

**MINUTES**  
**MISSISSIPPI COMMUNITY COLLEGE BOARD**  
**Friday, October 17, 2014**

The regular meeting of the Mississippi Community College Board was held at 9:00 a.m. on Friday, October 17, 2014, at the David C. Cole Student Services Building, Executive Board Room, 602 W. Hill Street, Fulton, Mississippi.

**Members present:** Mr. Tom Gresham, Vice-Chairman; Mr. Lee Bush; Mr. Bubba Hudspeth; Mrs. Cheryl Thurmond; Mrs. Dolly Marascalco; Mr. Todd Hairston; Mr. John Pigott; and Mr. Chip Crane. *Mr. Bruce Martin participated via conference call.*

**MCCB Staff in attendance:** Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Joan Haynes, Mr. Ray Smith, Ms. Audra Kimble, Mr. Kell Smith, Mr. Raul Fletes, and Mrs. Cynthia Jiles.

**Guests in attendance:** Mr. Mike Eaton, President of Itawamba CC; and Dr. Jan Reid-Bunch, Executive Director of Community Relations for Itawamba CC; and Mr. Chuck Rubisoff, Office of the Attorney General.

**CALL TO ORDER**

Chairman Gresham called the meeting to order at 9:00 a.m. and read the meeting notice for the November 21, 2014, MCCB board meeting.

**MEETING NOTICE**

The next monthly Board Meeting will be held on Friday, November 21, 2014, at 9:00 a.m. in Room 507 of the Education & Research Building, located at 3825 Ridgewood Road, Jackson. This meeting may be conducted as a teleconference meeting.

**PRELIMINARIES**

Chairman Gresham welcomed all board members and visitors and then asked Mr. Todd Hairston to provide the invocation.

**Approval of September 19 and October 8, 2014 Meeting Minutes**

In a motion made by Mr. Lee Bush and seconded by Mrs. Cheryl Thurmond, the MCCB Board **voted unanimously** to approve the minutes of the September 19 and October 8, 2014 MCCB Board meetings.

**Approval of Agenda**

In a motion made by Mr. Chip Crane and seconded by Mr. Lee Bush, the MCCB Board **voted unanimously** to approve the October agenda.

**REPORTS/ACTIONS**

**Executive Director's Report**

Dr. Eric Clark began his report by welcoming all board members and guests to the board meeting.

MCCB Board Meeting Minutes  
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Dr. Clark reported to the Board that former board member Mr. Duncan McKenzie and his wife are doing well.

Dr. Clark reported that he plans to introduce Mrs. Brooke Doggett, the Director of Training and Professional Development, at the November MCCB board meeting.

Dr. Clark reported that MCCB applied for but was not awarded a statewide TAACCCT grant from the United State Department of Labor; however, East Central CC was awarded a \$2.5 million in TAACCCT grant funds.

Dr. Clark reported that MCCB has received several nominations for the annual George F. Walker Workforce Training Award.

Dr. Clark reported on the MCCB Executive Director Search process. Dr. Clark called on Mr. Kell Smith to report on the advertisements for the job announcement.

Mr. Smith reported that the job announcement ads were placed in the following daily Mississippi papers: (Clarion Ledger, Biloxi Sun Herald, Greenwood Commonwealth, Commercial Appeal (DeSoto Appeal), Hattiesburg American, Tupelo Daily Journal, and Meridian Star) and in the national publications: Chronicle of Higher Education (hardcopy), Community College Daily (electronic), Community College Week (hardcopy), and Inside Higher Education (electronic).

Mr. Smith concluded his report.

Dr. Clark continued his report, as follows:

Dr. Clark reported that MCCB has received 22 resumes for the Executive Director position.

Dr. Clark reported that on September 25, he attended the annual luncheon named for Senator Thad Cochran; on October 1, he attended the Legislative Budget Committee hearing for MCCB; October 6 and 7, he attended the Mississippi Association of Colleges and Universities Conference at MUW in Columbus to participate in a panel discussion about performance measures; and October 14, he attended the Kellogg board meeting at the Muse Center in Rankin.

Dr. Clark reported that Jackson State University has invited him to be the university's Scholar in Residence for the fall 2014 semester. He will give two lectures in October.

Dr. Clark reported that on Wednesday, October 22, the Senate Bill 2563 Working Committee will hold its final meeting. Dr. Clark reported that the working group will submit a request in the amount of \$50,000.00 for each of the colleges and universities to help with current efforts and/or to begin efforts to combat unplanned and unwed pregnancies. Dr. Clark reported that the official report focuses on three methods to work with on the pregnancy issue: establish health clinics on all college campuses, provide more aggressive counseling, and raise awareness by building the topic into the college or university curriculum. The group will submit the official report to the Legislature by November 3.

Dr. Clark reported that on October 23, he plans to attend the Education Achievement Council; on October 29, he plans to attend MEC's HOBNOB; and on November 11, he plans to attend the Itawamba Community College's Legislative Luncheon.

Dr. Clark reported that MCCB will be closed Tuesday, November 11 in observance of the Veterans' Day holiday.

Dr. Clark reported that on November 17, he plans to speak to the Starkville Rotary Club.

Dr. Clark concluded his report.

### **MACJC Report**

Mr. Mike Eaton presented a two minute video on the economic impact provided by Itawamba Community College. Board members asked that Mr. Eaton send MCCB a copy of the video so that MCCB could develop a combined message for the 15 community colleges.

### **Career and Technical Education and Workforce Training Report**

Dr. Debra West presented on behalf of Dr. Shawn Mackey. Dr. West presented **Exhibit A1**, a New Option/New Location request for approval to offer an AAS degree, Technical Certificate, and Career Certificate in Automotive Technology at the Vicksburg Campus of Hinds Community College.

**Exhibit A2** a New Option/New Location request for approval to offer an AAS degree, Technical Certificate, and Career Certificate in Early Childhood Development Technology at the Vicksburg Campus of Hinds Community College.

**Exhibit A3** a New Option/New Location request for approval to offer an AAS degree, Technical Certificate, and Career Certificate in Residential Carpentry Technology at the Vicksburg Campus of Hinds Community College.

**Exhibit A4** a New Option/New Location request for approval to offer an AAS degree, Technical Certificate, and Career Certificate in Culinary Arts Technology at the Vicksburg Campus of Hinds Community College.

**Exhibit A5** a New Option/New Location request for approval to offer an AAS degree, Technical Certificate, and Career Certificate in Welding and Cutting Technology at the Vicksburg Campus of Hinds Community College.

**Exhibit A6** a New Option/New Location request for approval to offer an AAS degree, Technical Certificate, and Career Certificate in Animation and Simulation Design Technology at the Vicksburg Campus of Hinds Community College.

In a motion made by Mr. John Pigott and seconded by Mrs. Dolly Marascalco, the MCCB Board **voted unanimously** to approve the New Option/New Location requests for the six Career and Technical programs for Hinds Community College to offer at the Vicksburg Campus.

**Exhibit B** is the approval request for the 2014 Curricula Revisions for Curriculum and Instruction.

New Program Curricula Frameworks:

1. Aviation Technology (CIP 49.0101)
2. Polysomnography Technology (CIP 51.0917)
3. Maritime Pipefitting Technology (CIP 46.0502)

Revised Curricula Frameworks:

4. Welding Technology (CIP 48.0508)

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Todd Hairston, the MCCB Board **voted unanimously** to approve the 2014 Curricula Revisions for Curriculum and Instruction.

**Exhibit C** is the Career Readiness Certificate report. This is for information only and does not require Board approval.

**Exhibit D** is the standard Workforce Report. This is for information only and does not require Board approval.

**Exhibit E** is the standard WET Fund Revenue Report. This is for information only and does not require Board approval.

Dr. West concluded her report.

**Programs and Accountability Report**

No additional report provided.

**Technology Report**

Mr. Ray Smith reported to the Board that October is Cybersecurity Awareness Month. The Technology division has been working to educate and make the MCCB staff aware of potential threats to online security.

Mr. Smith concluded his report.

**eLearning and Instructional Technology Report**

Ms. Audra Kimble reported on the Memorandum of Agreement with the University of Southern Mississippi. This is for information only and does not require Board approval.

Ms. Kimble also reported on iParadigms and Blackboard Collaborate: both to be presented for approval in the Finance report.

Ms. Kimble concluded her report.

**Research and Planning Report**

Mr. Raul Fletes reported that the summer 2013 data uploads and audits are complete, fall 2013 data uploads are complete with 14 of 15 colleges audited, and spring 2014 data uploads are complete with 12 of 15 colleges audited. Mr. Fletes reported that several colleges are in the process of uploading summer 2014 data.

Mr. Fletes reported that MCCB is projected to be current with data uploads and audits by December 2014.

Mr. Fletes completed his report.

**Deputy Executive Director Report, Finance and Administration**

Mrs. Deborah Gilbert presented the Finance report, as follows:

**Attachment 1: General Fund Disbursements – November 2014**

Fund 2298 in the amount of \$10,403,418.00 and,

Next, Mrs. Gilbert reported on:

**Attachment 2 Education Enhancement Fund – October 31, 2014**

Fund 4080 in the amount of \$3,440,114.00  
Fund 4110 in the amount of \$ 82,112.00  
Total: \$3,522,226.00.

In a motion made by Mr. Chip Crane and seconded by Mr. Lee Bush, the MCCB Board **voted unanimously** to approve **Attachment 1**, the General Fund Disbursements out of Fund 2298 in the amount of \$10,403,418.00 and, **Attachment 2**, the Education Enhancement Fund – October 31, 2014 out of Fund 4080 in the amount of \$3,440,114.00 and Fund 4110 in the amount of \$82,112.00 for a total of \$3,522,226.00.

Next, Mrs. Gilbert reported on:

**Attachment 3:** Financial Statements:

General Fund 2291, Fund 4111 & Special Funds as of September 30, 2014 – FY 2015.

Next, Mrs. Gilbert reported on:

**Attachment 4:** Purchasing Approvals - \$50,000.00 or more:

A. IParidigms, LLC (Turnitin)

Year 1 -2014-2015	\$ 130,597.80
Year 2 -2015-2016	\$ 140,230.95
Year 3 -2016-2017	\$ 149,864.10
Total	\$ 420,692.85.

B. Blackboard, Inc.

Blackboard Collaborate is an instant messaging system designed for instant communication between faculty and students, as well as, systematic tools for tutoring. This request is for a one-year extension to the current contract, and will begin on October 1, 2014, and continue until September 30, 2015. The annual licensing fee is \$452,000.00 and will be paid from MSVCC funds.

In a motion made by Mr. Bubba Hudspeth and seconded by Mrs. Dolly Marascalco, the MCCB Board **voted unanimously** to approve **Attachment 4**, **A.** IParidigms, LLC (Turnitin) for the total amount of \$420,692.85, and **B.** Blackboard, Inc. in the amount of \$452,000.00.

Next, Mrs. Gilbert reported on:

**Attachment 5:** End of the Year (FY 2014) Reports:

- A. Average Full-Time Faculty Salaries – (FY 2009 – FY 2015)
- B. County Tax Support – FY 2014

This is for informational purposes only and does not require approval.

Mrs. Gilbert concluded her report.

**TRAVEL AUTHORIZATIONS**

Vice-Chairman Gresham asked if there were requests for travel reimbursements for events other than regularly scheduled Board meetings.

There were no additional travel requests.

**OTHER BUSINESS**

Mr. Mike Eaton presented a video presentation featuring the former president of Itawamba CC, Dr. David Cole.

**ADJOURNMENT**

In a motion by Mr. Bubba Hudspeth and in the absence of any further business, the meeting was adjourned at 10:15 a.m.

Recorded by:

  
Cynthia Jiles, Executive Assistant

Approved by:

  
Mr. Bruce Martin, Chairman

  
Dr. Eric Clark, Executive Director

**August Exhibits:**

CTE  
Curriculum and Instruction  
Career Readiness Certificate  
Workforce Report  
WET Fund Reports  
Academic/Student Affairs - CPSCR  
Programs and Accountability  
Finance Report  
Dr. Clark's Handouts & News Articles

Exhibits A1 – A6  
Exhibit B  
Exhibit C  
Exhibit D  
Exhibit E  
No Exhibit  
No Exhibit  
Separate Agenda