

"To Do" for SGPB Annual Meeting: June 1-3, 2003, in Biloxi

Contact	Question	Answer	Done
Governor			
	1 music after dinner Monday evening? Type?		
	2 formality of Governor's Banquet		
	governors announced?		
	color guard?		
	3 gift baskets for governors?		
	4 MDA set up Tourism table?		
	5 preference on placesetting gifts for Governors' Banquet?		
Stacy			
	1 fax machine and copier for SGPB office (Thurs-Tues)		
	2 Gollott donate shrimp for Sunday night?		
	3 florist for Governor's banquet		
	4 caterer for Sunday night		
	5 gifts for placesettings Monday evening?		
	chocolate MS		
	6 pipe/drape donation for panel backdrop?		
Rusty/Col. Claiborne			
	1 Eric Newton is Beau's Chief of Security		
	2 trooper escorts stay at Beau?		
	3 trooper escorts have designated parking?		
	4 command post on convention floor or in guest room?		
	5 all suites on suite floors		
Lee Ann			

	1	need media for release of report on Sunday			
Boyd					
	1	ETV to film conference			
	2	golf tournament Tuesday afternoon?			
MDA					
	1	tents/chairs for Sunday evening event			
	2	set up Tourism table at conference			
Michelle Robb at Beau Rivage					