

**MINUTES OF THE BOARD OF TRUSTEES OF
STATE INSTITUTIONS OF HIGHER LEARNING**

November 21, 1996

BE IT REMEMBERED, That the Board of Trustees of State Institutions of Higher Learning of the State of Mississippi met in regular session at the Board Office in Jackson, Mississippi, on November 21, 1996, at 8:30 a.m., and pursuant to notice in writing mailed by certified letter with return receipt requested on November 8, 1996, to each and every member of said Board, said date being at least five days prior to this November 21, 1996, meeting. At the above named place there were present the following members to wit: Ms. Nan McGahey Baker, Mr. Thomas W. Colbert, Mr. William Sterling Crawford, Ms. Ricki R. Garrett, Mr. J. Marlin Ivey, Mr. James Roy Klumb, Mr. James Luvene, Dr. D. E. Magee, Jr., Mr. J. P. (Jake) Mills, Mr. Carl Nicholson, Jr. and Dr. Cass Pennington. Ms. Virginia Shanteau Newton was absent. The meeting was called to order by Mr. Marlin Ivey, President and opened with prayer by Dr. Robert Khayat.

APPROVAL OF THE MINUTES

On motion by Mr. Luvene, seconded by Mr. Nicholson, and passed, **with Ms. Newton absent and not voting**, it was

RESOLVED, That the Minutes of the meeting held on October 17, 1996, stand approved.

UNANIMOUS CONSENT (UC)

On motion by Mr. Crawford, seconded by Ms. Baker, and passed, **with Ms. Newton absent and not voting**, it was

RESOLVED, That consent to be considered is granted to all items not previously placed on the agenda and hereinafter reported.

ADMINISTRATION/POLICY

Presented by Dr. Thomas Layzell
Commissioner of Higher Education

On motion by Ms. Baker, seconded by Ms. Garrett, and passed, **with Ms. Newton absent and not voting**, it was

RESOLVED, That the Board hereby approves Agenda Items #1-5 as submitted in the following report on Administration/Policy. **UNANIMOUS CONSENT** items were approved on a separate motion by Ms. Baker, seconded by Mr. Luvene and passed, **with Ms. Newton absent and not voting**.

Mississippi State University

1. Approved the *revised* Traffic Rules and Regulations for the Campus and Streets of Mississippi State University.

University of Mississippi Medical Center

2. Approved request to establish a formal affiliation with the Mississippi Baptist Medical Center to foster teaching, research and service in the Health Care Programs offered by the Medical Center.

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3. Approved request to amend the *Medical Staff Bylaws* as follows:

Section 11. Surgical and Recovery Suite Committee

- a. Composition: Membership shall consist of six representatives from different surgical specialties; one representative each from anesthesiology, pathology, surgical resident staff and hospital administration; the recovery room head nurse or supervisor, ex officio; the surgical intensive care unit head nurse or supervisor, ex officio; and the operating room supervisor, ex officio.

Changed to:

- a. Composition: Membership shall consist of six to eight representatives from various surgical specialties; one representative each from pathology, surgical resident staff, and hospital administration; one to two representatives from anesthesiology including the operating room clinical director; the operating room supervisor, ex officio; the post anesthesia care unit head nurse or supervisor, ex officio; and the surgical intensive care unit head nurse or supervisor, ex officio. Additional members from the non-surgical medical staff may be appointed as consultants.

University of Southern Mississippi

4. Approved request that the Polymer Science Research Center be named the Shelby Freland Thames Polymer Science Research Center, in recognition of Dr. Thames, the founding chair of the Polymer Science Department.
5. Approved the new seal for the University of Southern Mississippi.

System Administration

6. **(Unanimous Consent Item)** Approved employment of Clifton A. Tucker, Director of Insurance and Risk Management, effective December 1, 1996.
7. **(Unanimous Consent Item)** Approved the title change of Dr. Aubrey K. Lucas from President, University of Southern Mississippi, to President Emeritus, University of Southern Mississippi effective January 1, 1997. Effective February 16, 1997, the title will change to President Emeritus and Distinguished Professor of Higher Education and USM will reemploy Dr. Lucas for a period not to exceed 120 days in FY 1997.

INSTRUCTION/STUDENTS

Presented by Dr. Charles Pickett
Special Assistant to the Commissioner

On motion by Ms. Baker, seconded by Mr. Luvane, and passed, **with Ms. Newton absent and not voting**, it was

RESOLVED, That the Board hereby approves Agenda Items as submitted in the following report on Instruction/Students. System Administration Agenda Items for the section were approved on a separate motion by Ms. Baker, seconded by Mr. Luvane.

Mississippi State University

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1. Approved degrees to be conferred December 13, 1996, as follows:

College of Agriculture and Life Sciences	
Bachelor of Landscape Architecture	1
Bachelor of Science	92
College of Arts and Sciences	
Bachelor of Arts	77
Bachelor of Fine Arts	12
Bachelor of Science in Arts and Sciences	48
Bachelor of Social Work	2
College of Business and Industry	
Bachelor of Business Administration	156
Bachelor of Science in Business and Industry	19
Bachelor of Professional Accountancy	36
College of Education	
Bachelor of Science in Education	162
College of Engineering	
Bachelor of Science in Engineering	134
College of Forest Resources	
Bachelor of Science in Forestry	9
Graduate School	
Doctor of Business Administration	3
Doctor of Education	5
Doctor of Philosophy	63
Educational Specialist	5
Master of Agribusiness Management	8
Master of Arts	12
Master of Business Administration	19
Master of Professional Accountancy	8
Master of Public Policy and Administration	4
Master of Science	238
Master of Taxation	1
TOTALS	1,114

University of Mississippi

2. Approved request to change the degree program title from Clinical Pharmacy (CIP 18.1401) to Doctor of Pharmacy (CIP 18.1401). The change will more appropriately describe the departments involved in granting this degree.
3. Approved request to change the name of Master of Science in Taxation (CIP 52.1601) to Master of Taxation in Taxation (CIP 52.1601). This change will correct an error that was made in naming the new degree.
4. Approved degrees to be conferred on December 20, 1996, as follows:

College of Liberal Arts

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Bachelor of Arts	52
Bachelor of Science	7
Bachelor of Public Administration	12
Bachelor of Social Work	5
Bachelor of Fine Arts	2
Bachelor of Music	2
School of Engineering	
Bachelor of Science in Chemical Engineering	2
Bachelor of Science in Civil Engineering	2
Bachelor of Science in Computer Science	4
Bachelor of Science in Electrical Engineering	3
Bachelor of Engineering	1
School of Education	
Bachelor of Arts in Education	3
Bachelor of Science in Exercise Science	11
Bachelor of Arts in Leisure Management	6
Bachelor of Science in Family & Consumer Sciences	12
School of Business	
Bachelor of Business Administration	79
Law Center	
Bachelor of Court Reporting	1
School of Accountancy	
Bachelor of Accountancy	22
TOTAL UNDERGRADUATE	226
Graduate School	
Master of Arts	15
Master of Science	46
Master of Accountancy	13
Master of Business Administration	18
Master of Education	13
Master of Fine Arts	1
Master of Music	1
Master of Taxation	2
Doctor of Pharmacy	7
Doctor of Education	3
Doctor of Philosophy	26
TOTAL GRADUATE	145
School of Law	
Juris Doctor	23
TOTAL DEGREES	394

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University of Mississippi Medical Center

5. Approved request to establish a Center of Excellence in Cardiovascular-renal research at the University. A copy of the summary proposal is included in the Board Agenda Working File for November 21, 1996.

6. **(Unanimous Consent Item)** Approved degrees to be conferred as follows:

Fall Quarter Graduates: (November 21, 1996)

Doctor of Philosophy 2

Fall Semester Graduates: (December 13, 1996)

Master of Science in Nursing 1

Bachelor of Science in Nursing 52

Clinical Laboratory Sciences 7

TOTAL DEGREES 62

University of Southern Mississippi

7. Approved request to change the Bachelor of Science in Health Education and Administration to Community Health Sciences. This title change reflects the specialization areas within the degree and school health education and health promotion. The title is also consistent with that used by other universities.

8. Approved undergraduate degrees to be conferred on December 20, 1996, as follows:

College of Liberal Arts

Bachelor of Science 61

Bachelor of Arts 118

Bachelor of Science (Gulf Park) 9

Bachelor of Arts (Gulf Park) 6

College of Business Administration

Bachelor of Science in Business Administration 117

Bachelor of Science in Business Administration (Gulf Park) 18

Bachelor of Science (Gulf Park) 3

College of Education and Psychology

Bachelor of Science 121

Bachelor of Arts 7

Bachelor of Science (Gulf Park) 63

College of the Arts

Bachelor of Fine Arts 3

Bachelor of Music 5

Bachelor of Music Education 7

College of Science and Technology

Bachelor of Science 111

Bachelor of Science (Gulf Park) 7

College of Health and Human Sciences

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Bachelor of Science	103
Bachelor of Social Work	15
Bachelor of Science in Nursing	77

TOTAL UNDERGRADUATE DEGREES **851**

9. Approved graduate degrees to be conferred on December 20, 1996, as follows:

College of Liberal Arts

Master of Science		42
Master of Arts	28	
Master of Arts in Teaching Languages		20
Master of Library Science		2
Master of Library and Information Science		24
Doctor of Philosophy		16
Master of Science (Gulf Park)		3
Master of Arts	1	

College of Business Administration

Master of Business Administration		6
Master of Professional Accountancy		4

College of Education and Psychology

Master of Science		7
Master of Arts	5	
Master of Education		37
Specialist in Education		5
Doctor of Education		6
Doctor of Philosophy		27
Master of Science (Gulf Park)		4
Master of Education (Gulf Park)		13
Specialist in Education		2

College of the Arts

Master of Music Education		3
Doctor of Musical Arts		2

College of Science and Technology

Master of Science		44
Doctor of Philosophy		29

College of Health and Human

Master of Science		22
Master of Science in Nursing		13
Master of Public Health		5
Master of Social Work		1
Doctor of Philosophy		2
Doctor of Education		1

TOTAL GRADUATE DEGREES **374**

System Administration

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10. Approved continued full accreditation for Associate in Nursing Degree Program at Itawamba Community College, Fulton, Mississippi.
11. Approved the Winners of the Halbrook Awards for Academic Achievement among Athletes for 1995-96. The following colleges and universities received the awards at the Annual Junior/Senior College Conference of the Mississippi Association of Colleges which was hosted by Mississippi Valley State University on October 27-29, 1996:

Division

Public University - Women's

Public University - Men's

Community and Junior College

Independent College

Award Recipient

Mississippi University for Women

Delta State University

Hinds Community College

Blue Mountain College

John C. and Ernestine McCall

Halbrook Achievement Award

(Cash award to institution that had greatest increase in percentage of athletes graduating)

Mary Holmes College

Halbrook Certificates for

Academic Achievement Among Athletes

Certificates were awarded by the participating institutions to one male and one female student athlete who have excelled in academics, leadership, or service. A list of individual names are included in the Board Agenda Working File for November 21, 1996.

PERSONNEL

Presented by Ms. Marilyn Beach
Special Projects Officer

On motion by Ms. Baker, seconded by Dr. Magee, and passed, **with Ms. Newton absent and not voting**, it was

RESOLVED, That the Board hereby approves the report on Personnel, as follows:

The Personnel Report for November 21, 1996, is composed of **regular personnel actions** in the categories of: Employment - 48; Change of Status - 33; Termination - 13; Award of Emeritus/Emerita - 4; Faculty Promotion - 1; Sabbatical - 1; Leave of Absence - 1; and Mid-Year Salary Adjustments - 5.

Employment

Alcorn State University

Whittaker, Wesley

Delta State University

Stephens, Jane H.

Jackson State University

Cameron, Jozetta

Drummond, LaDonnya S.

Feazell, Fred

Jiao, Hengli

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Lewis, Alice
Robinson, Angela
Swepson, Crystal D.
Tchounwou, Paul

Mississippi State University

Ansari, Shamim I.
Bova, Steven W.
Drake, Mary A.
Lorio, Wendell J.

University of Mississippi

Alexander, Allan
Arnold, Janet
Bruening, Jan L.
Eftink, Susan E.
Jones, Ian
O'Haver, Kevie C.
Sanders, Ben
Savitt, Todd L.
Smith, C. Emanuel
Wharton, Jr., A. C.

University of Mississippi Medical Center

Belgard, Clarence W.
Butler, Clarice
Butler, Paulette H.
Cagle, Rebecca H.
Corkern, Robert S.
Davidson, Stephen F.
Dulske, Michael G.
Jenkins, Robert G.
Konkle-Parker, Deborah J.
McGill, Meg
Malizia, Michelle M.
Malloy, James M.
Morris, Deborah S.
Robbins, Harriett V.
Sager, Carey L.
Stavely, Starla
Suwannaroj, Siraphop
Vanderford, Beth
Walker, Jean T.
Williams, Julie G.

University of Southern Mississippi

Weston, Lucy A.
Williams, Renee P.
Williams, Renee P.
Woodbridge, Hardy B.

University of Southern Mississippi

Culp, Rhonda P.

Grimes, Darrell Jay
Mascagni, Michael
Panton, Kenneth John
Santell, Ross C.

CHANGE OF STATUS

Alcorn State University

Johnson, Irene

Jackson State University

Hall, Anita H.
Wiggins, Ruby L.

Mississippi State University

Morgan, Doreen C.
Wise, David J.

Mississippi University for Women

King, Vernon

University of Mississippi

Dilley, Larry
ElSohly, Mahmoud A.
Khan, Ikhlas A.
Vinson, Michael C.

University of Mississippi Medical Center

Ahene, Charles A.
Ahene, Charles A.
Baker, Robert
Beddingfield, John J.
Devidas, Meenakshi
Ghaemmaghani, Nosratollah
Godding, Phillip R.
Hardy, Maureen A.
Hardy Maureen A.
Hembree, Jr., John H.
Lyons, Judith A.
Payne, Thomas J.
Saenz, Rebecca B.
Saenz, Rebecca B.
Terral, Thomas Gregory
Trzepacz, Paula T.
Ward, Emily W.

Shirley, Philip

TERMINATION

Jackson State University

Drake, Sidney

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Mississippi State University

Boone, Mariquita L.
Chaney, Van G.
Crone, Linda J.
Loker, William M.
Peeples, John L.
Radde, Gerald L.
Rose, Lucinda H.

CHANGE IN SABBATICAL

Mississippi State University
Obert, Terry L.

Mississippi University for Women

Campbell, Bracey

University of Mississippi

Baskett, Franz K.
Cleveland, Carol M.

University of Mississippi Medical Center

Killie, Jan-Eirik
Woods, Donald C.

PROMOTION OF FACULTY

Jackson State University

McDonald, J. Scott

EMERITUS/EMERITA

University of Mississippi

Denley, S. Gale
Gross, Charles M.

University of Southern Mississippi

Dennis, Nancy Worthington

**MID-YEAR SALARY
ADJUSTMENTS**

Mississippi State University

Beddhu, Murali
Chen, Jen-Ping
Jiang, Min-Yee
Taylor, Lafayette K.
Triplett, Glover B.

LEAVE OF ABSENCE

University of Southern Mississippi

Randolph, Daniel L.

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There are **107 total personnel** actions submitted for approval, which include the **106 regular** personnel actions for the eight universities, **1 for Athletics**.

ATHLETICS

Presented by Ms. Marilyn Beach
Special Projects Officer

On motion by Ms. Baker, seconded by Ms. Garrett, and passed, **with Ms. Newton absent and not voting**, it was

RESOLVED, That the Board hereby approves the following report on Athletics.

**RETURN FROM LEAVE
OF ABSENCE**

University of Southern Mississippi
McCaskill, Portland

LEGAL

Presented by Mr. Chuck Rubisoff
Special Assistant Attorney General

On motion by Mr. Crawford, seconded by Mr. Luvane, and passed, **with Ms. Newton absent and not voting**, it was

RESOLVED, That upon review and recommendation of the Office of Attorney General, the Board hereby approves items 1 and 2.

System Administration

1. Approved payment of legal fees to outside counsel.

Payment of legal fees for professional services rendered by J. T. Martin (Statement dated 9/1/96) from the funds of the University of Mississippi. (This statement represents services and expenses in connection with the registration of the mark RECKON.)

TOTAL DUE..... \$ 120.00

Payment of legal fees for professional services rendered by Oblon, Spivak, McClelland, Maier & Neustadt, P.C. (Statement dated 9/27/96) from the funds of Mississippi State University. (This statement represents services and expenses in connection with obtaining a patent on "Detector for heterogeneous Materials")

TOTAL DUE..... \$ 169.81

Payment of legal fees for professional services rendered by Vinson & Elkins (Statement dated 9/27/96) from the funds of The University of Mississippi Medical Center. (This statement represents services and expenses in connection with appeal of AVG/RES AMT BASE YR GME costs and PRRB appeal FYE 6/30/89.)

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Inv. No. 1254747.....\$ 2,843.89
Inv. No. 1254768.....\$ 200.76

TOTAL DUE\$ 3,044.65

Payment of legal fees for professional services rendered by Watkins & Eager (Statement dated 10/10/96) from the funds of the Tort Claims Fund. (This statement represents expert witness fees in the case styled Earmis Smith, Sr., et al. v. Methodist Medical Center, Inc., et al. [client: John Boone, M.D.]

TOTAL DUE\$ 2,676.51

Payment of legal fees for professional services rendered by Watkins & Eager (Statement dated 10/10/96) from the funds of the Tort Claims Fund. (This statement represents services and expenses incurred in the case styled Frazier v. Harkey, et al. [client: Ward].)

TOTAL DUE\$ 290.71

Payment of legal fees for professional services rendered by Watkins & Eager (Statement dated 10/10/96) from the funds of the Tort Claim Fund. (This statement represents services and expenses incurred in the case styled Stuart Tyler Jolly, et al. v. Perry, M.D., et al. [clients: Webb and Boone].)

TOTAL DUE\$ 1,217.10

Payment of legal fees for professional services rendered by Watkins & Eager (Statement dated 10/10/96) from the funds of the Tort Claim Fund. (This statement represents services and expenses incurred in the case styled Brown v. Warren, et al. [clients: Clark, Edmondson & Wait].)

TOTAL DUE\$ 900.62

Payment of legal fees for professional services rendered by Page, Kruger and Holland (Statement dated 10/15/96) from the funds of the Tort Claim Fund. (This statement represents services and expenses incurred in the case styled Pickens v. Vigha Vig, et al.)

TOTAL DUE\$ 13.64

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Payment of legal fees for professional services rendered by Page, Kruger and Holland (Statement dated 10/15/96) from the funds of the Tort Claims Fund. (This statement represents services and expenses in connection with defending the case styled Wallace v. Mehrponyan, UMMC, et al.)

TOTAL DUE\$ 419.69

Payment of legal fees for professional services rendered by Upshaw, Williams, Biggers, Page & Kruger (Statement dated 10/08/96) from the funds of the Tort Claims Fund. (This statement represents services and expenses in connection with defending the case styled Wallace v. Mehrponyan, UMMC, et al.)

TOTAL DUE\$ 137.34

Payment of legal fees for professional services rendered by Upshaw, Williams, Biggers, Page & Kruger (Statement dated 10/08/96) from the funds of the Tort Claims Fund. (This statement represents services and expenses in connection with defending the case styled Merritt, et al. v. Vishal Sachdev, et al.)

TOTAL DUE\$ 90.00

Payment of legal fees for professional services rendered by Upshaw, Williams, Biggers, Page & Kruger (Statement dated 10/08/96) from the funds of the Tort Claims Fund. (This statement represents services and expenses in connection with defending the case styled Mircea Mot v. Miller, et al.)

TOTAL DUE\$ 44.22

Payment of legal fees for professional services rendered by Upshaw, Williams, Biggers, Page and Kruger (Statement dated 10/08/96) from the funds of the Tort Claims Fund. (This statement represents services and expenses in connection with the case styled Warren v. Brown, et al.)

TOTAL DUE\$ 1.52

Payment of legal fees for professional services rendered by Bernstein & McVeigh (Statement dated 10/7/96) from the funds of The University of Mississippi. (This statement represents services and expenses in connection with the modification of UM's application with the FCC for their radio station, WUMS.)

TOTAL DUE\$ 113.62

Payment of legal fees for professional services rendered by Upshaw, Williams, Biggers, Page & Kruger (Statement dated 10/08/96) from the funds of the Tort Claims Fund. (This statement represents services and expenses in connection with defending the case styled Leslie Pickens v. Vibha Vig, M.D., et al.)

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TOTAL DUE\$ 111.22

Payment of legal fees for professional services rendered by Steen, Reynolds & Dalehite (Statement dated 9/6/96) from the funds of the Tort Claims Fund. (This statement represents services and expenses in connection with defending the case styled Stuart Jolly, etc. v. Perry, et al.)

TOTAL DUE\$ 11,672.96

Payment of legal fees for professional services rendered by Bacon & Thomas (Statement dated 9/24/96) from the funds of the University of Mississippi. (This statement represents services and expenses in connection with obtaining a patent on "Active Noise Control Stethoscope" for RIPS.)

TOTAL DUE\$ 100.40

Payment of legal fees for professional services rendered by Oblon, Spivak, McClelland, Maier & Neustadt, P.C. (Statements dated 10/25/96, 10/8/96 and 9/30/96) from the funds of Mississippi State University. (These statements represent services and expenses in connection with obtaining patents on "Sacrificial/consumable Electrode Design for Electrical Plasma Arc torches" - \$918.55 ; "Measurement of Viscosity of a Melt in Plasma Centrifugal Furnace" - \$5,185.00 and a review and opinion on a patent license agreement for wood preservation technology with Lonza, Inc. - \$968.55.)

TOTAL DUE\$ 7,072.10

Payment of legal fees for professional services rendered by Cooper & Dunham (Statement dated 8/31/96) from the funds of The University of Mississippi. (This statement represents services and expenses in connection with "Self-Cleaning Acoustic/Screen Filter System" for RIPS.)

TOTAL DUE\$ 2,135.15

Payment of legal fees for professional services rendered by Cooper & Dunham (Statement dated 8/31/96) from the funds of the University of Mississippi. (This statement represents services and expenses in connection with obtaining patents on "Methods and Compositions for Isolating Taxanes" for RIPS.)

TOTAL DUE\$ 100.40

2. Approved upon review and recommendation of the Office of the Attorney General, the Litigation Report for November 1, 1996. The report is included in the bound "Board Meeting Agenda, Working File, November 21, 1996," on file in the Board office.

FINANCE/FINANCIAL AID/FOREIGN TRAVEL

Presented by Mr. Jim Rhodes

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Assistant Commissioner for Finance and Administration

On motion by Mr. Mills, seconded by Mr. Luvene, and passed, **with Ms. Newton absent and not voting**, it was

RESOLVED, That the Board hereby approves the report on Finance/Financial Aid/Foreign Travel.

Alcorn State University

1. Approved budget revision for Small Farm Development and Other Agricultural Activities.

Budget Unit: Small Farm Development and Other Agricultural Activities

OBJECT OF EXPENDITURE	Current Budget 1996-1997	Budget Revision #	Revised Budget 1996-97
Salaries, Wages & Fringe Benefits	\$ 1,191,392		\$ 1,191,392
Travel & Subsistence	100,000	50,000	150,000
Contractual Services	193,779		193,779
Commodities	163,750	150,000	313,750
Capital Outlay:			
Other than Equipment	369,107	(200,000)	169,107
Equipment	239,957		239,957
Subsidies, Loans & Grants	0	0	0
TOTALS	\$ 2,257,985	\$0	\$ 2,257,985

Additional funds are needed in the commodities category in order to support additional purchases of feed, supplies and materials. The overall activities have increased far beyond those anticipated at the time of budget development.

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2. Approved the budget revision for Small Farm Development Center.

Budget Unit: Small Farm Development Center

OBJECT OF EXPENDITURE	Current Budget 1996-1997	Budget Revision #	Revised Budget 1996-97
Salaries, Wages & Fringe Benefits	\$ 213,900	\$ (40,000)	\$ 173,900
Travel & Subsistence	7,000	15,000	22,000
Contractual Services	10,000		10,000
Commodities	3,670	25,000	28,670
Capital Outlay:			
Other than Equipment	262,840		262,840
Equipment	19,913		19,913
Subsidies, Loans & Grants	<u>0</u>	<u>0</u>	<u>0</u>
TOTALS	\$ 517,323	\$ 0	\$ 517,323

The new director and the additional staff have increased the activities beyond those programmed during the budget development period. Therefore, more funds are needed for purchase of commodities such as office supplies and computer software and supplies.

Mississippi State University

3. Approved request to increase commencement fee at Mississippi State University from \$40 per student to \$50 per student effective summer 1997. Additional expense is incurred for the preparation and mailing of a video of the commencement exercise to each graduate after commencement.

University of Mississippi Medical Center

4. Approved to amend an agreement with Transcription, Ltd., to include transcription services for the Department of Radiology at the University of Mississippi Medical Center. The original agreement dated September 1, 1995 and approved by the Board August 17, 1995 will be amended to provide additional transcription submitted electronically by the Department of Radiology. The amended agreement is for three years beginning November 21, 1996 through August 31, 1998, not to exceed \$397,544.33. The *Addendum to Transcription Services Agreement* and *Standard Contract Addendum* are attached as **EXHIBIT 1**.

System Administration

5. Approved McComb, Mississippi (Pike County) as the practice location for James Andrew Watson, D.O., effective July 1, 1996. (Southern Regional Education Board Loan/Scholarship Program)
6. Approved Foreign Travel Report.

Jackson State University

Glover, Glenda	St. Thomas, Virgin Island
Lyons, Sr., James E.	South Africa

Mississippi State University

Balasubramaniam, Krishnan	Singapore, New Delhi
Balasubramaniam, Krishnan	Bangalore, India

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Buddington, Randal K.	Copen, Denmark
Buddington, Randal K.	Brussels, Belgium
Cleveland, O. A.	Tashkent, Uzbekistan
Leiter, Robert B.	San Juan, Puerto Rico
Miller, George P.	Gent, Belgium
Miranda, L. E. Maringa, Brazil	
Myloie, Joan R.	San Salvador Island, Bahamas
Phillips, Jeanne	Montreal, Quebec, Canada
Ramaswamy, Sonny	San Juan, Puerto Rico
Shim, Jung P.	Taejon, Korea
Shim, Jung P.	Seoul, Korea
Shim, Jung P.	Taegu, Korea
Snyder, Richard G.	Culiacan, Sinaloa, Mexico
Vilella, Francisco J.	Puerto Rico
Vilella, Francisco J.	Dominican Republic
Walker, Linda K.	Montreal, Quebec, Canada

University of Mississippi

Baird, Gordon Honolulu, Hawaii	
Bauer, Johannes	Shanghai, China
Bauer, Johannes	Beijing, China
Booke, Michael A.	Kharkov, Ukraine
Daigle, John N.	London, England
Dingerson, Michael	Toronto, Canada
Dingerson, Michael	Belize, Central America
Elsherbeni, Atef	Hong Kong
Gaston, Gary	Melbourne, Australia
Gaston, Gary	Warrnamboo, Australia
Jones, Alan B. Toronto, Canada	
Jordan, George & UM Concert Singers	Pargue, Bulgaria
Jordan, George & UM Concert Singers	Vienna, Bulgaria
Jordan, George & UM Concert Singers	Budapest, Bulgaria
Jordan, George & UM Concert Singers	Varna, Bulgaria
Mahler, Gregory	Toronto, Canada
Noakes, Brian	Belize, Central America
Purdom, Keil and the Women's Golf Team	Honolulu, Hawaii
Watt, Jeffrey R.	Geneva, Switzerland
Woolsey, J. Robert	Belize, Central America
Woolsey, J. Robert	Belize City, Belize

University of Mississippi Medical Center

Haines, Duane E.	Kauai, Hawaii
Hall, John E.	Buenos Aires, Argentina
Hutchins, James B.	Sao Paulo, Brazil
Klimek, Violetta	San Juan, Puerto Rico
Markov, Angel K.	Moscow, Russia
Subramony, S. H.	Bombay, India
Subramony, S. H.	Vellore, India
Subramony, S. H.	Bangalore, India

University of Southern Mississippi

Carlin, Margaret	Morelia, Mexico
Chang, An Chung	Morelia, Mexico
Harper, Terry	Morelia, Mexico

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Heard, Richard	Cayman Islands
Hudson, Tim	Morelia, Mexico
Kuehnle, Erich	San Juan, Puerto Rico
LeCroy, Sara	Cayman Islands
Moncreiff, Cynthia	Cayman Islands
Patterson, Rhonda	Harderwijk, Netherland
Rakocinski, Chet	Cayman Islands
Stanberry, Phillip	Toronto, Canada
van Aller, Robert T.	Belmopan, Belize
Walker, Sharon	San Jun, Puerto Rico

FACILITIES

Presented by Mr. John Bowman, Assistant Commissioner
of Construction and Physical Affairs

On motion by Mr. Mills, seconded by Mr. Colbert, and passed, **with Ms. Newton absent and not voting**, it was

RESOLVED, That the Board hereby approves the report on Facilities.

Alcorn State University

1. Approved Payment #1 in the amount of \$168,515 to Mid-State Construction Company, Inc., for work completed on **IHL #201-115, Extension and Research Complex**. The project is funded by the United States Department of Agriculture.
2. Approved Payment #2 in the amount of \$2,617.80 to Brumfield, Hopton and Brumfield Ltd. For professional services related to construction of the **Extension and Research Complex, IHL#201-115**. Funds are available in the project budget.

Delta State University

3. Approved bids and request approval and award of contract by the Bureau of Building, Grounds and Real Property Management to the low bidder Hunt Management and Construction Company, Inc., Grenada, MS, for **GS #102-154, Gold Star Renovation** in the amount of \$203,500. Funds are available for this project.

	<u>Bidders</u>	<u>Base Bid</u>
1.	Roy Collins Construction Company, Inc. Cleveland, MS	\$ 218,200
2.	Glenn Miller Construction Company Cruger, MS	246,300
3.	Kenneth R. Thompson, Jr., Builder, Inc. Greenwood, MS	248,000
4.	Virden Lumber Company, Inc. Indianola, MS	215,497
5.	David Smith Construction, Inc. Inverness, MS	223,000

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6.	Cleveland Lumber & Supply Company Cleveland, MS	215,000
7.	R & T Company Carrolton, MS	239,300
8.	Jackson Construction of Grenada, Inc. Grenada, MS	226,997
9.	Blockett Construction Detroit, MI	295,071

4. Approved bids and request approval and award of contract by the Bureau of Building, Grounds and Real Property Management to the low bidder C. E. Frazier Construction, Inc., for **Wright Hall Renovation GS #102-148** in the amount of \$1,214,900. Funds are available for this project. Other bids are as follows:

	<u>Bidders</u>	<u>Base Bid</u>	<u>Deductive Alternates</u>
1.	Roy Collins Construction Company, Inc.	\$1,245,000	1. 20,000 2. 25,000
2.	Kenneth R. Thompson, Jr., Builder, Inc.	\$1,305,000	1. 7,800 2. 72,000
3.	R & T Company	\$1,309,000	1. 17,250 2. 74,000
4.	Jackson Construction of Grenada, Inc.	\$1,312,387	1. 11,285 2. 70,780

Jackson State University

5. Approved bids and request approval and award of contract by the Bureau of Building, Grounds and Real Property Management to the low bidder M and M Services, Inc., for **GS #103-127, Liberal Arts Building** in the amount of \$281,000. Funds are available for this project. A copy of the certified bid tabulation is included in the Board Meeting Agenda Working File, November 21, 1996, on file in the Board office.
6. Approved bids and request approval and award of contract by the Bureau of Building, Grounds and Real Property Management to the low bidder Coleman Hammons Construction Company, Inc., for **GS #103-146, Roberts Hall Renovation** in the amount of \$1,366,000. Funds are available for this project. A copy of the certified bid tabulation is included in the Board Meeting Agenda Working File, November 21, 1996, on file in the Board office.
7. Approved bids and request approval and award of contract by the Bureau of Building, Grounds and Real Property Management to the low bidder Roxco, Ltd., for **GS #103-127, Liberal Arts Building** in the amount of \$14,694,000. Funds are available for this project. A copy of the certified bid tabulation is included in the Board Meeting Agenda Working File, November 21, 1996, on file in the Board office.
8. Approved the initiation of a project to provide a campus-wide fiber optic cable network system and request appointment of a project professional from the list below. Funds are

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available in the amount of \$1,500,000 from Title III for Engineering Services.

PROFESSIONAL LISTING:

1. Neel-Schaffer, Inc., 666 North Street, Jackson, Mississippi
 2. Watkins-O'Gwynn, 4523 Office Park Drive, Jackson, Mississippi
 3. Swayze & Church, 350 North Mart Plaza, Jackson, Mississippi
9. Approved bids and authorize award of contract to Dixon Interior Finishing, Inc., the low bidder for the **Universal Life Building Renovation, IHL #203-113** in the amount of \$92,000. Funds are available in the project budget.

Mississippi State University

10. Approved Change Order #1 for the **Greenhouse Structures, GS #105-245** in the amount of \$11,728 and an additional five calendar days to the contract time and request approval by the Bureau of Buildings, Grounds and Real Property Management. The change will revise existing sewer lines, manholes, and street light circuits to accommodate the new building foundation. Funds are available in the project budget in the amount of \$2,000,000.
11. Approved resolution authorizing the Mississippi State University Educational Building Corporation (The Corporation) to issue revenue bonds for the purposes of acquiring, constructing, renovating, equipping, furnishing and improving land and facilities for the use and benefit of Mississippi State University of Agriculture and Applied Science; and providing for the costs of issuance of such bonds; authorizing the execution of a ground lease between the Board of Trustees of State Institutions of Higher Learning (IHL) and the Corporation; a lease agreement between IHL and the Corporation; and a bond purchase agreement between IHL, the Corporation and Morgan Keegan & Company, Inc. These actions are all in connection with the issuance of said revenue bonds, approving the purposes and activities of the Corporation, approving the form and authorizing the execution of a preliminary official statement and a final official statement, approving the form of an indenture, and acting on other matters related to the issuance of the bonds.
12. Approved Schematic Documents for **GS #105-260, 1996 Utility Loop Extension**, and request approval of the Bureau of Building, Grounds and Real Property Management. Funds are available in the project budget in the amount of \$1,350,000.
13. Approved Schematic Documents for **GS #105-258, Repair/Renovation of Existing Water Tank**, and request approval of the Bureau of Building, Grounds and Real Property Management. Funds are available in the project budget in the amount of \$100,000.
14. Approved Schematic Documents for **GS #105-256, Elevated Storage Tank**, and request approval of the Bureau of Building, Grounds and Real Property Management. Funds are available in the project budget in the amount of \$1,303,090.
15. Approved Construction Documents for **IHL #205-159, Asbestos Remediation Phase**, and authorize advertising for receipt of bids. Funds are available from University sources in the amount of \$150,000.

Mississippi University for Women

16. Approved Construction Documents for **GS #104-111, Fine Arts Renovation Project**, and request approval for advertising and receipt of bids from the Bureau of Building, Grounds and Real Property Management. Funds are available in the project budget in the amount of

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\$2,300,000.

17. Approved Construction Documents for **GS #104-105, Reneau Hall Renovation**, and request approval for advertising and receipt of bids from the Bureau of Building, Grounds and Real Property Management. Funds are available in the project budget in the amount of \$2,850,000.
18. Approved bids and award of contract by the Bureau of Building, Grounds and Real Property Management to the low bidder Telemedia Communications, Inc., INC Division for **GS #204-108, Campus Fiber Optic Backbone Project** in the amount of \$1,051,800. (**Unanimous Consent Item**).

Mississippi Valley State University

19. Approved payment to David A. Tant, P.L.S. for professional services rendered in completing the Topographical Survey for **IHL #206-003, Fiber Optic Cable**. Funds are available in the project budget in the amount of \$8,237.50.

University of Mississippi

20. Approved Change Order #21 in the amount of \$7,402.68 for **Library Addition, GS #107-192** and request approval by the Bureau of Buildings, Grounds and Real Property Management. The change will make adjustments for allowances as specified in the contract documents. Funds are available in the project budget.
21. Approved request for authority to execute a contract with Barnes & Noble College Bookstores, Inc., for the operation of the Ole Miss Bookstore and Rebel Shop.
22. Approved the Design Development Documents for the **IHL #207-154, Vaught-Hemingway East Stands Stadium Expansion** as submitted by the project design professionals, Cooke, Douglas, Farr, Lemons/Ltd., of Jackson, Mississippi. The project budget is \$12,923,455. Funds are available for planning from university sources.
23. Approved Construction Documents for the **GS #107-219, University House Renovations**, as submitted by the project design professionals Shafer/Banner/Hartsell and Associates Architects, of Starkville, MS, and request approval of the Bureau of Building, Grounds and Real Property Management. Funds are available in the project budget in the amount of \$450,000.
24. Approved Construction Documents for the **GS #107-213, Ventress Hall Renovations**, as submitted by the project design professionals Howorth and Associates Architects, of Oxford, MS, and request approval of the Bureau of Building, Grounds and Real Property Management. Funds are available in the project budget in the amount of \$1,020,006.
25. Approved initiation of a project to develop plans for facilities for Congressional Archives and the Mississippi Judicial College, and related functions. The estimated cost for this project is \$15,000,000. Funds are available from university sources for planning.
26. Approved initiation of a project to renovate the existing Education Building Gymnasium for the University Band. Funds are available from University sources in the amount of \$564,420.
27. Approved initiation of a project to renovate the first floor east area of Paul B. Johnson

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Commons for the Department of Human Resources. The estimated cost for this project is of \$1,082,962. Funds are available from university sources for planning.

28. Approved bids and request approval and award of contract by the Bureau of Building, Grounds and Real Property Management to the low bidder Dixie Roofing Incorporated of Winona, MS, for **GS #107-209, '95 Roofing Program, Package IV**, in the amount of \$209,725. Funds are available from H.B. 1613, Laws of '93.

Other bidders are as follows:

Accurate Roofing Company, Inc. Holly Springs, MS	\$263,892
G and G Construction Sheetmetal and Roofing, Inc. Tupelo, MS	\$223,214

29. Approved Construction Documents and advertisement for bids for **IHL #207-146, National Center for the Development of Natural Products, Package VIII**, as submitted by the project design professionals, Laboratory Resources Group, Jackson, MS. Funds are available from a USDA grant in the amount of \$1,802,927.50.
30. Approved initiation of a project to renovate the existing auditorium and dining area of the Alumni House, **IHL #207-137**. Funds are available from University sources in the amount of \$848,100.
31. Approved Contract Document as submitted by Cooke, Douglas, Farr, Lemons, Ltd./Howorth & Associates Architects, of Jackson, Mississippi for **GS #107-203, Old Gymnasium Renovations**, and authorize advertising for receipt of bids. Funds are available from University sources in the amount of \$7,000,000.

University of Mississippi Medical Center

32. Approved Change Order #6 in the amount of \$40,754 with no increase in contract time for the **Neuroradiology Addition, IHL #209-331**. The change will provide for installation of a new transformer. Funds are available from gifts, grants and contracts.
33. Approved Change Order #1 in the amount of \$15,826 with an increase in contract time of 60 calendar days for **'95 Lab Renovation, GS #109-161** and request approval by the Bureau of Buildings, Grounds and Real Property Management. The change will provide additional case work and correct mechanical problems discovered during renovation. Funds are available in the project budget from S.B. #3304 and UMC Interest Income.
34. Approved the initiation of a project for **Laundry Cooling System, IHL #209-368** and the appointment of the firm of Eldridge & Associates. P.A., as project professionals. Funds are available from university sources from Patient Revenue.
35. Approved Change Order #2 in the amount of \$9,248 with an increase in contract time of 15 calendar days for **Perinatal Center, IHL #209-281**. Funds are available in the project budget. The funding sources for this project are Medical Center Educational Building Corporation Bonds.
36. Approved Change Order #3 in the amount of \$22,777 with an increase in contract time of 4

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calendar days for **Perinatal Center, IHL #209-281**. Funds are available in the project budget. The funding sources for this project are Medical Center Educational Building Corporation Bonds.

37. Approved Change Order #1 to **Revise Old Laundry Space, IHL #209-359** in the amount of \$14,902 and an increase of 7 calendar days to install owner furnished piping material and equipment to complete installation of AHU 2 & 3 as part of priority Phase I of Project. Funds are available in the project budget.
38. Approved Change Order #7 for the **Children's Hospital Construction - 1st through 5th Floor Addition, IHL #209-265** in the amount of \$99,032. The change is for computer cabling, mechanical tie-in to existing building and an addition of a corridor. Funds are available in the project budget.
39. Approved Change Order #4 for the **Perinatal Center, IHL #209-281** in the amount of \$21,441 for mechanical changes. Funds are available in the project budget.
40. Approved initiation of a project and appointment of Usry Architects, P.A., Clinton, MS, as project professionals for **IHL #209-369**, to replace the roof for the maintenance area. Funds are available from University sources in the amount of \$125,000.
41. Approved bids and authorize award of contract to Evan Johnson & Sons Construction, the low bidder for **IHL #209-333, '95 Paving Project**. Funds are available in the project budget in the amount of \$229,069. A certified bid tabulation is included in the Board Working Agenda File.

University of Southern Mississippi

42. Approved Schematic Design Phase Documents for **GS #108-157, Physical Plant Renovation, Gulf Park Campus**, and request approval from the Bureau of Building, Grounds and Real Property Management. Funds are available in the project budget in the amount of \$250,000.
43. Approved request to purchase property at 204 Ross Boulevard, Hattiesburg, Mississippi, from Mr. Larry B. McMahan. The purchase price is \$75,000. Funds are available from University sources.
44. Approved request to purchase property at 1628 W. 7th Street, Hattiesburg, Mississippi, from Ms. Alenor Phillips. The purchase price is \$53,500. Funds are available from University sources.
45. Approved request to purchase property at 3206 Montague Boulevard, Hattiesburg, Mississippi, from Mrs. Martha G. Walters. The purchase price is \$100,000. Funds are available from University sources.

System Administration

46. Approved contract documents for **Chiller Replacement, GS #111-024** and request approval for advertisement and receipt of bids by the Bureau of Buildings, Grounds and Real Property Management. Funds are available in the project budget.
47. Facilities Summary. Facilities Summary items were approved under appropriate institutional headings.

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BOARD DINNER

The November Board Dinner was hosted by the Board Members and the Institutional Executive Officers in honor of Dr. Aubrey K. Lucas' retirement December 31, 1996.

WORDS OF THANK YOU FROM DR. CHARLES PICKETT

Dr. Pickett expressed his appreciation to the University Presidents for hosting a Dinner on November 7, 1996 in honor of his retirement.

REPORT ON THE GOVERNOR

By Dr. Wallace Conerly and Mr. Jake Mills

Dr. Conerly reported that he and Mr. Mills had visited with Governor Fordice the day before and that although the Governors' injuries were severe, he is gradually recuperating.

COMMITTEE REPORTS

ACADEMIC & STUDENT AFFAIRS

November 20, 1996 at 3:30 p.m.

Committee Members Attending:

Ricki Garrett, Chair

Nan Baker

Bill Crawford

Roy Klumb

Additional Board Members Attending:

Carl Nicholson

D. E. Magee

Jake Mills

Marlin Ivey

Thomas Colbert

Board Staff Attending:

Thomas Layzell, Commissioner of Higher Education

Suzanne S. Sharpe, Chief of Staff

Pamela Meyer, Assistant Commissioner of Public Affairs & Development

Milton Baxter, Assistant Commissioner of Research and Planning

Al Lind, Assistant Commissioner of Technology

Charles Pickett, Special Assistant to the Commissioner

Chuck Rubisoff, Special Assistant Attorney General

Denise Walley, Administrative Assistant

Others Attending:

Board staff, Presidents, Chief Academic Officers and media representatives.

The Academic and Student Affairs Committee was brought to order by Ms. Garrett and the following

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items were discussed:

I. Off Campus Programs and Policies

There was a discussion concerning several emerging issues that are creating this study. It will take three to four months to identify and discuss the issues and develop recommendations for Board Policies.

II. Source Book

There is a work in progress to compile laws, past and present Board policies and selected demographic information to put together an information Source Book.

III. Increased Demand for Off Campus Programs and Services

There was a discussion about how to handle the demand in a way that accommodates the needs that are consistent with university resources and the impact of technological changes concerning off campus programs.

BUILDING/FACILITIES COMMITTEE

November 20, 1996 at 4:30 p.m.

Committee Members Attending:

Jake Mills, Chair
Carl Nicholson
Nan Baker
Roy Klumb

Additional Board Members Attending:

Carl Nicholson
D. E. Magee
Bill Crawford
Marlin Ivey
Ricki Garrett
Thomas Colbert

Board Staff Attending:

Thomas Layzell, Commissioner of Higher Education
Suzanne S. Sharpe, Chief of Staff
John Bowman, Assistant Commissioner of Construction and Physical Affairs
Pamela Meyer, Assistant Commissioner of Public Affairs & Development
Charles Pickett, Special Assistant to the Commissioner
Chuck Rubisoff, Special Assistant Attorney General
Denise Walley, Administrative Assistant

Others Attending:

Board staff, Presidents, Chief Academic Officers and media representatives.

The Building/Facilities Committee was brought to order by Mr. Mills and the following issues were discussed:

I. Should projects be approved if they are within budgetary limits for the month of

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December?

II. The committee coming forth with a structured plan to take to the legislature for repairs and renovations for the colleges.

III. The status of Point Cadet and Cedar Point.

During the presentation of the Buildings/Facilities Committee report, Mr. Mills, Chair of the Committee, brought forth the recommendation that due to the fact there will not be a December Board meeting, projects and contracts that are in progress be approved as long as they are within the budgetary limits.

On motion by Mr. Mills, seconded by Mr. Crawford, and passed, **with Ms. Newton absent and not voting**, it was

RESOLVED, That projects and contracts that are in progress be approved as long as they are within the universities' budgetary limits within the month of December 1996.

GENERAL BUSINESS PRIOR TO THE JANUARY BOARD MEETING

Due to the fact there will not be a December Board meeting, necessary projects, contracts and all other business requiring action prior to the next board meeting may be approved by the Commissioner as long as any related expenditures are within approved budgetary limits. The Commissioner may consult with the appropriate Committee Chairperson for input regarding any such matters.

On motion by Mr. Mills, seconded by Mr. Crawford, and passed, **with Ms. Newton absent and not voting**, it was

RESOLVED, That necessary projects, contracts and all other business requiring action prior to the next board meeting may be approved by the Commissioner as long as any related expenditures are within approved budgetary limits.

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EXECUTIVE SESSION

On motion by Ms. Baker, Board members voted unanimously to close the meeting to determine whether or not it should declare an Executive Session. In closed meeting, on a motion duly made by Ms. Baker, seconded by Mr. Crawford, **with Ms. Newton absent and not voting** the Board voted unanimously, to go into Executive Session to:

1. Hear an update on the Ayers case.
2. Receive information concerning the Jackson State University Academic Program Study.
3. Discuss the Jackson State University Main Campus Improvement item that was deferred in open session of this meeting.

The following was later reported by the President in Open Session:

1. The Board heard an update on the Ayers case.

No action was taken.

2. Report on the JSU Academic Program Study.

On motion by Mr. Mills, seconded by Ms. Baker, and passed **with Ms. Newton absent and not voting** it was

RESOLVED, That the Board hereby receives for consideration the JSU Academic Program Study and the Board will continue to review the report. The Board has a duty to deliver an independent study to the court.

3. A discussion on the Jackson State University Main Campus Improvement issue. The projects are as follows:

<u>Project:</u>	<u>Cost:</u>
1. Land Purchase and Site Improvements	7,700,000
2. Security Gatehouses	500,000
3. Safety and Security	1,700,000
4. New Laundry Facility	150,000
5. New Campus Support Facility	980,000
6. Dansby Hall and Johnson Hall Renovations	2,500,000
7. Waterproofing	<u>1,470,000</u>
	Total \$ 15,000,000

On motion by Ms. Baker, seconded by Mr. Crawford and passed **with Ms. Newton absent and not voting** it was

RESOLVED, that the Board hereby approves projects 1-3 on the Jackson State University Main Campus Improvement agenda item. Projects 4-7 will be deferred to a later date, at which time it will be brought before the Board for further consideration.

On motion by Ms. Baker, seconded by Mr. Crawford, and passed, **with Ms. Newton absent and not voting** the Board voted to return to Open Session. The President reported the action taken in Executive Session as recorded.

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Attending the Executive Session:

Board Members: Ms. Nan McGahey Baker, Mr. Thomas W. Colbert, Mr. William Sterling Crawford, Ms. Ricki R. Garrett, Mr. J. Marlin Ivey, Mr. James Roy Klumb, Mr. James Luvane, Dr. D. E. Magee, Jr., Mr. J. P. (Jake) Mills, Mr. Carl Nicholson, Jr. and Dr. Cass Pennington.

Board Administrative Office: Commissioner Thomas D. Layzell and Suzanne Sharpe, Chief of Staff.

Defendants' Private Counsel on Ayers: Mr. Paul Stephenson and Mr. Bill Goodman

Attorney General: Mr. Chuck Rubisoff, Special Assistant Attorney General.

Institutional Executive Officers: Dr. Clinton Bristow, Dr. Kent Wyatt, Dr. James Lyons, Dr. Donald Zacharias, Dr. Clyda Rent, Dr. William Sutton, Dr. Robert Khayat, Dr. Aubrey Lucas, and Dr. Wallace Conerly.

Consultants, Jackson State University Programs Study: Dr. E.K. Fretwell, Dr. James Wharton, Dr. Lloyd V. Hackley, Dr. Eugene M. DeLoatch and Dr. Marcellus Grace.

Others attending: Jeff Hamm, Senior Legal Counsel to the Governor; and Jerome Smith, Education Advisor to the Governor.

ADJOURNMENT

There being no further business to come before the Board, on motion by Mr. Mills, seconded by Mr. Crawford, Board members present voted unanimously to adjourn.

President, Board of Trustees of State Institutions of Higher Learning

Commissioner, Board of Trustees of State Institutions of Higher Learning

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EXHIBITS

EXHIBIT 1

**Addendum to Transcription Services Agreement and Standard
Contract Addendum**