EXECUTIVE DIRECTOR SEARCH COMMITTEE MINUTES
Tuesday, December 9, 2014

The meeting of the five member Mississippi Community College Board (MCCB) Executive Search Committee was held at 1:30 p.m. on Tuesday, December 9, 2014, at the offices of the Mississippi Community College Board, 3825 Ridgewood Road, Room 507, of the Education and Research Center in Jackson, Mississippi. A copy of the meeting notice is attached hereto and incorporated herein.

Members present: Mr. Bruce Martin, Chairman; Mr. Bubba Hudspeth; Mr. Lee Bush; Mrs. Cheryl Thurmond. Mr. Tom Gresham participated in discussions via conference call, but did not vote.

MCCB Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Mrs. Cynthia Jiles, and Mr. Kell Smith.

Guests in attendance: Mr. Chuck Rubisoff, Office of the Attorney General.

CALL TO ORDER

Chairman Martin called the meeting to order at 1:30 p.m.

ROLL CALL

Chairman Martin asked Mrs. Cynthia Jiles to administer the Roll Call.

PRELIMINARIES

Chairman Martin provided the invocation.

Approval of Agenda

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Lee Bush, the Executive Director Search Committee **voted unanimously** to approve the Executive Director Search Committee's December 9 agenda.

EXECUTIVE SESSION

Mrs. Cheryl Thurmond moved that the meeting be closed to go into executive session to discuss individual applicants as potential candidates for the MCCB Executive Director position. Mr. Lee Bush seconded the motion. The meeting was closed to consider the motion. Following discussion of the need for an executive session, the motion **passed unanimously**. The meeting was reopened and a public announcement was made that the committee voted to go into executive session to discuss individual applicants as potential candidates for the position of MCCB Executive Director. The meeting was then closed to the public for that purpose.

Mr. Tom Gresham entered the meeting via teleconference at 2:14 p.m.

Following discussion of the applicants and their qualifications, Mr. Lee Bush moved that the meeting be reopened to the public. Mrs. Cheryl Thurmond seconded the motion. The motion **passed unanimously**. The meeting was reopened to the public.

The meeting continued as follows:

REPORTS/ACTIONS

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Lee Bush, the following members of the Executive Director Search Committee: Mr. Bubba Hudspeth, Mr. Lee Bush, and Mrs. Cheryl Thurmond, voted in favor of proceeding with interviews of two candidates for MCCB Executive Director. Mr. Bruce Martin voted against the motion.

Chairman Martin instructed MCCB staff to hire an independent firm to conduct reference and background checks on the two remaining candidates for the MCCB Executive Director position.

OTHER BUSINESS

The Search Committee will schedule Board interviews at 9:30 and 10:30 a.m. on Thursday, December 18 in the offices of the Mississippi Community College Board, 3825 Ridgewood Road, Room 507, of the Education and Research Center in Jackson, Mississippi.

ADJOURNMENT

In a motion made by Mr. Bubba Hudspeth and seconded by Mrs. Cheryl Thurmond, the Executive Director Search Committee **voted unanimously** to adjourn.

There being no other business, Chairman Martin adjourned the meeting at 2:50 p.m.

Recorded by:

Cynthia Jiles, Executive Assistant

Approved by:

Mr. Bruce Martin, Chairman

Dr. Eric Clark, Executive Director