

MEMO

TO: Members of the Steering Committee for the Leadership Summit on Higher Education
FROM: Kelly Riley, Policy Liaison
DATE: September 28, 2001
SUBJECT: Meeting and Summit Notice

The Steering Committee will meet on Monday, October 29, 2001, from 10:00 a.m. until 4:00 p.m. in Room 4-1 of the JSU University Center at the Education and Research Center in Jackson, located at 3825 Ridgewood Road. The agenda and meeting materials will be shipped to you prior to the meeting. Please notify Rich Novak of the Association of Governing Boards of Universities and Colleges by either phone or email if you will be unable to attend this meeting:

Rich Novak's phone number: 202-296-8400
Rich Novak's email address: richn@agb.org

The Leadership Summit on Higher Education will be held on Monday, December 17, 2001. The location is not confirmed at this time.

Thank you.