

**MINUTES**  
**MISSISSIPPI COMMUNITY COLLEGE BOARD**  
**Thursday, December 10, 2015**

The meeting of the Mississippi Community College Board was held at 6:00 p.m. on Thursday, December 11, 2015, at 1908 Provisions of The Fairview Inn, located at 734 Fairview Street in Jackson.

**Members present:** Mr. Lee Bush, Chairman; Mr. John Pigott, Vice-Chairman; Mr. Bubba Hudspeth; Mrs. Cheryl Thurmond; and Mrs. Sue Stedman.

**MCCB Staff in attendance:** Dr. Andrea Mayfield, Ms. Audra Kimble, and Mrs. Missy Saxton.

**CALL TO ORDER**

Chairman Bush called the meeting to order at 7:45 p.m. and asked Mr. Bubba Hudspeth to provide the invocation

**REPORTS/ACTIONS**

**Executive Director's Report**

Dr. Andrea Mayfield began by thanking the board members for the opportunity to serve as the Mississippi Community College Board's fifth Executive Director and that she was excited to come on board with a knowledgeable staff already in place that are able to work together as a team.

Dr. Mayfield reported that at Friday's meeting, she will discuss the language revision to the \$50 million workforce bill. This revision will strengthen the community and junior college's (CJCs) role as service providers for workforce training, enhance access to funding in support of state workforce initiatives, fosters partnership with other agencies, strengthen political trust, and does not negatively impact the work already done by the Governor and others on this legislation.

Dr. Mayfield reported that she has been invited by Governor Bryant's office to attend the WIOA National Convening in Washington, D.C., January 26-28, 2016. This meeting will provide an opportunity to work with the Governor's office in conjunction with other state agencies that will all play a part in the WIOA programs and plans to provide services and training for job-seekers.

Dr. Mayfield will present to the board, her request to become a member of Center for Internet Security (CIS). The Multi-State Information Sharing and Analysis Center (MS-ISAC) is a voluntary and collaborative effort based on strong relationships with the Office of Cybersecurity and Communications within the Department of Homeland Security (DHS.) The membership is free and she utilized the services of CIS while serving as President at Shelton State Community College.

Dr. Mayfield reported that Dr. Shawn Mackey will be asking for the approval to update several job description titles and duties due to a change in reporting structure. All are minor revisions with the exception of two job descriptions.

Dr. Mayfield concluded her report.

Ms. Audra Kimble reported to the board that the eLearning division will be piloting a new web conference system. She also reported that the eLearning division will begin utilization of a smarter proctoring software system. Ms. Kimble reported that she was seeking donations to provide assistance for a needy family the staff has adopted for Christmas.

**ADJOURNMENT**

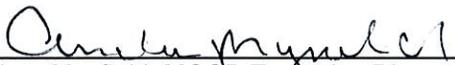
Chairman Lee Bush adjourned the meeting at 8:05 p.m.

Recorded by:

  
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Missy Saxton, Executive Assistant

Approved by:

  
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Mr. Lee Bush, Chairman

  
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Dr. Andrea Mayfield, MCCB Executive Director