

To: Felicia Gavin  
From: Bentley  
Date: 4/1/03

RE: Armerita Tell – Travel to DRA Meeting and Chicago Blues Blitz

It will be necessary for Armerita to travel to Washington, D.C., and Chicago, Illinois this month to perform duties required of her as Mississippi's DRA Alternate and the Governor's Director of Citizen and Community Services. The events in these locations fall on consecutive dates in the month of April. She has arranged for lodging but would like your assistance in making travel arrangements. Her itinerary is as follows:

April 14<sup>th</sup> – (anytime) Depart Jackson for Washington, D.C.

April 16<sup>th</sup> (morning) – Depart Washington, D.C. for Chicago, Illinois  
(must arrive in Chicago in time to prepare for 5:30 p.m. event)

April 18<sup>th</sup> (anytime) – Depart Chicago, Illinois for Jackson

Thank you for your assistance. If you have any questions, please contact Armerita or me.