

**BOARD OF TRUSTEES RETREAT  
AUGUST 7-9, 2001**

**OLD WAVERLY GOLF CLUB  
WEST POINT, MISSISSIPPI**

**BE IT REMEMBERED**, That the Board of Trustees of State Institutions of Higher Learning of the State of Mississippi met for the Board Retreat at the Old Waverly Golf Club in West Point, Mississippi on August 7-9, 2001. On Tuesday, August 8, 2001, the meeting convened at 8:15 a.m. and concluded at 5:00 p.m. At the above-named place there were present the following members to wit: Mr. Thomas W. Colbert, Mr. William Sterling Crawford, Dr. Stacy Davidson, Ms. Ricki R. Garrett, Mr. Bryce Griffis, Mr. J. Roy Klumb, Dr. D. E. Magee, Jr., Dr. Bettye Henderson Neely, Ms. Virginia Shanteau Newton, Mr. Carl Nicholson, Jr., Mr. Scott Ross, and Ms. Amy Whitten. The meeting was called to order by Mr. Bill Crawford, President, and opened with prayer by Mr. Carl Nicholson.

On Wednesday, August 8, 2001, the following items were discussed: institutional missions, executive officer evaluation process and the presidential search process—The University of Southern Mississippi transition plans.

Dr. Gordon K. Davies, President of the Kentucky Council on Postsecondary Education, spoke briefly about the scope of institutional missions. The Board then discussed institutional missions at length.

**EXECUTIVE SESSION**

The Board discussed the executive officer evaluation process. On motion by Mr. Colbert, seconded by Mr. Nicholson, and unanimously passed by those present, the Board voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Ms. Newton, seconded by Ms. Whitten, and unanimously passed by those present, the Board voted to go into Executive Session to discuss the appointment of an interim president for USM and two personnel matters.

On motion by Ms. Garrett, seconded by Ms. Newton, and unanimously passed by those present, the Board voted to return to Open Session. In open session, Mr. Crawford reported that the Board had appointed Dr. Aubrey K. Lucas as President of The University of Southern Mississippi until such time as a permanent president has been appointed and assumes the responsibilities of the office and some discussion was held on the two personnel matters. No further action was taken.

Mr. Crawford announced the appointed members of the two Presidential Search Committees. The Mississippi University for Women Presidential Search Committee includes Ms. Ricki R. Garrett (Chair), Dr. Stacy Davidson, Dr. Bettye Henderson Neely, Mr. Scott Ross, and Ms. Amy Whitten. The University of Southern Mississippi Presidential Search Committee includes Ms. Virginia Shanteau Newton (Chair), Mr. Thomas W. Colbert, Dr. D. E. Magee, Mr. Bryce Griffis, Mr. Roy Klumb, and Mr. Carl Nicholson, Jr. Mr. Crawford will serve as an *ex officio* member of both committees. The first order of business is to select a search consultant to assist with the search. A Campus Advisory Committee will be created to advise the Board in each search.

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On Thursday, August 9, 2001, the meeting convened at 8:15 a.m. and concluded at 2:00 p.m. The following Board members were present: Mr. Thomas W. Colbert, Mr. William Sterling Crawford, Dr. Stacy Davidson, Mr. Bryce Griffis, Mr. J. Roy Klumb, Dr. D. E. Magee, Jr., Dr. Bettye Henderson Neely, Ms. Virginia Shanteau Newton, Mr. Carl Nicholson, Jr., Mr. Scott Ross, and Ms. Amy Whitten. Ms. Ricki R. Garrett was absent. The meeting was called to order by Mr. Bill Crawford, President.

On Thursday, August 9, 2001, the Efficiency Task Force Committee met to discuss the Mississippi Valley State University software contract. The Planning Committee met to discuss the system strategic plans. The *Ayers* Implementation Committee met to receive an update on the *Ayers* case and to discuss the facilities maintenance policies.

The Efficiency Task Force Committee was called to order by Mr. Thomas Colbert, Chair. Dr. Ronald Mason, President of Jackson State University, gave a presentation concerning an interactive video conference with Oregon State University, Mississippi State University, The University of Mississippi, and Jackson State University. The discussion included how Oregon State University had consolidated its computing system and further, the group explored options for consolidating computer systems in Mississippi. The Committee then discussed the MVSU software item. On motion by Mr. Crawford, seconded by Dr. Neely, with Ms. Garrett and Mr. Ross absent and not voting, the Committee recommended that the Board approve the motion for Mississippi Valley State University to proceed with the installation and service agreement with SCT Software and Resource Management Corporation contingent on the advice and consultation of the Board staff. Including, but not limited to, as part of the advice and consultation aspect, the Board authorized Mr. Al Lind, Assistant Commissioner of Technology, to coordinate the potential consolidation of data centers and the negotiation of a better price for the Mississippi Valley State University SCT software and, also, for the SCT software installed at Alcorn State University, Delta State University, Jackson State University, and Mississippi University for Women, as appropriate. The Committee went on to discuss expansion of the task force into all efficiencies, the report of the charting of accounts and the centralization of purchasing, and the procedures for implementing energy performance contracts. The meeting adjourned at 9:45 a.m.

The Planning Committee was called to order by Ms. Amy Whitten, Chair. The Committee reviewed the System Plan of Excellence: A Plan and a Process for the Mississippi Public University System. The meeting adjourned at 10:15 a.m.

The *Ayers* Implementation Committee was brought to order by Dr. D. E. Magee, Chair. On motion by Ms. Newton, seconded by Dr. Neely, with Ms. Garrett, Mr. Klumb, and Ms. Whitten absent and not voting, the Board voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Mr. Griffis, seconded by Dr. Davidson, with Ms. Garrett, Mr. Klumb, and Ms. Whitten absent and not voting, the Board voted to go into Executive Session to discuss the *Ayers* litigation matters.

On motion by Mr. Griffis, seconded by Dr. Davidson, with Mr. Colbert, Ms. Garrett, and Mr. Klumb absent and not voting, the Board voted to return to open session. In open session, Dr. Magee announced the following:

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The Committee received an update on the *Ayers* case. On motion by Ms. Whitten, seconded by Mr. Ross, with Mr. Colbert, Ms. Garrett, and Mr. Klumb absent and not voting, the Committee voted to adopt the proposed amendments to the *Board Policies and Bylaws* Sections 901.04 Facilities Maintenance and 901.05 Temporary Receivership, as follows:

901.04 FACILITIES MAINTENANCE

- A. Each institution shall prepare a facilities maintenance plan to be submitted with the annual budget request. Plans may be modified during the year with Board prior approval. Plans must describe how ongoing maintenance needs will be addressed in the budget year and will include, but not necessarily be limited to, schedules for general maintenance, painting, grounds maintenance and schedules for service contracts for the inspection of mechanical systems. An emergency fund should be included in each physical plant budget to be used for unexpected occurrences.
- B. Expenditures for facilities maintenance will be included in required periodic uniform institutional financial reports submitted to the Board. Funds earmarked for facilities maintenance shall not be transferred to any other function without prior approval of the Board. Any unexpended facilities maintenance funds, including unexpended emergency maintenance funds at year end, shall be transferred to the institutional plant fund to be used for repair and maintenance of institutional facilities in succeeding fiscal years.
- C. ~~Facilities owned or operated by~~ Auxiliary enterprises shall be charged for facilities maintenance services provided by the institution. Student and faculty housing, food services, bookstores, student unions, intercollegiate athletics and student health centers shall be charged for facilities maintenance services by the institution whether formally organized as an auxiliary enterprise or not. Each institution shall establish a rate(s) to charge for facilities maintenance services provided to auxiliary enterprises adequate to reimburse the institution for such services which shall include direct and indirect costs. ~~Charges shall be designated either as revenue or as an offsetting expenditure to the facilities maintenance fund. A schedule of such rates shall be submitted annually with the facilities maintenance plan.~~
- D. The Board's facilities professional staff will periodically evaluate each institution's progress toward meeting the goals established in its annual facilities maintenance plan. The staff will also periodically audit expenditures of operations and maintenance funds to insure consistency with Board policy and to insure that such funds are being expended properly.
- E. Each institution will retain a qualified person to fill the position of physical plant director. The Board facilities professional staff will assist the institution in obtaining technical expertise which may not be available on campus and make suggestions in scheduling preventive maintenance.
- F. Institutional responsibility for the successful implementation of this policy shall rest with the institutional executive officer. The institutional executive officers are responsible for insuring that institutional facilities are properly maintained. The Board will evaluate requests for new facilities construction and facilities renovation in light of the operations and maintenance policies.

901.05 TEMPORARY RECEIVERSHIP

The Commissioner shall prepare an annual report to the Board on the facilities maintenance plan at each institution with recommendations for modification of the program as appropriate. If an institution substantially fails to comply with its maintenance plan for two consecutive years, or if it is determined

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that facilities maintenance funds have been expended for other functions without the approval of the Board, the institution's maintenance funds will be placed in a temporary maintenance receivership under the control and supervision of the Board until the deficiencies have been corrected.

No further action was taken.

There being no further business to discuss at the Board of Trustees' Retreat, on motion by Mr. Nicholson, seconded by Ms. Newton, with Mr. Colbert, Ms. Garrett, and Mr. Klumb absent and not voting, the meeting was adjourned.

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President, Board of Trustees of State Institutions of Higher Learning

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Commissioner, Board of Trustees of State Institutions of Higher Learning