
OFFICE OF GOVERNOR RONNIE MUSGROVE
INTEROFFICE MEMORANDUM

TO: GOVERNOR
FROM: RILEY
SUBJECT: NAGB: DIRECT DEPOSIT OF TRAVEL REIMBURSEMENTS
DATE 10/25/01
CC: FILE

Per your response to my second memo to you on this matter, you need to complete the following information in order for your electronic transfer of NAGB travel reimbursements to occur.

You must decide whether you want the travel reimbursement deposited into a checking or savings account. Please check the box you desire (checking or savings) on the attached form and then either fill in the account number or provide it below for me to type on the form.

Account number _____

How is your name listed on your account?

Name on account _____

Is the address on your account that of the office or do you list the mansion? If it is the office, is it the street or the P.O. address?

Office (street) _____

Office (P.O.) _____

Mansion _____

What telephone number is listed on the account?

Telephone on account _____

You will need to sign and date the attached form where denoted.

Your bank has to complete Section 3 of the form. To whom would you like me to take the form for completion?

Banker _____

Thank you.