

**MINUTES OF THE BOARD OF TRUSTEES OF
STATE INSTITUTIONS OF HIGHER LEARNING
November 15, 2001**

BE IT REMEMBERED, That the Board of Trustees of State Institutions of Higher Learning of the State of Mississippi met in regular session at the Board Office in Jackson, Mississippi, at 8:30 a.m., and pursuant to notice in writing mailed by certified letter with return receipt requested on November 2, 2001, to each and every member of said Board, said date being at least five days prior to this November 15, 2001 meeting. At the above-named place there were present the following members to wit: Mr. Thomas W. Colbert, Mr. William S. Crawford, Dr. Stacy Davidson, Ms. Ricki R. Garrett, Mr. Bryce Griffis, Mr. Roy Klumb, Dr. D. E. Magee, Jr., Ms. Virginia Shanteau Newton, Mr. Carl Nicholson, Jr., and Mr. Scott Ross, and Ms. Amy Whitten. Dr. Bettye Henderson Neely was absent. The meeting was called to order by Mr. Bill Crawford, President, and opened with prayer by Mr. Klumb.

BOARD DINNER

Mr. Bill Crawford thanked Dr. Robert Khayat, President of The University of Mississippi, and his faculty and staff; Dr. A. Wallace Conerly, Vice Chancellor for Health Affairs and Dean, School of Medicine for the University of Mississippi Medical Center, and his faculty and staff; and Dr. Stacy and Faye Davidson for hosting the November 15, 2001 Board dinner.

APPROVAL OF THE MINUTES

On motion by Mr. Griffis, seconded by Ms. Whitten, with Dr. Neely absent and not voting, it was

RESOLVED, That the Minutes of the Board meeting held on October 18, 2001, stand approved.

UNANIMOUS CONSENT (UC)

On motion by Mr. Griffis, seconded by Ms. Whitten, with Dr. Neely absent and not voting, it was

RESOLVED, That consent to be considered is granted to all items not previously placed on the agenda and hereinafter reported.

Mr. Crawford passed the chairmanship of the Board meeting to Dr. Stacy Davidson for consideration of the Academic and Student Affairs Agenda.

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ACADEMIC AND STUDENT AFFAIRS AGENDA

Dr. Stacy Davidson, Chair

On motion by Mr. Crawford, seconded by Mr. Nicholson, with Dr. Neely absent and not voting, it was

RESOLVED, That the Board hereby approves agenda item #1 as submitted on the following Academic and Student Affairs Agenda. Agenda items #2-7 were approved on a separate motion by Ms. Garrett, seconded by Mr. Crawford, with Dr. Neely absent and not voting. Agenda item #8 was approved on a separate motion by Mr. Klumb, seconded by Ms. Garrett, with Dr. Neely absent and not voting.

1. **System Administration** - Approved the 2001 Fall Commencement Schedule, as follows:

DELTA STATE UNIVERSITY

10:00 a.m., Saturday, December 15, 2001

Location: Walter Sillers Coliseum

Speaker: Dr. Robert C. Khayat, Chancellor
University of Mississippi

MISSISSIPPI STATE UNIVERSITY

10:00 a.m., Friday, December 14, 2001

Location: Humphrey Coliseum

Speaker: Dr. J. Charles Lee, Vice President for Agriculture, Forestry and
Veterinary Medicine and Dean of the College of Agriculture
and Life Sciences and Interim President of Mississippi State University

THE UNIVERSITY OF SOUTHERN MISSISSIPPI

2:30 p.m., Friday, December 14, 2001

College of Health and Human Sciences
College of Liberal Arts

College of Marine Sciences
College of Science and Technology

6:30 p.m., Friday, December 14, 2001

College of the Arts
College of Business Administration
College of Education & Psychology

College of International & Continuing Education
College of Nursing
University Libraries

Speaker: Justice Edwin L. Pittman for Both Ceremonies
Reed Green Coliseum for Both Ceremonies

2. **DSU** - Approved degrees to be granted Saturday, December 15, 2001, as follows:

School of Arts and Sciences

Bachelor of Arts	14
Bachelor of Fine Arts	14
Bachelor of Music	1

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Bachelor of Music Education	2
Bachelor of Science	18
Bachelor of Science in Education	9
Bachelor of Science in Criminal Justice	7
Bachelor of Science in General Studies	12
Bachelor of Social Work	1

School of Business

Bachelor of Business Administration	76
Bachelor of Commercial Aviation	6
Bachelor of Science in Education	1

School of Education

Bachelor of Arts	10
Bachelor of Science	14
Bachelor of Science in Education	40
Bachelor of Science in General Studies	20

School of Nursing

Bachelor of Science in Nursing	1
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School of Graduate Studies

Master of Business Administration	19
Master of Commercial Aviation	1
Master of Education	52
Master of Music Education	2
Master of Professional Accountancy	2
Master of Science in Community Development	7
Master of Science in Criminal Justice	2
Master of Science in Natural Sciences	4
Master of Science in Nursing	9

Education Specialist

9

Doctor of Education

3

Total Undergraduate Degrees	246
Total Graduate Degrees	<u>110</u>
Total Degrees	<u>356</u>

3. **MSU - Approved degrees to be conferred on Saturday, December 15, 2001, as follows:**

College of Agriculture and Life Sciences

Bachelor of Landscape Architecture	4
Bachelor of Science	102
Master of Agribusiness Management	6

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Master of Science	26
Doctor of Philosophy	12
 College of Arts and Sciences	
Bachelor of Arts	125
Bachelor of Fine Arts	23
Bachelor of Science in Arts and Sciences	93
Bachelor of Social Work	6
Master of Arts	12
Master of Fine Arts	2
Master of Public Policy and Administration	5
Master of Science	25
Doctor of Philosophy	10
 College of Business and Industry	
Bachelor of Business Administration	236
Bachelor of Science in Business and Industry	3
Master of Arts	4
Master of Business Administration	36
Master of Science	8
Master of Science Business Administration	5
Doctor of Philosophy	8
 College of Education	
Bachelor of Music Education	5
Bachelor of Science in Education	198
Master of Science	80
Master of Science Instructional Technology	13
Educational Specialist	8
Doctor of Education	3
Doctor of Philosophy	17
 College of Engineering	
Bachelor of Science in Engineering	132
Master of Science	90
Doctor of Philosophy	4
 College of Forest Resources	
Bachelor of Science	23
Master of Science	23
Doctor of Philosophy	6
 College of Veterinary Medicine	
Master of Science	3
Doctor of Philosophy	1

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School of Accountancy	
Bachelor of Accountancy	20
Master of Professional Accountancy	2
Master of Taxation	1

School of Architecture	
Master of Science	3

Total Undergraduate Degrees	970
Total Graduate Degrees	<u>413</u>
Total Degrees	<u>1,383</u>

4. **MUW** - Approved December 2001 degree candidates, as follows:

Bachelor of Arts	15
Bachelor of Fine Arts	5
Bachelor of Science	73
Bachelor of Science in Nursing	6
Master of Education	2
Master of Science	5
Total Undergraduate Degrees	99
Total Graduate Degrees	<u>7</u>
Total Degrees	<u>106</u>

5. **UM** - Approved candidates for December 2001 commencement, as follows:

College of Liberal Arts

Bachelor of Arts	92
Bachelor of Science	6
Bachelor of Fine Arts	9
Bachelor of Music	7
Bachelor of Public Administration	0

School of Engineering

Bachelor of Science in Chemical Engineering	1
Bachelor of Science in Civil Engineering	1
Bachelor of Science in Computer Science	5
Bachelor of Science in Electrical Engineering	2
Bachelor of Science in Mechanical Engineering	0
Bachelor of Science in Geological Engineering	3
Bachelor of Engineering	1

School of Education

Bachelor of Arts in Education	12
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School of Pharmacy

Doctor of Pharmacy	7
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Pharmaceutical Sciences	1
School of Business	
Bachelor of Business Administration	90
Bachelor of Science in Journalism	2
School of Accountancy	
Bachelor of Accountancy	22
School of Applied Sciences	
Bachelor of Court Reporting	0
Bachelor of Social Work	9
Bachelor of Arts	6
Bachelor of Science in Exercise Science	14
Bachelor of Arts in Leisure Management	7
Bachelor of Science in Family and Consumer Sciences	39
Graduate School	
Master of Arts	21
Master of Science	35
Master of Fine Arts	0
Master of Accountancy	6
Master of Taxation	0
Master of Business Administration	11
Master of Education	27
Master of Music	1
Master of Social Science	0
Specialist in Education	5
Doctor of Arts	2
Doctor of Education	3
Doctor of Philosophy	16
Law School	
Juris Doctor	16
Total Undergraduate Degrees	336
Total Graduate Degrees	<u>127</u>
Total Degrees	<u>479</u>

6. **UMMC** - Approved request to award the following degrees:
 Tuesday, November 13, 2001 - Doctor of Philosophy to He Zhou
 Friday, December 14, 2001 - Doctor of Philosophy to Deborah Konkle-Parker

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7. **USM - Approved request to award the following degrees on Friday, December 14, 2001:**

Bachelor of Interdisciplinary Studies 1

College of Liberal Arts

Bachelor of Science 4

Bachelor of Arts 149

Bachelor of Arts (Gulf Coast) 23

Master of Science 30

Master of Science (Gulf Coast) 3

Master of Arts 28

Master of Arts in the Teaching of Languages 15

Master of Library and Information Science 24

Doctor of Philosophy 7

College of Business Administration

Bachelor of Science in Business Administration 197

Bachelor of Science in Business Administration (Gulf Coast) 30

Master of Professional Accountancy 2

Master of Business Administration 10

Master of Business Administration (Gulf Coast) 5

College of Education and Psychology

Bachelor of Science 150

Bachelor of Science (Gulf Coast) 91

Bachelor of Arts 3

Bachelor of Arts (Gulf Coast) 1

Master of Science 6

Master of Science (Gulf Coast) 2

Master of Arts 7

Master of Education 19

Master of Education (Gulf Coast) 5

Specialist in Education 12

Doctor of Philosophy 28

College of Marine Sciences

Master of Science 7

Doctor of Philosophy 3

College of International and Continuing Education

Bachelor of Science 4

Master of Science 8

College of the Arts

Bachelor of Arts 5

Bachelor of Fine Arts 21

Bachelor of Music 10

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Bachelor of Music Education	5
Master of Music	1
Master of Music Education	3
Doctor of Musical Arts	3
Doctor of Philosophy	1
College of Science and Technology	
Bachelor of Science	115
Bachelor of Science (Gulf Coast)	18
Master of Science	44
Master of Science (Gulf Coast)	1
Doctor of Philosophy	15
College of Health and Human Sciences	
Bachelor of Science	115
Bachelor of Science (Gulf Coast)	4
Bachelor of Social Work	4
Master of Science	30
Master of Public Health	20
Master of Public Health (Gulf Coast)	1
Master of Social Work	1
Doctor of Philosophy	6
College of Nursing	
Bachelor of Science in Nursing	71
Master of Science in Nursing	12
Total Undergraduate Degrees	1,022
Total Graduate Degrees	<u>360</u>
Total Degrees	<u>1,382</u>

8. **System Administration (Information item.)** Announcement of the winners of the Halbrook Awards for academic achievement among athletes for 2000-2001. The following colleges and universities received Halbrook Awards at the Mississippi Association of Colleges and Universities Annual Junior/Senior College Conference, hosted by Mississippi Gulf Coast Community College, Jefferson Davis Campus, Gulfport, Mississippi, October 14-16, 2001.

Division

Public University - Women's
Public University - Men's
Community and Junior College
Independent College

Award Recipient

Delta State University
Jackson State University
Hinds Community College
Millsaps College

**John C. and Ernestine McCall
Halbrook Achievement Award**

Belhaven College

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(Cash award to institution that had greatest increase
in percentage of athletes graduating)

Halbrook Certificates for

Academic Achievement Among Athletes

Certificates are awarded by the participating institutions to a male and female student athlete who has excelled in academics, leadership, or service. A list of the recipients is included in the bound *November 15, 2001 Board Working File*.

9. **System Administration (Information item.)** - A copy of the proposed legislation concerning the Authority and Standards of the Mississippi Commission on College Accreditation that is being considered by the Mississippi Commission on College Accreditation is included in the bound *November 15, 2001 Board Working File*.

Dr. Davidson passed the chairmanship of the Board meeting to Mr. Carl Nicholson for consideration of the Budget and Financial Affairs Agenda.

BUDGET & FINANCIAL AFFAIRS AGENDA

Mr. Carl Nicholson, Chair

On motion by Mr. Crawford, seconded by Ms. Garrett, with Dr. Neely absent and not voting, it was

RESOLVED, That the Board hereby approves agenda item #1 as submitted on the following Budget and Financial Affairs Agenda.

1. **UMMC** - Approved the faculty practice plan for the School of Medicine. A copy of the reorganized plan is included in the bound *November 15, 2001 Board Working File*.
2. **ASU** - Dr. Clinton Bristow, President of Alcorn State University, gave a brief update on the ASU audit.
 - a. On Tuesday, November 6, 2001, a meeting was held with the Accounting firm of May & Company. Based on that meeting, all documents requested to date for FY 2000 agreed upon procedures and the FY 2001 audit has been submitted to the auditors to complete their work. The audit is proceeding on schedule.
 - b. The next meeting with the accounting firm of May & Company was held on Monday, November 12, 2001. A status report from that meeting will be given at the next Board meeting.

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3. **Property Audits - THIS ITEM WAS TAKEN UP LATER IN THE MEETING.**
4. **Other Business** - Dr. Layzell discussed the letter sent by Gary Anderson, Executive Director of the Department of Finance and Administration, concerning the 3.35% budget cut for this year. Dr. Layzell further noted that at this point financial aid has been exempted from the cuts as have some of the major programs in the Mississippi Department of Education, Public Safety, and some other agencies. Unfortunately, more cuts are coming that will take the budget to the expected 5% cut.

Mr. Nicholson passed the chairmanship of the Board meeting to Mr. Bryce Griffis for consideration of the Building/Facilities Agenda.

BUILDING/FACILITIES AGENDA

Mr. Bryce Griffis, Chair

On motion by Mr. Crawford, seconded by Mr. Griffis, with Dr. Neely absent and not voting, it was

RESOLVED, That the Board hereby approves agenda items #1-12 as submitted on the following Building/Facilities Agenda. **THE REMAINING BUILDING/FACILITIES ITEMS WAS TAKEN UP LATER IN THE MEETING.**

1. **JSU** - Approved initiation of **GS #103-203, President's Home**, authorize appointment of Eley & Associates Architects as project professionals, and request approval by the Bureau of Buildings. Funds are available in the amount of \$250,000 from S.B. 3158, Laws of 2001.
2. **UM** - Approved initiation of **IHL #207-210, Barnard Dormitory Renovation**, and the appointment of Foil Wyatt Architects and Planners, P.A., as project professionals. Funds are available in the amount of \$200,000 from self-generated funds.
3. **UM** - Approved initiation of **IHL #207-212, Stewart Hall Renovation**, and appointment of Dale and Associates, as project professionals. Funds are available in the amount of \$4,800,000 from auxiliary self-generated funds and EBC Bond proceeds.
4. **UM** - Approved initiation of **IHL #207-211, Student Housing's Warehouse**, and appointment of Howorth and Associates, as project professionals. The project will expand Housing's warehouse and provide office space. Funds are available in the amount of \$200,000 from auxiliary self-generated funds.

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5. **MSU** - Approved bids and award of contract in the amount of \$2,050,831 (base bid plus alternates #1-4) to the low bidder, Little Brothers Construction Company, Inc., for **GS#105-286, Hand Chemical Lab Renovations - Phase II**, and request approval by the Bureau of Buildings. The project completes the renovations of the Hand Chemical Lab. Funds are available in the amount of \$23,500,000 from S.B. 3315, Laws of 2000. Bids were as follows:

Contractor	Base Bid	Alternates
1. Little Brothers Construction Company, Inc.	\$1,799,800	1. \$ 86,678 2. \$ 58,951 3. \$ 14,990 4. \$ 90,412
2. J & J Contractors, Inc.	\$1,898,976	1. \$ 92,846 2. \$ 56,810 3. \$ 22,593 4. \$ 69,518
3. Mayrant & Associates, LLC	\$1,954,000	1. \$110,000 2. \$ 60,000 3. \$ 6,500 4. \$125,000
4. Charles N. White Construction Co.	\$2,275,000	1. \$ 96,000 2. \$ 79,000 3. \$ 18,800 4. \$ 98,800
5. Sisson Construction, LLC	\$2,397,228	1. \$115,000 2. \$ 95,000 3. \$ 21,000 4. \$155,251

6. **MSU** - Approved contract documents, authorize advertisement for the receipt of bids, and request approval by the Bureau of Buildings for **GS #113-082, Franklin Center for Furniture Manufacturing**. Funds are available in the amount of \$3 million from H.B. 1675, Laws of 1999, and in the amount of \$1,750,000 from College of Forest Resources private gifts, for a total budget of \$4,750,000.

7. **MSU** - Approved bids and award of contract in the amount of \$124,190 to the low bidder, Ralph McKnight and Son Construction, Inc., for **GS #113-085, Scales Equine Facility Renovation**, and request approval by the Bureau of Buildings. Funds are available in the amount of \$150,000 from S.B. 3315, Laws of 2000. Bids were as follows:

Contractor	Base Bid	Alternates
1. Ralph McKnight & Son Construction, Inc.	\$124,190	1. (\$1,480) 2. (\$4,310) 3. (\$2,070)

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2. Moffett Construction Company, Inc.	\$131,800	1. (\$1,550) 2. (\$5,375) 3. (\$3,325)
3. Burks-Mordecai Builders, Inc.	\$142,893	1. (\$1,403) 2. (\$2,526) 3. (\$3,075)
4. Sam Oswalt & Son, Inc.	\$154,000	1. (\$2,200) 2. (\$4,200) 3. (\$2,300)
5. Sisson Construction, LLC	\$158,000	1. (\$ 500) 2. (\$3,000) 3. (\$1,900)
6. Crowson Construction Company, Inc.	\$159,000	1. (\$1,700) 2. (\$4,500) 3. (\$3,000)

8. **MSU - Approved bids and award of contract in the amount of \$370,000 to low bidder, Chris Albritton Construction Company, Inc., for GS #113-087, Veterinary Diagnostic Lab (Poultry), and request approval by the Bureau of Buildings. This award will cause the project budget to increase to \$420,000. Funds are available from S.B. 3315, Laws of 2000. Bids were as follows:**

Contractor	Base Bid	Alternates
1. Chris Albritton Construction Company, Inc.	\$370,000	1. (\$4,800) 2. (\$4,200)
2. Cal-Mar Construction Co., LLC	\$397,113	1. (\$4,600) 2. (\$5,900)
3. Freeman Constructors, Inc.	\$404,900	1. (\$4,500) 2. (\$3,600)
4. Coleman Hammons	\$428,000	1. (\$4,500) 2. (\$2,500)
5. Mayrant & Associates	\$438,000	1. (\$4,000) 2. (\$2,000)
6. N&W Construction Co., Inc.	\$439,000	1. (\$4,100) 2. (\$5,000)
7. Beck Land Corporation	\$440,600	1. (\$4,300) 2. (\$2,300)
8. Wilkinson Construction, Inc.	\$442,000	1. (\$4,100) 2. (\$3,700)
9. Harold West Contractors, Inc.	\$453,700	1. (\$4,200) 2. (\$3,400)
10. Flagstar Construction Co., Inc.	\$484,926	1. (\$4,000) 2. (\$2,000)
11. Pinnacle Construction, LLC	\$490,000	1. (\$4,500) 2. (\$4,600)

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9. **MUW** - Approved bids and award of contract in the amount of \$166,675 to the low bidder Air Control Engineering Inc. for **GS #104-135, Mechanical Renovations**, and request approval by the Bureau of Buildings. The project provides three roof-top units at the education building. Funds are available in the amount of \$200,000 from H.B. 1843, Laws of 1997. Bids were as follows:

Contractor	Base Bid	Alternates
1. Air Control Engineering Inc.	\$166,675	1. (\$27,000) 2. (\$ 2,400)
2. Acy Mechanical, LLC	\$191,537	1. (\$53,249) 2. (\$ 583)
3. Custom Mechanical Services, Inc.	\$193,000	1. (\$34,000) 2. (\$ 1,000)
4. Evans Plumbing & Air Conditioning, Inc.	\$194,681	1. (\$30,840) 2. (\$ 2,800)
5. Cole Refrigeration, Inc.	\$198,153	1. (\$57,005) 2. (\$ 3,300)
6. Encompass Mechanical Services, Inc.	\$199,900	1. (\$37,000) 2. (\$ 1,800)
7. Upchurch Plumbing, Inc.	\$202,100	1. (\$27,810) 2. (\$ 535)
8. Brislin, Inc.	\$203,500	1. (\$54,000) 2. (\$ 2,000)
9. Industrial Mechanical Contractors, LLC	\$205,300	1. (\$51,450) 2. (\$ 2,050)
10. Tri-Star Mechanical Contractors, Inc.	\$214,600	1. (\$45,000) 2. (\$ 2,500)

10. **UMMC** - Approved bids and award of contract in the amount of \$109,940 to the low bidder, Sunbelt General Contractors, Inc., for **IHL #209-438, D401 Area Renovations**. The project reworks the fourth floor of the Dental School by replacing case work and reworking the mechanical system. Funds are available from interest income and tuition and fees. Bids were as follows:

Contractor	Base Bid	Alternates
1. Sunbelt General Contractors, Inc.	\$109,940	1. (\$5,850) 2. (\$3,800) 3. (\$4,300)
2. Wilkinson Construction, Inc.	\$126,271	1. (\$5,276) 2. (\$4,250) 3. (\$5,486)
3. Chris Albritton Construction Company, Inc.	\$128,000	1. (\$6,215) 2. (\$3,888) 3. (\$2,640)

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11. **UMMC** - Approved bids and award of contract in the amount of \$858,915 to the low bidder, Utility Constructors, Inc., for **IHL #209-435B, Guyton Building Expansion**. The contract will provide expanded mechanical capabilities for the Guyton Building. Funds are available from grants and contracts. Bids were as follows:

Contractor	Base Bid
1. Blurton, Banks & Associates, Inc.	\$569,000
2. Utility Constructors, Inc.	\$858,915
3. Pinnacle Construction, LLC	\$946,028
4. Thweatt Construction, Inc.	\$972,725
5. Jay Bearden Construction, Inc.	\$973,280
6. Hemphill Construction Co., Inc.	\$1,172,975

12. **UMMC** - Approved bids and award of contract in the amount of \$343,783 to the low bidder, Wilkinson Construction, Inc., for **IHL #209-447, Laboratory Animal Facilities Revision**. Funds are available from indirect cost income. Bids were as follows:

Contractor	Base Bid
1. Wilkinson Construction, Inc.	\$343,783
2. Mid-State Construction Co., Inc.	\$373,000
3. Innovative Construction, Inc.	\$376,000
4. Sunbelt General Contractors, Inc.	\$378,970
5. Harris Constructors, Inc.	\$380,000
6. Coleman Hammons Construction Co., Inc.	\$396,000
7. Pinnacle Construction, LLC	\$402,000

Mr. Griffis passed the chairmanship of the Board meeting to Mr. Carl Nicholson for consideration of the Property Audits item on the Budget and Financial Affairs Agenda.

BUDGET & FINANCIAL AFFAIRS AGENDA

Mr. Carl Nicholson, Chair

CONTINUED FROM EARLIER AGENDA

3. **Property Audits** - Mr. Phil Bryant, State Auditor, addressed the issue of fixed asset accountability. Mr. Bill Polk, Director, Division of Property, Office of the State Auditor, commented on the status of the property audits for the eight universities.

Mr. Nicholson passed the chairmanship of the Board meeting to Mr. Bryce Griffis for consideration of the remaining items on the Building/Facilities Agenda.

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Mr. Bryce Griffis, Chair

CONTINUED FROM EARLIER AGENDA

On motion by Mr. Nicholson, seconded by Mr. Crawford, with Dr. Neely absent and not voting, it was

RESOLVED, That the Board hereby approves agenda items #13-19 as submitted on the following Building/Facilities Agenda. Agenda items #20-23 were approved on a separate motion by Mr. Nicholson, seconded by Dr. Davidson, with Dr. Neely absent and not voting. **Agenda item #23 was amended as shown below. AGENDA ITEMS #24-25 WERE APPROVED ON A SEPARATE MOTION AS SHOWN BELOW.**

13. **MSU** - Approved Change Order #2 which adds \$8,866 and an increase in contract time of twenty-one calendar days for **GS #105-281, Carillon Tower Repairs**, and request approval by the Bureau of Buildings. The change adds wall ties to the mortar joints at the corners of the structure. Funds are available in the amount of \$300,000 from H.B. 1675, Laws of 1999.
14. **UMMC** - Approved Change Order #1 in the amount of \$1,258,202 and an increase in contract time of 120 calendar days for **IHL #209-381, Adult Tower**. The change allows for the expansion of the radiology Department into the courtyard between the new tower and the existing Acute Services Wing and for rerouting supply and return lines to cooling tower #3. Funds are available from the Medical Center EBC and patient revenue.
15. **UMMC** - Approved Change Order #7 in the amount of \$623,948 with an increase in contract time of 176 calendar days for **IHL #209-433, Orthopedic Medical Towers Renovations**. The change allows for changes in the contract for work on the third and fourth floors. Fire wall separations, removal of asbestos floor tile, and replacement of the existing mechanical system are to be included in this work. Funds are available from interest income.
16. **MSU** - Approved contract documents, authorize advertisement for the receipt of bids, and request approval by the Bureau of Buildings for **GS #113-095, Bost Extension Center Utilities Upgrade**. Funds are available in the amount of \$250,000 from S.B. 3158, Laws of 2001.
17. **USM** - Approved construction document phase and authorize advertisement for the receipt of bids for **IHL #210-230, Large Grow-Out Building**. The project will provide a new building for

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shrimp production research on the Cedar Point site. Funds are available in the amount of \$750,000 from a NOAA grant.

18. **MUW** - Approved appointment of Atherton Consulting Engineers as project professionals for **GS #104-140, Chiller Plant**, and request approval by the Bureau of Buildings. Funds are available in the amount of \$900,000 from H.B. 1675, Laws of 1999; in the amount of \$600,000 from H.B. 1843, Laws of 1997; and in the amount of \$300,000 from S.B. 3158, Laws of 2001, for a total budget of \$1,800,000.
19. **MUW** - Approved request amend the management agreement with Sodexo Management, Inc. for the managing **Hogarth Dining Center**. The amendment allows for an extension to the terms of the agreement. This agreement will provide funds in the amount of \$500,000 from Sodexo for renovations to the facility.
20. **MSU** - Approved request to remove the following building at the Animal Research Center, South Farm, from the building inventory: Building E-148 - ARC South Farm Research Laboratory, 864 square feet, metal construction, built in 1974 at a cost of \$26,143. This building has deteriorated and is beyond economical renovation. Materials from the dismantled building will be salvaged for usable materials.
21. **MSU** - Approved request to grant a water, sewer, and gas easement to the City of Picayune, Mississippi, across University property known as Crosby Arboretum. This facility will benefit from this arrangement by having access to city water, sewer, and gas that now does not exist. A copy of the easement is included in the bound *November 15, 2001 Board Working File*.
22. **UM** - Approved the delegation of authority to the Chancellor and Vice Chancellor for Administration and Finance to execute appropriate deeds, easements, and other legal instruments on behalf of the University in regards to the sale of Forest Lands property to the United States Forest Service. This sale of 22,000 acres of land in South Mississippi (the Forest Lands property) was authorized by the Mississippi Legislature and the Board of Trustees in 1998.
 - a. Authorized the Chancellor and Vice Chancellor for Administration and Finance to execute the appropriate deed conveying 10.68 acres in George County, Mississippi.
 - b. Authorized the Chancellor and the Vice Chancellor for Administration and Finance to execute the appropriate deed conveying .08 acres to Timmy Garrison and Timmy Garrison, Jr. The University has received sufficient consideration for this conveyance.
 - c. Authorized the Chancellor and the Vice Chancellor for Administration and Finance to execute the appropriate deed conveying .70 acres to David James Walton, with a life

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estate interest to Julie Ann Moats. The University has received sufficient consideration for this conveyance.

- d. Authorized the Chancellor and the Vice Chancellor for Administration and Finance to execute the appropriate deed conveying two tracts of land fifteen feet to the right and left of the centerline of Seldom Rest Road and Leroy Havard Road to George County, Mississippi.
 - e. Authorized the Chancellor and the Vice Chancellor for Administration and Finance to exchange 2 acres, more or less, of property of equal value with Little Creek Baptist Church in Stone County, Mississippi, so that the University can achieve clear title to property it is conveying to the Forest Service and the church can obtain clear title upon which it is presently situated.
 - f. Authorized the Chancellor and the Vice Chancellor for Administration and Finance to grant a perpetual easement to McKerrin and Joann Rouse whose driveway crosses the University's Forest Lands property from Mississippi Highway 63.
23. **JSU** - Approved schematic documents and the request to retain the services of Watkins, Ludlam, Winter and Stennis as bond counsel for **IHL #203-135, Student Recreation Center**. Funds will be available through the issuance of bonds by the JSU EBC in the amount of \$12 million and utilization of funds from allocation of student tuition. **This item was amended to exclude the employment of the underwriter at this time.**

Agenda items #24-25 were approved on a separate motion by Mr. Crawford, seconded by Dr. Davidson, with Dr. Neely absent and not voting. Mr. Crawford then amended the motion to approve the items subject to approval by the Attorney General's Office. On motion by Mr. Crawford, seconded by Ms. Whitten, with Dr. Neely absent and not voting, the Board approved the \$35,000 fee for bond counsel for agenda item #25, the **26 Megawatt Power Generating Plant** on the Starkville Campus.

24. **MSU** - The issuance of MSU EBC Lease Revenue Bonds in the approximate principal amount of \$17 million to pay the costs of designing and constructing a **26 Megawatt Power Generating Plant** on the Starkville Campus. The resolution is included in the bound *November 15, 2001 Board Working File*.
25. **MSU** - Permission to retain services of Butler, Snow, O'Mara, Stevens & Canada, PLLC, as bond counsel relating to a proposed EBC bond issue. These bonds will fund the designing and construction of a **26 Megawatt Power Generating Plant** on the Starkville Campus, as approved by the Board of Trustees on October 17, 2001.

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26. **System Administration** - Approved the amendment to the *Board Policies and Bylaws*– Energy Performance Contracts, for first reading, as follows:

901.06 Energy Performance Contracts

Board approval is required prior to commencing audits to be used for performance contracting. The Commissioner shall develop procedures governing the process to insure a formal RFP procedure is used; verification of savings by a third party, and involvement of the Board Office Staff in aspects of the project.

Mr. Griffis passed the chairmanship of the Board meeting to Dr. Thomas Layzell for consideration of the Personnel/Foreign Travel Agenda and the Unanimous Consent Agenda.

PERSONNEL/FOREIGN TRAVEL AGENDA

Presented by Dr. Thomas Layzell

On motion by Ms. Whitten, seconded by Mr. Colbert, with Dr. Davidson, Dr. Neely, and Mr. Ross absent and not voting, it was

RESOLVED, That the Board hereby approves the employment of personnel items and the nullification of employment item as submitted on the following Personnel Report. The termination of personnel items were approved on a separate motion by Dr. Magee, seconded by Mr. Klumb, with Dr. Davidson and Dr. Neely absent and not voting. The sabbatical leave item and the award of emerita/emeritus status items were approved on a separate motion by Mr. Ross, seconded by Ms. Garrett, with Dr. Davidson and Dr. Neely absent and not voting. Agenda item #2 was approved on a separate motion by Mr. Ross, seconded by Ms. Whitten, with Dr. Neely absent and not voting.

1. **PERSONNEL REPORT**

EMPLOYMENT OF PERSONNEL

Kim, Doh-Khul

Jackson State University
Li, Yadong

University of Mississippi
Chadha, Vikrant

Mississippi State University
Barton, Joseph M.
Campbell, Timothy J.

University of Mississippi Medical Center
Dix, Emily
Raucher, Drazen

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Seghatol, Frank

Jackson State University
Posey, Orlando G.

**Employment Items Considered Subsequent
to the October 18, 2001 Board Meeting**

Mississippi State University
Khoo, Lester H.

University of Mississippi Medical Center

Irvin, Hazel L.
Mathews, Christopher
Williams, Richard
Woodson, James
Touchstone, William

University of Mississippi
Montgomery, Jerry K.

University of Mississippi Medical Center
Sanders, Deborah

NULLIFICATION OF EMPLOYMENT

University of Southern Mississippi
Whittaker, Nancy

University of Mississippi Medical Center
Tidd, Margaret E.

SABBATICAL LEAVE

TERMINATION OF EMPLOYMENT

University of Mississippi Medical Center
Schenk, Laura

Delta State University

Griffin, Jumond
Houston, Robert
Johnson, Nancy
Liddell, Jean
Loewen, Gregory Victor
Nelson, Robert Allen
Vanlandingham, Brenda
Westbrook, Christy

EMERITA/EMERITUS STATUS

University of Mississippi Medical Center
Whitworth, Neil S.

University of Southern Mississippi
Caveny, David J.
Putthoff, Ronald A.
Walls, Gary L.

2. **System Administration** - Approved foreign travel as follows:

FOREIGN TRAVEL

Alcorn State University

Edmond, Charles
Forest, Peter

Honolulu, Hawaii
Honolulu, Hawaii

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Rahman, Shafiqur	London, England
Spinks, Delores	Urubicha-Yaguaru, Bolivia
West, Samuel	Honolulu, Hawaii
Whitney, Davey L.	Honolulu, Hawaii

Mississippi State University

Brown, Richard L.	Bangkok, Thailand
Crumpton, Lesia	San Juan, Puerto Rico
Cummings, Tim	Puerto Vallarta, Mexico
Dodson, Wanda L.	London, England
Embree, H. Daniel	Vienna, Austria
Lane, Tracy C.	Warsaw, Poland
Mackin, Andrew	Sydney, Australia
Miller, Phyllis Bell	London, England
Singh, Jagdish P.	Lucknow, India
Trotter, Donald	Tokyo, Japan
Truax, Dennis D.	Istanbul, Turkey
Vilella, Francisco J.	San Juan, Puerto Rico

University of Mississippi

Bombelli, Luca	Waterloo, Canada
Buchannon, Robin C.	Belize City, Belize
Corichi, Alejandro (Student)	Waterloo, Canada
Cremaldi, Lucien	Geneva, Switzerland
Cuomo, Michele	Aberswythh, Great Britain
Husni, Samir A.	Helsinki, Finland
Jia, Yafei	Tokyo, Japan
Lowe, P. Matthew	Belize City, Belize
Noakes, Brian G.	Belize City, Belize
Perry, Jim	Belize City, Belize
Sadana, Ajit	Madras, India
Woolsey, J. Robert	Belize City, Belize
Yang, Xiaobin	Beijing, China

University of Mississippi Medical Center

Chen, C. J.	Fajardo, Puerto Rico
Dhossche, Dirk	Brussels, Belgium

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Flessner, Michael F.	Lund, Sweden
Ho, I. K.	Taipei and Hualien City, Taiwan
Lineaweaver, William	Cancun, Mexico
Nasrallah, Amelia T.	Waikoloa, Hawaii
Nasrallah, Henry A.	Waikoloa, Hawaii
Stile, Frank	Cancun, Mexico
Wilson, Melanie	Uppsala, Sweden

University of Southern Mississippi

Bettencourt, Matthew	Hawaii
Bontempi, Paula	Hawaii
Ding, Jiu	China
Hinton, Agnes	The Netherlands
Lemus, Jason	Hawaii
Mathias, Lon	Spain
Redalje, Donald	Hawaii
Stringer, Gary	The Netherlands
Stringer, Mary Ann	The Netherlands

System Administration - Emergency approval of foreign travel was granted by Commissioner Thomas D. Layzell per *Board Policy* 705.0103 for the following:

Alcorn State University (Information item.)

These items were previously approved at the September 20, 2001 Board meeting, but the cost of the trip was excluded.

Five Students	Cancun, Mexico
Rajanna, Bettalya	Cancun, Mexico
Rajanna, Sharada	Cancun, Mexico

Delta State University

Abrahams, Caryl	Beijing, China
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University of Mississippi

Bombelli, Luca	Utrecht, The Netherlands
Cheng, Alexander	Campinas, Brazil
Coles, Felecia	Vancouver, Canada
Gilbert, Kenneth	Hilo and Kailua-Kona, Hawaii

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Talmadge, Carrick	Kailua-Kona, Hawaii
Truong, Leigh (Student)	Montreal, Canada
Vazhkudai, Sudharshan (Student)	Brisbane, Australia

University of Southern Mississippi

Cameron, Amy	France
Cyree, Ken	Canada
Gillespie, Jeanne	Mexico
Lindley, James T.	Canada
Mackaman, Douglas	France
Miller, Mark	Jamaica
Powell, William	Mexico
Saucier, Melissa R.	Mexico

UNANIMOUS CONSENT

Presented by Dr. Thomas Layzell

On motion by Mr. Griffis, seconded by Mr. Nicholson, with Dr. Neely absent and not voting, it was

RESOLVED, That the Board hereby approves agenda items #1, #2, and #4-8, as submitted on the following Unanimous Consent Agenda. **Agenda item #8 was amended as shown below. AGENDA ITEM #3 WAS PULLED FROM THE AGENDA.**

1. **DSU** - Approved contract documents and authorize advertisement for the receipt of bids, and request approval by the Bureau of Buildings for **GS #102-171, Classroom/Administration Building**. Funds are available in the amount of \$10,100,000.
2. **System Administration** - Approved payment of legal fees to outside counsel in relation to litigation and other matters, as follows:

Payment of legal fees for professional services rendered by Watkins & Eager (Statement dated 11/9/2001) from the funds of the Board of Trustees of State Institutions of Higher Learning. (This statement represents services and expenses in connection with the *Ayers* case for the months of July through October, 2001.)

TOTAL DUE 93,984.03

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3. **MVSU** - Final designs and advertisement for the receipt of bids for **GS #106-174, Administration Building Changes**, and request approval by the Bureau of Buildings. Funds are available in the amount of \$109,781.38 from H.B. 1843, Laws of 1997, and in the amount of \$122,936 from the University Plant Fund. **(THIS ITEM WAS PULLED FROM THE AGENDA.)**
4. **MVSU** - Approved the revised mission statement which reflects the University's current focus and makes its descriptive terms comply with the policies and procedures that govern the institution. A copy of the revised mission statement is included in the bound *November 15, 2001 Board Working File*.
5. **MSU** - Approved initiation of a project to purchase equipment for the Life Sciences and Biotechnology Institute and the College of Veterinary Medicine and request approval by the Bureau of Buildings. Funds are available in the amount of \$1 million from S.B. 3358, Laws of 2001.
6. **MSU** - Approved appointment of Pryor & Morrow Architects/ R. J. Heisenbottle Architects as project professionals for **IHL #205-190, Marks-Rothenberg Building Renovations**. Funds are available in the amount of \$5 million from private gifts and in the amount of \$3 million from Lauderdale County, for a total budget of \$8 million.
7. **MSU** - Approved appointment of Martinez & Johnson Architecture as project professionals for **IHL #205-190B, Grand Opera House Renovations**. Funds are available in the amount of \$5 million from private gifts; in the amount of \$3 million from the Economic Development Administration; in the amount of \$2.6 million from HUD/VA; and in the amount of \$400,000 from the Department of the Interior, for a total budget of \$11 million.
8. **USM** - Approved request to retain the services of the Law Office of William J. Cole as bond counsel and authorize advertisement and sale of bonds in the amount of \$17 million to help finance the construction of the **Student Life Center and College of International and Continuing Education Building**. **This item was amended to include approval of the \$37,000 bond counsel fee.**

Dr. Layzell passed the chairmanship of the Board meeting to Mr. Scott Ross for consideration of the Technology Agenda.

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TECHNOLOGY AGENDA

Mr. Scott Ross, Chair

1. **Other Business** - Several Board members gave favorable comments concerning the use of the CD for receipt of the November 15, 2001 Board materials.
2. **Campus Computing** - Mr. AlLind, Assistant Commissioner for Technology, gave a presentation concerning Campus Computing. A copy of the handout is included in the bound *November 15, 2001 Board Working File*.

Mr. Ross passed the chairmanship of the Board meeting to Mr. Crawford for a brief announcement.

Mr. Crawford reminded the Board members that today's lunch would include student government association leaders.

Mr. Crawford passed the chairmanship of the Board meeting to Ms. Ricki Garrett for consideration of the Legal Agenda.

LEGAL AGENDA

Ms. Ricki Garrett, Chair

On motion by Mr. Crawford, seconded by Mr. Griffis, with Dr. Neely, Mr. Ross, and Ms. Whitten absent and not voting, it was

RESOLVED, That the Board hereby approves agenda item #1, as submitted on the following Legal Agenda. Agenda item #3 was approved on a separate motion by Mr. Crawford, seconded by Ms. Whitten, with Dr. Neely and Mr. Ross absent and not voting. **AGENDA ITEM #4 WILL BE TAKEN UP LATER IN THE MEETING.**

1. **System Administration (Information item.)** - Payment of legal fees.
 - a. Approved payment of legal fees to outside counsel in relation to litigation and other matters, as follows:

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Payment of legal fees for professional services rendered by Dogan & Wilkinson (Statements dated 9/4/01 and 10/3/01) from the funds of The University of Mississippi. (These statements, in the amounts of \$518.00 and \$1,373.75, represent services and expenses in connection with the title work on forest lands.)

TOTAL DUE \$1,891.75

Payment of legal fees for professional services rendered by Butler, Snow, O'Mara, Stevens & Cannada (Statement dated 9/20/01) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with general advice.)

TOTAL DUE \$4,860.50

Payment of legal fees for professional services rendered by McCalla, Thompson, Pyburn, Hymowitz & Shapiro (Statement dated 9/24/01) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with the *Thompson* case.)

TOTAL DUE \$3,633.50

Payment of legal fees for professional services rendered by Adams and Reese (Statements dated 9/26/01, 9/22/01, and 9/24/01) from the funds of the University of Mississippi Medical Center. (These statements represent services and expenses in connection with the following cases: "*Wilson*" - \$1,944.02; "*Rea*" - \$1,304.25; and "*McDonald*" - \$300.00.)

TOTAL DUE \$3,548.27

Payment of legal fees for professional services rendered by Wells, Moore, Simpson & Hubbard (Statement dated 9/27/01) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with the *Salter* case.)

TOTAL DUE \$1,322.00

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Payment of legal fees for professional services rendered by Lawrence Bernstein (Statement dated 10/3/01) from the funds of Mississippi University for Women. (This statement represents services and expenses in connection with their radio license.)

TOTAL DUE \$4,933.75

Payment of legal fees for professional services rendered by McGlinchey Stafford (Statement dated 2/1/01) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with the *Duncan* case.)

TOTAL DUE \$8,117.16

- b. Approved payment of legal fees to outside counsel in relation to patent work for universities, as follows:

Payment of legal fees for professional services rendered by Needle & Rosenberg (Statement dated 8/31/01) from the funds of Mississippi State University. (This statement represents services and expenses in connection with patent application for "Isolated Viable Parasite intestinal Cells".)

TOTAL DUE \$167.00

Payment of legal fees for professional services rendered by Needle & Rosenberg (Statements dated 10/16/01, 9/30/01, and 9/30/01) from the funds of the University of Mississippi Medical Center. (These statements represent services and expenses in connection with patent applications for "Methods for Stabilization and Renaturations of Proteins using..." - \$6,404.75; "Medical Gas Utility Stand" - \$85.00; and "Dental Film Holder" - \$174.81.)

TOTAL DUE \$6,604.56

- 2. **System Administration (Information item.)** - Approved, upon review and recommendation of the Office of the Attorney General, the Litigation Report for November 1, 2001. The report is included in the bound *November 15, 2001 Board Working File*.
- 3. **System Administration** - Approved amendment to the *Board Policies and Bylaws*—Section 801.13 Policy Against Sexual Harassment—as follows:

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801.13 Policy Against Sexual Harassment

IHL seeks to foster an atmosphere of respect and dignity for all members of the IHL community. To this end, IHL is committed to maintaining a work and learning environment free of sexual harassment. It shall be the policy of this Board to prevent sexual harassment and promptly and appropriately address **that** allegations of sexual harassment at its Board offices and the governed institutions **are promptly and appropriately addressed**. Accordingly, the IHL Board offices and each of the governed institutions shall maintain and disseminate or otherwise publicize, a sexual harassment policy and procedure.

4. **UMMC - Settle Tort Claims. THIS ITEM WAS POSTPONED UNTIL LATER IN THE MEETING.**

Ms. Garrett passed the chairmanship of the Board meeting to Mr. Crawford for consideration of Other Business.

OTHER BUSINESS

1. **Mississippi University for Women Presidential Search Committee** - Ms. Ricki Garrett, Chair, announced that the first meeting of the MUW Campus Advisory Committee, the MUW Board Search Committee, and Dr. Jan Greenwood, the consultant from A. T. Kearney, was held on Tuesday, November 6, 2001, to review the plans for the search. All Board Search Committee members were present except for Mr. Crawford who was out of the state. All of the MUW Campus Advisory Committee members were there as well. The Committee approved the advertisement that will be printed in the national publications. The next meeting with the MUW Campus Advisory Committee will be held on Friday, November 30, 2001, to establish criteria for the search.
2. **University of Southern Mississippi Presidential Search Committee** - Ms. Virginia Shanteau Newton, Chair, stated that the USM Campus Advisory Committee has been selected. The USM Board Search Committee, the USM Campus Advisory Committee, and Mr. Bill Funk, the consultant from Korn/Ferry, met on Wednesday, October 31, 2001. Dr. Anselm Griffin, Provost of The University of Southern Mississippi and chair of the USM Campus Advisory Committee, presented an outstanding power point presentation on USM. The Committee also met on Tuesday, November 13, 2001 to establish the selection criteria. A follow-up meeting for this topic will be held on Tuesday, November 27, 2001. The advertisement announcing the open position will run next week in *The Chronicle of Higher Education*. Mr. Funk is preparing about 600 letters to

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be mailed to contacts in the higher education community. The USM Campus Advisory Committee is designing a brochure and will send a letter to the friends of the family of USM to let everyone know the status of the presidential search.

3. **Executive Officer Evaluation Task Force** - Ms. Amy Whitten, Chair, stated that the Task Force met on Thursday, November 1, 2001. As a result of this meeting, Dr. Layzell obtained and distributed to the task force information concerning the methods of evaluation by several companies at the executive level. Dr. Layzell also obtained information concerning institutional executive officer evaluations from other states. A second meeting will be held to continue this process. Some suggested modifications to the format of the executive officer evaluation process have been made. Notably, language referring to performance measures has been added. Those institutional executive officers to be evaluated on Dec 12 & 13, 2001 have been notified about the modifications as a guide in preparing their report. The criteria has not changed.

Mr. Crawford passed the chairmanship of the Board meeting to Dr. Clinton Bristow, President of Alcorn State University.

PRESIDENTS' COUNCIL

Presented by Dr. Clinton Bristow, Jr., President
November 8-9, 2001 Presidents' Retreat

November 8: President Bristow called the Thursday meeting to order.

Budget Issues: Commissioner Layzell gave an update on budget matters. The legislative leadership is trying to identify a way to provide \$20 million in "bridge" funds for next year. In planning cuts in next year's budget, the commissioner encouraged legislators to provide higher education with a target reduction rather than taking positions or specifying categories to be cut. This recommendation arose from concerns that the Legislative Budget Office might be taking the latter approach. Given the severity of potential cuts, the IHL Board may have to reconsider an exigency resolution later this year.

Discussion focused on how to keep the issue of funding at the forefront of legislators' concerns, balancing support for their efforts on our behalf with pressure for them to do more. One need is to develop models detailing the impact of potential cuts on higher education even with a tuition increase and institutional efforts to achieve savings and efficiencies. Another need is to revisit the proposal for a multi-year approach to funding. The presidents agreed to talk with legislators privately about budgetary concerns and solutions. The Presidents' Council also will need to bring forward alternative recommendations on tuition increases to the Board after receiving the Legislative Budget Office budget proposal. Regarding the matter of salary increases, some expressed concerns about the possibility of an institutional match to fund any increases.

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Achieving the match in the face of other cuts would be difficult, and this needs to be conveyed to the leadership.

Commissioner Layzell raised the issue of the IHL budget process, including the way in which funds are allocated within the system and the use of peer-based comparisons to assess the equity of current distributions. He proposed that we discuss the paper written on this subject by the Council's Task Force. That document raised methodological questions about the use of the peer system that needs to be addressed if we are to continue this approach. This discussion will require prior consideration and agreement on this model or some alternative. Questions were raised about the feasibility of reallocation given the budget situation. Other matters that may have an impact on this issue include the *Ayers* case and its potential resolution, the mission review currently being conducted by the Board, and the Efficiencies Task Force consideration of the Texas A&M model for accountability. The Council members agreed that the discussion should focus on allocation of any additional funds to the system, protecting the base that each institution now has. Members agreed to assemble a joint committee of Chief Academic Officers and Chief Financial Officers along with the Presidents' Task Force to consider this issue. This group will organize a presentation to the Council at a later date. Commissioner Layzell and President Potter were asked to head this effort.

Consideration also was given to President Portera's paper on *Maintaining the Momentum of Higher Education in Mississippi*. The Council agreed to discuss this paper in relation to ongoing evaluations of the mission.

Mission Issue: Commissioner Layzell indicated that he will present a history of IHL consideration of missions to the Board. His presentation also will include highlights of the recent mission presentations made by each institution to the Board, especially those parts of the presentations with programmatic and financial implications. The Board will then consider issues and next steps within the Planning Committee. Included will be a review of the Board's mission, and its links with the institutional missions and the needs of the state. We will need to achieve more understanding of what Board members want to achieve from this process before finalizing this matter.

Members raised questions about how best to factor an understanding of change into this process, so that missions are flexible enough to respond to change as it occurs. Also of importance are: to maintain the system's commitment to maintain institutional autonomy, to factor in performance measures related to missions, and to assess the role of the *Ayers* case on programmatic aspects of missions.

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November 9: President Bristow called the Friday meeting to order.

Task Force on Efficiencies: Discussion began with consideration of the work of this task force. The Commissioner commented on its links between the Board's interest in planning, budget, the budget process, program review and performance measures. Efficiencies are one strand of this set of issues. The Commissioner presented a draft set of measures for Council consideration. The draft focused on comparative measures based on institutional peer benchmarks. Members noted the need for qualitative measures of instruction as well. Comparison was made to the current publication of "Quality Points" in the document presented to the legislature each year. Members suggested that a few critical measures would be preferable to a larger number so Board members could make quick assessments of the state of institutions. Efforts also should be made to help Board members understand the meaning and context of the data measures. Concern was expressed to ensure that all institutions report the data using the same definitions, without resorting to a complex auditing system. A request also was made to determine the relationship of this effort to the Board's accountability report. It will be important to determine and articulate the purpose of the document—is it an assessment, management or manager evaluation tool?

A suggestion was made to tie these measures to the missions of each institution, and to conceptualize the exercise as providing an indication of an institution's "vital signs." In this framework, the measures might include a composite of common variables, system variables, and distinctive and unique institutional variables to use for this exercise.

Executive Officer Evaluations: The Board-President Task Force considering this matter had its first meeting. Suggested changes in the report of each president/chancellor being evaluated were incorporated into the current document. A revised document will be sent to those being evaluated this year for making their report. The Task Force is compiling information on how other states and some corporations conduct these evaluations. The Task Force discussed the issue of soliciting comments from constituent groups on presidential performance but did not resolve the matter except to decide that, if such comments were sought, it would not be done in a public setting. Members expressed their concern about external surveys, and the Commissioner indicated that he would convey these concerns to the Task Force. Of interest was further consideration about what indicators could best be used to ascertain when a president/chancellor was doing a good job.

Dr. Bristow passed the chairmanship of the Board meeting to Mr. Crawford.

ANNOUNCEMENTS

1. Mr. Crawford announced that this meeting would be the last public meeting that Dr. Malcolm Portera would attend as President of Mississippi State University. Dr. Clinton Bristow, President

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of the Presidents' Council, congratulated Dr. Portera on his new assignment. "We appreciate the leadership that you have provided here in the State of Mississippi. Dr. Thomas Layzell stated, "I have very much enjoyed my experience with Dr. Portera. We are going to miss him a lot. I know that he will enjoy that experience as much as I have." Mr. Crawford, speaking for the Board, "I thank Dr. Portera for his service this past four years for the improvements he has helped make, not only at Mississippi State University, but at the system and the state level. We all know we probably wouldn't have the Nissan plant in Mississippi, but for his efforts in that initiative. It certainly speaks highly of our decision to hire you that the folks over in Alabama didn't even go through a search, but just picked you and gave you this extraordinary opportunity. We thank you very much for your service. We will miss you." Dr. Portera stated expressed his appreciation to the Board.

EXECUTIVE SESSION

On motion by Mr. Griffis, seconded by Dr. Davidson, with Dr. Neely absent and not voting, the Board voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Mr. Crawford, seconded by Mr. Nicholson, with Dr. Neely absent and not voting, the Board **voted to go into Executive Session** for the reason later reported by the President in Open Session and stated in these minutes, as follows:

Discussion of tort claims at the University of Mississippi Medical Center;
Discussion of the *Ayers* case; and
Discussion of a personnel matter at Mississippi State University.

On motion by Mr. Crawford, seconded by Mr. Klumb, with Dr. Neely absent and not voting, the Board voted to return to Open Session.

The following report on the Executive Session was given by the President:

On motion by Dr. Davidson, seconded by Mr. Ross, with Dr. Neely absent and not voting, the Board approved settlement of the tort claim styled *Lavern Scales vs. the University of Mississippi Medical Center, et al.*

On motion by Mr. Colbert, seconded by Mr. Ross, with Dr. Neely absent and not voting, the Board approved settlement of the tort claim styled and *Charlene Smith vs. the University of Mississippi Medical Center, et al.*

The Board received a brief update on the *Ayers* case.

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On motion by Mr. Griffis, seconded by Ms. Whitten, with Dr. Neely absent and not voting, the Board appointed Dr. Charles Lee, Vice President for Agriculture, Forestry and Veterinary Medicine and Dean, College of Agriculture and Life Sciences, to serve as the Interim President of Mississippi State University until such time as a permanent president is appointed and assumes the responsibilities of the office, effective January 1, 2002.

PLANNING AGENDA

Ms. Amy Whitten, Chair
Wednesday, November 14, 2001

Ms. Whitten, Chair, brought the meeting to order. The following items were discussed:

1. **MVSU Mission Statement** - On motion by Mr. Crawford, seconded by Ms. Garrett, with Mr. Colbert, Dr. Magee, and Mr. Colbert, Dr. Magee, and Dr. Neely were absent and not voting, the Board accepted the mission statement for Mississippi Valley State University for accreditation purposes.
2. **Enrollment Report** - The annual enrollment report was presented for information purposes only. A copy of the enrollment report is included in the bound *November 15, 2001 Board Working File*.
3. **Executive Session**
On motion by Mr. Crawford, seconded by Dr. Davidson, with Mr. Colbert, Dr. Magee, and Dr. Neely absent and not voting, the Board voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Ms. Garrett, seconded by Mr. Klumb, with Mr. Colbert, Dr. Magee, and Dr. Neely absent and not voting, the Board **voted to go into Executive Session** for the reason later reported by the Chair in Open Session and stated in these minutes, as follows:

Discussion of personnel matter at Mississippi State University.

On motion by Dr. Davidson, seconded by Ms. Newton, with Mr. Colbert, Dr. Magee, and Dr. Neely absent and not voting, the Board voted to return to Open Session.

The following report on the Executive Session was given by the Chair:

**MINUTES OF THE BOARD OF TRUSTEES OF
STATE INSTITUTIONS OF HIGHER LEARNING
November 15, 2001**

Discussion was held concerning the appointment of an interim president for Mississippi State University.

The following Board members attended the meeting: Ms. Whitten (Chair), Mr. Crawford, Dr. Davidson, Ms. Garrett, Mr. Griffis, Mr. Klumb, Ms. Newton, Mr. Nicholson, and Mr. Ross. Mr. Colbert, Dr. Magee, and Dr. Neely were absent.

EFFICIENCY TASK FORCE AGENDA

Mr. Thomas Colbert, Chair
Wednesday, November 14, 2001

Mr. Colbert, Chair, brought the meeting to order. Mr. Colbert handed out a status report that includes a draft set of performance indicators organized around system priorities. A copy of the report is included in the bound *November 15, 2001 Board Working File*.

The following Board members attended the meeting: Mr. Colbert (Chair), Mr. Crawford, Dr. Davidson, Ms. Garrett, Mr. Griffis, Mr. Klumb, Dr. Magee, Ms. Newton, Mr. Nicholson, Mr. Ross, and Ms. Whitten. Dr. Neely was absent.

Mr. Crawford announced that there will be a meeting of The University of Southern Mississippi Presidential Search Committee immediately following the adjournment of the Board meeting.

ADJOURNMENT

There being no further business to come before the Board, on motion by Mr. Griffis, seconded by Mr. Colbert, with Dr. Neely absent and not voting, the Board members voted to adjourn.

President, Board of Trustees of State Institutions of Higher Learning

Commissioner, Board of Trustees of State Institutions of Higher Learning