

**MINUTES OF THE BOARD OF TRUSTEES OF  
STATE INSTITUTIONS OF HIGHER LEARNING**

**January 16, 2003**

**BE IT REMEMBERED**, That the Board of Trustees of State Institutions of Higher Learning of the State of Mississippi met in regular session at the Board Office in Jackson, Mississippi, at 8:30 a.m., and pursuant to notice in writing mailed by certified letter with return receipt requested on May 9, 2002, to each and every member of said Board, said date being at least five days prior to this January 16, 2003 meeting. At the above-named place there were present the following members to wit: Mr. Thomas W. Colbert, Mr. William S. Crawford, Dr. Stacy Davidson, Ms. Ricki R. Garrett, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. D. E. Magee, Jr., Dr. Bettye Henderson Neely, Ms. Virginia Shanteau Newton, Mr. Carl Nicholson, Jr., Mr. Scott Ross, and Ms. Amy Whitten. The meeting was called to order and opened with prayer by Mr. Bryce Griffis, President.

**ACKNOWLEDGMENT**

Mr. Bryce Griffis thanked Dr. David L. Potter, President of Delta State University, and his faculty and staff for hosting the Board dinner.

**APPROVAL OF THE MINUTES**

On motion by Mr. Colbert, seconded by Dr. Davidson, and unanimously passed by those present, it was

**RESOLVED**, That the Minutes of the Board meetings held on November 21, 2002, December 18-19, 2002, and December 30, 2002, stand approved.

**UNANIMOUS CONSENT**

On motion by Mr. Crawford, seconded by Mr. Nicholson, and unanimously passed by those present, it was

**RESOLVED**, That consent to be considered is granted to all items not previously placed on the agenda and hereinafter reported.

*Mr. Griffis passed the chairmanship of the Board meeting to Mr. Roy Klumb for consideration of the Academic Affairs Agenda.*

**ACADEMIC AFFAIRS AGENDA**

Presented by Mr. Roy Klumb, Chair

On motion by Ms. Garrett, seconded by Mr. Klumb, and unanimously passed by those present, it was

**RESOLVED**, That the Board hereby approved agenda item #2 as submitted on the following Academic Affairs Agenda. Agenda item #3 was approved on a separate motion by Mr. Crawford, seconded by Mr. Klumb, and unanimously passed by those present.

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1. **MVSU (Information item.)** - MVSU is in the process of establishing a Center of Excellence for Automated Identification Technology (AIT) and Automated Data Collection (ADC) to be located in the Department of Technology on the main campus. The Center is funded by a \$900,000 grant from the Department of Labor. It will provide twenty-one credit hours of instruction.
2. **MUW** - Approved request to discontinue intercollegiate athletics effective for FY 2003-2004. The funds will be redirected to enhance student life for all students, including recreation, fitness, and intramural activities. The university will honor the athletic scholarships for current students who continue to meet satisfactory academic progress. In addition, prospective student athletes who have committed to attend MUW will have their scholarships honored.
3. **System Administration** - Approved proposed amendments to the *Board Policies and Bylaws*—Admission Standards, Section 600. The proposal amends section 601.01 and adds two new sections as follows:
  - a. 601.04 Applicants Under Age 21 Without High School Diploma; and
  - b. 601.05 Core Requirements For University Graduation.**(See Exhibit 1.)**

*Mr. Klumb passed the chairmanship of the Board meeting to Ms. Amy Whitten for consideration of the Budget & Financial Affairs Agenda.*

**BUDGET & FINANCIAL AFFAIRS AGENDA**

Presented by Ms. Amy Whitten, Chair

On motion by Ms. Newton, seconded by Dr. Neely, and unanimously passed by those present, it was

**RESOLVED**, That the Board hereby accepted agenda item #1 as submitted on the following Budget & Financial Affairs Agenda.

1. **System Administration** - Approved the employment report for the quarter ending September 30, 2002. A copy of the report is included in the *January 16, 2003 Board Working File*.
2. **System Administration (Information item.)** - Summary of the FY 2003 Semi-Annual Report of E & G Scholarships, Waivers, Assistantships, and Fellowships. Submission guidelines for the report as well as details about the various aid categories are outlined in the IHL *Board Policies and Bylaws* Sections 703.04 “Policy Guidelines” and 703.05 “Categories of Scholarships and Tuition Waivers”. The summary is included in the bound *January 16, 2003 Board Working File*.

*Ms. Whitten passed the chairmanship of the Board meeting to Mr. Scott Ross for consideration of the Building/Facilities Agenda.*

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**BUILDING/FACILITIES AGENDA**

Presented by Mr. Scott Ross, Chair

On motion by Mr. Nicholson, seconded by Mr. Crawford, and unanimously passed by those present, it was

**RESOLVED**, That the Board hereby approved agenda items #1 - #11 as submitted on the following Building/Facilities Agenda. **AGENDA ITEM #12 WAS PULLED FROM THE AGENDA.** Agenda item #14 was approved on a separate motion by Dr. Davidson, seconded by Ms. Whitten, and unanimously passed by those present.

1. **UM** - Approved initiation of **GS #107-267, Faser Roofing and Mechanical**, appointment of Cooke, Douglass, Farr, Lemons, LTD. as project professionals, and request approval by the Bureau of Buildings. Funds are available in the amount of \$850,000 from S.B. 3158, Laws of 2001.
2. **UM** - Approved initiation of **GS #107-268, Barnard Observatory**, for waterproofing and exterior repairs, and request approval by the Bureau of Buildings. Funds are available in the amount of \$400,000 from S.B. 3158, Laws of 2001.
3. **UM** - Approved initiation of **IHL #207-227, Construct Ditch Around Waste Water Treatment Plant**, and appointment of Dean McRae Engineering as project professionals. Funds are available in the amount of \$165,000 from University self-generated funds.
4. **UM** - Approved initiation of **IHL #207-228, Addition to Kinard Hall Parking Lot**, and appointment of Daniels Williams Engineering as project professionals. Funds are available in the amount of \$265,000 from University self-generated funds.
5. **JSU** - Approved bids and award of contract in the amount of \$1,113,300 to the low bidder, W. H. Scott Construction Company, Inc., for **IHL #203-141, Ayer Hall 4<sup>th</sup> Floor Restoration**. Funds are available from University sources. Bids were as follows:

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate #1</b>
1. Benchmark Construction Corporation	\$1,438,000	\$200,000
2. Hammons, Coleman, Construction Co., Inc.	\$1,312,000	\$170,000
3. Harris Constructors, Inc.	\$1,370,000	\$210,000
4. W. H. Scott Construction Company, Inc.	\$1,113,300	\$180,900
5. Sullivan Enterprises, Inc.	\$1,145,000	\$457,000

6. **JSU** - Approved bids and award of contract in the amount of \$303,000 to the low bidder, England Enterprises, Inc., for **IHL #203-140, Athletic Support Facilities Phase I**. Funds are available from University sources. Bids were as follows:

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate #1</b>
1. Brashears, Inc.	\$316,000	\$5,700
2. Coleman Hammons Construction	\$305,000	\$5,400

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3. England Enterprises, Inc.	\$303,000	\$4,000
4. Freeman Constructors, Inc.	\$349,000	\$4,000

7. **USM** - Approved bids and award of contract in the amount of \$199,999 to the low bidder, Saucier Brothers Roofing, Inc., for **GS #110-084, Re-Roofing of Marine Education Center in Biloxi and Research Facility Addition at the Gulf Coast Research Laboratory in Ocean Springs**, and request approval by the Bureau of Buildings. Funds are available in the amount of \$209,000 from S.B. 3315, Laws of 2000. Bids were as follows:

Contractor	Base Bid
1. Saucier Brothers Roofing, Inc.	\$199,999
2. Dobson Sheet Metal & Roofing & Specialities, Inc.	\$222,875
3. R. P. Wallace, Inc.	\$256,256
4. ACME Roofing and Sheet Metal Company, Inc.	\$264,544
5. Continental Roofing, Inc.	\$274,000
6. Mandal's, Inc.	\$298,763

8. **MVSU** - Approved construction document phase for **GS #106-170, Renovate Business Education Building**, and request approval by the Bureau of Buildings. Funds are available in the amount of \$6,200,000 from S.B. 3315, Laws of 2000.

9. **ASU** - Approved appointment of Brumfield, Hopton & Brumfield as project professionals for **IHL #201-135, Animal Science Research Extension and Teaching Facility**. The project budget is estimated at \$1,075,000. Funds are available from a U.S. Department of Agriculture grant.

10. **ASU** - Approved naming the auditorium in the J.D. Boyd Library the Medgar Evers Auditorium. Medgar Evers, a noted civil rights leader, was a 1952 graduate of the University.

11. **MSU** - Approved request to remove from inventory the following building:

Inv. No.	Description	Square Footage	Year Built	Original Cost
36	Agricultural Education Shop	8,977	1941	\$17,988

This structure is in poor condition and is no longer needed for its intended purpose. The building will be demolished.

12. **MVSU** - Revised Memorandum of Understanding (MOU) for construction of Student Faculty Housing. The MOU was between the University and the Educational Development Company of America, LLA to develop units to be named The Palisades. The revised MOU is between the University and Transcapital. The housing project will be called the Elite Concepts. A copy of the MOU is included in the bound *January 16, 2003 Board Working File*. **(THIS ITEM WAS PULLED FROM THE AGENDA.)**

13. **System Administration (Information item.)** - Approved the Facilities Maintenance Plans. A copy of the plans is included in the *January 16, 2003 Board Working File*.

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14. **System Administration** - Approved the FY 2004 Capital Improvements Requests. A copy of the requests is included in the *January 16, 2003 Board Working File*.
15. **Other Business** -
- a. **Minority Contractors** - Mr. Ross indicated that a resolution should be drafted in support of more minority contractors participating in system buildings.
  - b. **Construction Contracts** - Mr. Ross gave an update on the negotiations with the Bureau of Buildings. A number of meetings have occurred between Mr. Frank Alley, IHL Assistant Commissioner of Construction and Physical Affairs; Dr. Thomas Layzell, Commissioner of Higher Education; Ms. Suzanne Sharpe, IHL Chief of Staff; Mr. Gary Anderson, Executive Director of the Mississippi Department of Finance and Administration; Mr. Don McCrackin, Director of the Bureau of Buildings of the Mississippi Department of Finance and Administration; and Ms. Deanne Mosley, attorney for the Department of Finance and Administration. Mr. Ross indicated that a lot of progress had been made with the Bureau in relation to language that would clarify the duties and responsibilities of each agency. Mr. Ross publicly thanked Gary Anderson for his cooperation in this matter.

**ANNOUNCEMENT**

Ms. Newton commented on the productive meeting she attended in November with the student leaders from the institutions. Ms. Newton was pleased to point out that several of the student body presidents were at the Board meeting today. Parker Wiseman, Student Association President of MSU, was asked to introduce the other presidents. They were as follows: Drew Snyder, Associated Student Body President at UM; Phillip Cockrell, Student Government Association President at MUW; Natalie Moses, Vice President of the Student Government Association at MUW; Blake Hamm, Student Government Association President at USM; and Michael Andrews, Student Government Association President at MVSU.

*Mr. Ross passed the chairmanship of the Board meeting to Mr. Bryce Griffis for consideration of the Personnel/Foreign Travel Agenda.*

**PERSONNEL/FOREIGN TRAVEL AGENDA**

Presented by Dr. Thomas Layzell, Commissioner

On motion by Mr. Griffis, seconded by Dr. Neely, and unanimously passed by those present, it was

**RESOLVED**, That the Board hereby approved the employment and termination items as submitted on the following Personnel/Foreign Travel Agenda. The change of status items were approved on a separate motion by Mr. Klumb, seconded by Mr. Ross, and unanimously passed by those present. The sabbatical leave item was approved on a separate motion by Mr. Crawford, seconded by Dr. Davidson, and unanimously passed by those present. The necrology item was approved on a separate motion by Mr. Klumb, seconded by Ms.

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Garrett, and unanimously passed by those present. Agenda item #2 was approved on a separate motion by Dr. Davidson, seconded by Dr. Magee, and unanimously passed by those present. Agenda item #3 was approved on a separate motion by Mr. Nicholson, seconded by Dr. Neely, and unanimously passed by those present.

**1. Personnel Report**

**EMPLOYMENT**

**Delta State University**

House, Lynn Jenne

**Jackson State University - Athletics**

Bell, James

**Jackson State University**

Sullivan, John M.

**Mississippi State University**

Cook, Carson C., Jr.

Evans, William B.

Fang, Hongbing

Gao, Wenzhong

Holmes, Richard E.

Horstemeyer, Mark F.

McAnally, William H., III

Nobles, Ralph M., Jr.

Zhang, Zhenyu

**University of Mississippi Medical Center**

Hamil, Gary

Mena, Leandro Antonio

Pettit, Cherie

**TERMINATION**

**Delta State University - Athletics**

Buckles, Carlton

**Delta State University**

Aguzzi, Alan

Lee, Valerie

**Jackson State University - Athletics**

Hughes, Robert

**Jackson State University**

Lackey, Hilliard

Mack, Rosa

Middleton, Richard, IV

Powell, Barbara

Thomas, Billy

**Mississippi State University**

Kim, Jong-Eun

Melnik, Robert E.

Rawls, Ora C.

Ray, Glenn M.

**Mississippi University for Women**

Feeney, Lawrence L.

Whitson, Mona M.

**Mississippi Valley State University - Athletics**

Jones, Latria

**Mississippi Valley State University**

Ndulute, Asteria

Robinson, Mable

**University of Mississippi Medical Center**

Johnson, Rebecca L.

Kantor, Kevin

Long, Christina

Rogers, Phillip David

Safaya, Surinder

Suvarna, Vimochina

Suwannaroi, Siraphop

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Whitwell, Earl Emerson

**NECROLOGY**

**CHANGE OF STATUS**

**University of Mississippi Medical Center**  
Lott, Lucy K.

**Mississippi State University**  
Ruby, Roy H.

**EMERITA/EMERITUS STATUS**

**University of Mississippi Medical Center**  
Gaitan, Eduardo

**University of Mississippi Medical Center**  
Gaitan, Eduardo

**University of Southern Mississippi**  
Siltanen, Susan A.

**SABBATICAL LEAVE**

**University of Mississippi Medical Center**  
Cohly, Hari

2. **System Administration** - Approved foreign travel as follows:

**FOREIGN TRAVEL**

**Alcorn State University**  
Spinks, Delores

Yaguaru, Bolivia, South America

**Delta State University**  
Ford, John R.

Great Britain

**Mississippi State University**

Beaulieu, Lionel J.

Montreal, Canada

Burgess, Shane C.

Hinxton, United Kingdom

Devlin, Sandy

Honolulu and Kauai, Hawaii

Haupt, Tomasz

Tokyo, Japan

Lopez, Ana Maria

San Jose, Costa Rica

Molen, G. Marshall

Edinburgh, Scotland, United Kingdom

Nelson, Phillip D.

Grenada, West Indies

Sheng, Chunhua

Shanghai, China

Shim, Jung P.

Tokyo, Japan and Seoul, Korea

**University of Mississippi Medical Center**

Allen, Ola B.

Bangkok, Thailand

Batson, Bryan N. (Resident)

London, England

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Boston, Christopher (Student)	Iquitos, Peru
Chapman, Stanley W.	Iquitos, Peru
Cleary, John	Iquitos, Peru
Forks, Thomas	Iquitos, Peru
Freeland, Alan E.	Shanghai, Peoples Republic of China
Herndon, Robert M.	Honolulu, Hawaii
King, Deborah	Iquitos, Peru
Landwirth, Carol	Iquitos, Peru
Lineaweaver, William	Shanghai, Peoples Republic of China
Nolan, Rathel L.	Iquitos, Peru
Parham, Jason	Iquitos, Peru
Reckelhoff, Jane	Montevideo, Uruguay
Roth, Ted	Iquitos, Peru
Swiatlo, Ed	Iquitos, Peru
Thorne, Keith (Resident)	Iquitos, Peru
Thorne, Mary Beth (Resident)	Iquitos, Peru
Williams, Brian (Student)	Iquitos, Peru
Wilson, Beverly Kaye	Toronto, Ontario, Canada
Wofford, Marion	Iquitos, Peru

**University of Southern Mississippi**

Curran, Stephan (Student)	Guinea
Fuller, Gregory	England and France
Hamwi, Iskandar	Austria
Kuczaj, Stan	Spain
Mackaman, Douglas	France
Otaigbe, Joshua	Switzerland
Pandey, R. B.	Brazil
Panko, Thomas	France
Pap, Ruby	Denmark
Smith, Michael	France

**System Administration** - Emergency approval of foreign travel was granted by Commissioner Thomas D. Layzell per the *Board Policies and Bylaws* Section 705.0103 Approval for Travel Abroad for the following:

**Alcorn State University**

Edmond, Charles	Honolulu, Hawaii
Forest, peter	Honolulu, Hawaii
Whitney, Davey	Honolulu, Hawaii

**Jackson State University**

Magruder, Michael	Toronto, Ontario, Canada
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**Mississippi State University**

Buddingham, Randal K.

Toronto, Ontario, Canada

**University of Mississippi**

Rigby, James (Student)

Oxford, England

**University of Southern Mississippi**

Bullard, Stephen (Student)

Guinea

Cameron, Amy

France

Sutherland, Andrew

Hawaii

3. **System Administration** - Approved termination of employment for Jim Rhodes.

Dr. Layzell stated that today is the last day that Jim Rhodes will appear before the Board as the Assistant Commissioner of Finance and Administration. Dr. Layzell further stated that Mr. Rhodes has worked for the Board for twenty-five years. He has an opportunity in the private sector. Dr. Layzell thanked Mr. Rhodes for the years of good counsel on budget and financial matters associated with system operation. Dr. Layzell also wished him well in his new endeavor.

Mr. Nicholson commented that he has spent eight or nine years as chair of the Finance Committee. Jim Rhodes has assisted him by bringing him up to date on every issue. Mr. Nicholson thanked Mr. Rhodes for his years of service.

*Mr. Griffis passed the chairmanship of the Board meeting to Mr. Thomas Colbert for consideration of the Efficiencies Task Force Agenda.*

**EFFICIENCIES TASK FORCE AGENDA**

Presented by Mr. Thomas Colbert, Chair

1. **System Administration (Information item.)** - IHL Management Report. A copy is included in the *January 16, 2003 Board Working File*.

Dr. Layzell thanked the institutions who devoted numerous hours to this project. Dr. Milton Baxter, IHL Assistant Commissioner of Research and Planning, and his staff are responsible for putting the layout and the book together. Colleen Lee, Senior Research & Statistical Analyst; Susan Silver, Director, Institutional Research and Analysis; Dr. Glenda Lester, Director of Educational Planning and Research; and Dr. Baxter worked numerous hours to bring this project to closure. This report is another tool along with the mission statements, budget processes, and all the other items discussed in the past to help the institutions carry out their Constitutional responsibilities and to develop a system that is going to match the vision statement.

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Ms. Garrett also commended Dr. Layzell and the staff for this document. She believes that this report is what the Board has been asking for for a long time. She hopes that the other Board members will keep this report on their desks and refer to it often.

*Mr. Colbert passed the chairmanship of the Board meeting to Dr. Stacy Davidson for consideration of the Legal Agenda.*

**LEGAL AGENDA**

Presented by Dr. Stacy Davidson, Chair

1. **System Administration - (Information item.)** - Payment of legal fees.

- a. Approved payment of legal fees to outside counsel in relation to litigation and other matters as follows: Payment of legal fees for professional services rendered by Page, Kruger & Holland (Statement dated 10/10/02) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with the *Thompson* case.)

**TOTAL DUE ..... \$18,845.52**

Payment of legal fees for professional services rendered by Sims Moss Kline & Davis (Statements dated 6/7/02, 10/8/02, and 11/6/02) from the funds of the University of Mississippi Medical Center. (These statements, in the amounts of \$6,789.76; \$672.00; and \$158.70, respectively, represent services and expenses in connection with the *Computer Application, Inc.* case.)

**TOTAL DUE ..... \$7,620.46**

Payment of legal fees for professional services rendered by Lewis, Fisher, Henderson, Claxton and Mulroy (Statements dated 10/23/02, 9/19/02, 7/26/02, 6/17/02, and 11/18/02) from the funds of the University of Mississippi Medical Center. (These statements, in the amounts of \$4,208.38; \$7,544.71; \$2,886.35; \$4,260.48; and \$469.06, respectively, represent services and expenses in connection with the *Jamie Thompson* case.)

**TOTAL DUE ..... \$19,368.98**

Payment of legal fees for professional services rendered by Butler, Snow, O'Mara, Stevens & Cannada (Statement dated 10/7/02) from the funds of The University of Mississippi. (This statement represents services and expenses in connection with the *Durham v. Mississippi Space Commerce Initiative* case.)

**TOTAL DUE ..... \$92.84**

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Payment of legal fees for professional services rendered by Butler, Snow, O'Mara, Stevens & Cannada (Statements dated 10/15/02 and 10/16/02) from the funds of the University of Mississippi Medical Center. (These statements, in the amounts of \$87.00 and \$48,078.00, respectively, represent services and expenses in connection with "General Advice" and "Anesthesia Internal Investigation.")

**TOTAL DUE ..... \$48,078.02**

Payment of legal fees for professional services rendered by Adams & Reese (Statements dated 10/17/02) from the funds of the University of Mississippi Medical Center. (These statements, in the amounts of \$417.50 and \$1,895.80, respectively, represent services and expenses in connection with the *Wilson* and *Allen* cases, respectively.)

**TOTAL DUE ..... \$2,313.30**

Payment of legal fees for professional services rendered by Gore, Kilpatrick, Purdie, Metz and Adcock (Statement dated 10/25/02) from the funds of The University of Southern Mississippi. (This statement represents services and expenses in connection with the *Williams* case.)

**TOTAL DUE ..... \$13,103.13**

Payment of legal fees for professional services rendered by Adams & Reese (Statements dated 11/13/02, 8/26/02, and 8/26/02) from the funds of The University of Southern Mississippi. (These statements represent services and expenses in connection with the following cases: *Allen* - \$1,962.07; *McDonald* - \$143.75; and *Wilson* - \$211.92.)

**TOTAL DUE ..... \$2,317.74**

Payment of legal fees for professional services rendered by Butler, Snow, O'Mara, Stevens & Cannada (Statements dated 11/8/02) from the funds of the University of Mississippi Medical Center. (These statements represent services and expenses in connection with General Advice - \$902.00 and "Anesthesia Internal Investigation" - \$6,555.31.)

**TOTAL DUE ..... \$7,457.31**

Payment of legal fees for professional services rendered by Bryan, Nelson, Randolph and Weathers (Statement dated 11/25/02) from the funds of The University of Southern Mississippi. (This statement represents services and expenses in connection with the *Williams* case.)

**TOTAL DUE ..... \$814.86**

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- b. Approved payment of legal fees to outside counsel in relation to patent matters as follows:  
Payment of legal fees for professional services rendered by Stites & Harbison (Statements dated 6/26/02, 6/26/02, 6/26/02, 8/8/02, 8/8/02, and 8/8/02) from the funds of The University of Mississippi. (These statements represent services and expenses in connection with the patent applications as follows: \$683.08 - "Cembranoids with Chemo-Preventive Activity"; \$647.00 - "Microtubulin Initiating/Stabilizing Agent Provisional Patent"; \$64.56 - "Cembranoids/Chemo-Preventive Activity"; \$64.56 - "Microtubulin Structural Series"; \$1,491.48 - "Amphotericin BHP"; \$265.40 - "Miscellaneous IP matters".)

**TOTAL DUE ..... \$3,216.08**

Payment of legal fees for professional services rendered by Stites & Harbison (Statements dated 10/18/02) from the funds of the University of Mississippi Medical Center. (These statements represent services and expenses in connection with the patent applications for "Miscellaneous IP matters" - \$32.00 "General" and \$497.48 - "Angiotensinogen for BP/Cardio function".)

**TOTAL DUE ..... \$529.48**

Payment of legal fees for professional services rendered by Piper Marbury Rudnick & Wolfe (Statements dated 9/13/02, 9/13/02, 9/17/02, 9/23/02, and 10/4/02) from the funds of Mississippi State University. (These statements represent services and expenses in connection with the following patent applications: \$719.78 - "Fiber Optic Lazer-Induced Breakdown Spectroscopy Sensor..."; \$2,156.22 - "On-Site Biological Treatment of Contaminated Fluids"; \$314.19 - "A Micro-Particulate Microbound Diet for the Culture of Larval Fish and Crustaceans"; \$266.83 - "Through-Log Density Detector"; and \$1,107.72 - "Silicon carbide and related wide-bandgap transistors...".)

**TOTAL DUE ..... \$4,564.74**

Payment of legal fees for professional services rendered by Needle & Rosenberg (Statements dated 10/10/02) from the funds of the University of Mississippi Medical Center. (These statements represent services and expenses in connection with the following patent applications: \$305.33 - "ABDEL-AZIZ (AZ) Tube - A New Bifurcated Double-Lumen Tube"; \$170.03 - "Methods for Stabilization and Renaturation of Proteins Using Nucleolar Proteins B23"; and \$92.85 - "Medical Gas Utility Stand".)

**TOTAL DUE ..... \$568.21**

Payment of legal fees for professional services rendered by Needle & Rosenberg (Statements dated 11/6/02) from the funds of the University of Mississippi Medical Center. (These statements represent services and expenses in connection with patent applications on "ABDEL-AZIZ (AZ) Tube - A New Bifurcated Double-Lumen Tube" - \$772.52 and "Medical Gas Utility Stand" - \$1,521.14.)

**TOTAL DUE ..... \$2,293.66**

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2. **System Administration (Information item.)** - Approved, upon review and recommendation of the Office of the Attorney General, the Litigation Report for January 1, 2003. The report is included in the bound *January 16, 2003 Board Working File*.
3. **System Administration (Information item.)** - Quarterly Litigation Expense Report. A copy of the report is included in the *January 16, 2003 Board Working File*.

*Dr. Davidson passed the chairmanship of the Board meeting to Mr. Bryce Griffis for consideration of the Other Business Agenda.*

**OTHER BUSINESS AGENDA**

Presented by Dr. Thomas Layzell, Commissioner

On motion by Mr. Crawford, seconded by Ms. Garrett, and unanimously passed by those present, it was

**RESOLVED**, That the Board hereby approved agenda item #1 as submitted in the following Other Business Agenda. Agenda item #2 was approved on a separate motion by Mr. Nicholson, seconded by Mr. Colbert, and unanimously passed by those present. Agenda item #3 was approved on a separate motion by Mr. Crawford, seconded by Ms. Newton, and unanimously passed by those present. **AGENDA ITEM #4 WAS DEFERRED TO THE END OF THE MEETING. AGENDA ITEM #5 WAS TAKEN UP IN EXECUTIVE SESSION.**

1. **System Administration** - Approved agenda items considered subsequent to the November 21, 2002 Board Meeting, as follows:
  - a. **Jackson State University**
    - i. Approved initiation of a project to pre-plan for the Athletic Support Facilities, Phase I, and appointment of Billes, Manning Architects as project professionals. Funds are available from \$32,525 from University sources.
    - ii. Approved contract documents and authorize the advertisement for the receipt of bids for **IHL #203-143, Fresh Air Rooftop Units**. Funds are available in the amount of \$300,000 from University sources.
  - b. **Mississippi State University**
    - i. Approved foreign travel as follows: Sam G. Foster - Penang, Malaysia; Donald C. Jackson - Phnom Penh, Cambodia and Penang, Malaysia; Jayson Lusk - Bologna, Italy; Richard Patteson - Barcelona, Spain; Kambham R. Reddy - New Delhi, India; Harold L. Schramm, Jr. - Pochentong, Phnom Penh, Cambodia and Malaysia; Rosangela Y. Sebba - Puebla, Mexico; Ratnasingham Shivaji - India, Singapore, France, and Scotland; James W. Smith - Tecoman and Colima, Mexico; Philip H. Steele - Rotorua, New Zealand; Christopher M. Taylor - San Blas, Mexico; Francisco J. Vilella - San Juan, Puerto Rico; and Scott Young - Hawaii.

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- c. **Mississippi University for Women**
  - i. Approved termination of employment as follows: Shirley Ann Franklin and Barry Posin.
  - ii. Approved request to designate Nora R. Miller, Vice President for Finance and Administration, as the Applicant Agent for the Federal Emergency Management Agency.
  - iii. Approved request to accept, through an agreement with the MUW Foundation, a donation of Triangle Warehouses from owner Fred Hahn, pending results from the environmental assessment. The warehouses are located at 802 11<sup>th</sup> Street South, which is on the South end of campus. The subject property, which contains seven separate buildings, sits on 8.5 acres. The appraised value of the property is \$750,000.
- d. **Mississippi Valley State University**
  - i. Approved employment of athletic personnel as follows: Clyde Jefferson, Dean Joseph, Arthur Moore, Tim Sailers, Richard Smither, and Samuel Washington.
  - ii. Approved termination of employment as follows:Ravin Byrd, David L. Hall, Dorothy Hudson, Clement Ndulute, Peggy Oatis, Stephanie Palmer, and Warren Poole.
  - iii. Approved change of status of personnel for Shawn Gregory.
  - iv. Approved extension of athletic employment contract for Willie Totten.
- e. **University of Mississippi**
  - i. Approved employment of personnel as follows: Robert M. Cosenza, Donna P. Davis, Matthew L. Murray, and Thomas G. Muir.
  - ii. Approved foreign travel, as follows: Debbie Chessin - Selva Verde, Costa Rica; Woody Cowart - Hilo, Hawaii; Herbert Dewees - Northern Italy; Deborah Gochfeld - Bahamas; Michael Lombardi - Bahamas; Erica Marsh (Student) - Bahamas; Thomas M. McGee - Victoria, Sidney and Vancouver, British Columbia, Canada; Marc Slattery - Bahamas; Douglass Sullivan-Gonzalez - Managua, Nicaragua; and J. Robert Woolsey - Victoria, Sidney and Vancouver, British Columbia, Canada.
  - iii. Approved request to designate Johnny M. Williams, Vice Chancellor for Administration and Finance, as the Applicant Agent for the Federal Emergency Management Agency.
- f. **University of Mississippi Medical Center**
  - i. Approved employment of personnel as follows: Mark A. Barton and Fleetwood V. Loustalot, III.
  - ii. Approved termination of employment as follows: Dawanna Bell, Amanda Leigh Bowen, Richard Cowart, Rogerio Baumgratz DePaula, Ronnie Hawks, Judy Hedglin, Robby Johnson, Jeanette M. Mallory, Patricia A. McCarty, Rich McGrath, Brenda B. McIntyre, Kitty Josette Mooneyham, Angela D. Netterville, Marian Petrides, Julie Roussel, John Scarbrough, Ruth Taylor, and Karen Thorpe.
  - iii. Approved the following necrology: Julian Wiener.
  - iv. Approved foreign travel as follows: Bette A. Groat - Koloa, Kauai, Hawaii; Duane E. Haines - Panama City, Panama and St. Maarten, West Indies; Haynes Louis Harkey - London, England; Elizabeth Heitman - Lima, Peru; James N. Martin - Puerto Vallarta, Mexico; Judith O’Jile - Honolulu, Hawaii; Evan Pickus - Kauai, Hawaii; Ian Ross - Val D’Isere, France; Frank L. Stile (Resident) - Kauai, Hawaii; and Huan Wang - Kauai, Hawaii.

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- v. Approved request to award the following degrees:
- |                             |                    |   |
|-----------------------------|--------------------|---|
| Saturday, November 30, 2002 | Doctor of Medicine | 1 |
| Tuesday, December 31, 2002  | Doctor of Medicine | 1 |
- vi. Approved request to amend an agreement with SIEMENS INVISION ICO to add electronic data interchange to determine patient insurance eligibility for UMMC and University Hospitals and Clinics. The five-year agreement begins December 19, 2002 through December 15, 2007 for \$1,091,750 and is funded from patient revenue. The amendment will not exceed \$225,000 per fiscal year without written consent.
- g. **University of Southern Mississippi**
- i. Approved foreign travel for Judith Williams to Canada.
  - ii. Approved employment of Hugo Ley.
  - iii. Approved termination of personnel, as follows: Robert Ingram, James Meredith, Pamela Miller, Grayson Rayborn, and Thomas Walker.
  - iv. Approved initiation of a project to pre-plan a new facility for the College of Business Administration. The cost of the pre-planning is estimated at \$125,000. Funds are available from the USM Foundation/College of Business Administration fund.
- h. **System Administration**
- i. Emergency approval of foreign travel was granted by Commissioner Thomas D. Layzell per the *Board Policies and Bylaws* Section 705.0103 Approval for Travel Abroad for the following:  
**Alcorn State University**

Addae, David	Ghana, West Africa
Donkor, Kweku	Ghana, West Africa
Moses, Napoleon	Ghana, West Africa

  
**Jackson State University**

Harrison, Shirley	Bukoba, Tanzania
Hwang, Huey	San Juan, Puerto Rico
Leszczynski, Jerzy	San Juan, Puerto Rico
Mohamed, Abdul	San Juan, Puerto Rico
Tchounwou, Paul	San Juan, Puerto Rico

  
**Mississippi State University**

Brown, Michael	Niagra Falls, Ontario, Canada
Courson, Jackie	St. John, Virgin Islands
Jamil, Hasan	Maebeshi City, Japan; Singapore; Bangladesh; and Montreal, Canada
John, Mechery Shelly	Fukuoka, Japan

  
**University of Mississippi**

Ammeter, Anthony	Barcelona, Spain
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Angle, Timothy	Liverpool, England
Chambliss, Walter	Denmark
Cheng, Alexander	Paris, France and Bruxelles, Belgium
Cozad, Lauria	Toronto, Ontario, Canada
Darbhamura, Ravikumer (Student)	Hyderabad, India
Guo, Gang	Beijing, Hubei Province, Guangdong Province and Shanghai, China
Hadden, Richard	Lyon, France
Hale, E. F.	San Paulo, Brazil
Khan, Ikhlas	Manila, Philippines and Vietnam
Lawhead, William	Toronto, Ontario, Canada
McCarty, Tyrus	Ecuador, South America
Ogunbanwo, Jamiu	Tanzania, Africa

**University of Southern Mississippi**

Burks, John C.	Canada
Hawkins, William	Honduras
Howden, Stephen	Canada
Luo, Yuan	Germany
Mathias, Lon	Germany and Turkey

2. **System Administration** - Approved proposed amendment to the *Board Policies and Bylaws*—Tuition, Fees, and Other Student Charges, Section 702—for first reading. (**See Exhibit 2.**)
3. **System Administration** - Approved the FY 2004 LBO Program Performance Measures and Targets. A copy of the performance measures and targets is included in the bound *January 16, 2003 Board Working File*.
4. **System Administration** - Election of the Vice President of the Board of Trustees for the term beginning May, 2003 and ending April, 2004. (**THIS ITEM WAS DEFERRED TO THE END OF THE MEETING.**)
5. **System Administration** - Institutional Executive Officer contracts. (**THIS ITEM WAS TAKEN UP IN EXECUTIVE SESSION.**)

**UNANIMOUS CONSENT AGENDA**

Presented by Dr. Thomas Layzell, Commissioner

On motion by Mr. Klumb, seconded by Dr. Magee, and unanimously passed by those present, it was

**RESOLVED**, That the Board hereby approved agenda items #1 - #3 as submitted in the following Unanimous

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Consent Agenda. Agenda items #4 - #7 were approved on a separate motion by Mr. Ross, seconded by Dr. Davidson, and unanimously passed by those present. **AGENDA ITEM #8 WAS TAKEN UP LATER IN THE MEETING.**

1. **MVSU** - Approved a leave of absence for Burnett Joiner.
2. **JSU** - Approved employment of Robert W. Whalin.
3. **UMMC** - Approved employment of personnel as follows: Robert S. Canard; Frank Clarke Holmes, IV; and Blake T. Jones.
4. **MSU** - Approved contract documents and authorize advertisement for the receipt of bids for **IHL #213-133, TimTek Project**. Funds are available in the amount of \$450,000 from the Mississippi Land, Water and Timber Board.
5. **USM** - Approved construction document phase, authorize advertisement for the receipt of bids, and request approval by the Bureau of Buildings for **GS #108-206, Campus Site Enhancements** at the Gulf Park Campus. Funds are available in the amount of \$355,000 from S.B. 3315, Laws of 2000.
6. **USM** - Approved Change Order #2 in the amount of \$360,000 for **GS #108-183, Marine Science Hydrographic Sciences Facilities** at the Stennis Space Center, and request approval by the Bureau of Buildings. Funds are available in the amount of \$250,000 from S.B. 3197, Laws of 2002; in the amount of \$100,000 from S.B. 3158, Laws of 2001; and in the amount of \$35,000 from University funds.
7. **JSU** - Approved bids and award of contract in the amount of \$12,333,000 to the low bidder, W. C. Yates and Sons Company, for **IHL #203-135, Walter Payton Health and Wellness Center**. Funds are available from the issuance of bonds by the JSU EBC. Bids were as follows:

Contractor	Base Bids	Alternates
1. W. C. Yates and Sons Construction Company	\$12,333,000	1. \$ 38,000 2. \$137,000 3. \$180,000
2. White Construction Company	\$12,884,000	1. \$105,000 2. \$130,000 3. \$180,000
3. STEP/Jameson Gibson Construction Company	\$12,990,000	1. \$ 47,000 2. \$146,000 3. \$ 33,635

8. **System Administration** - Appointment of Commissioner of Higher Education. **(THIS ITEM WILL BE TAKEN UP LATER IN THE MEETING.)**

**MINUTES OF THE BOARD OF TRUSTEES OF  
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**PRESIDENTS' COUNCIL**

Dr. David Potter, President

Wednesday, January 15, 2003

**CALL TO ORDER** - The meeting was called to order by President Potter.

**GUEST** - Attorney General Mike Moore

**CENTERS OF EXCELLENCE** - Dr. Khayat reported on a meeting with Representative William McCoy, who is interested in establishing economic development centers of excellence at the universities. Each university would submit a proposal to establish a research center in an area of expertise that could have statewide economic impact. "Economic development" would be broadly defined. First round proposals from each university would be expected by May. Dr. Khayat requested that the Presidents' Council serve as his Steering Committee. He will follow up in writing with more details.

**DR. LAYZELL'S TRANSITION** - Dr. Layzell announced that he expected to be in Kentucky full time by mid-April. Dr. Potter requested an opportunity to visit each university campus. He stated that he has a lot to learn and requested input from each president. He also suggested a one-half day retreat to discuss his role as Commissioner and how we can work together.

**POTTER RESOLUTION OF SUPPORT** - On motion by Dr. Khayat and second by Dr. Newman, the Presidents' Council unanimously supported the selection of Dr. Potter as IHL Commissioner. Dr. Layzell expressed his support as well.

**LAYZELL RESOLUTION OF COMMENDATION** - On motion by Dr. Bristow and second by Dr. Mason, the Presidents' Council unanimously commended Dr. Layzell for his leadership during difficult times. Dr. Layzell stated that he enjoyed his stay in Mississippi.

**MEETING WITH SENATE LEADERSHIP** - The group discussed the meeting with the Senate leadership to immediately follow the Presidents' Council meeting. Signs are that the Senate intends to hold funding at 2003 levels, while the House will be more aggressive with one-time funds.

**ATTORNEY GENERAL** - Attorney General Mike Moore discussed the Big Brothers - Big Sisters mentoring program. Mississippi's program is the largest in the country. He has privately raised \$300,000 per year to provide scholarships for high school seniors who mentor younger students. He asked the universities to examine ways to maximize the program's effectiveness through their institutional resources. Dr. Khayat suggested that we develop and submit funding ideas to Mr. Moore.

The meeting was adjourned at 10:45 a.m. in order to proceed to the meeting with the Lieutenant Governor and Senate leadership.

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**ANNOUNCEMENTS**

1. Ms. Garrett commented on the athletic issue at Mississippi University for Women. Ms. Garrett acknowledged the contributions of intercollegiate athletics at MUW. Ms. Garrett noted that the actions taken by the Board today in no way reflect that the Board does not recognize the importance of intercollegiate athletics in the history of the "W." The Board recognizes those contributions and the commitment by the administration of MUW to continue to encourage athletics and recreation at MUW even though it will not be in the same form that it has been in the past. All of the money from intercollegiate athletics will be redirected to enhance student life for all students, including recreation, fitness, and intramural activities.
2. Ms. Whitten acknowledged the Mississippi State University Library and Mrs. Frances Coleman's efforts to qualify for an American Research Library (ARL) membership. After a full site visit several months ago, Ms. Whitten believes that the ARL Membership Committee is on the brink of making its decision. On motion by Ms. Whitten, seconded by Mr. Nicholson, and unanimously passed by those present, the Board voted to select an appropriate mechanism for the Board to state publicly its total support of this project.

**COMMISSIONER SEARCH COMMITTEE**

Mr. Bill Crawford, Chair

**Appointment of Commissioner of Higher Education.** Mr. Crawford reported that the Commissioner's Search Committee, based on a unanimous vote, recommended hiring Delta State University President, Dr. David L. Potter, as the next Commissioner of Higher Education.

**APPOINTMENT OF COMMISSIONER OF HIGHER EDUCATION**

On motion by Mr. Crawford, seconded by Ms. Whitten, and unanimously passed by those present, the Board approved the following:

That Dr. David L. Potter become Commissioner of Higher Education on or before April 16, 2003, the exact date to be determined by Dr. Potter and outgoing Commissioner Tom Layzell;

That Dr. David L. Potter serve as Commissioner-Elect as well as President of Delta State University from today until the date he assumes the position of Commissioner and in this role work closely with Commissioner Layzell to provide a seamless transfer of knowledge, duties, and authority from one administration to the next;

That Dr. David L. Potter be provided a four-year contract as Commissioner of Higher Education at an initial salary of \$260,000 per annum;

**MINUTES OF THE BOARD OF TRUSTEES OF  
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And, that Dr. David L. Potter be given the following charge by this Board of Trustees:

- Continue to develop a stronger system of higher education and sharpen the focus of institutional missions.
- Build broad public support for higher education, raise the priority of higher education with the Legislature, develop a stronger federal effort, and thereby establish and fund a stable and equitable funding model.
- Attract and retain staff to form a highly effective team that acts with urgent innovation to increase productivity while maintaining excellence; with rigor and determination to address system financial and programmatic issues; and with a directed sense of accountability.
- Implement the 17-year *Ayers* settlement and continuously improve diversity throughout the IHL system.
- Promote a collaborative board culture and develop a framework for strategic board decision-making.

**ANNOUNCEMENTS**

1. Mr. Griffis informed the Board that he and Dr. Davidson had agreed to serve as co-chairmen of the Delta State University Presidential Search Committee. About ten days ago, a letter was sent requesting volunteers to serve on this committee. Seven people volunteered: Mr. Colbert, Mr. Crawford, Ms. Garrett, Mr. Klumb, Dr. Neely, Mr. Ross, and Ms. Whitten. There will be a meeting of this committee at the conclusion of the Board Meeting today.
2. On motion by Mr. Griffis, seconded by Mr. Crawford, and unanimously passed by those present, the Board appointed Ms. Whitten as liaison to the Blueprint Mississippi Committee on Business and Education and the McCoy Committee on Education Economic Development.

**ELECTION OF VICE PRESIDENT OF THE BOARD**

Section 301.02 Election of Officers of the *Board Policies and Bylaws* provides that the Board shall elect its officers at the January meeting of the Board to take office on the 8th day of May each year. Dr. Magee requested a caucus concerning nominations for Vice President of the Board. Mr. Griffis opened the floor for nominations for the office of Vice President of the Board.

Dr. Magee nominated Mr. Roy Klumb, and the motion was seconded by Dr. Neely. There being no further nominations, the nominations were closed.

**RESOLVED, by unanimous vote, Mr. Roy Klumb was elected as Vice President of the Board for a one year term, beginning May 8, 2003.**

**MINUTES OF THE BOARD OF TRUSTEES OF  
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**January 16, 2003**

**EXECUTIVE SESSION**

On motion by Ms. Newton, seconded by Mr. Crawford, and unanimously passed by those present, the Board voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Mr. Nicholson, seconded by Mr. Colbert, and unanimously passed by those present, the Board **voted to go into Executive Session** for the reason later reported by the President in Open Session and stated in these minutes, as follows:

Discussion of system personnel matters.

Discussion of personnel matters at The University of Southern Mississippi.

**On motion by Mr. Crawford, seconded by Ms. Whitten, and unanimously passed by those present, the Board voted to return to Open Session.**

The Board discussed the presidential evaluations that were held in December 2002. On motion by Mr. Crawford, seconded by Ms. Whitten, and unanimously passed by those present, the Board approved the Institutional Executive Officer four-year contracts for the period July 1, 2003 through June 30, 2007 for Dr. Clinton Bristow, President of Alcorn State University; Dr. Ronald Mason, President of Jackson State University; and Dr. Robert Khayat, Chancellor of The University of Mississippi.

On motion by Mr. Nicholson, seconded by Mr. Griffis, and unanimously passed by those present, the Board authorized The University of Southern Mississippi to take the actions necessary to achieve a reorganization and reallocation of funds.

***THE BOARD RECESSED AND CONVENED THE MISSISSIPPI STATE UNIVERSITY  
PRESIDENTIAL SEARCH COMMITTEE.***

**MISSISSIPPI STATE UNIVERSITY  
PRESIDENTIAL SEARCH COMMITTEE**

**EXECUTIVE SESSION**

On motion by Mr. Ross, seconded by Mr. Crawford, and unanimously passed by those present, the Committee voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Mr. Crawford, seconded by Mr. Ross, and unanimously passed by those present, the Committee **voted to go into Executive Session** for the reason later reported by the Chair in Open Session and stated in these minutes, as follows:

Discussion of the Mississippi State University presidential search.

**On motion by Ms. Newton, seconded by Mr. Klumb, and unanimously passed by those present, the Committee voted to return to Open Session.**

**MINUTES OF THE BOARD OF TRUSTEES OF  
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On motion by Mr. Ross, seconded by Mr. Crawford, with Mr. Nicholson absent and not voting, the Committee recommended that Dr. Charles Lee, Interim President of Mississippi State University, be appointed President of Mississippi State University with a contract beginning January 16, 2003 through June 30, 2006 at a state funded salary of \$200,000 and that the conditions stated in his letter to Mr. Griffis concerning the presidency be accepted. A copy of the letter is included in the *January 16, 2003 Board Working File*. A formal announcement will be made at a press conference in Starkville at 11:00 a.m. on Friday, January 17, 2003.

Board members attending the meeting were: Mr. Carl Nicholson (Chair), Mr. Thomas Colbert, Mr. Bill Crawford, Dr. Stacy Davidson, Ms. Ricki Garrett, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. D. E. Magee, Dr. Bettye Neely, Ms. Virginia Shanteau Newton, Mr. Scott Ross, and Ms. Amy Whitten.

***THE BOARD MEETING RECONVENED AT 1:30 P.M.***

**EXECUTIVE SESSION**

On motion by Mr. Colbert, seconded by Ms. Garrett, and unanimously passed by those present, the Board voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Mr. Crawford, seconded by Ms. Whitten, and unanimously passed by those present, the Board **voted to go into Executive Session** for the reason later reported by the President in Open Session and stated in these minutes, as follows:

Discussion of a system personnel matter.

**On motion by Mr. Crawford, seconded by Mr. Ross, and unanimously passed by those present, the Board voted to return to Open Session.**

On motion by Mr. Ross, seconded by Mr. Crawford, with Mr. Nicholson absent and not voting, the Board recommended that Dr. Charles Lee, Interim President of Mississippi State University, be appointed President of Mississippi State University with a contract beginning January 16, 2003 through June 30, 2006 at a state funded salary of \$200,000 and that the conditions stated in his letter to Mr. Griffis concerning the presidency be accepted. A copy of the letter is included in the *January 16, 2003 Board Working File*. A formal announcement will be made at a press conference in Starkville at 11:00 a.m. on Friday, January 17, 2003.

***THE BOARD RECESSED AND CONVENED THE DELTA STATE UNIVERSITY PRESIDENTIAL SEARCH COMMITTEE.***

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**DELTA STATE UNIVERSITY  
PRESIDENTIAL SEARCH COMMITTEE**

**EXECUTIVE SESSION**

On motion by Ms. Garrett, seconded by Mr. Klumb, and unanimously passed by those present, the Committee voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Ms. Garrett, seconded by Mr. Klumb, and unanimously passed by those present, the Committee **voted to go into Executive Session** for the reason later reported by the Co-Chair in Open Session and stated in these minutes, as follows:

Discussion of hiring a consulting firm for the Delta State University presidential search.

**On motion by Ms. Whitten, seconded by Dr. Davidson, and unanimously passed by those present, the Committee voted to return to Open Session.**

On motion by Mr. Klumb, seconded by Ms. Garrett, with Mr. Colbert and Mr. Crawford absent and not voting, the Committee voted to engage A. T. Kearney to conduct the Delta State University presidential search.

Board members attending the meeting were: Mr. Bryce Griffis (Co-Chair), Dr. Stacy Davidson (Co-Chair), Ms. Ricki Garrett, Mr. Roy Klumb, Dr. D. E. Magee, Dr. Bettye Neely, Ms. Virginia Shanteau Newton, Mr. Scott Ross, and Ms. Amy Whitten.

***THE BOARD ADJOURNED AT 2:00 P.M.***

**TUITION AND FEES TASK FORCE**

Mr. Carl Nicholson, Chair

Wednesday, January 15, 2003

The meeting was brought to order by Mr. Nicholson, Chair. The following item was discussed:

1. **System Administration - Amendment to the *Board Policies and Bylaws*—Tuition, Fees, and Other Student Charges, Section 702—for first reading.**

On motion by Mr. Nicholson, seconded by Ms. Whitten, and unanimously passed by those present, the Board approved the proposed amendment to the *Board Policies and Bylaws*—Tuition, Fees, and Other Student Charges, Section 702—for first reading. **(See Exhibit 2.)**

Board members attending the meeting were: Mr. Carl Nicholson (Chair), Mr. Thomas Colbert, Mr. Bill Crawford, Dr. Stacy Davidson, Ms. Ricki Garrett, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. D. E. Magee, Dr. Bettye Neely, Ms. Virginia Shanteau Newton, Mr. Scott Ross, and Ms. Amy Whitten.

**MINUTES OF THE BOARD OF TRUSTEES OF  
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**PLANNING COMMITTEE**

Mr. Bill Crawford, Chair  
Wednesday, January 15, 2003

The meeting was brought to order by Mr. Crawford, Chair. The following items were discussed:

1. **System Administration - FY 2004 LBO Program Performance Measures and Targets.**  
On motion by Mr. Ross, seconded by Mr. Klumb, and unanimously passed by those present, the Board approved the FY 2004 LBO Program Performance Measures and Targets.
  
2. **System Administration (Information item.) - Amendment to the *Board Policies and Bylaws*–Mission Statements, Section 102.04.** The Committee received the policy amendment for informational purposes.  
**102.04 Institutional Mission Statements**  
Each institution shall develop a concise statement of its core mission for approval by the Board. The core mission statement shall be based upon and consistent with the statement of institutional purpose and mission required by the Southern Association of Colleges and Schools (SACS) and the Board and System mission statements. The core mission statement shall set forth clearly and concisely the major emphasis, scope, and character of the institutions institutional, research, and public service programs, and shall describe those characteristics and features that distinguish it from other institutions in the IHL system. **The primary system for classifying IHL institutions and for distinguishing them and comparing them with institutions regionally and nationally shall be the Carnegie Classifications. The core mission statements shall include the Carnegie Classification of each institution.** Core mission statement shall be reviewed annually and may be modified with prior approval of the Board. The core mission statements of each institution shall be filed with the Commissioner.
  
3. **System Administration (Information item.) - Core Mission Statements.** The Committee received the core mission statements for informational purposes.

Board members attending the meeting were: Mr. Bill Crawford (Chair), Mr. Thomas Colbert, Dr. Stacy Davidson, Ms. Ricki Garrett, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. D. E. Magee, Dr. Bettye Neely, Ms. Virginia Shanteau Newton, Mr. Carl Nicholson, Mr. Scott Ross, and Ms. Amy Whitten.

**ADJOURNMENT**

There being no further business to come before the Board, on motion by Mr. Ross, seconded by Ms. Garrett, and unanimously passed by those present, the Board members voted to adjourn.

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President, Board of Trustees of State Institutions of Higher Learning

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Commissioner, Board of Trustees of State Institutions of Higher Learning

**MINUTES OF THE BOARD OF TRUSTEES OF  
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**EXHIBITS**

Exhibit 1                      Amendment to the *Board Policies and Bylaws*—Admission Standards,  
Section 600.

Exhibit 2                      Amendment to the *Board Policies and Bylaws*—Tuition, Fees, and Other  
Student Charges, Section 702—for first reading.

# EXHIBIT 1

601.01 GENERAL POLICY: The Board shall have the authority to establish minimum standards of achievement as a prerequisite for entrance into any of the institutions under its jurisdiction, which standards need not be uniform between the various institutions and which may be based upon such criteria as the Board may establish. A manual (Admission Standards, Developmental Education Curriculum and Core Undergraduate Requirements for University System Institutions) to assist the institutions in proper implementation of Board Policy and to assure compliance with the requirements set forth by the Board is on file at the Office of the Commissioner.

Each institution shall be required to include their admission requirements in their respective catalogs.

## 601.04 APPLICANTS UNDER AGE 21 WITHOUT HIGH SCHOOL DIPLOMA

Applicants under age 21 who have not graduated from a regionally accredited high school must submit qualifying scores on the General Education Development Test (GED) or be home-schooled. Submission of scores on the ACT or SAT is strongly encouraged. Home-schooled students must present portfolios which summarize their educational experiences and other applicants must submit transcripts reflecting academic performance in courses taken. All applicants must appear for an on-campus interview.

## 601.05 CORE REQUIREMENTS FOR UNIVERSITY GRADUATION

The Board-approved core requirements for graduation from the universities are as follows:

<u>English Composition</u>	<u>6 semester hours</u>
<u>College Algebra, Quantitative Reasoning or higher level</u>	<u>3 semester hours</u>
<u>Laboratory Science</u>	<u>6 semester hours</u>
<u>Humanities and Fine Arts</u>	<u>9 semester hours.</u>

All students enrolled for the first time at any college must complete the Board-approved core requirements before graduating from a Mississippi public university.

All students entering Mississippi public universities must take the Board-approved core requirements.

# EXHIBIT 2

702.04

## Approval Process

- A. **Schedule and Guidelines**

The Commissioner, after consultation with the Institutional Executive Officers, shall prepare a schedule and guidelines for the submission of requests to establish tuition, required fees, and room and board charges. The guidelines shall include the information to be submitted in support of the requests and any limitations on the amounts to be requested.
- B. **Submission of Requests**

Each Institutional Executive Officer shall prepare and submit to the Commissioner for consideration by the Board an annual request to maintain, increase, or decrease tuition, required fees, and room and board charges. In developing the annual request, the Institutional Executive Officer shall consider family income indicators, availability of financial aid, inflationary indicators, institutional costs, performance and resource needs, bond resolutions and other legal requirements, comparisons with peer institutions and groups, state appropriations, and other appropriate criteria. Tuition, required fees, and room and board charges in effect at the time of such request shall remain in effect until the Board takes action to change them.
- C. **Consideration of Requests**

Requests to establish tuition, required fees, and room and board charges shall not be considered until at least thirty days after they have been submitted to provide an opportunity for review by the Board and the Commissioner, and for comment by Institutional Executive Officers. Any comments by institutional executive officers shall be submitted to the Commissioner for consideration by the Board.