

Memo

To: Executive Agency Directors
From: Kelly Riley, Policy Liaison
Date: December 10, 2002
Subject: Invitation to *Toys for Tots*

Governor Musgrove is hosting a *Toys for Tots* drive for state employees next Monday, December 16, from 3:00 – 5:00 p.m. in the 1st floor lobby of the Woolfolk State Office Building. We are asking participants to bring an unwrapped Christmas toy for the Marine Corp Reserve's *Toys for Tots*.

I've enclosed an invitation for your agency. I would appreciate your posting the invitation in your offices so that your staff will know that they are invited to join us and to participate in this service project.

Please feel free to contact me for additional information or with any questions you may have at either 359-2528 or kriley@governor.state.ms.us. Thank you for your assistance!