MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Friday, September 18, 2015

The regular meeting of the Mississippi Community College Board was held at 9:00 a.m. on Friday, September 18, 2015, in Room 507 of the Education and Research Building, located at 3825 Ridgewood Road, Jackson.

Members present: Mr. Lee Bush, Chairman; Mr. John Pigott, Vice-Chairman; Mr. Chip Crane; Mr. Todd Hairston; Mr. Bubba Hudspeth; Mrs. Dolly Marascalco; Mr. Bruce Martin; Mr. Johnny McRight; Mrs. Sue Stedman; and Mrs. Cheryl Thurmond.

MCCB Staff in attendance: Mrs. Deborah Gilbert, Dr. Shawn Mackey, Mr. Ray Smith, Ms. Audra Kimble, Dr. Joan Haynes, Mr. Kell Smith, Mr. Jason Carter, Mr. Raul Fletes, and Mrs. Cynthia Jiles.

Guests in attendance: Dr. Laurie Smith, Office of the Governor; Ms. Kate Royals, Clarion Ledger; Dr. Malcolm Portera; Dr. Jesse Smith, President of Jones County Junior College and MACJC Chairman; Mr. Paul Boger, Mississippi Public Broadcasting; Ms. Erika Berry, Office of the Lieutenant Governor; Mr. James Williams, State Workforce Investment Board; Mr. Jeff Amy, Associated Press; Dr. Andrea Mayfield; Mr. George Mayfield; and Mr. Chuck Rubisoff, Office of the Attorney General.

CALL TO ORDER

Chairman Bush called the meeting to order at 9:00 a.m. and read the meeting notice for the October 16, 2015, MCCB board meeting.

MEETING NOTICE

The next monthly board meeting will be held on Friday, October 16, 2015, at 9:00 a.m. in Room 507 of the Education and Research Building, located at 3825 Ridgewood Road, Jackson. This meeting may be conducted as a teleconference meeting.

PRELIMINARIES

Chairman Bush welcomed all board members and visitors and then asked Mr. Bubba Hudspeth to provide the invocation.

Approval of August 20, 21, and September 9, 2015 Meeting Minutes

In a motion made by Mr. Bubba Hudspeth and seconded by Mrs. Cheryl Thurmond, the MCCB Board **voted unanimously** to approve the minutes of August 20, 21, and September 9, 2015.

Approval of the September 18, 2015 Agenda

In a motion made by Mr. Bubba Hudspeth and seconded by Mrs. Dolly Marascalco, the MCCB Board **voted unanimously** to approve the amended agenda for September 18 to reflect the consideration of WIOA Consolidated State Plan as a separate agenda item.

REPORTS/ACTIONS

Chairman's Search Report

Chairman Lee Bush announced that Dr. Andrea Mayfield was selected as the next Executive Director of the Mississippi Community College Board beginning December 1.

In a motion made by Mr. John Pigott and seconded by Mrs. Dolly Marascalco, the MCCB Board **voted unanimously** to employ Dr. Andrea Mayfield as Executive Director of the Mississippi Community College Board effective December 1, 2015, at the salary specified in the offer letter dated September 11, 2015.

Mr. John Pigott stated that he made the previous motion based on a number of considerations including, but not limited to, the following:

Dr. Mayfield has a record of success in serving in various campus positions in the community college systems of Mississippi and Alabama, beginning as a biology instructor and, through a steady progression of leadership and management positions, becoming an academic dean, a campus vice president and currently president of Shelton State Community College;

Dr. Mayfield is recognized as an outstanding educator and administrator by her peers as evidenced by her appointment to the SACS Commission on Colleges Board of Trustees, Compliance and Reports Chair;

Dr. Mayfield has extensive knowledge of Mississippi's community college system as a result of her campus experiences and her attendance and participation in meetings and activities of our Presidents' Council;

Dr. Mayfield's accomplishments at East Mississippi Community College and Shelton State community College demonstrate her ability to lead and manage a large organization, to recognize problems therein, and to take actions necessary to resolve those problems;

Dr. Mayfield's career experiences and her interview responses reflect an intelligent, honest, straight-forward individual with a history of confronting challenges, working hard to do what is necessary to meet those challenges, and as she said in her interview, "fixing things."

Chairman Bush concluded his report.

Interim Executive Director's Report

Mrs. Deborah Gilbert began her report by welcoming all board members and guests to the board meeting.

Mrs. Gilbert reported that Mrs. Eloise Richardson, ABE/High School Equivalency Program Director, retired on August 31, 2015. MCCB has interviewed candidates for the position.

Mrs. Gilbert invited the Board to the Complete College America Conference scheduled for September 28-29 at Jackson State's e-Center.

Mrs. Gilbert also invited the Board to attend the Mississippi Association of Colleges and Universities Conference (MAC) 2015 on October 4-5 at Millsaps College.

Mrs. Gilbert reported that the MI-BEST Conference held on September 15-16 at the Beau Rivage in Biloxi was a success and thanked Mr. Kenneth Wheatley and Ms. Nikitna Barnes for their efforts.

Mrs. Gilbert reported that Holly Savorgnan, Jason Carter, and Shana Hansen attended the Business Managers meeting on August 23-25. On August 25, Mrs. Gilbert attended the MACJC meeting and met with the Lieutenant Governor. On September 1, several MCCB staff attended the Winter-Reed Partnership Luncheon to honor Dr. Clyde Muse. On September 17, Audra Kimble and Ray Smith hosted an Internet 2 Conference at the Eagle Ridge Center in Raymond.

Mrs. Gilbert invited the Board to attend the Legislative Budget hearing on September 22 at 11:00 at the Woolfolk Building in Jackson. Mrs. Gilbert reported that the 2016 Creating Futures Through Technology Conference will be March 2-4 at the Beau Rivage in Biloxi.

Mrs. Gilbert reported that she will meet with IHL to discuss the campus construction around our office building and the possible impact to MCCB staff.

Mrs. Gilbert called on Mr. Chuck Rubisoff to provide a presentation on Initiative 42.

> Mr. Rubisoff outlined the history of ballot initiatives and provided instruction as to legally approved actions regarding state employees and actions to support or not support initiatives.

Mr. Gilbert reported that she received correspondence from the Office of the State Auditor stating that state employees are allowed to educate on ballot initiatives but not advocate a position regarding an initiative while using state resources. The AG Opinion and letter were provided as handouts to the Board.

Mrs. Gilbert concluded her report.

MACJC Report

Dr. Jesse Smith welcomed Dr. Andrea Mayfield as the new Executive Director and provided an update on the MACJC and the current events of Mississippi's community colleges.

Dr. Smith spoke about the recent article in *Wallet Hub* that ranked Mississippi's community colleges on top of the charts.

Dr. Smith concluded his report.

WIOA COMBINED STATE PLAN

Mrs. Deborah Gilbert reported that MCCB staff has been working during the past several months on drafts of the federal Workforce Innovation and Opportunity Act (WIOA) Combined State Plan and presented their concerns to the Board for their consideration.

Mrs. Gilbert called on Mr. James Williams, Executive Director of the SWIB Board, to provide an overview of the WIOA Combined State Plan and the incorporation of MCCB's structure within that Plan.

Chairman Bush called on Dr. Laurie Smith, from the Office of the Governor, to give remarks on the WIOA Combined State Plan and the incorporation of MCCB's structure within that Plan.

Dr. Laurie Smith spoke to the Board and shared that the Office of the Governor wants to be an early implementer of the federal law of a combined state plan. Dr. Smith reinforced that the SWIB Board does not approve the State Plan.

With regards to concerns with the language of "shared governance" and "integrated technology" in the WIOA Combined State Plan:

Mr. Todd Hairston made the following motion:

> "We are concerned about the WIOA Mississippi's Combined Workforce Plan for program years 2016-2020 as it is currently written. Our position is one of which workforce development fits within the scope of the community college. Because community college is open access, the community college has the capacity and structure to serve people at any educational level using various pathway options to provide the academic components for learning to include progression for successful skills and educational attainment to ensure they go to work. Working and skilled citizens lead strength to our state, and a strong Mississippi will have capacity to bring in new industry."

The motion was seconded by Mr. Bruce Martin and **unanimously approved** by the Board.

The meeting recessed at 10:00 a.m.
The meeting reconvened at 10:30 a.m.

Career and Technical Education and Workforce Training Report

Dr. Shawn Mackey presented **Exhibit A,** a request to approve a new option and location for the Health Care Assistant Technology program at Hinds Community College's Utica campus.

In a motion made by Mr. Chip Crane and seconded by Mrs. Sue Stedman, the MCCB Board **voted unanimously** to approve the new option and location for the Health Care Assistant Technology program at Hinds Community College's Utica campus.

Exhibit B is the standard Workforce Report. This is for information only and does not require Board approval.

Exhibits C is the standard Career Readiness Certificate report. This is for information only and does not require Board approval.

In a motion made by Mrs. Sue Stedman and seconded by Mr. Johnny McRight, the MCCB Board **voted unanimously** to approve the move the CRC program to a National CRC program subject to finalizing transition details.

Exhibit F is the standard WET Fund Revenue Report. This is for information only and does not require Board approval.

Dr. Mackey concluded his report.

Academic Affairs Report

Dr. Joan Haynes presented **Exhibit F, Exhibit G, Exhibit H, and Exhibit I,** the summary report for the August 2015 meeting of the Commission on Proprietary School and College Registration, the CPSCR Docket, the Instructors' Report, and the Financial Report. These are for information only and do not require board approval.

Dr. Haynes invited the Board to attend the Complete College America Conference on September 28 and 29 at the Jackson State e-Center in Jackson.

Dr. Haynes concluded her report.

eLearning and Instructional Technology Report

Ms. Audra Kimble reported that online enrollment is flat compared to this time last year. There are 31,000 students taking online classes with an enrollment of 70,000 online classes.

Ms. Kimble reported that she and Mr. Ray Smith hosted *Internet 2* Learning Day at Eagle Ridge in Raymond. It was a learning day to explore what Internet 2 could offer the community college system.

Ms. Kimble asked Mr. Smith to elaborate on *Internet 2*.

> Mr. Smith reported that the universities are working on a plan with the legislature to get funding for Internet 2 – US UCAN. This would allow the colleges to off-load educational traffic away from the commodity internet to run CANVAS or other high speed applications.

Ms. Kimble concluded her report.

Research and Planning Report

Mr. Raul Fletes provided a handout depicting community college enrollment. Mr. Fletes reported that graduate numbers are increasing with multiple awards during graduation. Mr. Fletes reported that enrollment is holding steady around 70,000 students.

Mr. Fletes concluded his report.

Finance and Administration Report

Mr. Jason Carter presented the Finance report as follows:

Attachment 1: General Fund Disbursements – October 2015

Fund 2298 - $10,926,775.00

In a motion made by Mr. Todd Hairston and seconded by Mr. Bubba Hudspeth, the MCCB Board **voted unanimously** to approve the General Fund 2298 Disbursements for October 2015.

Attachment 2: Education Enhancement Fund – September 30, 2015

Fund 4080 - $3,510,992.00
Fund 4110 - $82,112.00
Total $3,593,104.00

In a motion made by Mrs. Cheryl Thurmond and seconded by Mr. Johnny McRight, the MCCB Board **voted unanimously** to approve the Education Enhancement Fund for September 30, 2015.

Fund 4080 - $3,510,992.00
Fund 4110 - $82,112.00
Total $3,593,104.00

Attachment 3: Financial Statements

- **A.** Financial Statements for Fund 2291, Fund 4111, and Special Funds as of Close of FY 2015
- **B.** Lapse and Carryover Report – FY 2015
- **C.** Financial Statements for Fund 2291, Fund 4111, and Special Funds as of August 31, 2015 (FY 2016)

This is for informational purposes only and does not require approval.

Attachment 4: Auxiliary Reports

A. Education and General Expenditures – FY 2015
This is for informational purposes only and does not require approval.

Mr. Carter concluded his report.

TRAVEL AUTHORIZATIONS

In a motion made by Mr. Chip Crane and seconded by Mrs. Sue Stedman, the MCCB Board **voted unanimously** to approve the travel requests for Mr. Bubba Hudspeth's and Chairman Lee Bush's travel to attend Winter Reed Partnership Award Luncheon for Dr. Muse on September 1, and Mrs. Cheryl Thurmond's travel to visit Itawamba Community College.

OTHER BUSINESS

Mr. Lee Bush asked that Mr. Kell Smith prepare a press release to announce the hiring of Dr. Andrea Mayfield as the next Executive Director of the Mississippi Community Board.

Dr. Jesse Smith invited the Board to an informal meeting with the Presidents.

ADJOURNMENT

In a motion made by Mr. Bubba Hudspeth and seconded by Mrs. Dolly Marascalco, the MCCB Board **voted unanimously** to adjourn at 11:00 a.m.

Recorded by:

Cynthia Jiles, Executive Assistant

Approved by:

Mr. Lee Bush, Chairman

Mrs. Deborah J. Gilbert, CPA, Interim Executive Director

September 2015 Exhibits:

CTE Program Requests	Exhibit A
Workforce Report	Exhibit B
Career Readiness Certificate(s)	Exhibit C
WET Fund Reports	Exhibit D
CPSCR Reports	Exhibits E, F, G, and H
Finance Report	Separate Agenda
Handouts & News Articles	