

**MINUTES**  
**MISSISSIPPI COMMUNITY COLLEGE BOARD**  
**Thursday, October 15, 2015**

The meeting of the Mississippi Community College Board as a Committee of the Whole was held on Thursday, October 15, 2015, at the County Seat in Livingston, located at 115 Livingston Church Road, Flora.

**Members present:** Mr. Lee Bush, Chairman and Mr. John Pigott, Vice-Chairman.

**MCCB Staff in attendance:** Mrs. Deborah Gilbert, Mr. Ray Smith, Ms. Audra Kimble, Mr. Raul Fletes, and Mrs. Cynthia Jiles.

**CALL TO ORDER**

Chairman Bush called the meeting to order at 7:45 p.m.

**REPORTS/ACTIONS**

Chairman Bush called on Dr. Shawn Mackey to provide a report on the Professional Development Transition presentation given by Mr. Dan Hall.

Dr. Shawn Mackey reported that Mr. Dan Hall presented Dr. Andrea Mayfield's Five Core Guidelines. The staff interactively worked to identify processes for adapting and applying those guidelines: comfortable with change, to work in a collaborative fashion, value organizational communication, maintain and project professionalism, and a strong work ethic.

Next, Chairman Bush called on Mrs. Deborah Gilbert to provide the Executive Director's Report.

**Interim Executive Director's Report**

Mrs. Deborah Gilbert reported that Mrs. Sandy Crist has been appointed as the Interim Director of Adult Basic Education and Mississippi High School Equivalency Program. Mrs. Krystal Sirota has been appointed to replace Dr. Joan Haynes as the MCCB representative to the Mississippi Special Education Advisory Council.

Mrs. Gilbert reported that, on September 20, she attended the legislative budget hearing and met with Governor Bryant about the WIO Combined Plan.

Mrs. Gilbert reported that she received positive feedback on the Complete College America Conference. MCCB co-hosted this event with IHL to promote college completion.

Mrs. Gilbert reported that Mrs. Sandy Crist presented to the Mississippi Commission on the Status of Women and MCCB was commended on our efforts on unplanned pregnancy prevention efforts.

Mrs. Gilbert reported that the community colleges provided a report, in response to a request by Representative Frierson, on workforce subsidies. This report will be presented at the board meeting on Friday. This is for informational purposes only and does not require approval.

Mrs. Gilbert reported that MCCB is reviewing the requested changes to the federal Workforce Innovation and Opportunity Act (WIOA) Combined State Plan and the related MOU as revised by the Governor's Office.

Mrs. Gilbert concluded her report.  
Chairman Bush called on Dr. Shawn Mackey.

**Career/Technical, Workforce, Curriculum/Instruction, Grants/Related Report**

Dr. Shawn Mackey will present **Exhibit A**, a CTE approval request from Meridian Community College; **Exhibit B**, the standard Workforce Report; **Exhibit C**, 2015 Curricula Revision for final approval; **Exhibit D**, the standard Career Readiness Report; and **Exhibit E**, the standard WET Fund Report.

Dr. Mackey concluded his report.

Chairman Bush called on Mr. Raul Fletes.

**Research and Planning Report**

Mr. Raul Fletes will present **Exhibit F1**, Dual Enroll/Dual Credit – Headcount by Academic Year; **Exhibit F2**, Graduates and Awards; **Exhibit F3**, Unduplicated Headcount and FTE; and **Exhibit F4**, Spring 2015 Final Report (audited).

This is for informational purposes only and does not require approval.

Mr. Fletes concluded his report.

Chairman Bush called on Mr. Jason Carter.

**Finance and Administration Report**

Mr. Jason Carter will present the Finance report as follows:

**Attachment 1:** General Fund Disbursements – November 2015:

Fund 2298 - \$10,926,775.00

This will require Board approval.

**Attachment 2:** Education Enhancement Fund – October 1, 2015:

Fund 4080 - \$3,510,992.00  
Fund 4110 - \$82,112.00  
Total \$3,593,104.00

This will require Board approval.

**Attachment 3:** Capital Expense Fund Disbursements:

Fund 3290 – \$1,737,242.00

This will require Board approval.

**Attachment 4:** Financial Statements:

General Fund 2291, EEF 4111, and Special Funds as of September 30, 2015(FY16)

This is for informational purposes only and does not require approval.

**Attachment 5:** Purchases over \$50,000:

Data Center Upgrade for Technology Division - \$555,374.15.

This will require Board approval.

Mr. Carter concluded his report.

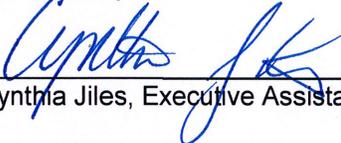
**OTHER BUSINESS**

No additional business.

**ADJOURNMENT**

Chairman Bush adjourned the meeting at 8:47 p.m.

Recorded by:

  
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Cynthia Jiles, Executive Assistant

Approved by:

  
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Mr. Lee Bush, Chairman

  
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Mrs. Deborah J. Gilbert, CPA, Interim Executive Director