

**MINUTES**  
**MISSISSIPPI COMMUNITY COLLEGE BOARD**  
**Friday, August 15, 2014**

The regular meeting of the Mississippi Community College Board was held at 9:00 a.m. on Friday, August 15, 2014, at the Mississippi Community College Board, 3825 Ridgewood Road, Room 507 of the Education and Research Center in Jackson, Mississippi.

**Members present:** Mr. Bruce Martin, Chairman; Mr. Tom Gresham, Vice–Chair; Mr. Lee Bush; Mr. Bubba Hudspeth; Mrs. Cheryl Thurmond; Mrs. Sue Stedman; Mrs. Dolly Marascalco; Mr. Todd Hairston; Mr. Chip Crane; and Mr. John Pigott.

**MCCB Staff in attendance:** Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Shawn Mackey, Dr. Joan Haynes, Mr. Ray Smith, Ms. Audra Kimble, Mr. Kell Smith, Mr. Raul Fletes, Mrs. Cynthia Jiles, and Dr. Rachel DeVaughan.

**Guests in attendance:** Dr. Johnny Allen, President of Northeast CC and Chair of MACJC; Dr. Patrick Eaton, Director of the Northeast Development Foundation; Mr. Dee Polk, Center for Economic Policy; Dr. Casey Turnage, Director of P-20 Initiatives and Enrollment Management for IHL; and Mr. Chuck Rubisoff, Office of the Attorney General.

**CALL TO ORDER**

Chairman Martin called the meeting to order at 9:00 a.m. and read the meeting notice for the September 19, 2014, MCCB board meeting.

**MEETING NOTICE**

The regular monthly meeting of the Mississippi Community College Board will be held at 9:00 a.m., Friday, September 19, at the Mississippi Community College Board, 3825 Ridgewood Road, Room 507 of the Education and Research Center in Jackson, Mississippi. This meeting may be conducted as a teleconference meeting.

**PRELIMINARIES**

Chairman Martin welcomed all board members and visitors and then asked Mr. Bubba Hudspeth to provide the invocation.

**Approval of July 11, 2014 Meeting Minutes**

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Lee Bush, the MCCB Board **voted unanimously** to approve the minutes of the July 11, 2014 MCCB Board meeting.

**Approval of Agenda**

In a motion made by Mr. Chip Crane and seconded by Mrs. Sue Stedman, the MCCB Board **voted unanimously** to approve the August agenda.

**REPORTS/ACTIONS**

**Executive Director's Report**

Dr. Eric Clark began his report by welcoming all board members and guests to the board meeting.

Dr. Clark introduced the newest staff member to the Board: Dr. Rachel DeV Vaughan, a Curriculum Specialist for Curriculum and Instruction unit.

Dr. Clark reported that Ms. Davita Weary has been hired as the Director of Monitoring. She is scheduled to begin work on September 1.

Dr. Clark reported that the Finance division completed and submitted budgets for the 15 community colleges, one consolidated version for the colleges, and one for the agency to the Legislative Budget Committee on August 1.

Dr. Clark reported that the 5<sup>th</sup> annual Career-Tech Summer Conference held August 5 and 6 at the Jackson Convention Center was a tremendous success. The conference was attended by well over 900 from the colleges.

Dr. Clark reported that the College Savings Board met on August 6 and voted on a new pricing structure to make the MPACT plan viable. The plan is scheduled to reopen October 1.

Dr. Clark reported on SB 2563, the unplanned pregnancy bill passed by the 2014 Legislature. Dr. Clark reported that the group has preliminarily identified three methods to work with on this issue: establish health clinics on all college campuses, provide more aggressive counseling, and raise awareness by building the topic into the college or university curriculum. Dr. Clark called on Mr. Kell Smith to provide details regarding the progress of the committee formed to submit a plan to the legislature by November 3.

Mr. Smith reported that the committee sent out surveys to inventory services offered/provided on community college and university campuses along with the University Medical Center. The committee is working to compile the information required for the eight requirements that are to be included in the report to the legislature.

Dr. Clark continued his report as follows:

Dr. Clark reported on the EDNET board meeting held August 14.

Dr. Clark reported that Dr. Johnny Allen appointed Dr. Billy Stewart to serve as committee chairperson for performance measures. MCCB and all 15 community colleges are required to submit an individual strategic plan to the Legislature by October 31.

Dr. Clark reported that he has been asked to join the Child Health Council by Dr. Fredrick Barr. This council meets monthly to discuss child healthcare issues and format plans to implement developmental screenings.

Dr. Clark reported that he was interviewed by the Christian radio network KLOVE about adult basic education and GED. The interview will air Sunday, August 17 at 7:30 on these local networks: 94.7, 91.5, 107.1, and 93.5.

Dr. Clark reported that the Education Achievement Council is scheduled to meet August 28 at 11:00 a.m.

Dr. Clark spoke to the Board about his concerns regarding the constitutional initiative that is being proposed to fully fund the Mississippi Adequate Education Plan for K-12 schools. Dr. Clark pointed out that, contrary to requirements of the Mid-Level Funding Act of 2007, K-12 is already funded at a higher level per student than the community colleges are funded. In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Tom Gresham, the MCCB Board **voted unanimously** to express that the Board shares the concerns stated by Dr. Clark.

Dr. Clark concluded his report.

**Career and Technical Education and Workforce Training Report**

Dr. Shawn Mackey presented **Exhibit B1**, a new option request for approval to offer an AAS Degree, Technical Certificate, and Career Certificate in Process Operations: Oil and Gas Production Technology at Southwest Community College.

In a motion made by Mr. John Pigott and seconded by Mrs. Sue Stedman, the MCCB Board **voted unanimously** to approve the new option request for Process Operations: Oil and Gas Production Technology at Southwest Community College.

**Exhibit B2** is a new option request from Jones County Junior College to offer an AAS Degree, Technical Certificate, and Career Certificate in Industrial Electronics Technology.

In a motion made by Mr. Bubba Hudspeth and seconded by Mrs. Cheryl Thurmond, the MCCB Board **voted unanimously** to approve the request from Jones County Junior College to offer an AAS Degree, Technical Certificate, and Career Certificate in Industrial Electronics Technology.

**Exhibit B3** is an Early Adoption approval request from Jones County Junior College to offer 30/45/60 SCH Stackable Credentials Options for Welding.

In a motion made by Mr. Lee Bush and seconded by Mr. Chip Crane, the MCCB Board **voted unanimously** to approve the Early Adoption request from Jones County Junior College for the 30/45/60 SCH Stackable Credentials Options for Welding.

**Exhibit B4** is a new option request from Hinds Community College to offer a Career Certificate in Cosmetology Instructor Technology.

**Exhibit B5** is a new option request from Hinds Community College to offer a Career Certificate in Barber/Stylist Instructor Technology.

In a motion made by Mr. Lee Bush and seconded by Mrs. Sue Stedman, the MCCB Board **voted unanimously** to approve the new option request from Hinds Community College to offer a Career Certificate in Cosmetology Instructor Technology and Barber/Stylist Instructor Technology.

**Exhibit B7** is a new location and option request from East Mississippi Community College to offer an AAS Degree in Golf and Turf Management.

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Lee Bush, the MCCB Board **voted unanimously** to approve the new location and option request from East Mississippi Community College to offer an AAS Degree in Golf and Turf Management.

**Exhibit C** is the Career Readiness Certificate report. This is for information only and does not require Board approval.

**Exhibit D** is the standard Workforce Report. This is for information only and does not require Board approval.

**Exhibits E1 and E2** are the standard WET Fund Revenue Report. This is for information only and does not require Board approval.

Dr. Mackey concluded his report.

### **Technology Report**

Mr. Ray Smith reported that he has received pricing from CSPIRE based on a shared infrastructure to level the costs among the colleges. This budget plan will be reviewed in-house and, if approved, sent to the college presidents for approval.

Mr. Smith concluded his report.

### **eLearning and Instructional Technology Report**

Ms. Audra Kimble presented **Exhibit A**, a request to approve the revised job description for the Director of Training and Professional Development.

In a motion made by Mr. Bubba Hudspeth and seconded by Mrs. Tom Gresham, the MCCB Board voted unanimously to approve the revised job description for the Director of Training and Professional Development.

Ms. Kimble reported that *Dropout Detective* was fully implemented this summer. Dropout Detective provides a “dashboard” to quickly identify potential dropouts and work to improve retention rates.

Ms. Kimble reported that her division is working on new transfer initiatives with Jackson State University and Mississippi State University. They are preparing an MOA, to present to the presidents for approval, which will provide a seamless transition of online students from the community colleges to those institutions.

Ms. Kimble concluded her report.

### **Research and Planning Report**

Mr. Raul Fletes reported his division and the community colleges are working on audits and data uploads. The data uploads include much more stringent validations to insure cleaner data.

Mr. Fletes concluded his report.

### **Programs and Accountability Report**

Dr. Debra West reported that Northeast Mississippi Community College, as a Gulf States Integrated Consortium member, will hold an award ceremony to recognize its first round of students to complete the Pathways Program. This program allows students to earn a GED and a certificate in Information Technology or Medical Business Office Assisting. This positions the student to more quickly find employment. Mississippi Gulf Coast Community College plans to implement the Pathways Program this fall.

Dr. West concluded her report.

### **Deputy Executive Director Report, Finance and Administration**

Mrs. Deborah Gilbert presented the Finance report, as follows:

#### **Attachment 1: General Fund Disbursements – September 2014**

Fund 2298 in the amount of \$10,403,418.00 and,

Next, Mrs. Gilbert reported on:

**Attachment 2** Education Enhancement Fund – August 31, 2014

Fund 4080 in the amount of	\$3,440,114.00
Fund 4110 in the amount of \$	82,112.00
Total:	\$3,522,226.00

In a motion made by Mr. Lee Bush and seconded by Mr. Bubba Hudspeth, the MCCB Board **voted unanimously** to approve **Attachment 1**, the General Fund Disbursements out of Fund 2298 in the amount of \$10,403,418.00 and, **Attachment 2**, the Education Enhancement Fund – August 31, 2014 out of Fund 4080 in the amount of \$3,440,114.00 and Fund 4110 in the amount of \$82,112.00 for a total of \$3,522,226.00.

Next, Mrs. Gilbert reported on:

**Attachment 3:** Financial Statements:

These are the Financial Statements for Fund 2291 and Fund 4111 and Special Funds as of July 31, 2014 – Lapse Period (FY 2014).

This is for informational purposes only and does not require approval.

Next, Mrs. Gilbert reported on:

**Attachment 4:** Budget Requests for FY 2016

Copies of the fifteen (15) community and junior colleges' FY 2016 (MBR) Budget Requests, as well as, the composite request and the MCCB Request were made available to each Board Member.

This is for informational purposes only and does not require approval.

Mrs. Gilbert concluded her report.

**TRAVEL AUTHORIZATIONS**

Chairman Martin asked if there were requests for travel reimbursements for events other than regularly scheduled Board meetings.

In a motion made by Mr. Todd Hairston and seconded by Mrs. Sue Stedman, the MCCB Board **voted unanimously** to approve Mr. Hudspeth's travel to attend Jones County Junior College summer graduation on August 2, and the Career Tech Summer Conference on August 5 and 6; and Mr. Bush's travel to attend the Career Tech Summer Conference on August 5.

**OTHER BUSINESS**

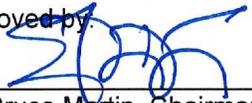
**ADJOURNMENT**

In a motion by Mr. John Pigott and in the absence of any further business, the meeting was adjourned at 10:31 a.m.

Recorded by:

  
Cynthia Jiles, Executive Assistant

Approved by:

  
Mr. Bruce Martin, Chairman

  
Dr. Eric Clark, Executive Director

**August Exhibits:**

Job Description – Director of Training/Professional Development  
CTE  
Career Readiness Certificate  
Workforce Report  
WET Fund Reports  
Academic/Student Affairs - CPSCR  
Programs and Accountability  
Finance Report  
Dr. Clark's Handouts & News Articles

Exhibit A  
Exhibits B1 – B7  
Exhibit C  
Exhibit D  
Exhibit E  
No Exhibit  
No Exhibit  
Separate Agenda