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**INTEROFFICE MEMORANDUM**

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**TO:** GOVERNOR RONNIE MUSGROVE  
**FROM:** SHANTA DAVIS  
**SUBJECT:** GOVERNOR'S ACHIEVEMENT AWARDS  
**DATE:** 3/5/2002  
**CC:** STEVE HALE, KELLY RILEY & FELICIA GAVIN

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The Governor's Business and Education Achievement Award applicants have responded and the tally includes five small businesses, no large business, one higher education and thirteen K-12 schools. On Friday, March 15, 2002 the judging process of the written information will take place.

Could the seven judges utilize the Woolfolk 15<sup>th</sup> floor large conference room between the time of 8:30 am until 4:30 pm? The Mississippi Quality Award program will cover the cost of travel for the judges and have asked could the team of judges be provided a working lunch.

After speaking with Mr. Hamill, could the Office of Governor provide a sandwich type of meal that will allow the 7 judges to continue working? Thank you for your time and efforts to make this program a success.