

Mr. Ross passed the chairmanship of the Board meeting to Mr. Bryce Griffis for consideration of the Personnel/Foreign Travel Agenda.

ANNOUNCEMENTS

- 1. In regard to the recent storm damage at MUW, Dr. Claudia Limbert, President of Mississippi University for Women, thanked Mr. Bryce Griffis and Mr. Scott Ross for coming to the campus almost immediately to see what was needed and to help. She thanked all the IHL institutions, particularly MSU and UM, who sent crews who worked along with the MUW crews. Dr. Limbert thanked Nora Miller, who led the clean-up effort, and the other MUW team members for all of their efforts. Then, Dr. Limbert asked Nora to explain the pictures of the storm damage that were provided to the Board members.
- 2. Ms. Ricki Garrett also commended everyone who helped with the MUW campus clean-up. Ms. Garrett was on campus on Friday, November 15, 2002 after the campus was considerably cleaned up. Ms. Garrett stated

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that it was very fortunate that the Legislature was in session and that they were able to pass the bond bills for the repairs to the MUW facilities. She reported that Governor Ronnie Musgrove was on the MUW campus every day in the week after the storm.

3. Dr. Stacy Davidson also thanked UM and MSU for the equipment, material, and men that were sent to help at MUW.
4. Ms. Virginia Newton commended the universities on the joint effort that was made on the MUW campus. She also commended Dr. Limbert for the great performance and leadership during this terrible situation.
5. Mr. Scott Ross stated that the Mississippi Emergency Management Association (MEMA) had declared Columbus a disaster area. MEMA will provide 75% of the funds for the clean up, and the state will match it with 25%.

PERSONNEL/FOREIGN TRAVEL AGENDA

Presented by Dr. Thomas Layzell, Commissioner

On motion by Mr. Crawford, seconded by Ms. Whitten, and unanimously passed by those present, it was

RESOLVED, That the Board hereby approved the employment of personnel items as submitted on the following Personnel/Foreign Travel Agenda. The termination items were approved on a separate motion by Mr. Crawford, seconded by Mr. Colbert, and unanimously passed by those present. The change of status items were approved on a separate motion by Mr. Colbert, seconded by Mr. Klumb, and unanimously passed by those present. The request for leave items were approved on a separate motion by Mr. Colbert, seconded by Mr. Crawford, and unanimously passed by those present. The emeritus status items were approved on a separate motion by Mr. Crawford, seconded by Mr. Colbert, and unanimously passed by those present. The necrology item was approved on a separate motion by Ms. Garrett, seconded by Dr. Davidson, and unanimously passed by those present. Agenda item#2 was approved on a separate motion by Mr. Colbert, seconded by Dr. Davidson, and unanimously passed by those present.

1. **Personnel Report.**

EMPLOYMENT

Delta State University

Triplett, William S.

Mississippi State University

Branch, Victor

Burgreen, Greg

Hostetler, Douglas E.

Jung, Yean-Sung

Ward, Cynthia A.

University of Mississippi

Mack, Richard A.

University of Mississippi Medical Center

Guest, Mary

TERMINATION

Delta State University

Bradshaw, Katie

Caudill, David

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Lewis, Kennon D.
Sudbrink, Bridgette K.
Valentine, Stacy

Delta State University - Athletics

Vowell, Steven Ross

Jackson State University

Craig, Carolyn
Hill, Lavorn

Mississippi State University

Bazemore, Russell A.
Jayaraman, Buvaneshwari
Russell, William M.
Sreenivas, Kidambi
Traynor, Meghan L.

Mississippi University for Women

Evans, David T.
Smith, Lula

Mississippi Valley State University

Brewster, Eguana
Boone, Bernice
Cobbs, Terry
Gathings, Cedrick
Hinds, Roberta
Ivory, George

University of Mississippi Medical Center

Aldridge, John E., Jr.
Bradford, William Meredith
Cassidy, Beau Michael
Ducatman, Alan
Elliott, John P., Jr.
Evans, John W.
Fowler, Charles T.
Friedman, Charles
Goddard, Jerome
Hargis, Robert Joseph
Jackson, Arthur Charles

Merrell, Wafford Humphries, Jr.
Minniti, Caterina P.
Nadeem, Asiyah
Nasrallah, Amelia
Patel, Dakasha
Perry, Charles Stephen
Phillips, Betty Jane
Schumann, Debra A.
Scruggs, Charles David
Stanley, Gary
Strait, Katherine
Taylor, Susan Henry
Webb, Risa M.

University of Southern Mississippi

Belton, Ada
Harris, Anthony J.
Johnson, Beatrice
McDonald, Patrick
Shahram, Rahimi

CHANGE OF STATUS

University of Mississippi Medical Center

Abney, Robert
Boelens, Peter
Cole, Wilfred

University of Southern Mississippi

Dvorak, Angeline Godwin

System Administration

Alley, Frank
Graves, William T.

SABBATICAL LEAVE

Mississippi State University

Roberts, Scott D.

University of Mississippi Medical Center

Brewer, Joyce

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Deschamp, Clyde

NECROLOGY

EMERITA/EMERITUS STATUS

Mississippi State University

Brown, Lewis R.

Scholtes, Robert M.

University of Mississippi Medical Center

Hendrick, James

Kellum, Agrippa Spence

Neill, Charles L., Jr.

Wile, Alan G.

2. **System Administration** - Approved foreign travel as follows:

FOREIGN TRAVEL

Alcorn State University

Felder, Pam

Honolulu, Hawaii

Heidelberg, Naundra

Honolulu, Hawaii

Jackson State University

Farah, Abraham

Honolulu, Hawaii

Fletcher, Carolyn

Honolulu, Hawaii

Howard, Carolyn

Honolulu, Hawaii

Hwang, Huey

Honolulu, Hawaii

Izevbigie, Ernest B.

Honolulu, Hawaii

Kafoury, Ramzi

Honolulu, Hawaii

Leszczynski, Jerzy

Honolulu, Hawaii

Liu, Yiming

Honolulu, Hawaii

Thomas, Russell, Jr.

Toronto, Ontario, Canada

Tchounwou, Paul

Honolulu, Hawaii

Yu, Hongtao

Honolulu, Hawaii

Mississippi State University

Aktosun, Tuncay

Santiago, Chile

Bennett, A. Wayne

Dubai, United Arab Emirates

Bullock, Joel Todd (Student)

Taipei, Taiwan

Dobson, Ted

Ljubljuna, Slovenia

Elder, Anastasia

Honolulu, Hawaii

Embree, H. Daniel

Lisbon, Portugal

Ersek, Vasile (Student)

San Salvador Island, Bahamas

Hamil, Burnette

Honolulu, Hawaii

Kidd, Michael T.

Kosovo, Yugoslavia

Myloie, Joan R.

San Salvador Island, Bahamas

Myloie, John E.

Pau, France and San Salvador Island, Bahamas

Nicholas, Darrel D.

Hilo, Hawaii

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Rodgers, John C.	San Salvador Island, Bahamas
Roth, Monica J. (Student)	San Salvador Island, Bahamas
Smith, Jonathan	Puerto Vallarta, Mexico
Wipf, David	Paris, France
Wu, Shu-hui	Taiwan, Republic of China

Mississippi Valley State University

Golden, Kathy Stromile	Pretoria and Richards Bay, South Africa
Love, Albert	Luanda, Angola

University of Mississippi

Chambers, James	Mexico
Chambers, Julie (Student)	Mexico
Church, Charles	Cancun, Mexico
ElSohly, Mahmoud	Cairo, Egypt
Field, Lester	Rome, Italy
Gilbert, Kenneth	Cancun, Mexico
Hadden, Richard	Cancun, Mexico
Hickey, Craig	Cancun, Mexico
Howard, Joshua	Nanjing, China
Johansson, Michael	Dominica, Barbados, Jamaica, Trinidad, and Tobago, Bahamas
Lopez, Alfred	Mysore, India
McKee, Kathryn B.	Puerto Vallarta, Mexico
Rego, Cesar	Portugal
Trefzer, Annette	Puerto Vallarta, Mexico
Wagstaff, Ron	Cancun, Mexico
Wells, Barbara	St. Thomas, Virgin Islands

University of Mississippi Medical Center

Bissette, Garth	San Juan, Puerto Rico
Conflitti, Joseph (Resident)	Koloa, Kauai, Hawaii
Esposito, Domenic P.	Milan, Italy
Lin, Rick C.S.	Taipei, Taiwan
Lindley, Sheila G.	Kauai, Hawaii
Lineaweaver, William	Kauai, Hawaii
Moore, Judson B. (Resident)	Koloa, Kauai, Hawaii
Oswald, Tanya (Resident)	Kauai, Hawaii
Parent, Andrew D.	Halalal, Hawaii
Pulliam, Cindy	Kauai, Hawaii
Simpson, Kimberly	Taipei, Taiwan
Singletary, Shannon	Kauai, Hawaii
Wang, Huan	Kauai, Hawaii

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University of Southern Mississippi

Austin, Curtis	Taiwan
Burr, Ronald	New Zealand
Caruthers, Jerald	Mexico
Davis, Michael	Cuba
Goodman, Ralph	Mexico
Hartman, Sherry	New Zealand
Hudson, Tim	France and Spain
Lin, Lin-Miao	Hawaii
Nuwer, Deanne	Hawaii
Webster, Michael	India

System Administration - Emergency approval of foreign travel was granted by Commissioner Thomas D. Layzell per *Board Policy* 705.0103 for the following:

Jackson State University

Moore, Loretta	Vancouver, British Columbia, Canada
Lowe, Jeffrey	Montreal, Quebec, Canada

Mississippi State University

Nicholas, Darrel D.	Beijing, China
Kidd, Michael T.	Bologna, Italy

University of Mississippi

Avery, Bonnie	Toronto, Ontario, Canada
Bolger, Meghan	San Juan, Puerto Rico
Bolton, Charles	France
Chadwick, Billy	Delhi, Davangere, Bangalore, India
Cook, Jennifer	Jamaica
Kahn, Ikhlas	Cairo, Egypt
Kartiganer, Donald	France
Khan, Ikhlas	Chengdu, China
McCurdy, Christopher	Toronto, Ontario, Canada
Miller, Mark	France
Mowat, Kathleen	San Juan, Puerto Rico
Sisson, William	France
Stewart, Jeremy (Student)	Lublin, Poland
Uddin, Waheed	Thessaloniki, Greece
Walker, Larry A.	Chengdu, China
Wang, Sam S. Y.	Taiwan, Republic of China

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University of Southern Mississippi

Asper, Vernon	Hawaii
Diamond, Keri (Student)	Canada
Dixon, Clifton	Honduras
Fraschillo, Thomas	Italy
Hudson, Tim	Honduras and France
Miller, Mark	Spain
Webster, Michael	Portugal

RECOGNITIONS

1. Dr. David Potter, President of Delta State University, introduced Dr. John Thornell, Provost and Vice President for Academic Affairs at Delta State University. Dr. Thornell introduced Dr. Lynn House, Director of Federal State Programs at the Mississippi Department of Education, who will soon be the Dean of the College of Education at Delta State University.
2. Dr. Claudia Limbert introduced Mr. W. Scott Rawles, Vice President for Institutional Advancement at Mississippi University for Women.
3. Mr. Bryce Griffis informed the Board that he had received a letter from Dr. Don Skelton, Vice President for University Advancement at Delta State University. The letter announced that the Delta State University Foundation Board of Directors and the Delta State University Alumni Board of Directors will jointly supplement the salary of the Delta State University president by \$25,000 per year starting January 1, 2003.
4. Mr. Bryce Griffis recognized Mr. Frank Alley as the permanent Assistant Commissioner of Construction and Physical Affairs.

Mr. Griffis passed the chairmanship of the Board meeting to Mr. Bill Crawford for consideration of the Planning Agenda.

PLANNING AGENDA

Presented by Mr. Bill Crawford, Chair

On motion by Mr. Colbert, seconded by Mr. Ross, and unanimously passed by those present, it was

RESOLVED, That the Board hereby approved agenda item#1 as submitted on the following Planning Agenda.

1. **System Administration** - Amendments to the *Board Policies and Bylaws*—Institutional Mission Statements, Section 102.04—for first reading as follows:
102.04 Institutional Mission Statements
Each institution shall develop a concise statement of its core mission for approval by the Board. The core mission statement shall be based upon and consistent with the statement of institutional purpose and mission required by the Southern Association of Colleges and Schools (SACS) and the Board and System mission statements. The core mission statement

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shall set forth clearly and concisely the major emphasis, scope, and character of the institutions institutional, research, and public service programs, and shall describe those characteristics and features that distinguish it from other institutions in the IHL system. **The primary system for classifying IHL institutions and for distinguishing them and comparing them with institutions regionally and nationally shall be the Carnegie Classifications. The core mission statements shall include the Carnegie Classification of each institution.** Core mission statement shall be reviewed annually and may be modified with prior approval of the Board. The core mission statements of each institution shall be filed with the Commissioner.

2. **System Administration (Information item.)** - The Board received the institutional core mission statements. A copy of the statements is included in the *November 21, 2002 Board Working File*.
3. **System Administration (Information item.)** - The Board received the annual Enrollment Report. The report is included in the *November 21, 2002 Board Working File*.
4. **Other Business** - Mr. Crawford announced that the final review of Dr. Thomas Layzell, Commissioner of Higher Education, occurred at the Planning meeting yesterday. The review was part of the process for creating a transition plan.

Mr. Griffiths passed the chairmanship of the Board meeting to Dr. Stacy Davidson for consideration of the Legal Agenda.

LEGAL AGENDA

Presented by Dr. Stacy Davidson, Chair

On motion by Ms. Whitten, seconded by Ms. Newton, and unanimously passed by those present, it was

RESOLVED, That the Board hereby approved agenda item #1 as submitted on the following Legal Agenda. **AGENDA ITEM #2 WAS PULLED FROM THE AGENDA.** Agenda item #4 was approved on a separate motion by Mr. Nicholson, seconded by Mr. Ross, and unanimously passed by those present. **AGENDA ITEMS #6 AND #7 WERE TAKEN UP IN EXECUTIVE SESSION.**

1. **MVSU** - Approved request to employ Attorney Larry Clark of the Ludlam and Watkins Law Firm to advise on matters relating to the closing agreement between the Valley Educational Development Company and the private developers who are constructing housing units adjacent to the University.
2. **USM** - Request to retain Attorney James A. Keith with Adams & Reese to provide legal assistance in representing the University in the matters of *Rudder v. USM, et al.*, and *Suddith v. USM, et al.* The pay rate will be \$165 per hour plus all direct expenses and will be paid from the University general funds. **(THIS ITEM WAS PULLED FROM THE AGENDA.)**
3. **System Administration - (Information item.)** - Payment of legal fees.
 - a. Approved payment of legal fees to outside counsel in relation to litigation and other matters, as follows:

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Payment of legal fees for professional services rendered by Adams & Reese (Statement dated 9/12/02) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with the *Allen* case.)

TOTAL DUE \$301.74

Payment of legal fees for professional services rendered by Wells, Moore, Simpson & Hubbard (Statement dated 9/13/02) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with the *Salter* case.)

TOTAL DUE \$1,344.70

Payment of legal fees for professional services rendered by Lawrence Bernstein (Statement dated 9/6/02) from the funds of Mississippi University for Women. (This statement represents services and expenses in connection with the radio station.)

TOTAL DUE \$19.81

Payment of legal fees for professional services rendered by Butler, Snow, O'Mara, Stevens & Cannada (Statements dated 8/30/02 and 8/7/02) from the funds of the University of Mississippi Medical Center. (These statements, in the amounts of \$29,224.49 and \$621.08, respectively, represent services and expenses in connection with the "Anesthesia" and "General Adv.")

TOTAL DUE \$29,845.57

Payment of legal fees for professional services rendered by Sims Moss Kline & Davis (Statement dated 9/4/02) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with the *Computer Application, Inc.* case.)

TOTAL DUE \$114.11

Payment of legal fees for professional services rendered by Butler, Snow, O'Mara, Stevens & Cannada (Statement dated 9/9/02) from the funds of Mississippi Space Commerce Initiative. (This statement represents services and expenses in connection with the *Durham v. MSCI* case.)

TOTAL DUE \$261.54

Payment of legal fees for professional services rendered by Taylor, Covington & Smith (Statements dated 9/24/02) from the funds of the University of Mississippi Medical Center. (These statements, in the amounts of \$570.00 and \$380.00, represent services and expenses in connection with the sale of property to St. Dominic.)

TOTAL DUE \$950.00

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Payment of legal fees for professional services rendered by Bryan, Nelson, Randolph and Weathers (Statement dated 9/27/02) from the funds of The University of Southern Mississippi. (This statement represents services and expenses in connection with *Amaraneni* case.)

TOTAL DUE \$318.10

Payment of legal fees for professional services rendered by Dogan & Wilkinson (Statement dated 10/1/02) from the funds of The University of Mississippi. (This statement represents services and expenses in connection with the forest lands.)

TOTAL DUE \$1,350.00

Payment of legal fees for professional services rendered by Wells, Moore, Simpson & Hubbard (Statement dated 10/2/02) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with the *Salter* case.)

TOTAL DUE \$70.00

Payment of legal fees for professional services rendered by Stubblefield Harvey & Shivers (Statement dated 9/14/02) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with general advice.)

TOTAL DUE \$898.37

- b. Approved payment of legal fees to outside counsel in relation to patent matters, as follows:
Payment of legal fees for professional services rendered by Greenberg Traurig (Statements dated 6/19/02) from the funds of The University of Mississippi. (These statements, in the amounts of \$484.89; \$1.00; \$628.95; \$.60; \$137.25; \$792.77; \$231.95; \$123.81; \$900.00; and \$2,105.00, represent services and expenses in connection with the Intellectual Property Representation, Stable suppository formations effecting bioavail, New Compound and Composition Useful as Antifungal and Antimycobacterial Agents (Canadian patent), Water soluble polymers for targeted antileishmanial Therapy, Method of Preparing Delta-9 Tetrahydrocannabinol, 8-Aminoquinolines, Compounds and Compositions Useful as Antifungal and Antimycobacterial Agents, National Phase Australian Patent App. No. 12348/00, Transmucosal Deliver of Cannabinoids (U.S. Pat.), and Compounds as Anti-infective Agents, respectively. Due to an error in billing and previous overpayment, the total amount due is \$926.78)

TOTAL DUE \$926.78

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Payment of legal fees for professional services rendered by Needle & Rosenberg (Statements dated 8/20/02) from the funds of Mississippi State University. (These statements, in the amounts of \$2,864.46 and \$7,423.63, represent services and expenses in connection with Hexavalent Chromium Detector and Genetically Distinct Strain of Channel Catfish Designated NWAC103 With Improved Growth Performance, respectively.)

TOTAL DUE \$10,288.09

Payment of legal fees for professional services rendered by Piper Marbury Rudnick & Wolfe (Statements dated 8/8/02, 8/8/02, 8/8/02, 8/8/02, 8/8/02, and 8/23/02) from the funds of Mississippi State University. (These statements, in the amounts of \$906.53; \$140.24; \$137.92; \$137.81; \$621.56; and \$1,688.23, respectively, represent services and expenses in connection with Device that Interacts with Target Applications, Complementary Accumulation-mode JFET Integrated Circuit..., Silicon Carbide: Germanium (SiC:Ge) heterojunction bipolar transistor..., Self-Aligned Transistor and Diode Topologies in Silicon Carbide..., Silicon Carbide and Related Wide-Bandgap Transistors..., and Fiber Optic Laser-induced Breakdown Spectroscopy Sensor for Molten Material Analysis.)

TOTAL DUE \$3,632.29

Payment of legal fees for professional services rendered by Stites & Harbison (Statements dated 9/23/02) from the funds of the University of Mississippi Medical Center. (These statements represent services and expenses in connection with the patent work as follows: "General advice" - \$2.90; "Antiotensinogen for BP/Cardio Function" - \$92.00; "Market to Diagnose Heart Failure" - \$68.00; and "Metalloproteinase Cardio Inhibitor" - \$24.56.)

TOTAL DUE \$187.46

4. Approved payment of legal fees to outside counsel in relation to litigation and other matters, as follows:
Payment of legal fees for professional services rendered by Watkins & Eager (Statement dated 10/23/02) from the funds of the Board of Trustees of State Institutions of Higher Learning. (This statement represents services and expenses in connection with the *Ayers* case for the period March, 2002 through September, 2002.)

TOTAL DUE \$28,705.19

5. **System Administration. (Information item.)** - Approved, upon review and recommendation of the Office of the Attorney General, the Litigation Report for November 1, 2002. The report is included in the bound *November 21, 2002 Board Working File*.
6. **System Administration** - Proposed settlement of Workers' Compensation case styled *Martha Woolfolk v. University of Mississippi*. **(THIS ITEM WAS TAKEN UP IN EXECUTIVE SESSION.)**

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7. **System Administration** - Promotion and tenure appeal. **(THIS ITEM WAS TAKEN UP IN EXECUTIVE SESSION.)**

Dr. Davidson passed the chairmanship of the Board meeting to Mr. Bryce Griffis for consideration of the Other Business Agenda.

OTHER BUSINESS AGENDA

Presented by Dr. Thomas Layzell, Commissioner

On motion by Mr. Crawford, seconded by Ms. Newton, and unanimously passed by those present, it was

RESOLVED, That the Board hereby approved agenda item #1 as submitted in the following Other Business Agenda.

1. **System Administration** - Approved the following agenda item considered subsequent to the October 17, 2002 Board meeting:
 - a. **UMMC** - Approved employment of Rebecca P. Jameson.

UNANIMOUS CONSENT AGENDA

Presented by Dr. Thomas Layzell, Commissioner

On motion by Mr. Crawford, seconded by Ms. Newton, and unanimously passed by those present, it was

RESOLVED, That the Board hereby approved agenda items #1, #2, and #6 as submitted in the following Unanimous Consent Agenda. **AGENDA ITEMS #3 - #5 WERE TAKEN UP ON THE BUILDING/FACILITIES AGENDA.**

1. **MUW** - Approved employment of W. Scott Rawles.
2. **MVSU** - Approved employment of Michael Washington.
3. **JSU** - Initiation of **IHL #203-143, Fresh Air Rooftop Units**, and appointment of Atherton Consulting Engineers as project professionals. Funds are available in the amount of \$300,000 from University sources. **(THIS ITEM WAS TAKEN UP ON THE BUILDING/FACILITIES AGENDA.)**
4. **JSU** - Change Order #2 in the amount of \$276,259 and request approval by the Bureau of Buildings for **GS #103-194, Mechanical Expansion Phase II**. The change will install a second 1,000 ton chiller for the North loop. This modification will provide cooling for Phase II of the Transitional Dormitory and the School of Engineering. **(THIS ITEM WAS TAKEN UP ON THE BUILDING/FACILITIES AGENDA.)**

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5. **MUW** - Request to assign project numbers and project professionals for necessary repairs due to storm damages. **(THIS ITEM WAS TAKEN UP ON THE BUILDING/FACILITIES AGENDA.)**
6. **MSU** - Approved change of status for Jimmy W. Abraham.

EFFICIENCIES TASK FORCE AGENDA

Mr. Thomas Colbert, Chair

On motion by Mr. Colbert, seconded by Mr. Crawford, and unanimously passed by those present, it was

RESOLVED, That the Board hereby approved agenda item #2 as submitted in the following Efficiencies Task Force Agenda.

1. **Other Business** - Mr. Colbert thanked the Board Members for unanimously supporting the recommendation contained in the report entitled *Recommendation to Establish a Center for Shared Administrative Computing*. He thanked the universities involved in the development of the report, for their support and for their vision in providing more effective and economic information technology services to their students and staff.
2. **System Administration** - Approved the Center for Shared Administrative Computing. The recommendation report is included in the bound *November 21, 2002 Board Working File*.
3. **System Administration (Information item.)** - The Board received an update on the IHL Management Report.

PRESIDENTS' COUNCIL

Dr. David Potter, President

Call to Order - The meeting was called to order by President Potter.

Invited Guests - Dr. Layzell introduced Brigadier General Elton Berry of the Mississippi National Guard, who introduced Colonel Leon Collins, Major Jim Proctor, and Colonel Henry Bernreuter. General Berry briefed the group about the Junior Officer Scholarship Program, which is a proposal to design a program to alleviate the junior officer shortage in the Mississippi Army National Guard and Air National Guard. Each institution will be responsible for establishing up to five scholarships.

Commissioner's Report - Dr. Layzell reminded the presidents of the 4:00 p.m. meeting of the Efficiencies Task Force. He stated that the Board agenda is heavy and will start at 8:30 a.m. (There is the JSU reorganization proposal, the new Ph.D. program at Mississippi State University, Alcorn State University's Memorandum of Understanding with Hinds-Vicksburg, and the Mississippi State University Presidential Search in the afternoon.)

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Dr. Layzell mentioned that some institutional responses are needed for the management report. A meeting will be scheduled with the institutions' representatives in December. He discussed the mission statements and core mission statements. A decision has to be made on classification system, i.e., if Carnegie classifications are used, the Board designation can be removed.

Dr. Thames asked for an explanation of sharing of resources, and how it will work. Dr. Layzell stated that the idea is for students to have access to faculty at any institution. The academic officers will have to work out the details.

Dr. Layzell finalized his report by cautioning against the excessive use of unanimous consent agenda items, especially in the Facilities area. He asked that the presidents try to avoid submitting these items for unanimous consent.

The Presidents' Council went into Executive Session on a personnel matter. No action was taken.

Dr. Limbert thanked everyone for their support and assistance during the crisis at Mississippi University for Women.

ANNOUNCEMENTS

1. Dr. Charles Lee, Interim President of Mississippi State University, announced that Dr. Bettye Neely was recognized as Alumni Fellow of the Year in the College of Education at Mississippi State University.
2. Dr. Thomas Layzell reminded the Board of the lunch meeting with the Student Government Association and the student press at the University of Mississippi Medical Center.
3. Dr. D. E. Magee commended Scott Ross and Dr. Thomas Layzell for talking with the Bureau of Buildings and Gary Anderson about IHL having more control over the buildings contracts. However, he did not hear anything about minority contractors. Dr. Layzell assured Dr. Magee that the issue is still being discussed.
4. Ms. Ricki Garrett commended Dr. Layzell and the staff for the great success of the IHL College Fair a few weeks ago. Over 10,000 students attended. Ms. Garrett commended the IHL staff. With only a few people in the Public Relations department, they do a yeoman's job of putting on the fair every year. Ms. Garrett also thanked the institutions for all that they did to contribute to the success of the fair.
5. Ms. Garrett announced that the poster and essay contest that is held every year with BellSouth won a Telephone Pioneers award.

EXECUTIVE SESSION

On motion Mr. Nicholson, seconded by Mr. Crawford, and unanimously passed by those present, the Board voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Mr. Crawford, seconded by Ms. Nicholson, and unanimously passed by those present, the Board **voted to go into Executive Session** for the reason later reported by the President in Open Session and stated in these minutes, as follows:

Discussion of a tort claim settlement at the University of Mississippi Medical Center.

Discussion of Workers' Compensation case at the University of Mississippi Medical Center.

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Discussion of promotion and tenure issue.

Discussion of the Jackson State University academic reorganization.

Discussion of a system personnel item.

On motion by Ms. Newton, seconded by Dr. Magee, and unanimously passed by those present, the Board voted to return to Open Session.

On motion by Mr. Ross, seconded by Dr. Davidson, with Dr. Magee abstaining, the Board approved the tort claim settlement styled *Barksdale vs. UMMC*.

On motion by Mr. Colbert, seconded by Mr. Nicholson, and unanimously passed by those present, the Board approved the proposed settlement of the Workers' Compensation case styled *Martha Woolfolk v. University of Mississippi*.

On motion by Mr. Colbert, seconded by Mr. Crawford, and unanimously passed by those present, the Board denied the review of the promotion and tenure due to the fact that it is in litigation.

The Board discussed the Jackson State University academic reorganization.

The Board discussed a system personnel matter.

ON MOTION BY MR. CRAWFORD, SECONDED BY MS. NEWTON, AND UNANIMOUSLY PASSED BY THOSE PRESENT, THE BOARD VOTED TO RECESS THE BOARD MEETING AND RECONVENE AT THE UNIVERSITY OF MISSISSIPPI MEDICAL CENTER.

THE BOARD RECONVENED THE BOARD MEETING AT THE UNIVERSITY OF MISSISSIPPI MEDICAL CENTER STUDENT UNION CONFERENCE ROOM "C".

On motion by Mr. Nicholson, seconded by Ms. Newton, and unanimously passed by those present, the Board approved the proposed academic reorganization at Jackson State University that will include a transition from traditional schools to new college structures and redesigned divisions.

A motion was made by Mr. Crawford, seconded by Ms. Whitten, to allow IHL to add Jackson State University's request for \$250,000 in additional money for increasing faculty salaries to the list of priorities and submit it as an addition to the Legislature.

A substitute motion was made by Mr. Crawford, seconded by Dr. Neely, to move forward on supporting the increase in salaries in the amount of \$250,000 per year for five years and for the staff to put together options for the January Board meeting.

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A substitute to the substitute motion was made by Ms. Whitten, seconded by Dr. Neely, and unanimously passed by those present, to endorse the concept of increasing the salaries as recommended by Jackson State University and that the Commissioner's staff will develop short-term strategies for the implementation of this recommendation at the Legislature and that the Commissioner's staff come forward with options.

Mississippi State University Presidential Search Committee

Mr. Carl Nicholson, Chair
Thursday, November 21, 2002

EXECUTIVE SESSION

On motion by Mr. Crawford, seconded by Mr. Klumb, and unanimously passed by those present, the Board voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Mr. Ross, seconded by Ms. Whitten, and unanimously passed by those present, the Board **voted to go into Executive Session** for the reason later reported by the Chair in Open Session and stated in these minutes, as follows:

Discussion of the Mississippi State University presidential search process.

On motion by Mr. Crawford, seconded by Mr. Griffis, and unanimously passed by those present, the Board voted to return to Open Session.

The Board discussed the Mississippi State University presidential search process.
No action was taken.

Board members attending the meeting were: Mr. Carl Nicholson (Chair), Mr. Thomas Colbert, Mr. Bill Crawford, Dr. Stacy Davidson, Ms. Ricki Garrett, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. D. E. Magee, Dr. Bettye Neely, Ms. Virginia Shanteau Newton, Mr. Scott Ross, and Ms. Amy Whitten.

PLANNING COMMITTEE

Mr. Bill Crawford, Chair
Wednesday, November 20, 2002

EXECUTIVE SESSION

On motion by Mr. Crawford, seconded by Ms. Garrett, and unanimously passed by those present, the Board voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Ms. Newton, seconded by Ms. Whitten, and unanimously passed by those present, the Board **voted to go into Executive Session** for the reason later reported by the Chair in Open Session and stated in these minutes, as follows:

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Discussion of the commissioner transition review.

On motion by Mr. Colbert, seconded by Mr. Nicholson, and unanimously passed by those present, the Board voted to return to Open Session.

The Board discussed the commissioner transition review.
No action was taken.

Board members attending the meeting were: Mr. Bill Crawford (Chair), Dr. Stacy Davidson, Ms. Ricki Garrett, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. D. E. Magee, Dr. Bettye Neely, Ms. Virginia Shanteau Newton, Mr. Carl Nicholson, Mr. Scott Ross, and Ms. Amy Whitten. Mr. Thomas Colbert was absent.

EFFICIENCIES TASK FORCE

Mr. Thomas Colbert, Chair
Wednesday, November 20, 2003

The meeting was called to order by Mr. Colbert, Chair. The following items were discussed:

1. **Center for Shared Administrative Computing**
On motion by Ms. Whitten, seconded by Mr. Crawford, and unanimously passed by those present, the Board approved the Center for Shared Administrative Computing. Mr. Al Lind, Assistant Commissioner of Technology, will give a brief overview of this project later in the meeting.
2. **IHL Management Report (Information item.)** - The Board received an update from Dr. Layzell about the report.
3. **Center for Shared Administrative Computing (Continued)** - Mr. Al Lind gave a brief overview of the project.
4. **Other Business**
 - a. Mr. Colbert thanked everyone for their hard work on the Shared Administrative Computing project.
 - b. Mr. Bill Crawford commended Mr. Colbert on the personal time and effort he put into the Shared Administrative Computing project.

Board members attending the meeting were: Mr. Thomas Colbert (Chair), Mr. Bill Crawford, Dr. Stacy Davidson, Ms. Ricki Garrett, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. D. E. Magee, Dr. Bettye Neely, Ms. Virginia Shanteau Newton, Mr. Carl Nicholson, Mr. Scott Ross, and Ms. Amy Whitten.

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ADJOURNMENT

There being no further business to come before the Board, on motion by Dr. Neely, seconded by Ms. Newton, and unanimously passed by those present, the Board members voted to adjourn.

President, Board of Trustees of State Institutions of Higher Learning

Commissioner, Board of Trustees of State Institutions of Higher Learning

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EXHIBITS

Exhibit 1 Amendment to the *Board Policies and Bylaws*—Admission Standards,
Section 600.

Exhibit 2 Amendments to the *Board Policies and Bylaws*—Tuition, Fees, and Other
Student Charges, Section 702—for first reading.

EXHIBIT 1

601.01 GENERAL POLICY: The Board shall have the authority to establish minimum standards of achievement as a prerequisite for entrance into any of the institutions under its jurisdiction, which standards need not be uniform between the various institutions and which may be based upon such criteria as the Board may establish. A manual (Admission Standards, Developmental Education Curriculum and Core Undergraduate Requirement for University System Institutions) to assist the institutions in proper implementation of Board Policy and to assure compliance with the requirements set forth by the Board is on file at the Office of the Commissioner.

Each institution shall be required to include their admission requirements in their respective catalogs.

601.04 APPLICANTS UNDER AGE 21 WITHOUT HIGH SCHOOL DIPLOMA

Applicants under age 21 who have not graduated from a regionally accredited high school must submit qualifying scores on the General Education Development Test (GED) or be home-schooled. Submission of scores on the ACT or SAT is strongly encouraged. Home-schooled students must present portfolios which summarize their educational experiences and other applicants must submit transcripts reflecting academic performance in courses taken. All applicants must appear for an on-campus interview.

601.05 CORE REQUIREMENTS FOR UNIVERSITY GRADUATION

The Board-approved core requirements for graduation from the universities are as follows:

<u>English Composition</u>	<u>6 semester hours</u>
<u>College Algebra, Quantitative Reasoning or higher level</u>	<u>3 semester hours</u>
<u>Laboratory Science</u>	<u>6 semester hours</u>
<u>Humanities and Fine Arts</u>	<u>9 semester hours.</u>

All students enrolled for the first time at any college must complete the Board-approved core requirements before graduating from a Mississippi public university.

All students entering Mississippi public universities must take the Board-approved core requirements.

EXHIBIT 2

702.04

Approval Process

- A. **Schedule and Guidelines**

The Commissioner, after consultation with the Institutional Executive Officers, shall prepare a schedule and guidelines for the submission of requests to establish tuition, required fees, and room and board charges. The guidelines shall include the information to be submitted in support of the requests and any limitations on the amounts to be requested.
- B. **Submission of Requests**

Each Institutional Executive Officer shall prepare and submit to the Commissioner for consideration by the Board an annual request to maintain, increase, or decrease tuition, required fees, and room and board charges. In developing the annual request, the Institutional Executive Officer shall consider family income indicators, availability of financial aid, inflationary indicators, institutional costs, performance and resource needs, bond resolutions and other legal requirements, comparisons with peer institutions and groups, state appropriations, and other appropriate criteria. Tuition, required fees, and room and board charges in effect at the time of such request shall remain in effect until the Board takes action to change them.
- C. **Consideration of Requests**

Requests to establish tuition, required fees, and room and board charges shall not be considered until at least thirty days after they have been submitted to provide an opportunity for review by the Board and the Commissioner, and for comment by Institutional Executive Officers. Any comments by institutional executive officers shall be submitted to the Commissioner for consideration by the Board.