

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Thursday, June 20, 2013

The committee of the whole of the Mississippi Community College Board (MCCB) met at 6:00 p.m. at Huntington's Grill in Jackson and then reconvened at 7:00 p.m. in the Natchez Room of the Hilton Hotel in Jackson, on Thursday, May 16, 2013.

Members present: Mrs. Patricia Dickens, Chair; Mr. Lee Bush; Mr. John Pigott; Mrs. Cheryl Thurmond; and Mr. Bubba Hudspeth.

MCCB Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Joan Haynes, Dr. Shawn Mackey, and Mrs. Cynthia Jiles.

CALL TO ORDER

Chairman Patricia Dickens called the meeting to order at 7:00 p.m. She welcomed the Board members and then asked Dr. Clark to provide his report.

Dr. Clark opened his remarks with expressed appreciation for the service of Chairman Patricia Dickens and Mr. Bobby Steinriede.

Dr. Clark reported to the Board that Speaker Philip Gunn plans to attend the Board meeting on Friday, June 21. Dr. Clark asked that the agenda be amended to accommodate the Speaker's visit.

Dr. Clark reported that the MCCB has two new employees: Sherriel Moore, Purchasing Clerk; and Megan Akins, Administrative Assistant for ABE/GED.

Dr. Clark reported that MCCB is working to fill two vacancies: Assistant Director for eLearning, and Director of Career and Technical Education.

Dr. Clark reported that he will present several jobs descriptions for board approval.

Dr. Clark reported that Kell Smith will present plaques honoring Mrs. Patricia Dickens, Mr. Bubba Hudspeth, and Mr. Bobby Steinriede for their years of service on the MCCB Board. In addition, Kell will present the resolutions honoring the spring community college championship teams.

Dr. Clark reported that Mrs. Cynthia Jiles has provided alternate lodging information for the Board and asked the board members to inform Cynthia on their attendance plans for the Trustees' Conference in July at the Beau Rivage.

Dr. Clark concluded his report.

Chairman Dickens called on Dr. Shawn Mackey to present the Career and Technical report.

Dr. Mackey reported that the annual Summer Conference for Workforce and Career Tech personnel to be held August 6 at the Clyde Muse Center on Hinds Community College's Rankin County Campus. He extended an invitation to the Board to attend the luncheon.

Dr. Mackey reported that he will present the final adoption of the 2014 Workforce Policies for approval.

Dr. Mackey reported that he will present three career and technical requests for approval.

Dr. Mackey will also present the standard career readiness certificate report, the standard workforce report, and the WET Funds and Grants related activities. These are for informational purposes only and will not require approval.

Dr. Mackey concluded his report.

Chairman Dickens called on Dr. Joan Haynes to provide her report.

Dr. Haynes reported that she will present Exhibit F for approval, which is the Reverse Transfer Memorandum of Understanding.

Dr. Haynes concluded her report.

Chairman Dickens called on Dr. Debra West to provide her report.

Dr. West reported that she will present Exhibit G; a request for approval of an off-campus site for Hinds Community College.

Dr. West concluded her report.

Chairman Dickens called on Deborah Gilbert to provide her report.

Mrs. Deborah Gilbert reported that she will present the following items at the Friday meeting:

Attachment 1: the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,266,228.00 and Fund 4110 in the amount of \$82,112.00, totaling \$3,348,338.00 effective June 30, 2013.

This will require approval.

Attachment 2: the Financial Statements from:

General Fund 2291, Fund 4111, and Special Funds as of May 31, 2013.

This is for informational purposes only and will not require approval.

Attachment 3: Purchasing Approvals over \$50,000.00:

- A. RSA Authentication Manager software, hardware, maintenance and support, and training as part of the network redundancy project – Venture Technologies - \$123,180.65 from SLDS funds, contingent on ITS approval.
- B. Channellmatter, Inc. – Extend the support and maintenance portion of the contract by 6 months from June 1, 2013 to December 1, 2013 to coincide with the performance portion contract expiration. The amount of increase is \$137,500.00. This support and maintenance is related to the set up and deployment of Microsoft Office SharePoint Services Solutions for the community colleges. Overall CP-1 amount will increase from \$985,000.00 to \$1,122,500.00 or an increase of \$137,500.00 and is contingent upon ITS approval.
- C. Audio Visual Innovations, Inc. – AVI-SPL- Bridge equipment, license, and one-year support that will allow colleges to video conference between colleges, the business community, and universities. Workforce (WET) funds will be utilized for this expenditure. - \$199,200.50.

This will require approval.

Attachment 4: Disbursements – July 2013 – FY 2014

A. General Fund 2298	
Funding Formula	\$28,343,910.00
Health Insurance	8,910,875.00
Workforce Dev. Center	2,250,000.00
Sign Language Interpreter	89,525.00

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Education Technology	3,549,580.00
Advanced Training Centers	1,125,000.00
Dropout Recovery	750,000.00
Associate Degree Nursing & AD Allied Health	1,278,461.00
Total July Disbursement	<u>\$46,296,851.00</u>

B. Health Insurance Carryover Fund Disbursement – July 2013 – FY 2014
Special Fund 3295 \$ 365,000.00

This will require approval.

Attachment 5: Approval of the FY 2015 Budget Requests

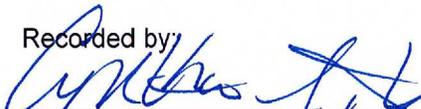
- A. Support
- B. Administration

This will require approval.

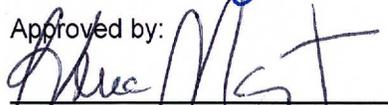
Mrs. Gilbert concluded her report.

There being no other business, Chairman Dickens adjourned the meeting at 7:47 p.m.

Recorded by:


Cynthia Jiles, Executive Assistant

Approved by:


Mr. Bruce Martin, Vice-Chair


Dr. Eric Clark, Executive Director