

**MINUTES**  
**MISSISSIPPI COMMUNITY COLLEGE BOARD**  
**Thursday, May 16, 2013**

The committee of the whole of the Mississippi Community College Board (MCCB) met at 6:00 p.m. at Shapley's Restaurant in Ridgeland and then reconvened in the same location at 7:16 p.m. for the meeting, on Thursday, May 16, 2013.

**Members present:** Mrs. Patricia Dickens, Chair; Mr. Lee Bush; Mr. John Pigott; Mrs. Cheryl Thurmond; and Mr. Bubba Hudspeth.

**MCCB Staff in attendance:** Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Joan Haynes, Dr. Shawn Mackey, and Mrs. Cynthia Jiles.

**CALL TO ORDER**

Chairman Patricia Dickens called the meeting to order at 7:16 p.m. She welcomed the Board members and then asked Dr. Clark to provide his report.

Dr. Clark presented **Exhibit A**, a request for the Board's consideration to make the Thursday night meeting discretionary at the request of the Chairman. If passed this will be effective July 1, 2013.

Dr. Clark reported that Kell Smith will present resolutions honoring Dr. Vivian Presley and Dr. David Cole for their years of service in recognition of their pending retirements. In June, Kell will present the plaques for Mrs. Patricia Dickens, Mr. Bubba Hudspeth, and Mr. Bobby Steinriede in recognition for their years of service on the MCCB board. In addition, Kell will present the resolutions honoring the current community college championship teams.

Dr. Clark reported that he will present two jobs descriptions for board approval.

Dr. Clark reported that IHL has offered MCCB the remaining east end of the 6<sup>th</sup> floor to accommodate MCCB's growing needs and allow expansion of our computer room.

Dr. Clark will report on a contract with NSPARC. This contract will provide training for Life Tracks, formerly known as the SLDS system, to train experts in the Statewide Longitudinal Data System at a cost of \$40,515.00.

Dr. Clark concluded his report.

Chairman Dickens called on Dr. Shawn Mackey to present the Career and Technical report.

Dr. Mackey reported that he will present the final adoption of the 2012 PS Curriculum Revisions for approval.

Dr. Mackey reported that he will present for approval, Antonelli College's Declaration of Intent to establish a program of Practical Nursing.

Dr. Mackey reported that he will present the 2014 Draft of the Workforce Policies for approval.

Dr. Mackey reported that he will present six career and technical requests for approval.

Dr. Mackey will also present the standard career readiness certificate report, the standard workforce report, and the WET Funds and Grants related activities. These are for informational purposes only and will not require approval.

Dr. Mackey concluded his report.

Chairman Dickens called on Dr. Joan Haynes to provide her report.

Dr. Haynes reported that she will present the reports associated with the April 2013 Commission on Proprietary School and College Registration summary (CPSCR). These are for informational purposes only.

Dr. Haynes concluded her report.

Chairman Dickens called on Dr. Debra West to provide her report.

Dr. West reported that she will present a request for approval of an off-campus site for East MS Community College.

Dr. West reported that she will present a status report on eLearning & Instructional Technology.

Dr. West concluded her report.

Chairman Dickens called on Deborah Gilbert to provide her report.

Mrs. Deborah Gilbert reported that she will present the following items at the Friday meeting:

**Attachment 1:** the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,266,228.00 and Fund 4111 in the amount of \$82,112.00, totaling \$3,348,340.00 effective May 31, 2013.

This will require approval.

**Attachment 2:** the Financial Statements from:  
General Fund 2291, Fund 4111, and Special Funds as of April 30, 2013.  
This is for informational purposes only and will not require approval.

**Attachment 3:** the approval request of the FY 2014 Administrative Budget  
This will require approval.

**Attachment 4:** the approval request of the FY 2014 Z-1 Budget:

- A. Support
- B. Administration

This will require approval.

**Attachment 5:** the Guidelines for Administration of Associate Degree Nursing Support –FY 2014  
This will require approval.

**Attachment 6:** the Guide for the Disbursement of Advanced Training Center Funds for FY 2014  
This will require approval.

**Attachment 7:** the Guidelines for Disbursement of Education Technology Funds – FY 2014  
This will require approval.

**Attachment 8:** the Schedule of Disbursements – FY 2014  
This will require approval.

**Attachment 9:** Purchasing Approvals over \$50,000.00:  
A. A revenue Memorandum of Understanding between the University of Southern Mississippi and the Mississippi Community College Board to provide access to a

secured enrollment tool for the registration of up to 250 on-line students and for the colleges to provide instruction for USM students in order to meet the general education requirements for online programs offered by USM. USM agrees to reimburse MCCB 70% of required tuition for each USM student enrolled in a MSVCC course. The period of performance is September 1, 2013 to August 31, 2014. This will require approval.

- B. A revenue Memorandum of Understanding between Jackson State University and the Mississippi Community College Board to provide access to a secured enrollment tool for the registration of up to 150 on-line students and for the colleges to provide instruction for JSU students in order to help meet the general education requirement of the School of Lifelong Learning's Bachelor of Science degree in Professional Interdisciplinary Studies Program. JSU agrees to reimburse MCCB 70% of required tuition for each JSU student enrolled in a MSVCC course. The period of performance is June 3, 2013 to May 31, 2014. This will require approval.
- C. VPLEX and RECOVERPOINT equipment used for an active connectivity system as part of the network redundancy project in the amount of \$199,458.12. The vendor is Venture Technologies. This will require approval.

**Attachment 10:** Review of the FY 2015 Budget Requests

- A. Support
- B. Administration

This is for informational purposes only and will not require approval.

**Attachment 11:** the approval requests of the FY 2013 Z-1 Budget Administration (1<sup>st</sup> Revision)  
This will require approval.

Mrs. Gilbert concluded her report.

There being no other business, Chairman Dickens adjourned the meeting at 8:00 p.m.

Recorded by:

  
Cynthia Jiles, Executive Assistant

Approved by:

  
Mrs. Patricia Dickens, Chairman

  
Dr. Eric Clark, Executive Director