

**MINUTES OF THE BOARD OF TRUSTEES OF
STATE INSTITUTIONS OF HIGHER LEARNING
November 15, 2006**

BE IT REMEMBERED, That the Board of Trustees of State Institutions of Higher Learning of the State of Mississippi met in a regular session at the Board Office in Jackson, Mississippi, at 8:30 a.m., and pursuant to notice in writing mailed by certified letter with return receipt requested on August 21, 2006, to each and every member of said Board, said date being at least five days prior to this November 15, 2006 meeting. At the above-named place there were present the following members to wit: Mr. H. Ed Blakeslee, Mr. Thomas W. Colbert, Dr. Stacy Davidson, Mr. Roy Estess, Dr. D. E. Magee, Jr., Dr. Bettye Henderson Neely, Ms. Virginia Shanteau Newton, Mr. Bob Owens, Ms. Robin J. Robinson, Mr. Scott Ross and Ms. Amy Whitten. Mr. Aubrey B. Patterson was absent. The meeting was called to order by Dr. D. E. Magee, President, and opened with prayer by Mr. Estess.

APPROVAL OF THE MINUTES

On motion by Dr. Davidson, seconded by Ms. Whitten, with Mr. Patterson and Mr. Ross absent and not voting, it was

RESOLVED, That the Minutes of the Board meeting held on October 18-19, 2006 and The University of Southern Mississippi Presidential Search Committee meeting held on November 9, 2006, stand approved.

CONSENT AGENDA

On motion by Mr. Blakeslee, seconded by Ms. Robinson, with Mr. Patterson and Mr. Ross absent and not voting, it was

RESOLVED, That the Board hereby approved the following Consent Agenda.

A. REAL ESTATE & FACILITIES

1. **MSU** - Approved the initiation of **GS 105-320, Perry Cafeteria Repairs**, to repair storm damage by Hurricane Rita and request approval by the Bureau of Building, Grounds and Real Property Management. The project budget is approximately \$80,000. Funds are available from HB 1634, Laws of 2006.
2. **MSU** – Approved the request for the MSU Division of Agriculture, Forestry, and Veterinary Medicine, to grant a utility right-of-way to the Mississippi Power & Light Company across land at the Delta Research and Extension Center in Stoneville. A copy of the easement is on file in the Board Office. The proposed right-of-way will cause no interference with Station activities. The easement has been reviewed and approved by the Attorney General's Office.
3. **UM** – Approved the request to execute a deed of trust for Nu Beta House Corporation of Alpha Omicron Pi in favor of Paragon National Bank in Memphis, Tennessee to secure a loan in the amount up to \$1,500,000. The House Corporation holds an existing lease on Lot 250 on the Oxford campus dated April 1, 2002. The primary term of the new lease is for fifty years ending March 31, 2052. The new loan will finance certain renovations to the chapter house.

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4. **UMMC** - Approved the request to enter into an elevator maintenance agreement with Thyssen Krupp Elevator to maintain scheduled elevator equipment. The original five-year agreement was for the period of October 1, 2002 through September 30, 2007 for \$14,365 per month or \$172,380 per annum. The five-year agreement was for \$861,900. Due to increased maintenance costs and three new buildings with elevators, the monthly fee for the fifth year of the contract is \$18,021. Funds are sufficient for the first four months, but \$144,168 is needed to complete this contract. The new total is \$1,006,068. The contract has been reviewed and approved by the Attorney General's Office.

B. EDUCATIONAL POLICIES & PROGRAMS

1. **System Administration** - Approved the requests to confer the following degrees in December, 2006.

Institution	Degree to be Conferred	Number	Subtotal	Total
Delta State University				
	<i>College of Arts And Sciences</i>			
	Bachelor of Arts	9		
	Bachelor of Fine Arts	15		
	Bachelor of Music Education	2		
	Bachelor of Science	32		
	Bachelor of Science in Education	4		
	Bachelor of Science in Criminal Justice	8		
	Bachelor of Science in Interdisciplinary Studies	10		
			80	
	<i>College of Business</i>			
	Bachelor of Business Administration	81		
	Bachelor of Commercial Aviation	9		
			90	
	<i>College of Education</i>			
	Bachelor of Arts	9		
	Bachelor of Science	37		
	Bachelor of Science in Education	24		
	Bachelor of Science in General Studies	2		
			72	
	<i>School of Nursing</i>			
	Bachelor of Science in Nursing	8		
			8	
	<i>School of Graduate Studies</i>			
	Master of Business Administration	31		
	Master of Commercial Aviation	10		
	Master of Education	74		
	Master of Arts in Teaching	17		
	Master of Professional Accountancy	5		
	Master of Science in Community Development	3		
	Master of Science in Criminal Justice	8		
	Master of Science in Natural Sciences	4		
	Master of Science in Nursing	2		
	Educational Specialist	15		
			169	
				419

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Institution	Degree to be Conferred	Number	Subtotal	Total
Jackson State University				
	<i>Undergraduate</i>			
	Bachelor's	133		
			133	
	<i>Graduate</i>			
	Master's	48		
	Specialist's	3		
	Doctorates	9		
			60	
				193
Mississippi State University				
	<i>College of Agriculture and Life Sciences</i>			
	Bachelor of Landscape Architecture	1		
	Bachelor of Science	86		
	Master of Agribusiness Management	1		
	Master of Landscape Architecture	1		
	Master of Science	22		
	Doctor of Philosophy	8		
			119	
	<i>College of Architecture, Art, and Design</i>			
	Bachelor of Fine Arts	21		
	Bachelor of Science	2		
	Master of Science	5		
			28	
	<i>College of Arts and Sciences</i>			
	Bachelor of Arts	114		
	Bachelor of Science	113		
	Bachelor of Social Work	9		
	Master of Arts	9		
	Master of Public Policy and Administration	12		
	Master of Science	24		
	Doctor of Philosophy	6		
			287	
	<i>College of Business and Industry</i>			
	Bachelor of Business Administration	167		
	Bachelor of Science	2		
	Master of Business Administration	58		
	Master of Science	2		
	Master of Science in Business	1		
	Doctor of Philosophy	4		
			234	
	<i>College of Education</i>			
	Bachelor of Science - Meridian Mfg. Tech.	1		
	Bachelor of Science	207		
	Master of Arts in Teaching	2		
	Master of Science	49		
	Master of Science Instructional Technology	10		
	Educational Specialist	12		
	Doctor of Education	1		
	Doctor of Philosophy	24		
				306

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Institution	Degree to be Conferred	Number	Subtotal	Total
	<i>College of Engineering</i>			
	Bachelor of Science in Engineering	114		
	Master of Science	35		
	Doctor of Philosophy	14		
			163	
	<i>College of Forest Resources</i>			
	Bachelor of Science	7		
	Master of Science	5		
	Doctor of Philosophy	2		
			14	
	<i>College of Veterinary Medicine</i>			
	Master of Science	1		
			1	
	<i>School of Accountancy</i>			
	Bachelor of Accountancy	18		
	Master of Professional Accountancy	5		
	Master of Taxation	4		
			27	
				1,179
Mississippi University for Women				
	<i>Undergraduate</i>			
	Bachelor of Arts	14		
	Bachelor of Fine Arts	8		
	Bachelor of Music	1		
	Bachelor of Science	46		
	Bachelor of Science in Nursing	4		
			73	
	<i>Graduate</i>			
	Master of Education	2		
	Master of Science	4		
			6	
				79
University of Mississippi				
	<i>College of Liberal Arts</i>			
	Bachelor of Arts	149		
	Bachelor of Science	14		
	Bachelor of Fine Arts	3		
	Bachelor of Music	4		
			170	
	<i>School of Engineering</i>			
	Bachelor of Science in Chemical Engineering	3		
	Bachelor of Science in Civil Engineering	5		
	Bachelor of Science in Computer Science	3		
	Bachelor of Science in Electrical Engineering	6		
	Bachelor of Science in Geological Engineering	1		
			18	
	<i>School of Education</i>			
	Bachelor of Arts in Education	18		
				18

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Institution	Degree to be Conferred	Number	Subtotal	Total
	<i>School of Business</i>			
	Bachelor of Business Administration	193		
			193	
	<i>School of Accountancy</i>			
	Bachelor of Accountancy	35		
			35	
	<i>School of Applied Sciences</i>			
	Bachelor of Arts	6		
	Bachelor of Science	25		
	Bachelor of Science in Exercise Science	14		
	Bachelor of Social Work	3		
	Bachelor of Science in Family and Consumer Science	29		
	Bachelor of Arts in Parks and Recreation Management	8		
	Bachelor of Paralegal Studies	8		
			93	
	<i>Graduate School</i>			
	Master of Arts	11		
	Master of Science	28		
	Master of Fine Arts	1		
	Master of Accountancy	7		
	Master of Business Administration	3		
	Master of Education	64		
	Specialist in Education	13		
	Doctor of Arts	1		
	Doctor of Philosophy	26		
			154	
	<i>Law School</i>			
	Juris Doctor	13		
			13	
				694
University of Mississippi Medical Center				
	<i>Undergraduate</i>			
	Bachelor of Science in Health Sciences	6		
			6	
	<i>Graduate/Professional</i>			
	Master of Science in Nursing	5		
			5	
				11
University of Southern Mississippi				
	<i>College of Arts and Letters</i>			
	Bachelor of Arts	138		
	Bachelor of Fine Arts	13		
	Bachelor of Music	4		
	Bachelor of Music Education	12		
	Bachelor of Science	1		
	Master of Arts	20		
	Master of the Arts in the Teaching of Languages	5		
	Master of Music	5		
	Master of Music Education	1		
	Master of Science	11		
	Doctor of Musical Arts	2		

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Institution	Degree to be Conferred	Number	Subtotal	Total
	Doctor of Philosophy	16		
			228	
<i>College of Business</i>				
	Bachelor of Arts	1		
	Bachelor of Science	17		
	Bachelor of Science in Business Administration	191		
	Master of Business Administration	4		
	Master of Professional Accountancy	3		
			216	
<i>College of Education and Psychology</i>				
	Bachelor of Arts	6		
	Bachelor of Science	180		
	Master of Arts	3		
	Master of Education	25		
	Master of Library and Information Science	24		
	Master of Science	16		
	Specialist in Education	7		
	Specialist in Library and Information Science	1		
	Doctor of Education	4		
	Doctor of Philosophy	21		
			287	
<i>College of Health</i>				
	Bachelor of Arts	24		
	Bachelor of Science	85		
	Bachelor of Social Work	20		
	Master of Public Health	8		
	Master of Science	22		
	Master of Social Work	7		
	Doctor of Philosophy	5		
			171	
<i>School of Nursing</i>				
	Bachelor of Science in Nursing	51		
	Master of Science in Nursing	16		
			67	
<i>College of Science and Technology</i>				
	Bachelor of Arts	28		
	Bachelor of Science	113		
	Master of Arts	2		
	Master of Science	46		
	Doctor of Philosophy	13		
			202	
				1,171
System Total				3,761

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C. PERSONNEL REPORT

EMPLOYMENT

Jackson State University

Green-Ware, Nikisha

Mississippi State University

Buffum, Donald G.

Clarke, Kathy-Anne R.

Ziegeler, Sean B.

Mississippi University for Women

Betcher, Lucy

University of Mississippi Medical Center

Tiel, Robert L.

Proctor, Lezlin K.

Robbins, Sandra R.

Mississippi State University

Bauman, Leslie

Engelken, Terry J.

Sartor, Martha R.

University of Mississippi Medical Center

Drummond, J. J.

Islam, Mirza Saleem U.

Strong, Robert C.

Wheaton, Myra A.

White, Jill

Woodring, Thomas C.

Zhu, He

CHANGE OF STATUS

Mississippi State University

Cogle, Jennifer A.

Robertson, Stanley R.

University of Mississippi

Thomas, Sam E.

University of Mississippi Medical Center

Farley, Jerry

EMERITA/EMERITUS STATUS

University of Southern Mississippi

Hartman, Sherry Lynn

NECROLOGY

University of Mississippi

Williams, Johnny M.

TERMINATION

Delta State University

Potts, Kimberly Y.

EDUCATIONAL POLICIES & PROGRAMS AGENDA

Presented by Dr. Bettye Neely, Chair

On motion by Dr. Neely, seconded by Ms. Robinson, with Mr. Patterson and Mr. Ross absent and not voting, it was

RESOLVED, That the Board hereby approved agenda item #1a as submitted on the following Educational Policies & Programs Agenda. Agenda item #1b was approved on a separate motion by Dr.

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Neely, seconded by Ms. Robinson, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #1c was approved on a separate motion by Dr. Davidson, seconded by Dr. Neely, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #1d was approved on a separate motion by Dr. Neely, seconded by Dr. Davidson, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #1e was approved on a separate motion by Dr. Davidson, seconded by Dr. Neely, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #1f was approved on a separate motion by Dr. Neely, seconded by Dr. Davidson, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #1g was approved on a separate motion by Ms. Whitten, seconded by Dr. Neely, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #1h was approved on a separate motion by Ms. Whitten, seconded by Dr. Neely, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #1i was approved on a separate motion by Ms. Whitten, seconded by Dr. Davidson, with Mr. Patterson and Mr. Ross absent and not voting. **AGENDA ITEM 1j WAS PULLED FROM THE AGENDA.**

1. **System Administration** - Approved the following new degree programs.
 - a. **MSU** - Establish the Master of Engineering degree program (CIP 14.0101) within the James Worth Bagley College of Engineering.
 - b. **MUW** - Establish the Master of Education in Educational Leadership degree program (CIP 13.0401) within the Department of Education in the College of Education and Human Sciences.
 - c. **UM** - Establish the Bachelor of Arts in Chinese degree program (CIP 16.0301) within the Department of Modern Languages in the College of Liberal Arts.
 - d. **UM** - Establish the Master of Education in Literacy Education degree program (CIP 13.1315) within the Department of Literacy in the School of Education.
 - e. **UMMC** - Establish the Doctor of Philosophy in Neuroscience degree program (CIP 30.2401) within the Department of Psychiatry & Human Behavior and the Center for Psychiatric Neuroscience.
 - f. **USM** - Establish the Bachelor of Science in Sport Coaching Education degree program (CIP 13.1314) within the School of Human Performance and Recreation in the College of Health.
 - g. **USM** - Establish the Bachelor of Science in Sports and High Performance Materials degree program (CIP 30.0101) collaboratively within the Schools of Human Performance and Recreation and Polymers and High Performance Materials in the Colleges of Human Performance and Recreation and Science and Technology, respectively.
 - h. **USM** - Establish the Bachelor of Science in Marine Science degree program (CIP 40.0607) within the Department of Marine Science in the College of Science and Technology.
 - i. **USM** - Establish the Bachelor of Science in Applied Technology degree program (CIP 52.9999) within the Department of Economic and Workforce Development in the College of Science and Technology.

A motion was made by Ms. Whitten, seconded by Dr. Davidson, to approve agenda item #1j below. After discussion, Mr. Owens requested that item #1j be pulled from the agenda.

- j. **USM** - Establish the Bachelor of Science in Business Administration in Pharmaceutical Sales degree program (CIP 52.1499) within the Department of Management and Marketing in the College of Business. **(THIS ITEM WAS PULLED FROM THE AGENDA.)**

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BUDGET, FINANCE & AUDIT AGENDA

Presented by Mr. Aubrey Patterson, Chair

On motion by Ms. Robinson, seconded by Ms. Whitten, with Mr. Patterson and Mr. Ross absent and not voting, it was

RESOLVED, That the Board hereby approved agenda items #1 and #2 as submitted on the following Budget, Finance & Audit Agenda.

1. **UMMC** - Approved the request to enter into a contract with Stericycle, Inc. for medical waste container pick-ups. The contract dates are December 1, 2006 – November 30, 2009. The contract shall not exceed \$1 million for the period of the contract dates. A copy of the contract which has been reviewed and approved by the Attorney General’s Office is included in the *November 15, 2006 Board Working File*.
2. **UMMC** - Approved the request to enter into a contract with Mobile Medic Ambulance Service, Inc., for charges for non-emergent ambulance transport. The contract dates are December 1, 2006 – June 30, 2007. The amount of the contract is not to exceed \$500,000 per year during the term of the contract. A copy of the contract which has been reviewed and approved by the Attorney General’s Office is included in the *November 15, 2006 Board Working File*.
3. **Other Business** - Dr. Linda McFall, Assistant Commissioner for Finance and Administration at IHL, gave a presentation summarizing the Governor’s FY 2008 Executive Budget Recommendation.

REAL ESTATE & FACILITIES AGENDA

Presented by Mr. Ed Blakeslee, Chair

On motion by Mr. Blakeslee, seconded by Dr. Davidson, with Mr. Patterson and Mr. Ross absent and not voting, it was

RESOLVED, That the Board hereby approved agenda items #1 - #11 as submitted on the following Real Estate & Facilities Agenda. Agenda items #12 - #14 were approved on a separate motion by Mr. Blakeslee, seconded by Dr. Neely, with Mr. Patterson and Mr. Ross absent and not voting. Agenda items #15 - #19 were approved on a separate motion by Mr. Blakeslee, seconded by Dr. Neely, with Mr. Patterson, Mr. Ross and Ms. Whitten absent and not voting. Agenda item #20 was approved on a separate motion by Mr. Blakeslee, seconded by Dr. Neely, with Mr. Patterson, Mr. Ross and Ms. Whitten absent and not voting. Agenda item #21 was approved on a separate motion by Mr. Blakeslee, seconded by Dr. Neely, with Mr. Patterson, Mr. Ross and Ms. Whitten absent and not voting. Agenda item #22 was approved on a separate motion by Mr. Blakeslee, seconded by Dr. Neely, with Mr. Patterson, Mr. Ross and Ms. Whitten absent and not voting. Agenda item #23 was approved on a separate motion by Mr. Blakeslee, seconded by Dr. Neely, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #24 was approved on a separate motion by Mr. Blakeslee, seconded by Ms. Robinson, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #25 was approved on a separate motion by Mr. Blakeslee, seconded by Ms. Robinson, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #26 was approved on a separate motion by Mr. Blakeslee, seconded by

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Dr. Neely, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #27 was approved on a separate motion by Mr. Blakeslee, seconded by Ms. Newton, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #28 was approved on a separate motion by Mr. Blakeslee, seconded by Ms. Newton, with Mr. Patterson and Mr. Ross absent and not voting. Agenda item #29 was approved on a separate motion by Mr. Blakeslee, seconded by Ms. Robinson, with Mr. Patterson and Mr. Ross absent and not voting.

1. **MSU** - Approved the initiation of **IHL 205-216, Soccer Field Additions**, to construct restrooms and concessions for the soccer field located on campus. Funding is available from university funds within the Athletic Department in the amount of \$600,000.
2. **MSU** – Approved the initiation of **IHL 205-218, Central Plant Efficiency Upgrade**. Funding is available from university funds in the amount of \$750,000.
3. **MSU** – Approved the initiation of **IHL 205-221, Hardy Street Parking Lot**. Funding is available from university funds in the amount of \$760,000.
4. **MSU** – Approved the initiation of **GS 105-318, Campus Rita Repairs**, and request approval by the Bureau of Building, Grounds and Real Property Management. This project repairs storm-damaged facilities caused by Hurricane Rita. Funding is available from HB 1634, Laws of 2006, in the amount of \$750,000.
5. **MSU** – Approved the initiation of **GS 105-319, Demolish Lloyd Ricks Annex**, and request approval by the Bureau of Building. This project demolishes the Lloyd Ricks Annex (pending DEQ review) due to storm damage from a tornado during Hurricane Rita. The approval from the Mississippi Department of Archives and History is on file in the Board Office. Funding is available from HB1634, Laws of 2006, in the amount of \$40,000.
6. **UM** – Approved the request to hire Cooke Douglas Farr Lemons, Ltd. as the Design Professionals for **IHL 207-283, Baseball Stadium Expansion**. The project budget is approximately \$11,500,000 and will be funded from self-generated funds which will include athletic revenues, private gifts, local assistance and educational building corporation bond proceeds.
7. **UM** - Approved the initiation of **IHL 207-290, Sprinkler System for Stockard/Martin Halls**, and the employment of SSR Ellers of Memphis, TN as the Design Professionals. Funding is available from self-generated funds in the amount of \$990,000.
8. **UM** - Approved the initiation of **IHL 207-291, Faser Hall COBRE Grant Renovation**, and the employment of Cooke Douglass Farr Lemons, Ltd. of Jackson, MS as the Design Professionals. Funding is available from a COBRE Grant (Center of Bio-Medical Research Excellence) in the amount of \$500,000.
9. **UM** - Approved the initiation of **IHL 207-292, Shoemaker 1st and 4th Floor Renovation**, and the employment of Cooke Douglass Farr Lemons, Ltd. of Jackson, MS as the Design Professionals. Funding is available from university funds in the amount of \$400,000.

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10. **UM** – Approved the request to hire McCarty Company as the Design Professionals for **IHL 207-286, Turner Center Complex Renovation**. The project budget will be determined by the pre-planning, programming and will be funded by self-generated funds.
11. **UM** - Approved the request to change the scope and budget of **IHL 207-288, Garland Hall Renovation**. The initiation of this project was for minor swing space renovations. The new scope is a full renovation for permanent administrative offices. The project budget will increase from \$350,000 to \$2,000,000. The funds are available from university sources.
12. **USM** – Approved the Construction Documents and authorized advertising for the receipt of bids for **GS 114-009, Campus Building Repairs, Gulf Park Campus**, and request approval by the Bureau of Building. The project budget of \$1,400,000 is available from SB 3315, Laws of 2000, and SB 3197, Laws of 2002.
13. **USM** – Approved the Construction Documents, and authorized advertising for the receipt of bids for **IHL 208-258, Utility Relocation – Stadium Expansion**. (Permission for construction of the stadium expansion will be requested at a later date). Funds are available from university sources in the amount of \$980,000.
14. **UMMC** – Approved the Construction Documents, authorized advertising for the receipt of bids and request approval by the Bureau of Building for **GS 209-497, Pavilion MRI Addition 2006**. Funds are available from Patient Revenues in the amount of \$495,000.
15. **UM** - Approved the award of a contract in the amount of \$1,374,000 to the lowest of three bidders, CIG Contractors, Inc., for **IHL 207-266, Landscape Buildings and Fuel Station**. Funds are available in the project budget from university sources in the amount of \$1,550,000.
16. **UM** - Approved the award of a contract in the amount of \$428,000 (base bid less alternate #1) to the second lowest of five bidders, Hooker Construction, Inc, for **IHL 207-270, ROTC Plaza**. The low bidder, Mast Construction, withdrew its bid because of a mathematical error. Funds are available in the amount of \$500,000 from university sources.
17. **UM** – Approved the award of a contract in the amount of \$1,018,000 to the lowest of seven bidders, Hooker Construction, Inc. for **GS 107-275, PPD Outbuildings**, and request approval by the Bureau of Building. The project professional negotiated a deduction of \$33,429 for a total contract award of \$984,571. Funds are available in the amount of \$1,111,602 from SB 2010, Laws of 2004, and university sources.
18. **UM** - Approved the award of a contract in the amount of \$371,000 (base bid plus alternate #1) to the lower of two bidders, Tombigbee Contractors, LLC for **GS 107-281, Campus Waterproofing**, and request approval by the Bureau of Building. Funds are available in the project budget in the amount of \$600,000 from SB 2010, Laws of 2004.

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19. **UM** - Approved the award of a contract in the amount of \$1,168,000 (base bid plus alternates #1- #4) to the lowest of six bidders, CIG Contractors, Inc. for **IHL 207-284, Meek Hall Auditorium Renovation**. Funds are available from university sources in the amount of \$2,000,000.
20. **ASU** – Approved the request to lease property to the United States Department of Agriculture (USDA) for the purpose of constructing a new \$20,000,000 Biotechnology Facility to be run by the USDA. The total project funding will be available from the USDA. At this time, \$2,000,000 is available for planning. The lease has been reviewed and approved by the Attorney General’s Office.
21. **MSU** - Approved a long-term lease between the MSU Division of Agriculture, Forestry, and Veterinary Medicine and the Delta Health Alliance. The lease is for 0.547 acres of land located at the Delta Research and Extension Center. The primary term of the lease is 25 years with an option to lease for an additional 25 years. The lease has been reviewed and approved by the Attorney General’s Office. The lease is for the construction of the Health Education, Activity, Research and Training Center (HEART) by the Delta Health Alliance. The Delta Health Alliance is a collaborative effort between Delta State University, Mississippi State University, Mississippi Valley State University, the University of Mississippi Medical Center, the Delta Council, hospitals, physicians and health-related organizations in the Mississippi Delta.
22. **MSU** – Approved a long-term lease between the MSU Division of Agriculture, Forestry, and Veterinary Medicine and the Agricultural Research Service (ARS), USDA for 21.2 acres of land located on the main campus. The primary term of the lease is 50 years with an option to lease for an additional 25 years. The lease has been reviewed and approved by the Attorney General’s Office. The ARS, USDA will construct on this site a new South Central Poultry Laboratory to house ARS poultry research and the MSU Poultry Science Department. All poultry research, teaching and outreach functions conducted by ARS and MSU will be located in this facility.
23. **MSU** – Approved a long-term lease between the MSU Division of Agriculture, Forestry, and Veterinary Medicine and the Delta Health Alliance for 1.74 acres of land located at the Delta Research and Extension Center. The primary term of the lease is 25 years with an option to lease for an additional 25 years. The lease has been reviewed and approved by the Attorney General’s Office. This lease is for the construction of the Scholars in Residence facilities by the Delta Health Alliance. The Delta Health Alliance is a collaborative effort between Delta State University, Mississippi State University, Mississippi Valley State University, the University of Mississippi Medical Center, the Delta Council, hospitals, physicians and health-related organizations in the Mississippi Delta.
24. **MSU** – Approved the request to allow the use of university facilities by commercial entities involved in collaborative research with MSU and/or economic development in the state of Mississippi. The facilities under consideration for use by commercial entities are the ATD Building, the Raspet Flight Research Laboratory and the High Performance Computing Collaboratory (HPCC, formerly ERC). The General Electric Company would lease space in the ATD Building, Stark Aviation, Inc. in the Raspet Flight Research Laboratory, and Federal Solutions, LLC in the HPCC Building. The MSU Research and Technology Corporation would lease space in the manufactured modular unit designated as Annex 1 located on the HPCC MSU property. Allowing use of the facilities would greatly enhance university research efforts and enable further economic development of the State. The leases have been reviewed and approved by the Attorney General’s Office.

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25. **MVSU** – Approved the request to increase the authorized principle amount of the intended EBC Bond issuance from \$16.5 million to \$17.5 million and authorized the refinancing of Series 2000 Bonds. The additional \$1,000,000 is needed for increased building costs. A Financial Analysis is on file at the Board Office.
26. **UM** - Approved a resolution authorizing the issuance of up to \$30 million dollars in revenue bonds by the UM EBC and the execution of the appropriate related documents. The proceeds of the revenue bonds will be used to finance certain construction and improvement projects as described in the resolution. Consistent with Board Policy 901.0705 Financial Advisor, the university, in conjunction with Board Staff, has retained First Southwest Company as financial advisors who have analyzed the university’s financial condition, verified that proposed revenue streams are sufficient to repay the debt service, and found that the proposed project is viable. Also, approved the proposed resolution which designates Butler, Snow, Omara, Stevens & Cannada as bond counsel at a fee of \$2.10 per \$1,000 and of the trustee and underwriter. A Financial Analysis is on file at the Board Office.
27. **UM** - Approved the request to dedicate the National Food Service Management Building in honor of Dr. R. Gerald Turner, who was the Chancellor at the University of Mississippi from 1984 though 1995.
- Dr. Robert Khayat, Chancellor of the University of Mississippi, noted that Dr. Turner was instrumental in obtaining federal funding to build the National Food Service Management Building and in implementing the program which provides food for area schools.
28. **USM** – Approved the purchase of property at 303, 305, 307, 309, 311 and 313 North 37th Avenue in Hattiesburg, MS. The apartments on the property will eventually be demolished to allow for university expansion in the future. The purchase price of \$1,205,000 is the average of two appraisals. A Phase I Environmental Assessment has been obtained. University funds will be used for the purchase.
29. **USM** - Approved the request to enter into a commercial lease agreement with the Hattiesburg Historic Downtown Association for the use of the Historic Hattiesburg High School Building located at 846 Main Street in Hattiesburg, MS. The university intends to use the space for its Department of Art and Design and for its museum. The lease is for twenty years with payments to begin upon January 1, 2009. Annual payments are \$250,000 for the first ten years and zero (\$0) for the next ten years. The university shall be responsible for all utilities and maintenance. The agreement has been reviewed and approved by the Attorney General’s Office.
30. **System Administration (Information item.)** - The Board received the Real Estate & Facilities items that were approved by the Board staff subsequent to the October 18-19, 2006 Board meeting in accordance with Board Policy 901.03 Facilities Staff Responsibilities. **(See Exhibit 1.)**

LEGAL AGENDA

Presented by Mr. Bob Owens, Chair

A motion was made by Mr. Owens, seconded by Dr. Neely to approve agenda item #1 as submitted on the following Legal Agenda. On an amended motion by Ms. Whitten, seconded by Dr. Neely, with Ms. Newton, Mr. Patterson and Mr. Ross absent and not voting, it was

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RESOLVED, That the Board hereby approved agenda items #1, #2, and #4 - #10. **AGENDA ITEM #3 WAS PULLED FROM THE AGENDA.** Agenda item #11 was approved on a separate motion by Ms. Whitten, seconded by Mr. Estess, with Ms. Newton, Mr. Patterson and Mr. Ross absent and not voting. On motion by Mr. Owens, seconded by Ms. Robinson, with Mr. Blakeslee, Ms. Newton, Mr. Patterson and Mr. Ross absent and not voting, the Board approved moving agenda item #12 to the list of items to be taken up in executive session. **AGENDA ITEM #12 WAS TAKEN UP IN EXECUTIVE SESSION LATER IN THE MEETING.**

1. **ASU** - Approved the proposed operational agreement with the Alcorn State University National Alumni Association. The agreement, which has been reviewed and approved by the Attorney General's Office, is included in the bound *November 15, 2006 Board Working File*.
2. **JSU** - Approved the proposed operational agreement with the Jackson State University National Alumni Association. The agreement which, has been reviewed and approved by the Attorney General's Office, is included in the bound *November 15, 2006 Board Working File*.

At the request of Mr. Scott Ross who was absent at this time, agenda item #3 was pulled from the agenda.

3. **MSU** - Proposed operational agreement with The Bulldog Foundation, Inc., a Mississippi non-profit corporation, recognized as tax exempt under Section 501(c)(3) of the Internal Revenue Code. The agreement, which has been reviewed and approved by the Attorney General's Office, is included in the bound *November 15, 2006 Board Working File*. **(THIS ITEM WAS PULLED FROM THE AGENDA.)**
4. **MSU** - Approved the proposed operational agreement with the Mississippi State University Alumni, Incorporated. The agreement, which has been reviewed and approved by the Attorney General's Office, is included in the bound *November 15, 2006 Board Working File*.
5. **MUW** - Approved the proposed operational agreement with the Mississippi University for Women Alumnae Association. The agreement, which has been reviewed and approved by the Attorney General's Office, is included in the bound *November 15, 2006 Board Working File*.
6. **MVSU** - Approved the proposed draft operational agreement with the Mississippi Valley State University Alumni Association. The agreement, which has been reviewed and approved by the Attorney General's Office, is included in the bound *November 15, 2006 Board Working File*.
7. **UM** - Approved the proposed operational agreement with the University of Mississippi Foundation. The agreement, which has been reviewed and approved by the Attorney General's Office, is included in the bound *November 15, 2006 Board Working File*.
8. **UM** - Approved the proposed operational agreement with the Alumni Association of the University of Mississippi. The Alumni Association, formed in 1937 and incorporated in 1969, is a Mississippi non-profit corporation that assists the university. The agreement, which has been reviewed and approved by the Attorney General's Office, is included in the bound *November 15, 2006 Board Working File*.

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9. **UM** - Approved the amended and restated affiliation agreement with the UMMA Foundation. The Foundation is a Mississippi non-profit corporation formed in 1969. The agreement, which has been reviewed and approved by the Attorney General's Office, is included in the bound *November 15, 2006 Board Working File*.
10. **UM** - Approved the amended and restated affiliation agreement with the University of Mississippi Research Foundation. The Foundation is a Mississippi non-profit corporation created in 1999. The agreement, which has been reviewed and approved by the Attorney General's Office, is included in the bound *November 15, 2006 Board Working File*.
11. **UMMC** - Approved the request to submit a request for an official opinion to the Attorney General as to the legality of a proposed competitive compensation plan for health care employees to assist in combating the severe nursing shortage. The proposed request letter is included in the bound *November 15, 2006 Board Working File*.
12. **UMMC** - Settlement of a Mississippi Workers' Compensation Commission claim styled as, *Alfred Grady Martin v UMMC*. **(THIS ITEM WAS TAKEN UP IN EXECUTIVE SESSION.)**
13. **System Administration (Information item.)** - Payment of legal fees to outside counsel, as follows:
- a. In relation to litigation and other matters:
- Payment of legal fees for professional services rendered by Page, Kruger & Holland (Statements dated 9/19/06 and 9/28/06) from the funds of the University of Mississippi Medical Center. (These statements, in the amounts of \$9,520.07 and \$835.34, respectively, represent services and expenses in connection with the *Powell* case.)
- TOTAL DUE \$10,355.41**
- Payment of legal fees for professional services rendered by Adams & Reese (Statement dated 9/11/06) from the funds of The University of Southern Mississippi. (This statement represents services and expenses in connection with the *Servedio* case.)
- TOTAL DUE \$2,695.25**
- Payment of legal fees for professional services rendered by Lewis Fisher Henderson Claxton & Mulroy (Statement dated 9/26/06) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with the *Sterling* case.)
- TOTAL DUE \$336.00**
- Payment of legal fees for professional services rendered by Watkins, Ludlam, Winter & Stennis (Statement dated 7/25/06) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with financial concerns.)
- TOTAL DUE \$942.39**

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Payment of legal fees for professional services rendered by Butler, Snow, O’Mara, Stevens & Cannada (Statement dated 9/12/06) from the funds of The University of Mississippi. (This statement represents services and expenses in connection with the *Durham v MSCI* case.)

TOTAL DUE \$462.00

b. In relation to patent and other matters:

Payment of legal fees for professional services rendered by Stites & Harbison (Statements dated 7/31/06, 7/31/06, 7/31/06, 7/31/06, 7/31/06, 7/31/06, 7/31/06, 7/31/06, 7/31/06, 8/23/06, 8/23/06, 8/23/06 and 8/23/06) from the funds of The University of Mississippi. (These statements, represent services and expenses in connection with the following patent applications: “Process for Disposal & Solubilization of Radioactive Scale & Sludge” - \$110.06; “Immunostimulatory Agents in Enchinacea” - \$255.00; “Corrugated and Ported Prism Engine Nozzel for Reduction of Supersonic Jet Exhaust Noise” - \$382.50; “Antifungal Cyclopentenediones” - \$1,385.40; “Plastic Grocery Bag Transporter” - \$702.30; “In-Furnace Reduction of Nitrogen Oxide by Mixed Fuels Involving a Biomass Derivative” - \$2,716.80; “Methods for Detecting Vibration and Sound Signatures of Human Footsteps” - \$110.20; Saururus Cernuus Compounds that Inhibit Cellular Responses to Hypoxia” - \$2,629.48; “Miscellaneous IP Matters” - \$317.00; “Amphotericin BHP” - \$1,008.44; Diterpenes as Selective Kappa Oploid Receptor” - \$76.50; “In-Furnace Reduction of Nitrogen Oxide by Mixed Fuels Involving a Biomass Derivative” - \$123.02 and “Acoustic Detection of Personnel” - \$1,123.00.)

TOTAL DUE \$10,939.70

Payment of legal fees for professional services rendered by Hunton & Williams (Statements dated 9/13/06) from the funds of The University of Mississippi. (These statements represent services and expenses in connection with the following patent applications: “General IP Matters: - \$480.80; “Stable Suppository Formulations Effecting Bioavailability of Delta-9-THC – CA” - \$2,336.04; “Stable Suppository Formulations Effecting Bioavailability of Delta-9-THC – US” - \$1,914.00; “8-Aminoquinolines” - \$286.51; “Design and Synthesis of Optimized Ligands and PPAR – CA” - \$248.00; “Design and Synthesis of Optimized Ligands and PPAR – EP” - \$578.00; “High Molecular Weight Polysaccharide from Aloe Vera with Immunostimulatory Activity” - \$502.07; “Stable Suppository Formulations Effecting Bioavailability of Delta-9-THC – KR South” - \$60.00; “New Manzamine Alkaloids with Potent Activity Against Infectious Diseases – EPO” – 90.00; “New Manzamine Alkaloids with Potent Activity Against Infectious Diseases – CA” - \$90.00; “Method of Preparing Delta-9-Tetrahydrocannabinol – KR” - \$275.20; “Method of Preparing Delta-9-Tetrahydrocannabinol – EPO” - \$148.01 and “Method of Preparing Delta-9-Tetrahydrocannabinol – NZ” - \$120.20.)

TOTAL DUE \$7,128.83

Payment of legal fees for professional services rendered by Piper Rudnick (Statements dated 7/28/06, 7/31/06, 8/8/06, 8/8/06, 8/14/06, 8/14/06, 8/16/06, 8/18/06, 8/23/06, 8/23/06, 8/24/06, 8/24/06 and 7/28/06) from the funds of Mississippi State University. (These statements represent services and expenses in connection with the following patent applications: “Production of

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Biodiesel and Other Valuable Chemicals from Wastewater Treatment Plant Sludges” - \$717.88; “Infections in Humans and Vertebrates by Dietary Fibers” - \$967.88; “Remote Sensing Imagery Accuracy Analysis Method and Apparatus” - \$2,129.55; “Hybrid Change Analysis Toolkit (HCAT)” - \$2,149.85; “Production of Biodiesel and Other Valuable Chemicals from Wastewater Treatment Plant Sludges” - \$475.00; “Self-Aligned Transistor and Diode Topologies” - \$670.15; “Production of Biodiesel and Other Valuable Chemicals from Wastewater Treatment Pant Sludges” - \$1,182.08; “Hybrid Change Analysis Toolkit (HCAT)” - \$248.10; “Complementary Accumulation-Mode JFET Integrated Circuit...” - \$776.89; “Fiber Optic Laser-Induced Breakdown Spectroscopy Sensor” - \$277.10; “Remote Sensing Imagery Accuracy Analysis Method and Apparatus” - \$1,102.85; “Temporal Mapping and Analysis Package (TMAP)” - \$351.95 and “Production of Biodiesel and Other Valuable Chemicals from Wastewater Treatment Plant Sludges” - \$689.95.)

TOTAL DUE \$11,739.23

GOVERNANCE AGENDA

Presented by Dr. Stacy Davidson, Chair

On motion by Dr. Davidson, seconded by Dr. Neely, with Mr. Blakeslee, Ms. Newton, Mr. Patterson and Mr. Ross absent and not voting, it was

RESOLVED, That the Board hereby approved agenda item #1 as submitted on the following Governance Agenda.

1. **System Administration** - Approved the request to renumber and amend Board Policy 901.0706 Disaster Preparedness Plan to 711.08 Incident Preparedness Plan, as follows:

~~901.0706~~ 711.08 DISASTER INCIDENT PREPAREDNESS PLAN

Each institution shall prepare a ~~disaster~~ an Incident Preparedness Plan which will be updated annually, reviewed by the Board staff, and on file at the Board office. Said plan should be designed to manage all emergency incidents in accordance with the Incident Command System (ICS) as defined in the National Incident Management System (NIMS).

ADMINISTRATION/POLICY AGENDA

Presented by Dr. Thomas Meredith, Commissioner

On motion by Ms. Robinson, seconded by Ms. Whitten, with Mr. Blakeslee, Ms. Newton, Mr. Patterson and Mr. Ross absent and not voting, it was

RESOLVED, That the Board hereby approved agenda item #1 as submitted on the following Administration/Policy Agenda. Agenda item #2 was approved on a separate motion by Ms. Robinson, seconded by Dr. Neely, with Mr. Blakeslee, Ms. Newton, Mr. Patterson and Mr. Ross absent and not

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voting. Agenda item #3 was approved on a separate motion by Dr. Neely, seconded by Ms. Robinson, with Mr. Blakeslee, Ms. Newton, Mr. Patterson and Mr. Ross absent and not voting.

1. **JSU** - Approved the designation of a managerial group to effectively delegate the Board's duties and responsibilities in order to continue the university's Facility Security Clearance with the Department of Defense Services. A copy of the letter describing the managerial group and the Board's duties and responsibilities is included in the bound *November 15, 2006 Board Working File*.

2. **System Administration** - Approved the 2006 Fall Commencement Schedule, as follows:

Delta State University

Time: 10:00 a.m., Saturday, December 9, 2006
Speaker: Dorothy Shawhan, Chair Emeritus, Division of Languages and Literature, and Professor Emeritus, English at Delta State University

Mississippi State University

Meridian Campus:

Time: 11:00 a.m., Friday, December 8, 2006
Location: MSU Riley Center
Speaker: Dr. Robert Foglesong, President of Mississippi State University

Main Campus:

Time: 7:00 p.m., Friday, December 8, 2006
Location: Humphrey Coliseum
Speaker: Lt. Governor Amy Tuck

Time: 10:00 a.m., Saturday, December 9, 2006
Location: Humphrey Coliseum
Speaker: Mr. Glenn L. McCullough, Jr., former Mayor of Tupelo, Mississippi and former member of the Tennessee Valley Authority's Board of Directors

Mississippi University for Women

Time: 6:00 p.m., Friday, December 1, 2006
Location: Rent Auditorium of Whitfield Hall
Speaker: Dr. Tom Richardson, Interim Provost & Vice President for Academic Affairs at Mississippi University for Women

University of Southern Mississippi

Time: 2:30 p.m., Friday, December 15, 2006
College of Arts and Letters and College of Health
6:30 p.m., Friday, December 15, 2006
College of Business, College of Education and Psychology and College of Science and Technology
Location: Reed Green Coliseum
Speaker: Mr. Phil Bryant, State Auditor of Mississippi

3. **System Administration** - The following items were considered subsequent to the October 18-19, 2006 Board meeting:
 - a. **UMMC** - Approved the employment of Susan Cobb.
 - b. **UMMC** - Approved the award of four M.S. and seven PhD. degrees on Friday, November 3, 2006.

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- c. **System Administration** - Approved a contract between Greenwood & Associates and the Board for Executive Search services for the next President of Alcorn State University.
 - d. **System Administration** - Approved a contract between Greenwood & Associates and the Board for Executive Search services for the next President of The University of Southern Mississippi.
4. **System Administration (Information item.)** - In compliance with Board Policy, the following items have been approved by the Commissioner on behalf of the Board.
- a. **UMMC** - Approved a contract according to Board Policy 707.01 Land, Property, and Service Contracts. The university has amended a contract with Simplex Grinnel that does not exceed the original contract by more than 10%. The original contract was approved on February 24, 2004, in the amount of \$273,926.07.
 - b. **System Administration** - Quarterly Employment Hires Report for the period of July 1, 2006 through September 30, 2006 as required by Board Policy 401.0102 Delegation of Authority.
 - c. **System Administration** - Quarterly Employment Resignation Report for the period of July 1, 2006 through September 30, 2006, as required by Board Policy 801.09 Resignations.
 - d. **System Administration** - Participation and Optional Fees Summary for Fiscal Year 2006-2007 as required by Board Policy 702.03 Approval of Tuition, Fees, and Other Student Charges.
 - e. **System Administration** - Complimentary Athletic Ticket Report for Fiscal Year 2005-2006 as required by Board Policy 606.03 Athletic Tickets.
 - f. **System Administration** - Additional Compensation Report for Fiscal Year 2005-06 as required by Board Policy 401.0103 Salaries and Compensation.
 - g. **System Administration** - Summary of E & G Scholarships, Fellowships and Tuition Waivers for Fiscal Year 2005-06 as required by Board Policy 703.04 Policy Guidelines.

COMMISSIONER'S REPORT

Presented by Dr. Thomas Meredith, Commissioner

- 1. I have a couple of articles here for those of you who might need them. They are both about BlackBerry addiction.
- 2. Mr. Billy Morehead, Vice President for Finance at Delta State University, is returning to the accounting department. Dr. John Hilpert, President of Delta State University, expressed his appreciation of Mr. Morehead's service. Dr. Hilpert then introduced Mr. Greg Redlin who has been recruited to fill Mr. Morehead's position.
- 3. In October we lost one of our good friends in the system, and I would be remiss if I did not take time to remember him and thank him for his good work for the state of Mississippi. Johnny Williams served as Vice Chancellor for Administration and Finance at Ole Miss since 1998. He was a native of Texas. Dr. Robert Khayat, Chancellor of The University of Mississippi, recruited him from Fort Hayes University in Kansas. Mr. Williams was a tremendous addition to the university and to this state. We remember his wife, Carolyn Pounds Williams, and his three children. Dr. Meredith asked Dr. Khayat to say a few words. Dr. Khayat noted that Mr. Williams changed the culture at Ole Miss and implemented a level of fiscal prudence and planning that was not known prior to his arrival. Recently, you authorized the naming of the power generation plant in Mr. Williams' honor. This plant was one of his ideas. Mr. Williams left the university and its employees better than he found them.

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4. I think all of you know by now that Lieutenant Governor Amy Tuck's mother passed away yesterday. Many of you have already sent your condolences. Trustee Amy Whitten will attend the funeral tomorrow and will represent those of you who cannot attend.
5. One of your key priorities is increasing the quantity and quality of the bachelor's degrees in the state. We are entering a time of graduation. This is a time to celebrate another group that has completed the task before them to make our society better. We have a tremendous shortage of bachelor's degrees in this state. I will not go into the statistics, but there are a lot of people dropping out of high school. We are on a charge now to address this matter. Trustee Roy Estess is overseeing the strategic plan. Dr. Phil Pepper, Assistant Commissioner of Policy, Research and Planning at IHL, and his department are working with the plan on a daily basis. Before too long, it will be presented to the Board.
6. Many of you will travel to the Gulf Coast tomorrow for a tour of the portions of The University of Southern Mississippi that were affected by Katrina. We encourage any interested Media to attend. The tour is being coordinated by Mr. Robert Bass, IHL Project Director— Gulf Coast operations, and the university administration.
7. Some classes will resume at Gulf Park in January, mostly evening classes. The enrollment figures for the Fall came in this morning. After all of the disruption, Southern Miss is only down by 253 students. Congratulations again for this amazing recovery.
8. We had a group the other day visiting the Biloxi *Sun Herald* for an editorial board meeting. Several trustees made that trip.
9. We continue to look at property on the coast for an additional campus for Southern Miss. The process is going nicely. There are several options that the informal Real Estate and Facilities sub-committee is considering. I believe that they will bring a proposal to the Board soon.
10. The searches for President at Alcorn State University and Southern Miss are progressing well. Yesterday Trustee Robinson, your search consultant Dr. Jan Greenwood and I met with the newly-formed Southern Miss Search Advisory Committee to review your expectations. I have asked Ms. Robinson to bring you up-to-date on the progress.

The committee has been extremely busy in South Mississippi and meeting with civic groups. At each meeting, we have explained the transparent search process. Yesterday we had a meeting with the search advisory committee. Dr. Peter Faust is going to chair the committee which consists of about 25 community and campus leaders. Last week on November 9th, we had listening sessions on campus. Various groups expressed their expectations for the new president. From these sessions, a profile and job description will be developed to be used by Dr. Greenwood for advertising and recruiting. We have had editorial meetings with the Biloxi *Sun Herald* and the *Hattiesburg American*. I would like to thank the search committee which is Mr. Ed Blakeslee, Ms. Virginia Shanteau Newton, Mr. Bob Owens and Mr. Scott Ross. I also want to thank Mr. Roy Estess who joined us on the listening meetings. In addition, I would like to thank Ms. Annie Mitchell, IHL Director of Media Relations, Communications and Marketing, and Mr. Henry Anderson, IHL Website Administrator, both of whom have worked very hard on the search website. Dr. Greenwood calls the website "a state-of-the-art, nationally recognized website."

As most of you know, the Southern Miss Alumni Association, the athletic foundation, the Student Government Association and the Faculty Senate have fully endorsed the search process. There is unanimous support across the board.

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Alcorn is off to a good start as well. The chair of that committee is President D. E. Magee. I have asked him to give you an update.

We traveled to Alcorn on October 6th to meet with the different constituency groups to discuss the qualities of the next university president. We were impressed by some of the students who talked to us about how they ended up attending Alcorn. We received a lot of feedback. We felt that the different groups understood and were supportive of the search process. The next step is to designate the people who will serve on the advisory committee.

11. During your September retreat, you worked on a list of commitments to each other and to this board. Your feedback and opinions have been shared. We have put them into a “nearly” finished format. Once finalized, it will be framed and hung in the Board room’s entry way by your next meeting. (A copy of the list is included in the *November 15, 2006 Board Working File*.) We will have laminated copies of the list at your places during each Board meeting. (Ask Annie to pass out laminated copies.)
12. This is the second year for the “Best Practices” competition. The institutions compete in four different categories: 1) Academics; 2) Finance, Business or Administration; 3) Student Services and 4) Technology. We asked our institutions to submit their very best practices in those categories. The submissions are judged by peer groups. We share the best practices with you and the other institutions so they can see what best practices are out there. Then we check back with the institutions to see if they were able to use any of these practices. First-place winners in each category receive \$10,000 and second-place winners receive \$5,000. The awards are paid from your incentive pool.

I am going to announce the winners of the 2006 Best Practices Program and then each Institutional Executive Officer will introduce the people responsible so that you will know who they are.

- a. In the category of **Academics**, **first place** goes to the **University of Southern Mississippi** for “**Finding a Voice: Improving Written and Oral Competencies.**” As the result of assessment findings, a leadership team worked with faculty in the English and Speech Communication Departments to design two intervention programs. First, the university designed a ten-week faculty development seminar series to assist faculty with integrating speaking and writing components into their courses and with developing assessment techniques to measure oral and written competencies. Second, the university has developed a coordinated Writing Complex and Speaking Center to assist students with writing assignments and oral communication projects.

Dr. Shelby Thames, President of The University of Southern Mississippi, recognized Dr. Joan Exline, Assistant to the President, as the principal on this project. He then introduced Dr. Jay Grimes, Provost, who assisted with the project.

- b. **Southern Miss** also takes **second place** in the category of **academics** for their “**Community College Partnerships.**” To encourage more students to transfer from the community college to the university, Southern Miss is attempting to create a seamless transition between the community colleges and the university. The university began by establishing a new doctoral-level position to address problems, concerns or questions related to transfer students and academic programming, and to communicate with community college faculty and administrators. An ombudsman program was established on the campuses of two community colleges to provide advice about the transfer process to students who are nearing completion of their associate’s degree. Southern Miss also provides onsite registration at interested community colleges, and has recently developed and piloted a system to electronically transfer student

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transcripts. The university continues to care about students after the transfer takes place by offering programs like the First Year Experience and by providing a designated point person, the Manager of Transition Programs, to engage them and support their adjustment to university life.

Dr. Thames again recognized Dr. Exline and Dr. Grimes for their work. Dr. Joe Paul, Vice President for Student Affairs, was also involved but was unable to attend.

- c. In the category of **Finance, Business, or Administration**, the **University of Southern Mississippi** again takes **first place** for **“Relocation, Recovery and Rebirth: Successfully Moving a University Campus.”** After Hurricane Katrina hit the Mississippi Gulf Coast on August 29, 2005, just two days after fall classes began at the University of Southern Mississippi - Gulf Park Campus, a Management Team immediately began working to get the campus up and running. A vacated hospital facility and some additional modular units were quickly transformed into classrooms and faculty offices. Enough furniture and equipment was salvaged by the Physical Plant to furnish the makeshift classrooms and offices. Ultimately, the original 300,000 square foot campus was compressed into a space of 50,000 square feet. The fall semester academic schedule was completely redesigned, and the original 18-week schedule was converted into the traditional summer 10-week schedule with fewer, longer class meetings. To overcome the scheduling problems posed by limited space, classes were scheduled at all times of the day and on Saturdays. During September 2005, students were contacted and three advisement and registration sessions were handled. In the end, despite destruction of the original campus and 1/3 of the homes of faculty and staff, wise planning, teamwork, and effort enabled the university to resume classes in just six weeks and retain 78% of the original fall classes and 65% of fall enrollment.

Dr. Thames announced that he was unable to bring his team because it would have involved the entire faculty and staff and part of the student body from Southern Miss and the Gulf Coast. He then expressed his appreciation for their hard work.

- d. **Second Place** in the **Finance, Business or Administration** category goes to **Jackson State University** for their **“iServiceDesk Automation.”** The Department of Facilities and Construction Management (FCM) at Jackson State is responsible for fulfilling routine work maintenance requests for each of the 52 academic and housing facilities on campus – which average approximately 29,000 requests annually. To improve service, FCM designated a Facility Manager for each building to serve as the single point of contact between building occupants and FCM. The Facility Managers use a new software program, called *iServiceDesk*, to submit all requests and work orders. Once an order is placed via the online system, the manager receives an automatic email confirmation with an assigned work order number, which the manager can use to retrieve status updates. *iServiceDesk* has also been extended to students in housing facilities. To complement the new automated program, field technicians have been equipped with handheld PDAs and *mobileTMA*, a software application used to remotely complete various work order processes. Since the inception of *iServiceDesk* and *mobileTMA*, initial response times have been reduced from 1-2 business days to 30-45 minutes. Customer satisfaction has improved by 40 %. Additionally, average productivity from March to September increased by 47.43% over the same period a year ago.

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- Dr. Ron Mason, President of Jackson State University, noted that the success of the process is primarily due to the efforts of Mr. Wayne Goodwin, Associate Vice President for Facilities Management and Information Management, and Mr. Troy Stovall, Senior Vice President for Finance and Operations.
- e. **First Place** in the category of **Student Services** goes to the **University of Mississippi** for their **“Student Financial Services Help-Line.”** The Financial Aid Office and the Bursar’s Office both provide service to high numbers of students and have difficulty managing incoming telephone traffic effectively and efficiently during periods of peak activity. The two offices collaborated on a solution and outsourced their main telephone lines to Sallie Mae, whose Campus Assist service offered the university a fully-equipped call center with telephone agents that are dedicated to the university’s needs. The service is unique because Campus Assist agents are cross-trained on both Financial Aid and Bursar issues, offering a seamless experience for students and families who want to discuss their college costs—and how to pay for them. Because of the sophistication of the system, call numbers and outcomes can be tracked as never before. Statistics are provided on calls received, wait time for callers, and referrals made back to the campus offices. Staffing needs are then matched with seasonal business volume. Of the 224,413 calls handled by Campus Assist, agents resolved 88%, returning only 12% to the university offices for follow-up.

- Dr. Robert Khayat, Chancellor of The University of Mississippi, deferred any recognitions to Dr. Carolyn Ellis Staton, Provost and Vice Chancellor for Academic Affairs. Dr. Staton recognized Mr. Sam Thomas who is the Bursar and was recently promoted to Controller.
- f. **Mississippi University for Women** takes **second place** in the **Student Services** category for **“The Balanced Way” program.** The Balanced Way program is a new campaign to promote healthy learning, eating and living through balanced meals, educational sessions, wellness activities, fun competitions and prizes. Through the Balanced Way program, the Mississippi University for Women is doing its part to combat the dangerously high levels of obesity in the state. The program offers meals and snacks designed to provide energy for optimal performance and nutrients for fighting diseases. Food options include nontraditional foods with a healthy flair as well as traditional and comfort foods that have been transformed into lighter, healthier fare. The Balanced Way teaches participants how to visualize portion sizes and how to make balanced choices without dieting. The university used posters, buttons, brochures, fun competitions, special meal give-aways, and meal discounts to launch the Balanced Way program and encourage participation on campus.

- Dr. Claudia Limbert, President of Mississippi University for Women, recognized Ms. Nora Miller, Vice President for Finance and Administration. Ms. Miller noted that Sodexo chose MUW as one of four pilot institutions to launch the Balance Way program.
- g. In the **Technology** category, **first place** goes to the **University of Mississippi** for their best practice, **“Graduate Admissions Workflow with Digital Imaging.”** The University of Mississippi Office of Information Technology and Graduate School worked collaboratively to transform the graduate application process by means of electronic workflow and digital imaging. When a graduate school applicant applies online, the application is routed electronically to one of forty-five different academic departments based on the applicant’s desired program of study. Before the implementation of a digital imaging system, the paper documents, such as transcripts

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and letters of recommendation, were photocopied and delivered through campus mail. In the new process, a graduate school employee scans these documents, and they are automatically added to the digital imaging system and associated with the student. These documents and related applicant information are immediately available through a protected Web interface to graduate program coordinators who make recommendations online. The new process allows graduate coordinators to generate applicant data spreadsheets with hyperlinks to the scanned documents; print PDF summaries of applicant data; and e-mail sets of applicants in one group to remind them of deadlines or special events. The process also allows applicants to view the status of their application at any point in the process.

Dr. Khayat noted that the graduate application process has long been a problem area. With the implementation of the new process, no problems have occurred. Dr. Staton introduced Dr. Kathy Gates, Assistant Vice Chancellor for Information Technology, who was instrumental in developing and implementing the changes. Dr. Staton then recognized Dr. Maurice Eftink, Dean of the Graduate School, who helped devise this process.

- h. **Second place** in the **Technology** category goes to **Mississippi State University** for the **“Mississippi State University Extension Service Distance Education Network.”** The Mississippi State University Extension Service (MSU-ES), with the help of county Extension personnel and county Boards of Supervisors, has developed the Distance Education Network, which consists of videoconferencing capabilities in all 82 counties in Mississippi. The Extension Service provides ongoing training and support for the videoconferencing program, and to date in 2006, nearly 600 videoconferences have been held. The program has allowed MSU-ES to work more effectively with other organizations, such as Farm Bureau and Rural Development. The program also makes possible Freedom Calls, which allow servicemen and women in Iraq to communicate with their families over an interactive video system. In addition, the videoconferencing system allows clients, such as the rural beef farmer, to learn from top specialists in a given field regardless of location.

Dr. Robert Foglesong, President of Mississippi State University, deferred to Dr. Vance Watson, Vice President for Agriculture, Forestry and Veterinary Medicine. Dr. Watson announced that Mississippi is the only state in the nation to have every county connected. As a result of that, the leadership team received a national award from the Association of Distance Education Networks and two of our people have been added to their advisory board.

13. We have had a problem with bats in the tower building. They left and now they are back. We are not sure why they returned.
14. We have been working very hard to improve this campus. Our maintenance staff has been working hard on the grounds. Since your last meeting, we had a clean-up day where each employee took a few hours to clean inside and outside. They did an amazing job. Atmos Energy provided lunch for everyone. Jackson State University brought a contingent from the Sonic Boom and put on a tremendous show.
15. We are trying to build a healthier work place. Healthier snacks have been made available. Several people are walking the campus every day. Dr. Mary Ware, IHL Director of Nursing, has set up a regular blood pressure check for employees to participate in. We just finished with a training course in CPR and the use of the defibrillators on each floor.
16. Mr. President, that completes my report.

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ANNOUNCEMENTS

1. Ms. Robinson recognized Mr. Gene Gouaux, President of the Student Government Association at The University of Southern Mississippi. Dr. Meredith recognized Mr. J.R. Love, Student Body President at Mississippi State University and President of the Student Body President's Council of Mississippi.

OTHER BUSINESS

At the October Board meeting, Ms. Whitten had asked the Commissioner to review the alcohol policies at all eight universities. Dr. Meredith noted that each IEO sent their current policy to him for review. Each IEO gave a two minute synopsis about their university's policy. Ms. Whitten complimented the IEOs for their hard work. She then noted the need to review all the alcohol policies as a system and decide if a set of minimum components needs to be implemented. Dr. Meredith stated that this topic will be revisited at the January Board meeting.

ANNOUNCEMENTS

(continued)

2. Dr. Meredith announced that he has a list of the companies and corporations to whom solicitations might be made for donations to the private endowments in the *Ayers* Settlement. He will be meeting with ASU, JSU and MVSU to discuss this issue.
3. Ms. Newton thanked the Board Staff for the media highlights that are e-mailed every day. She acknowledged how helpful the e-mails have been.
4. Dr. John Hilpert, President of Delta State University, announced that the DSU football team qualified for a post-season play. The first game is this Saturday at Elizabeth City, North Carolina. This is a five-game tournament to the national championship.
5. Dr. Malvin Williams, Interim President of Alcorn State University, declared that ASU had its visit from the National Council for Accreditation of Teacher Education (NCATE) last week. Based on the exit interview, he thinks it was an excellent visit.

EXECUTIVE SESSION

On motion by Dr. Magee, with Mr. Colbert, Mr. Patterson and Ms. Robinson absent and not voting, the Board voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Ms. Whitten, seconded by Mr. Blakeslee, with Mr. Colbert, Mr. Patterson and Ms. Robinson absent and not voting, the Board **voted to go into Executive Session** for the reasons later reported by the President in Open Session and stated in these minutes, as follows:

Discussion of a litigation matter at the University of Mississippi Medical Center.

Discussion of a potential land transaction at The University of Southern Mississippi.

Discussion of personnel matters as follows: 1 at ASU, 1 at JSU, 2 at MSU, 1 at MUW, 1 at USM and 2 at the Board Office.

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During Executive Session, the following matters were discussed and/or voted upon:

On motion by Mr. Owens, seconded by Mr. Ross, with Mr. Colbert, Mr. Patterson and Ms. Robinson absent and not voting, the Board approved the settlement of the Mississippi Workers' Compensation Commission claim styled as *Alfred Grady Martin v UMMC*.

On motion by Mr. Ross, seconded by Mr. Estess, with Mr. Colbert, Mr. Patterson and Ms. Robinson absent and not voting and Ms. Whitten abstaining, the Board approved the employment of Ms. Lydia Quarles at the John C. Stennis Institute of Government at MSU for \$75,000 per year. Ms. Quarles will be the senior research associate and state and local government legal and administrative specialist.

The Board discussed the potential land transaction at The University of Southern Mississippi. **No action was taken.**

The Board discussed personnel matters as follows: 1 at ASU, 1 at JSU, 1 at MSU, 1 at MUW, 1 at USM and 2 at the Board Office. **No action was taken.**

On motion by Mr. Blakeslee, seconded by Dr. Neely, with Mr. Colbert, Mr. Patterson and Ms. Robinson absent and not voting, the Board voted to return to Open Session.

ADJOURNMENT

There being no further business to come before the Board, on motion by Dr. Davidson, seconded by Dr. Neely, with Mr. Colbert, Mr. Patterson and Ms. Robinson absent and not voting, the Board members voted to adjourn.



President, Board of Trustees of State Institutions of Higher Learning



Commissioner, Board of Trustees of State Institutions of Higher Learning

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EXHIBITS

Exhibit 1

Real Estate & Facilities items that were approved by the IHL Board staff subsequent to the October 18-19, 2006 Board meeting.

EXHIBIT 1

November 15, 2006

Real Estate & Facilities items that were approved by the IHL Board staff subsequent to the October 18-19, 2006 Board meeting in accordance with Board Policy 901.03 Facilities Staff Responsibilities.

DELTA STATE UNIVERSITY

The Board Staff approved Change Order 2 in the amount of \$151,691.70 for GS 102-208, Renovation of Bailey, Kethley & Union. Funds are available in the project budget.

JACKSON STATE UNIVERSITY

The Board Staff approved Change Order 1 with an increase of 150 days to the contract time and no change to the contract amount for GS 103-223, ADA Compliance (Elevators) and requested approval by the Bureau of Building, Grounds and Real Property Management.

The Board Staff approved Change Order 1 in the amount of \$7,973.44 with an additional 21 days to the contract of Wilkinson Construction for GS 103-228, New Laundry Facilities, and requested approval by the Bureau of Building. Funds are available in the project budget.

MISSISSIPPI STATE UNIVERSITY

The Board Staff approved Change Order 2 in the deductive amount of \$14,500 with no time change to the contract of Superior Asphalt, Inc. for IHL 205-207 D, Roy H. Ruby Residence Hall.

MISSISSIPPI UNIVERSITY FOR WOMEN

The Board Staff approved Change Order 3 in the amount of \$59,148.88 with an additional 21 days to the contract time for IHL 204-122, Physical Education and Assembly Building Storm Damage. Funds will be provided by FEMA/MEMA and university Plant Funds.

The Board Staff approved Change Order 1 in the deductive amount of \$35,249.57 for IHL 204-129, Eckford Hall Renovations. Funds in the amount of \$992,000 are available from an earmark in the Federal appropriations for the Department of Health and Human Services.

MISSISSIPPI VALLEY STATE UNIVERSITY

The Board Staff approved the schematic documents prepared by Duvall/Decker Architects for GS 106-203, Academic Skills and requested approval by the Bureau of Building. Funds are available in the amount of \$2,200,000 from SB 2988, Laws of 2003.

The Board Staff approved the design development documents prepared by the project professional, Duvall/Decker Architects, for GS 106-201, Library Renovation, and requested approval by the Bureau of Building. Funds are available in the amount of \$7,500,000 from SB 3197, Laws of 2003, and \$5,200,000 from the 2006 Legislative Request.

The Board Staff approved Change Order 2 in the deductive amount of \$374 with an additional 15 days to the contract of D. H. Griffin Wrecking Company, Inc. for GS 106-194, Demolition of Sunflower Heights Apartments.

UNIVERSITY OF MISSISSIPPI

The Board Staff approved the schematic documents prepared by Cooke Douglass Farr Lemons, Ltd, for GS 107-284, Faser Hall Third Floor and requested approval by the Bureau of Building. The budget for this project will be \$3,600,000. Funds are available from SB 2010, Laws of 2004.

UNIVERSITY OF MISSISSIPPI MEDICAL CENTER

The Board Staff approved Change Order 1 in the amount of \$2,635 with an increase of 7 calendar days to the contract time for Wilkinson Construction, Inc. for IHL 209-494, Children's Cancer Clinic Renovation. Funds are available in the project budget from Private Donations and Hospital Patient Revenue.

The Board Staff approved Change Order 1 in the amount of \$92,000.52 with an increase of 45 days to the contract time of Wilkinson Construction for IHL 209-496, Cath Lab Additions, Wiser Courtyard. Funds are available in the project budget from Hospital Patient Revenue.

The Board Staff granted permission to renew a sublease of space next to Shipping and Receiving at the Jackson Medical Mall to the Mississippi Children's Justice Center for an additional year (September 15, 2006 - September 15, 2007) for 2,500 square feet at the rate of \$10 per square foot plus the normal CAM utilities, housekeeping, etc.