

June 2, 2000

MEMORANDUM

To: All Staff

From: John O. Gilbert

Re: American Lung Association

This summer, from June 19<sup>th</sup> - August 5, Clay Kynerd will be riding cross-country for the American Lung Association. He will be doing this in memory of his friend Bill Martz, who recently passed away. He has asked us to please make a donation in his name to help raise money for this event. Clay is the son of Tom Kynerd, long time revenue expert in state government.

Dr. Cole has asked me to pass along the attached information to each of you and to ask you to consider making a small monetary contribution to this event in Clay's name. Your donation will be tax deductible.

Thank you for your consideration.