

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Friday, February 19, 2016

The regular meeting of the Mississippi Community College Board was held at 9:00 a.m. on Friday, February 19, 2016, in Room 507 of the Education and Research Building, located at 3825 Ridgewood Road, Jackson.

Members present: Mr. Lee Bush, Chairman; Mr. John Pigott, Vice-Chairman; Mrs. Dolly Marascalco; Mr. Johnny McRight; Mr. Bubba Hudspeth; Mrs. Cheryl Thurmond; Mr. Todd Hairston, and Mr. Bruce Martin.

MCCB Staff in attendance: Dr. Andrea Mayfield, Mrs. Deborah Gilbert, Dr. Shawn Mackey, Mr. Ray Smith, Ms. Audra Kimble, Mr. Kell Smith, Mr. Raul Fletes, and Mrs. Missy Saxton.

Guests in attendance: Mrs. Yolanda McElroy, M3A Architects; Ms. Cynthia Skinner, M3A Architects; Dr. Jesse Smith, President of Jones County Junior College and MACJC Chair; and Mr. Chuck Rubisoff, Office of the Attorney General.

CALL TO ORDER

Chairman Bush called the meeting to order at 9:02 a.m. and read the meeting notice for the upcoming March meetings.

MEETING NOTICE

The Mississippi Community College Board may hold a Special Meeting on Thursday, March 17, 2016, at 6:00 p.m. at Drago's in Jackson, MS. The meeting will recess and reconvene in the Hattiesburg Room of the Hilton Hotel at 7:30 p.m. The Regular Scheduled Board Meeting will be held on Friday, March 18, 2016, at 9:00 a.m. in Room 507 of the Education and Research Building, located at 3825 Ridgewood Road, Jackson. These meetings may be conducted as teleconference meetings.

PRELIMINARIES

Chairman Bush welcomed all board members and visitors and asked Vice Chairman John Pigott to provide the invocation.

Approval of January 14 and 15, 2016 Meeting Minutes

In a motion made by Mr. Bubba Hudspeth and seconded by Mrs. Cheryl Thurmond, the MCCB Board **voted unanimously** to approve the minutes of the January 14 and 15, 2016, board meetings.

Approval of the February 19, 2016 Agenda

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Todd Hairston, the MCCB Board **voted unanimously** to approve the February 19, 2016, agenda.

REPORTS/ACTIONS

Chairman's Report

Chairman Bush reported he has been busy at the Legislature, meeting and talking to people. He attended a meeting in Greenville set up by Board Member Johnny McRight. At the meeting, it was announced that eight Delta counties are now a certified "work-ready" communities and are recognized as such by business and industry in the state. Part of this designation is due to the efforts of Mississippi Delta Community College and others. Natchez is also working to achieve this designation. He mentioned he attended a Mississippi Economic Council (MEC) meeting. He also spoke about the recent announcement regarding Continental Tire locating in Hinds County.

Executive Director's Report

Dr. Andrea Mayfield commended community college presidents, particularly Dr. Clyde Muse and Dr. Jesse Smith, for their tireless work with the Legislature. These two gentlemen and Dr. Mayfield have been able to meet with the Governor and Lieutenant Governor and key members of the Legislature to promote opportunities for receiving funds for the community college system. Mrs. Collen Hartfield and Mr. Kell Smith have developed "push" cards to have ready to give to Legislators. Dr. Shawn Mackey and Mr. Dexter Holloway have worked hard to meet with workforce committees. Dr. Mackey and Mr. Holloway were also commended for their extraordinary work with Continental Tire deciding to locate in Hinds County.

Dr. Mayfield met with Mr. Glenn McCullough, Executive Director of Mississippi Development Authority (MDA). Mr. McCullough expressed interest in formalizing a plan with MCCB for us to have representation when business and industry call upon MDA for information regarding the Mississippi workforce and the role community colleges will play in training. Mr. McCullough said his agency would be able to provide funding in this effort.

Dr. Mayfield asked the Board to approve the appointment of Dr. Jim Haffey, President of Holmes Community College, to the Education Achievement Council (EAC). Long-serving member Dr. Ronnie Nettles, President of Copiah-Lincoln Community College, has resigned from the EAC and the Board is required to appoint another member to the EAC.

In a motion made by Mr. Johnny McRight and seconded by Mrs. Dolly Marascalco, the Board **voted unanimously** to recommend the appointment of Dr. Jim Haffey to the Education Achievement Council to replace Dr. Ronnie Nettles.

Dr. Mayfield reported personnel changes and concluded her report.

Legislative Report

Mr. Kell Smith recognized Dr. Mayfield for being awarded Mississippi State University's College of Education Alumnus of the Year. Mr. Smith reported there have been hundreds of committee meetings in the past few weeks. He will continue to send bill tracking information relevant to community colleges to Board Members, Presidents and Staff. The Governor's \$50 million Workforce bill has been introduced in both chambers. Two other bills the presidents have requested are MI-BEST tax credit bill and a bill to change loan repayments from 15 years to 30 years. He concluded his report.

MACJC Report

Dr. Jesse Smith reported it is vitally important for the community and junior college system to improve its financial health. He provided tuition statistics from 2000 through 2016, and tuition has increased 150% during that time. This increase does not nearly cover all the costs of operating a

community college. The financial health of our community college system is at stake and it is very important that we receive funds to continue training people for the 40,000 available jobs in Mississippi. Our system has been recognized as the number one community college system in the United State, number six in transferability and number four in helping people to the next level. To continue to be so highly regarded, we must receive increased funding. Dr. Smith concluded his report.

Career and Technical Education and Workforce Training Report

Dr. Shawn Mackey presented **Exhibits A, B, and C** which are the Workforce Report, the WET Fund Report, and the Career Readiness Certificate (CRC) Report, respectively. These are for informational purposes only and do not require approval.

Dr. Mackey presented, **Exhibit D**, the 2015 Curricula Revision, for final approval to the Board. There were no comments received through the APA procedures.

In a motion made by Mr. Bubba Hudspeth and seconded by Mrs. Dolly Marascalco, the MCCB Board **voted unanimously** to approve **Exhibit D**, the 2015 Curricula Revision. Dr. Mackey concluded his report.

*The meeting recessed at 9:50 a.m.
The meeting reconvened at 10:05 a.m.*

Academic and Student Affairs Report

Ms. Audra Kimble said she had no action items for the Board but wanted to report on eLearning. An offer has been made for the position of Associate Executive Director for eLearning and Instructional Technology. She is hopeful the candidate will accept the position and begin work soon. She reported that Mrs. Deborah Gilbert would request purchasing approval for several new products as well as an amendment to current contracts.

Ms. Kimble reported the EAC has established a 16-member task force to study dual-enrollment and AP courses. The study will be conducted over the next few months to be reported on in October. There could be possible legislative action that requires schools to provide equal access to all students to be able to enroll in these courses. She concluded her report.

Research and Planning Report

Mr. Raul Fletes presented **Exhibits E1, E2 & E3** for informational purposes only. These exhibits reflect spring 2015 enrollment numbers. This is the seventh year in a row that the numbers have decreased. Mr. Fletes concluded his report.

Mr. Bruce Martin left the meeting at 10:15 a.m.

Resource Development Report

Dr. Mackey reported for Mr. Kenneth Wheatley. The Mi-Best contracts with each of the Mississippi community colleges are in the final stages of approval. Dr. Mackey concluded his report.

Information Technology Report

Mr. Ray Smith reported that the CFTTC committee will honor Dr. Olon Ray, former executive director of the Mississippi Community College Board, for his leadership in the advancement of technology in the community college system. Beginning in 2017, an annual award will be presented in his name to a deserving person or persons that have exhibited leadership through

innovation. The committee will also acknowledge Dr. Howell Garner, the former technology chair for the MACJC during the time that Dr. Ray was executive director. Dr. Garner worked tirelessly with MCCB and MACJC in setting up a foundation for a system wide technology system. Mr. Smith concluded his report.

Finance and Administration Report

Mrs. Deborah Gilbert presented the Finance report as follows:

Attachment 1: General Fund 2298 Disbursements – March 2016

March Disbursement \$13,228,199.00

Attachment 2: Education Enhancement Fund – February 28, 2016:

Fund 4080	\$3,510,992.00
Fund 4110	\$ 82,112.00
Total	\$ 3,593,104.00

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Johnny McRight, the MCCB Board **voted unanimously** to approve the General Fund 2298 Disbursements for March 2016 in the amount of \$13,228,199.00 and also to approve the Education Enhancement Fund Disbursements for February 28, 2016, in the amount of \$3,593,104.00.

Attachments 3a-3c: Financial Statements for Fund 2291, Fund 4111, and Special Funds as of January 31, 2016. This is for informational purposes only and does not require approval.

Attachment 4: Fidelity Bond Renewal-Coverage from 2/5/2016 to 2/5/2017; Premium-\$1,233.00. This is for informational purposes only and does not require approval.

Purchasing Approvals-\$50,000 and above

Mrs. Deborah Gilbert asked that **Attachments 5A.1, 5A.2, and 5B** be combined even though from two different vendors.

Attachment 5A.1 & 5A.2:

5A.1. Agreement between National Council for State Authorization Reciprocity Agreement (SARA) and the Mississippi Community College Board. NCSARA is designated to facilitate and support the students enrolled in post-secondary institutions that participate in state, as well as, out of state. SARA addresses the collection and use of enrollment data that is to be annually submitted to NCSARA by each participating SARA Institution. Fees for 12 months for the 15 public community and junior colleges is \$54,000.00

5A. 2. Agreement between IHL-Mississippi Commission on College Accreditation and the Mississippi Community College Board. All post-secondary educational institutions domiciled, incorporate or otherwise located in the State of Mississippi must have MCCA authorization prior to offering post-secondary instruction in the State. Fees for 12 months for 15 community colleges are \$13,500.

Attachment 5B: Amend the Agreement between Link-Systems International, Inc. and the Mississippi Community College Board. NetTutor is a sole-source provider of comprehensive 24/7 academic tutoring and support services, inclusive of a writing center and highly customizable “Rules of Engagement.” This year, the colleges wish to expand this tutoring service to include an

electronic referral system that will allow instructors to identify a student's specific area of weakness, refer the student to the appropriate tutor and have it generate a complete tutoring report. The cost of the NetTutor-online tutoring service is \$88,608 and Refer Tutor Report (RTR) is \$75,000 for a total of \$163,608.

In a motion made by Mrs. Cheryl Thurmond and seconded by Mr. Bubba Hudspeth, the MCCB Board **voted unanimously** to approve **Attachments 5A.1, 5A.2, and 5B**. Mrs. Gilbert concluded her report.

TRAVEL AUTHORIZATIONS

In a motion made by Mrs. Dolly Marascalco and seconded by Mr. John Pigott, the MCCB Board **voted unanimously** to approve the travel request for Mr. Hudspeth and Mrs. Thurmond for attending the Legislative Luncheon on January 26, 2016; for Mr. Martin for attending the MEC Annual Meeting February 2-4, 2016; and for Mrs. Thurmond for traveling to the MSU Awards Day.

ADJOURNMENT

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Johnny McRight, the MCCB Board **voted unanimously** to adjourn the meeting. Chairman Lee Bush adjourned the meeting at 10:32 a.m.

Recorded by:

Mrs. Missy Saxton, Executive Assistant

Approved by:

Mr. Lee Bush, Chairman

Dr. Andrea Mayfield, MCCB Executive Director

February 2016 Exhibits:

Workforce Report
WET Funds Report
CRC Report
Final Curricula Revisions
Spring Enrollment 2015 Info Sheets
Finance Report
Handouts & News Articles

Exhibit A
Exhibit B
Exhibit C
Exhibit D
Exhibits E1, E2, E3
Separate Agenda

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Thursday, February 18, 2016

A Special Meeting of the Mississippi Community College Board was held at 6:00 p.m. on Thursday, February 18, 2016, at Drago's restaurant, located at 1005 East County Line Road in Jackson. The meeting recessed at 7:45 and reconvened at 8:00 p.m. in the Hattiesburg Room of the Hilton Hotel in Jackson.

Members present: Mr. Lee Bush, Chairman; Mr. John Pigott, Vice-Chairman; Mr. Bubba Hudspeth; Mrs. Cheryl Thurmond; Mr. Johnny McRight, Mrs. Dolly Marascalco and Mr. Todd Hairston.

MCCB Staff in attendance: Dr. Andrea Mayfield, Dr. Shawn Mackey, Mr. Ray Smith, Mr. Raul Fletes, Mr. Kenneth Wheatley, Mrs. Deborah Gilbert, and Mrs. Missy Saxton.

CALL TO ORDER

Chairman Bush called the meeting to order and expressed his appreciation for MCCB staff for their efforts with the Legislature and having a presence at the Capitol.

REPORTS/ACTIONS

Executive Director's Report

Dr. Andrea Mayfield reported the Delta is now a certified "work-ready" community and is recognized as such by business and industry in the state. Part of this designation is due to the efforts of Mississippi Delta Community College and others. She and MCCB staff have had the opportunity to meet with key members of the Legislature as well as the Governor and Lieutenant Governor. In these meetings, an explanation of the system's request for more funding has been made. The community and junior college system is focused on, and committed to, building partnerships with the Institutions of Higher Learning, Mississippi Department of Education and career and technical education and workforce groups. The reverse transfer policy is in place and discussions regarding four-year colleges being able to award an Associate's degree are in the beginning stages. Governor Bryant mentioned this possibility in his State of the State address in January.

Dr. Mayfield said she will request the board's approval on Friday to appoint Dr. Jim Haffey, President of Holmes Community College, to the Education Achievement Council (EAC.) Dr. Ronnie Nettles, President of Copiah-Lincoln Community College, who has been a long-time member of the EAC, has resigned from the EAC. The Board is responsible for naming a replacement member to the council. Dr. Mayfield reported that there have been several personnel changes and she will provide more information on those tomorrow. Dr. Mayfield was able to meet with Mr. Glenn McCullough, Executive Director of Mississippi Development Authority (MDA), and Mr. McCullough said he wants to formally partner with MCCB regarding workforce and also wants to also provide financial resources. Dr. Mayfield reported Mr. McCullough said Continental Tire would not have chosen to do business in Mississippi if it weren't for the diligent efforts of Dr. Shawn Mackey and Mr. Dexter Holloway. The Governor's \$50 million workforce bill has moved to the House floor, as of today. Dr. Mayfield concluded her report.

Workforce, Career Technical Education and Curriculum Report

Dr. Shawn Mackey reported that he would have one action item to present to the Board at the Friday meeting with regard to final approval of the 2015 Curricula Revisions. He concluded his report.

Finance Report

Mrs. Deborah Gilbert reported that she will present the regular Finance report during the Friday meeting. She will make the usual request for disbursement of funds and she will also have three purchasing requests that will require the Board's approval.

Other Business

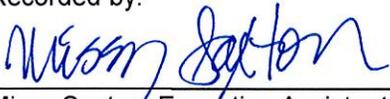
Vice-Chairman John Pigott asked Board Members to consider two items: the necessity of Thursday night meetings and leadership of the Board, particularly, the position of Chairman. Mr. Pigott said that while he enjoys the Thursday evening meetings, the agency is wasting time and money, during a time of budget cuts, when a quorum is not present. Mr. Johnny McRight summed up the issue of Thursday night meetings by saying, "either we commit to Thursday nights or we don't do Thursday nights at all." Chairman Bush said he thinks it is important to meet on Thursday night, as it builds comradery. It requires a commitment and extra effort and a sacrifice for everybody.

Mr. Pigott asked board members to consider going back to electing a chairman who has the time and ability to serve in that role. His concern is what is most effective for the Board.

ADJOURNMENT

Chairman Lee Bush adjourned the meeting at 8:50 p.m.

Recorded by:



Missy Saxton, Executive Assistant

Approved by:



Mr. Lee Bush, Chairman



Dr. Andrea Mayfield, MCCB Executive Director