

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Thursday, March 14, 2013

The committee of the whole of the Mississippi Community College Board (MCCB) met at 6:00 p.m. at Huntington's Grill in Jackson and then reconvened at 7:15 p.m. in the Jacksonian Room of the Hilton Hotel in Jackson, on Thursday, March 14, 2013.

Members present: Mr. Chip Crane, Vice-Chair; Mrs. Cheryl Thurmond; Mr. John Pigott; and Mr. Bubba Hudspeth.

MCCB Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Joan Haynes, Dr. Shawn Mackey, Mrs. Cynthia Jiles, and Dr. Christian Pruett.

CALL TO ORDER

Vice-Chairman Chip Crane called the meeting to order at 7:15 p.m. He welcomed the Board members and asked Mr. Bubba Hudspeth to provide the invocation.

Vice-Chairman Crane called on Dr. Eric Clark to provide his report.

Dr. Clark reported that Dr. Christian Pruett will update the Board on the status of the eLearning management transition to the CANVAS eLearning management system.

Dr. Pruett, on his last day to work at the MCCB, reported that the integration is going well. CANVAS training began last week during the Creating Future's Conference with regional training workshops scheduled to begin in April. The MSVCC division and colleges plan to have the system ready the first week of May and ready to launch May 28 in time for summer school.

Dr. Clark continued his report as follows:

Dr. Clark reported that April 7 is the scheduled sine die for the 2013 legislative session.

Dr. Clark reported that HB 932, the bill that inserts \$8 million into the WET Fund; SB 2786, the MCCB's proprietary school bill; and HB 317, the out-of-state tuition waiver bill have passed and been signed by the Governor.

On Friday, Dr. Clark will ask the Board to adopt an amended job description for the position of Assistant Executive Director for eLearning and Instructional Technology.

Dr. Clark reported that Mr. Raul Fletes will ask the Board to approve a request from Holmes Community College for a new off-site location.

Dr. Clark reported that consideration has been made for MCCB to take over curriculum development of career and technical education in the community colleges. This potential change would involve additional staff for MCCB and would be funded by monies currently paid to the Research and Curriculum Unit of Mississippi State from the Department of Education. Dr. Clark emphasized that no "new" money from the Legislature would be requested to fund this endeavor.

Dr. Clark reminded the Board that MCCB will hold the next monthly meeting on the campus of Northeast Mississippi CC in Booneville, MS.

Dr. Clark concluded his report.

Vice-Chairman Crane called on Dr. Shawn Mackey to present the Career and Technical report.

Dr. Mackey will present the 2012 Post-Secondary Career and Technical Education Curricula Revisions and three program requests for approval.

Dr. Mackey will also present the standard career readiness certificate report, the standard workforce report, and the WET Funds and Grants related activities. These are for informational purposes only and will not require approval.

Dr. Mackey concluded his report.

Vice-Chairman Crane called on Dr. Joan Haynes to provide her report.

Dr. Haynes reported that she will present the reports associated with the February 2013 Commission on Proprietary School Summary. These are for informational purposes only.

Dr. Haynes concluded her report.

Vice-Chairman Crane called on Mrs. Deborah Gilbert to provide her report.

Mrs. Gilbert reported that she will present the following items at the Friday meeting:

Attachment 1: CJC Funding Formula Change – MGCCC- Keesler semester credit hours (SCH) reduced from 525 SCH to 231 SCH or (\$17,870.00).
This will require approval.

Attachment 2: General Fund Disbursements – Fund 2298 – FY 2013
April - \$12,398,280.00
May - \$12,398,280.00
June - \$12,398,280.00.
This will require approval.

Attachment 3: the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,266,228.00 and Fund 4111 in the amount of \$82,112.00, totaling \$3,348,340.00, effective March 31, 2013.
This will require approval.

Attachment 4: the Financial Statements from:
General Fund 2291, Fund 4111, and Special Funds as of February 28, 2013.
Report- No Action Required.

Attachment 5: Purchasing Approval:

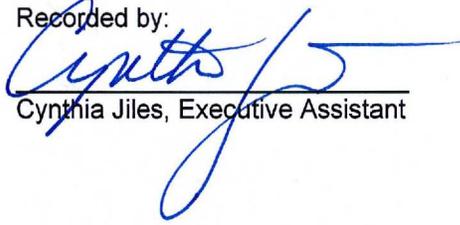
Amendment #1 to Software License and Application Service Provider Agreement between Instructure, Inc. and ITS contracting agent for the MCCB (Original Project Number 39877 approved on January 18, 2013 in the total amount of \$4,334,016.00 over a 5 year period) – In order to ensure proper integration with Canvas for the Enrollment Toll, Instructure will develop customized code for the generation of enrollment data for each of the 15 colleges. The complexity and uniqueness of this project led us to the notion that this would be better for the company to develop compared to in-house development. In addition, Instructure will maintain the server farm used to generate the files. Funds will be derived from a combination of special funds and student fees. The total cost for Year 1 will be \$26,000.00 (\$20,000.00 for a One-Time Development Fee and \$6,000.00 for Annual Hosting and Maintenance). Years 2 through 5 will be \$6,000.00 annually for Annual Hosting and Maintenance. The total five-year costs will be \$50,000.00.
This will require approval.

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Mrs. Gilbert concluded her report.

There being no other business, Vice-Chairman Crane adjourned the meeting at 8:00 p.m.

Recorded by:



Cynthia Jiles, Executive Assistant

Approved by:



Mrs. Patricia Dickens, Chairman



Dr. Eric Clark, Executive Director