

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Thursday, August 20, 2015

The meeting of the Mississippi Community College Board of a Whole was held at 7:00 a.m. on Thursday, August 20, 2015, in the Tinsley Room of the Capital Club, located at 125 Congress Street, Jackson.

Members present: Mr. Lee Bush, Chairman; Mr. John Pigott, Vice-Chairman; Mr. Bubba Hudspeth; and Mrs. Cheryl Thurmond.

MCCB Staff in attendance: Mrs. Deborah Gilbert, Dr. Shawn Mackey, Dr. Joan Haynes, Mr. Jason Carter, Mr. Raul Fletes, and Mrs. Cynthia Jiles.

Guests in attendance: Dr. Clyde Muse, President of Hinds Community College and Dr. Lynn Weathersby, Superintendent of Rankin County School District and Hinds Community College's Board Trustee President.

CALL TO ORDER

Chairman Bush called the meeting to order at 7:00 p.m. and asked Mr. Bubba Hudspeth to provide the invocation.

REPORTS/ACTIONS

Drs. Muse and Weathersby gave remarks and thanked the Board for the invitation to the MCCB board dinner.

Chairman Bush called on Mrs. Gilbert to provide her report.

Interim Executive Director's Report

Mrs. Deborah Gilbert began her report by welcoming all board members and guests to the board meeting.

Mrs. Gilbert reported that we have two new hires: Mr. Mark Jenkins, Technical Specialist for Curriculum and Instruction and Ms. Krystal Sirota, Curriculum Specialist for Curriculum and Instruction.

Mrs. Gilbert invited the Board to attend the Mississippi Association of Colleges and Universities Conference (MAC) 2015 on October 4-5 at Millsaps College.

Mrs. Gilbert reported to the Board that MCCB received 100 percent on our recent property and equipment audit performed by the State Auditor's office.

Mrs. Gilbert reported that six of our colleges made revisions to their 5 – year Capital Improvement Plans that were initially submitted in June.

Mrs. Gilbert reported that MCCB has submitted a report, requested by Representative Frierson, as to how our agency and the community colleges would respond to a potential 7.8 percent budget cut.

Mrs. Gilbert reported that, over the past month, she has attended several meetings pertaining to workforce, ABE, and the AEMS system.

Mrs. Gilbert has made several financial presentations at conferences over the past month.

Mrs. Gilbert reported that MCCB is working with nSPARC to integrate data and meet the requirements of the WIOA.

Mrs. Gilbert reported that MCCB has responded to a request for information from Mr. Jay Moon regarding WET Fund expenditures.

Mrs. Gilbert reported that she met with Representative Herb Frierson, Dr. Clyde Muse, and Dr. Jesse Smith to develop a strategy to off-set the potential financial impact of Proposition 42.

Mrs. Gilbert reported that she is scheduled to meet with Lieutenant Governor Tate Reeves on Tuesday, August 25.

Mrs. Gilbert reported that the community college system is scheduled have its LBO hearing on September 22 at 11:00 a.m.

Mrs. Gilbert reported that she has been working with an established committee on guidelines for the Second Chance Scholarship for high school dropouts.

Mrs. Gilbert reported that she has been working on the narrative for our performance based funding model to be presented to the Presidents at the August MACJC meeting.

Mrs. Gilbert reported that Mrs. Eloise Richardson has announced her retirement. MCCB held an office celebration on August 18 that was well attended by Mrs. Richardson's family and colleagues. Mrs. Richardson's position of Director of ABE/MS High School Equivalency Program was advertised and the application period ended August 14.

Mrs. Gilbert reported that MCCB has been working on strategic plans and budget requests.

On Wednesday, August 19, Mrs. Gilbert met with Dr. Jesse Smith, Dr. Clyde Muse, Mr. Raul Fletes, Mr. Kell Smith, and Mr. Pete Walley in preparation for the upcoming LBO presentation.

Mrs. Gilbert reported that Mr. Kenneth Wheatley will provide a report on the MI-BEST project and the upcoming conference at the Beau Rivage in Biloxi on September 15-17.

Mrs. Gilbert reported that Mr. Jason Carter will discuss and offer copies of the budget requests to the Board.

Mrs. Gilbert concluded her report.

Chairman Bush called on Dr. Mackey to provide his report.

Career and Technical Education and Workforce Training Report

Dr. Shawn Mackey reported that the Workforce Summer Conference in Biloxi at the Beau Rivage was attended by more than 700.

Dr. Mackey will present three program requests career and technical requests for approval.

Dr. Mackey will also present the standard career readiness certificate report, the standard workforce report, and the WET Funds and Grants related activities. These are for informational purposes only and will not require approval.

Dr. Mackey concluded his report.

Chairman Bush called on Mr. Fletes to provide his report.

Research and Planning Report

Mr. Raul Fletes will present **Exhibit H**, an approval request for 10 new off-campus sites for Mississippi Gulf Coast Community College.

Mr. Fletes reported that on Friday he will present pre-audit numbers to the Board.

Mr. Fletes concluded his report.

Chairman Bush called on Mr. Carter to provide his report.

Finance and Administration Report

Mr. Jason Carter will present the Finance report as follows:

Attachment 1: General Fund Disbursements – September 2015

Fund 2298 - \$10,926,775.00

Attachment 2: Education Enhancement Fund – August 31, 2015

Fund 4080 - \$3,510,992.00

Fund 4110 - \$82,112.00

Total \$3,593,104.00

Attachments 1 and 2 will require board approval.

Attachment 3:

- A. Financial Statements for Fund 2291, Fund 4111, and Special Funds as of July 31, 2015 Lapse Period and,
- B. Financial Statements for Fund 2291, Fund 4111, and Special Funds as of July 31, 2015 (FY 2016)

This is for informational purposes will not require approval.

Attachment 4: Contract/Purchasing Approvals - \$50,000.00 and over

Jobs for Mississippi Graduates, Inc.– to provide dropout prevention and employability skills training to 35-45 high school students. Cost is \$125,000.00. - July 1, 2015 – June 30, 2016 – Workforce Funds.

Attachment 4 will require board approval.

Attachment 5: Budget Requests for FY 2017

Copies of the fifteen (15) community and junior colleges' FY 2017 (MBR) Budget Requests, as well as, the composite request and the MCCB request are available to each Board Member.

This is for informational purposes only and does not require approval.

Mr. Carter concluded his report.

OTHER BUSINESS

Mr. Bubba Hudspeth encouraged the board members to attend the Legislative Budget hearing on September 22.

Recorded by:



Cynthia Jiles, Executive Assistant

Approved by:



Mr. Lee Bush, Chairman



Mrs. Deborah J. Gilbert, CPA, Interim Executive Director