

**MINUTES OF THE BOARD OF TRUSTEES OF
STATE INSTITUTIONS OF HIGHER LEARNING**

January 15, 2004

BE IT REMEMBERED, That the Board of Trustees of State Institutions of Higher Learning of the State of Mississippi met in regular session at The University of Southern Mississippi Payne Center in Hattiesburg, Mississippi, at 8:30 a.m., and pursuant to notice in writing mailed by certified letter with return receipt requested on May 2, 2003, to each and every member of said Board, said date being at least five days prior to this January 15, 2004 meeting. At the above-named place there were present the following members to wit: Mr. William S. Crawford, Dr. Stacy Davidson, Ms. Ricki R. Garrett, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. D. E. Magee, Jr., Ms. Virginia Shanteau Newton, Mr. Carl Nicholson, Jr., Mr. Scott Ross. Mr. Thomas W. Colbert, Dr. Bettye Henderson Neely, and Ms. Amy Whitten were absent. The meeting was called to order by Mr. Roy Klumb, Vice President, and opened with prayer by Mr. Griffis.

BOARD DINNER

Mr. Roy Klumb thanked Dr. Shelby Thames, President of The University of Southern Mississippi, and his faculty and staff for hosting the Board dinner and meetings.

APPROVAL OF THE MINUTES

On motion by Ms. Garrett, seconded by Ms. Newton, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting, it was

RESOLVED, That the Minutes of the Board meeting held on November 20, 2003 and December 18, 2003, stand approved.

UNANIMOUS CONSENT

On motion by Ms. Garrett, seconded by Mr. Nicholson, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting, it was

RESOLVED, That consent to be considered is granted to all items not previously placed on the agenda and hereinafter reported.

ACADEMIC AFFAIRS

Presented by Mr. Roy Klumb, Chair

1. **Other Business** - Mr. Klumb urged the universities to develop a plan to address the need for courses on casino and international management .
2. **System Administration (Information item.)** - The committee received a report from Dr. Bill McHenry, Assistant Commissioner of Academic and Student Affairs, on the Academic Duplication Report. Mr. Klumb requested that the Commissioner meet with the universities about speeding up the process eliminating program duplication.

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BUDGET & FINANCIAL AFFAIRS/AUDIT
Presented by Mr. Carl Nicholson, Chair

On motion by Mr. Nicholson, seconded by Ms. Newton, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting, it was

RESOLVED, That the Board hereby approved agenda item #1 as submitted on the following Budget & Financial Affairs/Audit Agenda.

1. **UMMC** - Approved request to enter into an agreement with Hospital Housekeeping Systems, Ltd. for the management and operation of the environmental service areas of the University Hospitals and Clinics, Batson Children's Hospital, Wiser Women's Hospital, the Critical Care Hospital and the new Adult Hospital, upon its completion. The agreement is for three years beginning February 1, 2004 through January 31, 2007 and will not exceed \$18 million for the three years. Funds are available from patient revenue. A copy of the agreement is included in the *January 15, 2004 Board Working File*.
2. **System Administration (Information item.)** - The Board received a schedule of the FY 2005 LBO State Appropriations Recommendation. A copy is included in the bound *January 15, 2004 Board Working File*.
3. **System Administration (Information item.)** - The Board received a summary of FY 2003-2004 Semiannual E & G Scholarships, Tuition Waivers, Graduate Assistantships and Fellowships. A copy is included in the bound *January 15, 2004 Board Working File*.

PLANNING

Presented by Mr. Bill Crawford, Chair

On motion by Mr. Crawford, seconded by Ms. Garrett, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting, it was

RESOLVED, That the Board hereby approved agenda items #1 and #2 as submitted on the following Planning Agenda. Agenda item #3 was approved on a separate motion by Mr. Crawford, seconded by Dr. Davidson, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting.

1. **MSU** - Approved the University's Vision and Mission Statements and Accompanying Commitments. A copy is included in the bound *January 15, 2004 Board Working File*.
2. **MUW** - Approved the University's Mission, Vision, and Guiding Principles. A copy is included in the bound *January 15, 2004 Board Working File*.
3. **System Administration** - Approved the amendment to the *Board Policies and Bylaws* - 1201.02 Board Member Responsibility Guidelines – for first reading, as follows:

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1201.02 BOARD MEMBER RESPONSIBILITY GUIDELINES

The purpose of the Board of Trustees of State Institutions of Higher Learning (IHL) is to govern Mississippi's eight public universities. Such governance requires a strong, well-informed board wherein each member functions constructively and with integrity. These guidelines describe the responsibilities and code of ethical conduct of IHL board members.

- A. Members of the IHL Board should make every effort to become well informed about the Mississippi university system and each of its institutions. This includes:
1. understanding system, board, and institutional missions, policies, budgets, programs, support organizations, and activities;
 2. understanding academia and its similarities and differences when compared to business and other governmental entities;
 3. understanding state financing and decision-making regarding all of public education; and
 4. understanding of regional and national issues and trends in higher education.
- B. Members of the IHL Board should understand the limits of their authority as individual board members and the resultant necessity for the board to function as a cohesive, effective team. In this regard, board members should:
1. Regularly attend board meetings; thoughtfully prepare for and participate in discussions; seek consensus; and vote independently;
 2. Actively engage in policy formation and decision-making, speaking up at board and committee meetings, but understanding the need to support policies and decisions once established;
 3. Focus their efforts on policy making and dealing with the major issues facing our university system and avoid involvement in administrative and management activities;
 4. Allow the President and the Commissioner to serve as the official speakers for the Board of Trustees and university presidents to serve as the official speakers for their institutions – nothing in this guideline seeks to hinder board members from expressing individual opinions about higher education matters;
 5. Publicly support and sustain system and university executive officers while privately assessing and exercising critical judgment on performance, all the while maintaining decent respect for differing opinions and offering criticism in a constructive manner; and
 6. Communicate promptly to the Commissioner any significant concern or complaint and allow him or her the opportunity to deal with it.
- C. Members of the IHL Board should serve as champions and advocates for both the citizens of Mississippi and the system of higher education. In this regard, board members should:
1. Cultivate a commitment to the success of the entire system rather than to any single institution, group of institutions, or institutional constituency;
 2. Seek to act in the best interests all the Mississippi citizens and not cater to any particular area, community, or constituent interests;
 3. Seek to enhance the public image of the universities, the system, and the board;
 4. Show respect for all individuals and conduct business in a professional and ethical manner that fosters trust throughout the system, with public officials, and with the public at-large; and
 5. Promote initiatives to improve the performance of the system of higher education on behalf of Mississippi's citizens.
- D. Members of the IHL Board are constitutionally challenged to serve with “the highest order of intelligence, character, learning, and fitness.” In this regard, each board member should abide by the following code of ethical conduct:
1. In conducting business, board members should endeavor at all times:
 - a. to place the interests of the state and the universities above their own – this accountability supersedes any conflicting loyalty such as that to other associations or interest groups and/or membership on other boards;

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- b. to avoid both the actuality and appearance of self-interest or self-dealing;
 - c. to avoid both the actuality and appearance of acting on behalf of others' private interests; and
 - d. never to make any request or demand for action that violates system or university policies, rules, and regulations or state or federal law.
2. Board members must avoid conflict of interest with respect to their fiduciary responsibility:
- a. There must be no conduct of private business or personal services between any board member and the universities, except as procedurally controlled, to assure openness and competitive opportunity.
 - b. Board members may speak on their area of expertise at workshops and conferences for honoraria; but if an individual is participating in his or her capacity as a board member, it is inappropriate to accept an honorarium. It is important to avoid even the appearance of a conflict of interest.
 - c. When the Board is to decide upon an issue about which a member has an unavoidable conflict of interest, that member shall recuse herself or himself, without comment, from both the deliberation and the vote.
 - d. No board member may hire, cause to be hired, or supervise any relative or other close relation. Hiring decisions (employees and consultants) will be based on need, knowledge, experience, and ability, not familial relationships.
 - e. Board members will annually disclose their involvement with other organizations, with vendors, or any other associations that might produce a conflict.
3. Board members will exercise professional judgment and respect confidentiality in personnel matters, legal matters, executive session matters, and other items of a clearly sensitive nature.
4. Board members, on a regular basis, will undergo activities to improve Board governance and to evaluate Board performance.

BUILDING/FACILITIES

Presented by Mr. Scott Ross, Chair

On motion by Mr. Ross, seconded by Dr. Davidson, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting, it was

RESOLVED, That the Board hereby approved agenda items #1 - #4, #5 - #7, #8 as amended, and #10 as submitted on the following Building/Facilities Agenda. Agenda item #11 was approved on a separate motion by Mr. Ross, seconded by Dr. Davidson, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting. Agenda item #9 was approved on a separate motion by Mr. Ross, seconded by Dr. Davidson, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting.

- 1. **ASU** - Approved the initiation of a project to renovate the Old President's Home and Dorm II and appointment of McElroy, Ward and Associates, PLLC as project professionals. The estimated budget for both projects is \$900,000. Funds are available from a federal historic preservation grant.
- 2. **ASU** - Approved initiation of a project to renovate the bathrooms and locker rooms of the Davey L. Whitney Complex and appointment of Eldridge and Associates as project professionals. The budget is \$500,000. Funds are available from S.B. 2988, Laws of 2003.

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3. **ASU** - Approved initiation of a project to repair Bowles Hall and Rowan Hall and appointment of Duvall Decker as project professionals. The budget is \$1 million; \$500,00 for each project. Funds are available from S.B. 2988, Laws of 2003.
4. **JSU** - Approved initiation of a project for general repairs and renovations, appointment of LAD Engineering as project professionals, and request approval by the Bureau of Buildings. Funds are available in the amount of \$900,000 from S.B. 2988, Laws of 2003.
5. **MSU** - Approved construction documents and the request to advertise for the receipt of bids for **IHL #205-191, Power Generation Plant**. Funds will be furnished from MSU EBC bonds in the amount of \$17 million.
6. **MVSU** - Approved bids and award of contract in the amount of \$7,363,000 (base bid less deductive alternates #2 - 4) to the low bidder, Fountain Construction Company, Inc. for **GS #106-170, Business Education Building**, and request approval by the Bureau of Buildings. Funds are available from S.B. 3315, Laws of 2000, and S.B. 3197, Laws of 2002. Bids were as follows:

Contractor	Base Bid	Alternates
1. Fountain Construction Co., Inc.	\$7,915,000	1. (\$ 63,000) 2. (\$ 17,000) 3. (\$339,000) 4. (\$133,000) 5. (\$175,000)
2. Malouf Construction Corp.	\$7,949,000	1. (\$ 45,000) 2. (\$ 18,200) 3. (\$329,000) 4. (\$127,800) 5. (\$178,700)
3. Baggette Construction, Inc.	\$8,140,000	1. (\$ 50,000) 2. (\$ 22,593) 3. (\$281,800) 4. (\$128,626) 5. (\$161,000)
4. Benchmark Construction Corporation	\$8,598,000	1. (\$104,000) 2. (\$ 21,000) 3. (\$560,000) 4. (\$135,000) 5. (\$141,000)

7. **UMMC** - Approved bids and award of contract in the amount of \$327,591 (base bid) to the low bidder, Wilkinson Construction Inc. for **IHL #209-474, X022 Renovations Project**. Funds are available from grants and contracts. Bids were as follows:

Contractor	Base Bid
1. Colman Hammons Construction	\$382,000
2. Fountain Construction Co., Inc.	\$347,000
3. Sunbelt General Contractors	\$371,400
4. Wilkinson Construction, Inc.	\$327,591

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8. **JSU** - Approved request to exempt JSU from the requirement stated in Section 707.01 of the *Board Policies and Bylaws* that requires two appraisals for all real property purchases. The exemption would apply only to those low fair market value properties located within two miles of the corner of Prentiss and Lynch Streets on the University campus. Real property purchases by JSU/JSU EBC will be in strict compliance with Miss. Code Ann. Section 43-37-3, which states that no appraisal is required for purchases of property with a fair market value of \$10,000 or less and one appraisal is required for property with a fair market value of greater than \$10,000.
9. **MUW** - Approved the master plan as prepared by Architecture South and Sasaki. The master plan is a detailed blueprint for phased growth and development that will help the University build much needed new facilities while retaining and, when necessary, renovating the current structures to better serve future needs. The plan is presented in three (3) phases spanning twenty (20) years. Total estimated project costs are approximately \$175 million. Funds available for Phase I exceed \$45.7 million.

Ms. Nora Miller, the Vice President for Finance and Administration at Mississippi University for Women, gave a presentation on the Master Plan.

10. **System Administration** - Approved amendment to *Board Policies and Bylaws* - 901.02 Facility Planning, as follows:

901.02 Facility Planning

There shall be developed a Master Facilities Plan for each campus, which must be continuously revised ***and approved by the Board and reported to the Board.*** Prior to the initiation of any project, the executive officer of each institution shall recommend to the Board the location for any proposed facility in keeping with the approved master plan.

Unless otherwise approved by the Board, plans and specifications for new construction or repair and renovation costing in excess of \$100,000 are to be prepared by a professional architect and/or engineer. The documents shall be developed for the purpose of advertising for and receiving bids. A staff representative of the Board shall be present when bids are opened.

11. **System Administration (Information item.)** - Facilities Summary. (See Exhibit 1.)
12. **Other Business**
- a. **JSU** - Approved easement to the City of Jackson for the completion of the Jackson Metro Parkway. A detailed description of the easement is included in the bound *January 15, 2004 Board Working File*.

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LEGAL

Presented by Ms. Amy Whitten, Chair

On motion by Mr. Nicholson, seconded by Mr. Griffis, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting, it was

RESOLVED, That the Board hereby approved agenda item #1 as submitted on the following Legal Agenda.

1. **MSU** - Approved request to enter into a contractual agreement for legal services with Sutherland, Asbill and Brennan, LLP, to provide services necessary for obtaining patents for designs, processes, products, and other patentable materials developed in connection with the University. The initial agreement will expire June 30, 2004 and will not exceed \$100,000 during the contract period.

2. **System Administration (Information item.)** - Payment of legal fees to outside counsel in relation to litigation and other matters.
Payment of legal fees for professional services rendered by Bryan, Nelson, Randolph (Statements dated 10/1/03) from the funds of The University of Southern Mississippi. (These statements represent services and expenses in connection with the *Krell* case - \$140.85 and the *Gospodarski* case - \$78.12.)

TOTAL DUE **\$218.97**

Payment of legal fees for professional services rendered by Gore, Kilpatrick, Purdie, Metz and Adcock (Statement dated 10/23/03) from the funds of The University of Southern Mississippi. (This statement represents services and expenses in connection with the *Williams* case.)

TOTAL DUE **\$21,433.39**

Payment of legal fees for professional services rendered by Page, Kruger & Holland (Statements dated 12/19/02, 12/19/02, 10/1/03, and 10/1/03) from the funds of the University of Mississippi Medical Center. (These statements represent services and expenses in connection with the *Bowles* case - \$14,134.06; the *Hutchinson* case - \$20,549.68; the *Bowles* case - \$1,107.18; and the *Hutchinson* case - \$1,736.00.)

TOTAL DUE **\$37,526.92**

Payment of legal fees for professional services rendered by Bryan, Nelson, Randolph (Statement dated 10/14/03) from the funds of The University of Southern Mississippi. (This statement represents services and expenses in connection with the *Amaraneni* case.)

TOTAL DUE **\$5,388.30**

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Payment of legal fees for professional services rendered by Adams & Reese (Statement dated 1/13/03) from the funds of The University of Southern Mississippi. (This statement represents services and expenses in connection with the *Olson* case.)

TOTAL DUE \$34.25

Payment of legal fees for professional services rendered by Bossier Kitchens (Statement dated 10/1/03) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with the *Williams* case.)

TOTAL DUE \$4,876.01

Payment of legal fees for professional services rendered by Page, Kruger & Holland (Statement dated 11/3/03) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with the *Jamie Thompson* case.)

TOTAL DUE \$1,258.14

Payment of legal fees for professional services rendered by Lewis, Fisher, Henderson, Claxton and Mulroy (Statement dated 11/19/03) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with *Jamie Thompson* case.)

TOTAL DUE \$92.48

Payment of legal fees for professional services rendered by Adams & Reese (Statements dated 3/13/03 and 12/7/03) from the funds of The University of Southern Mississippi. (These statements, in the amounts of \$319.24 and \$392.00, respectively, represent services and expenses in connection with the *Olson* case.)

TOTAL DUE \$711.24

3. **System Administration (Information item.)** - Payment of legal fees to outside counsel in relation to patent matters.

Payment of legal fees for professional services rendered by Stites & Harbison (Statement dated 10/14/03) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with the following patent application: Swick/Saliva-based Protein Profilings.)

TOTAL DUE \$252.72

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Payment of legal fees for professional services rendered by Piper Rudnick (Statements dated 9/10/03, 9/26/03, and 9/30/03) from the funds of Mississippi State University. (These statements represent services and expenses in connection with “Optical-Reflectance-Based Mass-Flow Sensor” - \$2,291.89; “Moisture and Density Detector” - \$251.38; and “Fiber Optic Laser-Induced Breakdown Spectroscopy Device...” - \$11,558.09.)

TOTAL DUE \$14,101.56

Payment of legal fees for professional services rendered by Stites & Harbison (Statements dated 9/25/03) from the funds of the University of Mississippi Medical Center. (These statements represent services and expenses in connection with “Swick/Saliva-based Protein Profilings” - \$535.85; “General” - \$11.37; and “Rockhold, Novel Inhibitors of NNOS” - \$27.14.)

TOTAL DUE \$574.36

Payment of legal fees for professional services rendered by Piper Rudnick (Statements dated 10/6/03, 10/6/03, 10/6/03, 10/13/03, 10/13/03, 10/15/03, 10/15/03, 10/22/03, 10/24/03, 10/22/03, 10/24/03, 10/24/03, 10/24/03, and 10/31/03) from the funds of Mississippi State University. (These statements represent services and expenses in connection with patent applications for: “Delivery System for Supplemental Wood Preservative...” - \$263.21; “Moisture and Density Detector” - \$914.52; “Silicon Carbide and Related Wide-Bandgap Transistors...” - \$8,023.08; “Silicon Carbide and Related Wide-Bandgap Transistors...” - \$2,712.07; “Fiber Ringdown Pressure/Force Sensors” - \$480.00; “A Micro-Fluidic Device for Monitoring Biomolecular Interactions” - \$2,489.88; “The Production of Biodiesel from Waste Sludges and Biosolids” - \$480.00; “Multi-Component Process Analysis and Control” - \$356.00; “Self-Aligned Transistor and Diode Topologies in Silicon Carbide...” - \$902.20; “Multi-Component Process Analysis and Control” - \$793.84; “Positive Directed Movement of Termites by Radio Waves” - \$1,015.77; “Fiber Optic Laser-Induced Breakdown Spectroscopy Sensor for Moltin Material Analysis” - \$928.75; “Apparatus and Method for Real-Time in Situ Non-Invasive Diagnosis of Plan Health” - \$480.21; “Liquid Desiccant Absorption-Cycle Air Conditioner” - \$480.00; and “Optical Sensing Elements for Nitrogen Dioxide Detection” - \$10,300.98.)

TOTAL DUE \$30,620.51

ADMINISTRATION/POLICY

Presented by Dr. David Potter, Commissioner

AGENDA ITEM #1 WILL BE TAKEN UP AT THE FEBRUARY BOARD MEETING. On motion by Mr. Nicholson, seconded by Mr. Griffis, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting, it was

RESOLVED, That the Board hereby approved agenda item #2 as submitted on the following Administration/Policy Agenda.

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1. **System Administration** - The FY 2005 LBO Program Performance Measures and Targets, IHL combined on- and off-campus. A copy is included in the bound *January 15, 2004 Board Working File*. **(THIS ITEM WILL BE TAKEN UP AT THE FEBRUARY BOARD MEETING.)**
2. **System Administration** - Approved the following agenda items considered subsequent to the December 18, 2003 Board meeting:
 - a. **MVSU** - Approved a change of status for Jerald Jones-Woolfolk.
 - b. **MVSU** - Approved a request for emergency leave for VerJanis Peoples.

PERSONNEL/FOREIGN TRAVEL

Presented by Dr. David Potter, Commissioner

On motion by Dr. Davidson, seconded by Mr. Griffis, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting, it was

RESOLVED, That the Board hereby approved the employment of personnel items as submitted on the following Personnel/Foreign Travel Agenda. The change of status item was approved on a separate motion by Ms. Garrett, seconded by Dr. Magee, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting. The termination items were approved on a separate motion by Ms. Garrett, seconded by Mr. Klumb, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting. Agenda item #2 was approved on a separate motion by Ms. Garrett, seconded by Mr. Griffis, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting.

1. **Personnel Report.**

EMPLOYMENT

Mississippi Valley State University
Jones, Mack H.

University of Mississippi Medical Center
Avent, Cheryl
Hunt, Leigh Ann
Lewis-Payton, Rica
Ryan, Michael J.

University of Southern Mississippi
Hadden, Richard I.

System Administration
Mowdy, Cheryl

CHANGE OF STATUS

Jackson State University
Okojie, Felix
Crockett, Emmett

TERMINATION

Delta State University
Logan, Kim
McBrain, Gena Renee
Sington, Frd
Taylor, Bettye J.

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Mississippi State University
Reeves, Gloria H.
Zacharias, Donald W.

University of Mississippi Medical Center
Abboud, Elias
Fitzgerald, Jane A.

Mississippi Valley State University
Lee, Wilson

2. **System Administration** - Approved foreign travel as follows:

FOREIGN TRAVEL

Alcorn State University
Rajanna, Bettaiya

Honolulu, Hawaii

Delta State University
Waddell, Jenetta R.

Oxford, England

Jackson State University

Frye, Patricia
Rucker, T'Juan
Williams, Velesha

St. Thomas and St. Croix, Virgin Islands
St. Thomas and St. Croix, Virgin Islands
St. Thomas and St. Croix, Virgin Islands

Mississippi University for Women

Keller, James R.

London, England

University of Mississippi Medical Center

Asher, Frederick (Resident)
Chapman, Stanley
Cleary, John
Dabbs, Will (Resident)
da Silva, Alexandre
Dean, Jack
Dial, Judith
Forks, Thomas
Gray, Robert
Geissler, William
Hall, James (Resident)
Hall, John
Ho, I. K.
Mallory, Malinda D.
Martin, James N.
Nolan, Rathel L.
Palmer, April
Parham, Jason

Iquitos, Peru
Iquitos, Peru
Iquitos, Peru
Iquitos, Peru
Sao Paulo, Brazil
Iquitos, Peru
Los Cabos, Mexico
Iquitos, Peru
Iquitos, Peru
Whistler, British Columbia, Canada
Iquitos, Peru
Sao Paulo, Brazil
Taichung, Taiwan
Iquitos, Peru
Puerto Vallarta, Mexico
Iquitos, Peru
Iquitos, Peru
Iquitos, Peru

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University of Southern Mississippi

Abelev, Andrei	Australia
Bueno, Andrew	France
Hudson, Tim	Spain and France
Javidi, Giti	Austria
Mackaman, Doug	France
Mathias, Lon J.	South Africa and Turkey
Matthews, Tershara	Hawaii
Nuwer, Deanne	France
Redalje, Donald G.	Hawaii
Sanchez, Rafael	Spain and France
Sheybani, Ebsan	Austria
Steen, Susan	Spain and France
Wiesenburg, Denis	Hawaii
Wright, Vanessa (Student)	Hawaii

System Administration - Emergency approval of foreign travel was granted by Commissioner David Potter per *Board Policy* 705.0103 for the following:

Jackson State University

Izevbigie, Ernest B.	Benin City and Ibadan, Nigeria
Jefferson-Aker, Celestine	Honolulu, Hawaii

University of Mississippi

Barnett, Andrew	Seoul, Korea and Tokyo, Japan
Howard, Joshua	Nanjing, China
Showalter, Stephanie	Honolulu, Hawaii

OTHER BUSINESS

Presented by Dr. David Potter, Commissioner

On motion by Mr. Crawford, seconded by Ms. Garrett, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting, it was

RESOLVED, That the Board hereby approved the agenda items as submitted in the following Other Business Agenda.

1. **System Administration** - Approved agenda items reviewed at the December 18, 2003 Board meeting, as follows:
 - a. **Alcorn State University**
 - i. Approved employment of Thomas Sturgis.

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b. Delta State University

- i. Approved bids and award of contract in the amount of \$1,650,000 to the low bidder, David Smith Construction, Inc., for **IHL #202-124, Billy Dorgan, Jr. Student Performance Center**. Funds are available through the DSU Foundation. Bids were as follows:

Contractor	Base Bid	Alternate
1. Allen & O'Hara Construction Co., LLC	\$1,706,000	(\$11,000)
2. Roy Collins Construction Co., Inc.	\$1,669,000	(\$11,000)
3. Malouf Construction Corp.	\$1,822,000	(\$9,500)
4. David Smith Construction, Inc.	\$1,650,000	(\$11,284)

c. Jackson State University

- i. Approved employment of Anthony Dean and Hamid Naji.
ii. Approved termination of Carey Hamilton, Shirley Hopkins-Davis, and Steven Overman.
iii. Approved a sabbatical leave for Russell Thomas.

d. Mississippi State University

- i. Approved appointment of Engineering Associates as the project professionals for **IHL #205-203, 2003 Street and Parking Improvements**. Funds are available for planning purposes only in the amount of \$150,000 from Maintenance Plant Fund Accounts.
ii. Approved employment of Sylvester Croom, Jr.; John B. Grimes; David W. Held; Amos D. Jones, IV; Charles F. Kitchens, Jr.; and Woodrow McCorvey, Jr.
iii. Approved termination of James M. Goatley, and Jay T. Keehley.
iv. Approved award of emeritus status for James G. Miller.
v. Approved foreign travel as follows: Tuncay Aktosun - Athens, Greece; Alan Blaine - Foz Do Iguassu, Brazil; Keith H. Coble - Tavira, Portugal; Timothy Cummings - Queensland, Australia; Louis R. D'Abramo - Honolulu, Hawaii; David Dampier - Jeju, Korea; James M. DelPrince - London, England; Victoria M. Egerton (Student) - San Salvador Island, Bahamas; Patricia S. Gaunt - Honolulu, Hawaii; Terry Hanson - Tavira, Portugal; Antoine Harfouche - Mexico City, Mexico; Brian Kelleher - Toronto, Canada; Andrea Majors (Student) - Victoria, Canada; Anissa McGinnis - Honolulu, Hawaii; Peter Messer - Athens, Greece; James C. Miller - Honolulu, Hawaii; Vivien C. Miller - Greece, Germany, France, and Poland; Phillip D. Nelson - Grenada, West Indies; Darrel D. Nicholas - Hilo, Hawaii; Richard F. Patteson - Madrid, Spain; Daniel H. Poston - Fox do Iguassu, Brazil; Robert J. Raymond, Jr. - Quebec City, Canada; Emma Rodriguez - San Jose, Costa Rica; Rudy E. Rogers - Toulon, France; Saleem Shaik - Honolulu, Hawaii; Juan L. Silva - Guatemala; James A. Steeby - Honolulu, Hawaii; James G. Thomas - Foz do Iguassu, Brazil; and Lingxiao Zhang - Foz do Iguassu, Brazil.

e. Mississippi University for Women

- i. Approved employment of Tonya Moak.
ii. Approved termination of Kathy Cadden, Rose Mary Dill, and Beulah McDowell.

f. Mississippi Valley State University

- i. Approved construction documents for **GS #106-186, Campus Water System**. Funds are available from S.B. 3197, Laws of 2001.
ii. Approved termination of Shandra Caldwell and F. Perna Carter.
iii. Approved termination of athletic personnel as follows: Shawn Gregory and Richard Smither.
iv. Approved leave without pay for Kathie Golden and Rickey Hill.

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g. University of Mississippi

- i. Approved construction documents and authorized the advertisement for the receipt of bids for **IHL #207-231, Rowan Oak Renovations**. Funds are available in the amount of \$300,000 from a National Park Service grant.
- ii. Approved construction documents and authorized the advertisement for the receipt of bids for **IHL #207-238, Physical Plant Storage Building**. Funds are available in the amount of \$650,000 from University self-generated income.
- iii. Approved bids and award of contract in the amount of \$3,331,575 to the low bidder, Harvey Green Construction Company, for **GS #107-263, Old Education Renovation**, and request approval by the Bureau of Buildings. Funds are available from the Bureau of Buildings. Bids were as follows:

Contractor	Base Bid	Alternates
1. Anco Construction, Inc.	\$4,120,800	1. (\$115,400) 2. (\$ 19,000) 3. (\$290,000) 4. (\$ 21,500)
2. Harvey Green Construction Company	\$4,144,000	1. (\$114,335) 2. (\$ 18,772) 3. (\$329,770) 4. (\$ 33,367)
3. CIG Contractors, Inc.	\$4,329,000	1. (\$118,200) 2. (\$ 19,900) 3. (\$283,000) 4. (\$ 28,000)
4. Frazier & Williams	\$4,329,000	1. (\$ 79,000) 2. (\$ 20,000) 3. (\$229,000) 4. (\$ 3,500)
5. Allen & O'Hara Construction Co., LLC	\$4,375,000	1. (\$116,000) 2. (\$ 17,000) 3. (\$183,000) 4. (\$ 27,000)
6. Montgomery Martin Contractors, LLC	\$4,449,000	1. (\$116,000) 2. (\$ 5,300) 3. (\$240,000) 4. (\$ 28,000)
7. Hooker Construction, Inc.	\$4,495,000	1. (\$120,000) 2. (\$ 20,000) 3. (\$260,000) 4. (\$ 27,000)
8. Inman Construction Corp.	\$4,779,000	1. (\$121,000) 2. (\$ 20,000) 3. (\$293,000) 4. (\$ 29,000)
9. Sanderson Construction Company, Inc.	\$4,780,000	1. (\$110,000) 2. (\$ 19,000) 3. (\$360,000) 4. (\$ 19,000)

- iv. Approved employment of the law firm of Verrill & Dana to assist with a Title IX audit and related issues.
- v. Approved employment of Catherine M. Tate.

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- vi. Approved foreign travel as follows: Walter Chambliss - Geneva, Switzerland; Maurice Eftink - San Juan, Puerto Rico; Deborah Emanuel - Paris, France; Deborah Gochfeld - Bahamas; Lucy Harrison - Bahamas; Susan M. Lopez - London, England; Paul Secunda - Oxford, England; Marc Slattery - Bahamas; Earnest Stephens - San Juan, Puerto Rico; Juanyce Taylor - San Juan, Puerto Rico; Babu Tekwani - Geneva, Switzerland; Lorne; Melbourne, Australia; and Hyderabad, India; Larry Walker - Geneva, Switzerland and Copenhagen, Denmark; and Barbara Wells - Vancouver, British Columbia, Canada.
- h. **University of Mississippi Medical Center**
 - i. Approved initiation of **IHL #209-480, Research Wing Electrical Buss Risers**, and appointment of Watkins & O'Gwynn Consulting Electrical Engineers as project professionals. Funds are available in the amount of \$500,000 from interest income.
 - ii. Approved initiation of **IHL #209-481, Pavilion Miscellaneous Renovations**, and appointment of Simmons Associates/A.I.A., Architect as project professionals. Funds are available in the amount of \$234,030 from patient revenue.
 - iii. Approved employment of Kong T. Chong, Lawrence L. Haber, James Mayhew, Inder D. Mehta, Tricia Pittman, David L. Powe, and Oluwatosin U. Smith.
 - iv. Approved termination of Abhay Bhatt; Thomas Henry Blake, Jr.; Ramon McGehee; and Carolyn Murdaugh.
 - v. Approved foreign travel as follows: Karen Borman - San Juan, Puerto Rico; Bryan D. Cowan - Elbow Beach, Bermuda; Berlin, Germany; and Niagara Falls, Canada; Duane E. Haines - Madrid, Spain; I. K. Ho - Taipei, Taiwan; Gail D. Hughes - Mosul, Iraq; Michael Hughson - Melbourne, Australia; Ian Ross - Val d' Isere, France; Fred Rushton - Rio Grande, Puerto Rico; Shirley Schlessinger - San Juan, Puerto Rico; and Sabra Sullivan - Maui, Hawaii.
- i. **University of Southern Mississippi**
 - i. Approved initiation of Repair and Renovation Projects for the Gulf Coast Research Laboratory and appointment of Allred/McNabb Architects as project professionals. Funds are available in the amount of \$350,000 from S.B. 2988, Laws of 2003. The projects included are as follows:
 - (1) \$145,000 - replace HVAC equipment at the Marinie Education Center and Aquarium and at the Lab;
 - (2) \$105,000 - re-roofing of Caylor, Oceanography, Greenhouse, and Hopkins Buildings;
 - (3) \$80,000 - structural repairs of Anadromous Building;
 - (4) \$20,000 - new dormitory fire alarm system; and
 - (5) \$100,000 - bulkhead and pier repairs at GCRL harbor.
 - ii. Approved employment of Darrin L. Chancellor and Helena Lassester.
 - iii. Approved a change of status for Gary Adam, Randolph C. Arnau, Ann P. Blackwell, Donald A. Cabana, Anita P. Davis, Deanna Douglas, Kathanne W. Greene, Ray M. Scurfield, Heather Sterling-Turner, and Denise K. von Hermann.
 - iv. Approved foreign travel as follows: Amy Cameran - France; Douglas Chambers - Hawaii; John DeChiaro - Hawaii; Georgios Demetriou - Hawaii; Paul Linden - France; Tom Panko - France; and Thomas Payne - Hawaii.

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j. **System Administration**

- i. Emergency approval of foreign travel was granted by Commissioner David Potter per *Board Policy 705.0103* for the following:

Alcorn State University

Addae, David	Accura, Ghana
Agyepong, Kwabena	Accura, Ghana
Moses, Napoleon	Accura, Ghana

Jackson State University

Brown, Willie	Mauritius, South Africa
Rucker, T’Juan	St. Thomas, Virgin Islands

Mississippi State University

Aktosun, Tuncay	Mexico City, Mexico
Miller, Charles J.	Vancouver, British Columbia, Canada
Pittman, Jr., Charles U.	Ottawa, Canada

Mississippi Valley State University

Bland, Constance	Mauritius, South Africa
Bland, Edgar	Mauritius, South Africa
Golden, Kathie	Amman, Jordan

University of Mississippi

Albritton, Robert	Taipei, Taiwan
Aronson, Jennifer	Vancouver, British Columbia, Canada
Buskes, Gerard	Tunis, Tunisia
Garbrynowicz, Joanne	Rome, Italy
Gispen, Kees	Dusseldorf, Germany
Wachter, Kathy	Puerto Vallarta, Mexico
Wren, Dan	Vienna, Austria
Yang, Xiaobin	Beijing, China
Angle, Timothy	San Jose, Costa Rica
Pugh, Nirmal	Copenhagen, Denmark
Pasco, David	Copenhagen, Denmark

University of Mississippi Medical Center

Kwentus, Joseph	San Juan, Puerto Rico
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University of Southern Mississippi

Chambers, Douglas	Nigeria
Copeland, Debra	Canada
Hoyle, Charles	Japan

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UNANIMOUS CONSENT

Presented by Dr. David Potter, Commissioner

AGENDA ITEM #1 WAS TAKEN UP EARLIER IN THE MEETING. On motion by Mr. Nicholson, seconded by Mr. Crawford, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting, it was

RESOLVED, That the Board hereby approved agenda items #2 - #3 as submitted in the following Unanimous Consent Agenda.

1. **JSU** - Easement to the City of Jackson for the completion of the Jackson Metro Parkway. A detailed description of the easement is included in the bound *January 15, 2004 Board Working File*. **(THIS ITEM WAS TAKEN UP EARLIER IN THE MEETING.)**
2. **UMMC** - Approved employment of Rodrick Johns.
3. **MSU** - Approved employment of C. Ray Hayes.

PRESIDENTS' COUNCIL

Dr. Ronald Mason, President

CALL TO ORDER - Dr. Ronald Mason called the meeting to order at 10:00 a.m.

1. Commissioner's Report
 - Benchmarks for IHL are being prepared for LBO.
 - Dr. Linda McFall is preparing some ratios on financial health for discussion with the CFOs.
 - The Board continues to discuss the performance indicators.
2. Strategy for Legislative Session
 - A strategy has not been developed yet.
 - Commissioner will develop a "white paper" on tuition and cost issues for discussion with IEOs.
 - There was a general agreement that funding at the FY 2004 levels plus salary improvements should continue to be a priority.
3. Presentation to Board on SACS's Approach to Accountability

W with the help of representatives from each campus, Dr. Bristow plans a presentation to the Board for next month. Dr. Potter would like to see a formal relationship between SACS and IHL as a System.
4. Other Business
 - Dr. Bill McHenry will be leaving in late spring. Commissioner Potter seeks assistance in finding a replacement with campus experience.
 - The Board expects Commissioner Potter to be informed about new developments on campuses. He needs the cooperation of the IEOs.
 - The State Auditor is looking at how institutions administer dependent children waivers.
 - Administrative Computing – A draft version of *Scope of Work for Administrative Computing* was given to the IEOs, and the IEOs were asked to respond to the document before it is shared with Trustee Bill Crawford. The source of funds for the study is a significant concern.

The meeting adjourned at 11:30 a.m.

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ANNOUNCEMENTS

1. Mr. Klumb announced that Debbie Harris' mother, Clara Gentry, had passed away. Visitation is Friday night with services on Saturday.
2. Mr. Griffis recognized Dr. Vance Watson, Vice President for Agriculture, Forestry and Veterinary Medicine at Mississippi State University, who talked on the Tim Tek process.

ELECTION OF VICE PRESIDENT OF THE BOARD

Section 301.01 of the Board's Bylaws provides that the Board shall elect its officers at the January meeting of the Board to take office on the 8th day of May each year. A motion was made by Ms. Garrett, seconded by Dr. Magee, to nominate Ms. Virginia Shanteau Newton as the Vice President of the Board.

Mr. Klumb stated that the president of the Board and another member of the Board requested that this particular item be set aside for thirty days so they may participate in the voting process. The Chair chose to accept the original motion and second and opened the floor for further discussion.

A motion was made by Mr. Crawford, seconded by Mr. Nicholson, to contest the ruling of the Chair and ask the Board, notwithstanding the ruling of the Chair, to extend the courtesy to the Chairman and to the Board Members to set aside this item for thirty days. The motion passed on a 5 to 4 vote, with Mr. Thomas Colbert, Dr. Bettye Neely, and Ms. Amy Whitten absent and not voting. Board members voting for the motion were: Mr. Bill Crawford, Dr. Stacy Davidson, Mr. Bryce Griffis, Mr. Carl Nicholson, and Mr. Scott Ross. Board members **voting against the motion were: Ms. Ricki Garrett, Mr. Roy Klumb, Dr. D. E. Magee, and Ms. Virginia Shanteau Newton.**

**Academic Affairs Committee
Wednesday, January 14, 2004**

The committee was brought to order by Mr. Klumb, Chair. The following items were discussed:

1. **Other Business -**

Mr. Klumb announced that ASU and USM have submitted a notice of intent for a BSBA in Hotel and Gaming Management. This issue will be discussed at length at the next Board meeting.

2. **Academic Program Duplication Report**

The committee received a report from Dr. Bill McHenry entitled Doctoral Degree Programs Review. The following committee members were present: Mr. Roy Klumb (Chair), Ms. Ricki Garrett, and Mr. Scott Ross. Mr. Bill Crawford was absent. Other Board members attending the meeting were: Dr. Stacy Davidson, Mr. Bryce Griffis, Mr. Carl Nicholson, and Ms. Virginia Shanteau Newton.

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**Budget & Financial Affairs/Audit Committee
Wednesday, January 14, 2004**

The committee was brought to order by Mr. Carl Nicholson, Chair. The following items were discussed:

1. **UMMC Agreement**

On motion by Mr. Klumb, seconded by Ms. Newton, with Dr. Neely and Ms. Whitten absent and not voting, the committee recommended that the Board approve the agreement with Housekeeping Systems, Ltd. as referenced by committee agenda item #1 in the Board Book.

2. **FY 2005 LBO State Appropriations Recommendations**

The committee received the FY 2005 LBO State Appropriations Recommendations for information purposes only.

3. **FY 2003-04 Semiannual Report**

The committee received the FY 2003-04 Semiannual Report of E & G Scholarships, Tuition Waivers, Graduate Assistantships and Fellowships.

The following committee members were present: Mr. Carl Nicholson (Chair), Mr. Roy Klumb, and Ms. Virginia Shanteau Newton. Dr. Bettye Neely and Ms. Amy Whitten were absent. Other Board members attending the meeting were: Mr. Bill Crawford, Dr. Stacy Davidson, Ms. Ricki Garrett, Mr. Bryce Griffis, and Mr. Scott Ross.

**ANNOUNCEMENTS
Wednesday, January 14, 2004**

1. Mr. Klumb recognized Dr. Shelby Thames, President of The University for Southern Mississippi, who informed the Board about a proposed building on the USM campus to be named the Trent Lott National Center for Excellence and Economic Development Entrepreneurship. The naming of the building has already been approved by the Board. Private funding is being raised. Mr. Bobby Chain has been the national coordinator of the Trent Lott Center to raise the funds. He was assisted by Mike Garrett, past president of the Mississippi Power Company. Also, Governor Haley Barbour assisted in raising some of the funds. Along with Senator Trent Lott's help, we have raised \$9 million toward this \$12 million building. Dr. Thames thanked Bobby Chain, Mike Garrett, Governor Haley Barbour, and Senator Trent Lott. Tomorrow, Dr. Thames will ask the Board to approve the advertisement for the receipt of bids on the building with the understanding that the \$12 million will be raised. Mr. Klumb thanked Mr. Chain for his efforts.
2. Dr. Ronald Mason, President of the Presidents' Council, issued comments made by the Council concerning the budget situation. The Council unanimously concluded that the recommendations by the Legislative Budget Office would not allow the universities to do their jobs. The budget cuts need to be returned. Also, the Council expressed the need to receive funds for salary raises for faculty in order for Mississippi universities to not be at a competitive disadvantage.

**Planning Committee
Wednesday, January 14, 2004**

The committee was brought to order by Mr. Bill Crawford, Chair. The following items were discussed:

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1. **IHL Management Indicators**

The committee received a presentation about the IHL Management Indicators from Dr. Phil Pepper, Assistant Commissioner for Policy Research and Planning.

2. **Mission Statement for MSU**

On motion by Mr. Crawford, seconded by Ms. Garrett, with Dr. Neely absent and not voting, the committee recommended that the Board approve the mission statement for MSU as referenced by committee agenda items #1 in the Board Book.

3. **Mission Statement for MUW**

On motion by Mr. Crawford, seconded by Ms. Newton, with Dr. Neely absent and not voting, the committee recommended that the Board approve the mission statement for MUW as referenced by committee agenda item #2 in the Board Book.

Dr. Claudia Limbert, President of Mississippi University for Women thanked Mr. Crawford and Commissioner Potter for their time, energy and direction.

4. **Amendment to Board Policies**

At the December 17 committee meeting, the committee recommended that the Board approve the amendment to the *Board Policies and Bylaws - 1201.02 Board Member Responsibility Guidelines* – for first reading.

5. **Other Business** - Mr. Crawford requested that each university include language about achieving productivity and efficiency in their mission statement. The other mission statements will be brought before the committee next month.

The following committee members were present: Mr. Bill Crawford (Chair), Ms. Ricki Garrett, Ms. Virginia Shanteau Newton. Dr. Bettye Neely was absent. Other Board members attending the meeting were: Dr. Stacy Davidson, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. D. E. Magee, Mr. Carl Nicholson, and Mr. Scott Ross.

**Building/Facilities Committee
Wednesday, January 14, 2004**

The committee was brought to order by Mr. Scott Ross, Chair. The following items were discussed:

1. **Initiation of Project/Appointment of Professional, Construction Documents, and Award of Contracts**

On motion by Mr. Ross, seconded by Mr. Klumb, and unanimously passed by those present, the committee recommended that the Board approve the various items for ASU, JSU, MSU, and MVSU as referenced by committee agenda items #1 - 7 in the Board Book.

2. **Exemption from Policy for JSU**

On motion by Mr. Ross, seconded by Mr. Klumb, and unanimously passed by those present, the committee recommended that the Board approve the request to allow JSU to be exempt from the IHL policy of requiring an institution to pay the average of two appraisals, and added the amendment that this exemption applies to all properties to be purchased in the amount of \$50,000 or less in the UniDev development plan, as referenced by committee agenda item #8 in the Board Book.

3. **MUW Master Plan**

The presentation of the MUW Master Plan as referenced by committee agenda item #9 in the Board Book will be made at the Board Meeting on Thursday, January 15, 2004, by Nora Miller, Vice President for Finance and Administration at MUW.

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4. **Amendment to Board Policy**

On motion by Mr. Ross, seconded by Mr. Klumb, and unanimously passed by those present, the committee recommended that the Board approve the amendment to the *Board Policies and Bylaws* - 901.02 Facility Planning as referenced by committee agenda item #10 in the Board Book.

5. **Facilities Summary**

The committee received the facilities summary for information purposes only.

6. **JSU Unanimous Consent Item**

On motion by Mr. Ross, seconded by Mr. Klumb, and unanimously passed by those present, the committee recommended that the Board approve the JSU easement for the City of Jackson item as referenced by the Unanimous Consent agenda item #1 in the Board Book.

7. **Other Business -**

- a. Mr. Frank Alley, Assistant Commissioner for Construction and Physical Affairs, updated the Board on the status of the new Board meeting room to be located in the Universities Center. It is estimated that the room will cost between \$150,000 and \$170,000. The Board has appropriation money from last year in the amount of \$700,000 and another appropriation from two years ago that may be used to pay for the new meeting room. Dr. Pam Smith, Chief Public Affairs Officer, stated that donations have been received for the new meeting room from BellSouth (\$25,000), AmSouth (\$10,000), and various individuals (\$15,000). Mr. Ross thanked Dr. Smith for her fund raising efforts.
- b. Mr. Alley also updated the Board concerning the Hayseed Lab project. The Board awarded the contract to the second lowest bidder. The Bureau of Buildings then awarded it to the lowest bidder. The project was not allowed to move forward. IHL requested and received an official Attorney General Opinion stating that a contract may be awarded to the second lowest bidder. The Bureau has not awarded the contract.
- c. Mr. Alley has a meeting with Stewart Swayze of Swayze Consultants, LLC next week. After this meeting it is possible that the Building/Facilities Committee will be called to a special committee meeting before the February Board meeting. The meeting will address the issue of improving business practices on construction projects and recommendations to the Board in February on possible legislation.

The following committee members were present: Mr. Scott Ross (Chair), Dr. Stacy Davidson, Ms. Ricki Garrett, and Mr. Roy Klumb. Other Board members attending were Mr. Bill Crawford, Mr. Bryce Griffis, Dr. D. E. Magee, Ms. Virginia Shanteau Newton, and Mr. Carl Nicholson.

**USM/VA Hospital Committee
Wednesday, December 17, 2003**

The committee was brought to order by Mr. Bill Crawford, Chair. The committee discussed the VA-Gulfport Capital Asset Realignment for Enhanced Services (CARES) Planning Initiative. Dr. Robert Lynch, Network Director of the South Central VA Health Care Network, and Mr. Bill Felder of Congressman Gene Taylor's office addressed the committee.

The following committee members were present: Mr. Bill Crawford (Chair), Dr. Stacy Davidson, Dr. D. E. Magee, Ms. Virginia Shanteau Newton, and Mr. Carl Nicholson. Other Board members to attend the meeting were Mr. Thomas Colbert, Ms. Ricki Garrett, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. Bettye Neely, and Ms. Amy Whitten.

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**Planning Committee
Wednesday, December 17, 2003**

The committee was brought to order by Mr. Bill Crawford, Chair. The following items were discussed:

1. **MSU and MUW Mission Statements**

These items will be taken at the January Board meeting.

2. **Management Report**

The committee received a presentation on the quality indicators and the Management Report from Dr. Phil Pepper.

3. **Other Business**

The committee briefly discussed the enrollment error at USM. Dr. Pepper indicated that he found no evidence of fraud.

4. **Amendment to Board Policies and Bylaws**

On motion by Ms. Newton, seconded by Ms. Garrett, and unanimously passed by those present, the committee recommends that the Board approve the amendment to the *Board Policies and Bylaws -- 1201.02 Board Member Responsibility Guidelines--* for first reading.

The following committee members were present: Mr. Bill Crawford (Chair), Ms. Ricki Garrett, Dr. Bettye Neely, and Ms. Virginia Shanteau Newton. Other Board members attending the meeting were Mr. Thomas Colbert, Dr. Stacy Davidson, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. D. E. Magee, Mr. Carl Nicholson, Mr. Scott Ross, and Ms. Amy Whitten.

ADJOURNMENT

There being no further business to come before the Board, on motion by Mr. Griffis, seconded by Mr. Crawford, with Mr. Colbert, Dr. Neely, and Ms. Whitten absent and not voting, the Board members voted to adjourn.

Thomas Colbert

President, Board of Trustees of State Institutions of Higher Learning

David Potter

Commissioner, Board of Trustees of State Institutions of Higher Learning

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EXHIBITS

Exhibit 1

Facilities Summary January 2004

EXHIBIT 1

FACILITIES SUMMARY JANUARY 2004

ALCORN STATE UNIVERSITY

1. Approved the Schematic Documents with a scope for total construction in the amount of \$12,000,000 for Pre-plan Dining Facilities, GS #101-227 and requests approval by the Bureau of Buildings, Grounds and Real Property Management.
2. Approved the Schematic Documents for Pre-Plan Transitional Dorm, GS #101-238 and requests approval by the Bureau of Buildings, Grounds and Real Property Management. Funds are available from SB#3197, Laws of 2002 in the amount of \$150,000.
3. Approve the Schematic Documents for GS#101-239, Baseball Field Renovation, prepared by Dale and Associates. Funds are available in the amount of \$500,000 from SB#2988, Laws of 2003

DELTA STATE UNIVERSITY

4. Approved Change Order #3 in the amount of \$24,715 for Classroom/Administration Building, GS #102-171 and requests approval by the Bureau of Buildings, Grounds and Real Property Management. Funds are available in the amount of \$8,000,000 from HB#1675, Laws of 1999 and SB#3158, Laws of 2001.

JACKSON STATE UNIVERSITY

5. Approved the Schematic Design documents for the **re-design** for GS #103-179, Pre-Planning School of Engineering and requests approval by the Bureau of Buildings, Grounds and Real Property Management. Funds are available in the amount of \$126,834.69 from Senate Bill #1675, Laws of 1999.
6. Approved Change Order #7 in the amount of \$4,687.20 with no additional days to the contract time for W. Lynch Street Corridor GS #103-166 and request approval by the Bureau of Buildings, Grounds and Real Property Management. Funds are available in the project budget.

MISSISSIPPI STATE UNIVERSITY

7. Approved Change Order #4 which deducts \$19,499.65 from the contract for Lab Renovations Bio-Tech Life Sciences, GS# 113-096 and requests approval by the Bureau of Buildings, Grounds, and Real Property Management.
8. Approved the request to purchase a Sanyo -30 C. Medical Upright Freezer in the amount of \$3,369.00 for GS#113-098, F&E Life Sciences & Biotech/CVM and request approval by the Bureau of Buildings. Funds are available from SB#3158, Laws of 2001, in the amount of \$1,000,000.

MISSISSIPPI VALLEY STATE UNIVERSITY

9. Approved Change Order #1 for Re-roofing, GS#106-181 and requests approval by the Bureau of Buildings, Grounds, and Real Property Management. This change order is for the revision of the design and installation layout for the tapered roof insulation system and the inclusion of additional roof drains and will not affect the current contract price. Funds are available in the project budget.

UNIVERSITY OF MISSISSIPPI

10. Approved the Design Development Documents for Farley Hall Renovation, GS#107-266 and requests approval by the Bureau of Buildings, Grounds and Real Property Management. Funds are available from SB#2988, Laws of 2003 and from private donations to the University in the amount of approximately \$9,000,000.

UNIVERSITY OF SOUTHERN MISSISSIPPI

11. Approve the appointment of Dale and Associates Architects, PA of Jackson, MS as the project professional for GS #108-233, 2003 Nursing Center Facility Renovations. Funds are available in the amount of \$3,000,000 from SB#2988, Laws of 2003, \$500,000 from SB#3197, Laws of 2002 and \$1,000,000 from University Plant Fund for a total project budget of \$4,500,000.
12. Approve the appointment of JH & H, Architects of Jackson, MS as the project professional for GS#108-229, Reed Green Multipurpose Facility Improvements Phase. Funds are available in the amount of \$3,000,000 from SB#2988, Laws of 2003.

13. Approved the initiation of a 2003 General Repair and Renovation Project and appointment of Allred/McNabb as the professional and requests approval by the Bureau of Buildings for the following:

1. Replace HVAC Equipment at MEC & A and Research Building	\$145,000
2. Reroof: Caylor, Oceanography, Greenhouse & Hopkins	\$105,000
3. Structural Repairs: Anadromous Building	\$80,000
4. New Dormitory Fire Alarm System	\$20,000
5. Bulkhead/Pier Repairs- GCRL Harbor	\$100,000
Total	\$450,000

Funds are available in the amount of \$750,000. The \$300,000 is to remain in contingency until the project is designed and bid.

14. Approved the request of the university to transfer funds from other projects in order that the referenced project be properly accomplished. The original allocation to this project is not sufficient. The building is in a bad state of repair due to termite damage and is also at three different finish floor levels. We request the transfer of funds as follows:

1. From GS#108-191	\$170,342.96
2. From GS#108-204	\$199,462.96
TOTAL TRANSFER TO GS #108-220	= \$378,809.28

We also request the transfer of \$199,462.96 from the GPC Holding Account GS#108-218 to GS#108-204 to replace the funds transferred to GS#108-220.

The initiation of a new project for Cox Library Furnishing is requested and a transfer from GS #108-200 in the amount of \$64,448.81 to the new project.

UNIVERSITY OF MISSISSIPPI MEDICAL CENTER

15. Approved Change Order #3 in the amount of \$52,807 with no increase in contract time to contract of W.G. Yates and Sons Construction Co. for IHL #209-446, Children's Hospital Addition 2001. Funds are available from the Patient Revenue and private donations.

16. Approved Change Order #1 in the amount of \$4,725.98 with an increase of 5 calendar days to the contract time of Wilkinson Construction, Inc., for IHL #209-459, Renovation R316 & R320. Funds are available in the project budget from Indirect Cost Recoveries.

17. Approved Change Order #1 in the amount of \$55,632 with an increase in contract time of 174 calendar days for IHL #209-449, Replace Deareator/Water Heaters. Funds are available from Interest Income.

18. Approved the initiation of a project for Research Wing Electrical Buss Risers, IHL #209-480 and appointment of the firm of Watkins & O'Gwynn Consulting Electrical Engineers as project professional for the subject project. Funds are available from Interest Income in the amount of \$500,000.00.
19. Approved Change Order #24 in the amount of \$53,262 with an increase of 5 calendar days for IHL #209-381, Adult Tower. Funds are available from the Medical Center Educational Building Corporation and from Patient Revenue
20. Approved Change Order #1 in the amount of \$3,616 with no increase in contract time for Stadium Parking Areas Fencing, IHL #209-463. Funds will be provided by the University of Mississippi Medical Center Parking Fees.
21. Approved Change Order #4 in the amount of \$83,155 with an increase in contract time of 30 calendar days to the contract of W.G. Yates and Sons Construction Co. for Children's Hospital Addition 2001, IHL #209-446. Funds are available from the Patient Revenue and private donations.
22. Approved Change Order #2 in the amount of \$18,785.25 with an increase of 45 calendar days to the contract time of Wilkinson Construction, Inc., for Renovation R316 & R320, IHL #209-459. Funds are available in the project budget from Indirect Cost Recoveries.
23. Approved Change Order #2 for a decrease in the amount of \$57,623 with an increase of 23 calendar days for Classroom Facilities, GS #109-180 and requests approval by the Bureau of Buildings. Funds are available in the project budget. The funding sources are U.M.C. (Interest Income) and SB#3159, Laws of 2001 and SB#2407 laws of 1994.
24. We understand that there is a Change Order in the works to deduct the data/communications work from the present contract of Harrell Construction for GS #109-180, Classroom Facilities. We see no reason for a new design package to be developed and bid separately. All the design requirements are already in the current project. We would like to leave the work in the original contract.