

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Friday, December 21, 2012

The regular meeting of the Mississippi Community College Board (MCCB) was held at 9:00 a.m. on Friday, December 21, 2012, in Room 507 of the Education and Research Center, 3825 Ridgewood Road, Jackson, MS 39211.

Members present: Mrs. Patricia Dickens, Chair; Mrs. Cheryl Thurmond; Mr. Chip Crane, Vice-Chair; and Mr. Bubba Hudspeth. Mr. Lee Bush; Mr. Bobby Steinriede; and Mr. John Pigott attended via conference call. *Members not present: Mr. Duncan McKenzie and Mr. Tom Gresham.*

MCCB Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Christian Pruett, Dr. Joan Haynes, Dr. Shawn Mackey, and Mrs. Cynthia Jiles.

Guests in attendance: Mr. Chuck Rubisoff, Office of the Attorney General.

CALL TO ORDER

Chairman Patricia Dickens called the meeting to order at 9:00 a.m. and read the meeting notice for the January 18, 2013, MCCB Board Meeting.

MEETING NOTICE

The regular monthly meeting of the Mississippi Community College Board will be held at 9:00 a.m., Friday, January 18, 2013, in Room 507 of the Education and Research Center, 3825 Ridgewood Road, Jackson, MS 39211. This meeting may be conducted as a teleconference meeting.

PRELIMINARIES

Chairman Dickens welcomed all board members and visitors and asked Mr. Bubba Hudspeth to provide the invocation.

Approval of November 15 and 16, 2012 Meeting Minutes

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Chip Crane, the MCCB Board **voted unanimously** to approve the minutes of the November 15 and 16, 2012 MCCB board meetings and the proposed agenda for December 21, 2012.

REPORTS/ACTIONS

Executive Director's Report

Dr. Clark began his report by welcoming all board members and guests.

Dr. Clark reported that Governor Bryant has asked the State observe a moment of silence in memory of the Connecticut victims at 9:30 a.m. central time.

Dr. Clark reported that the 2013 legislative session will begin at noon on Tuesday, January 8.

Dr. Clark reported that the Legislative Budget Office (LBO) proposed level funding for the community colleges with no new monies to cover the PERS increase and proposed a 2.1 percent

cut, or \$146,000.00, to the MCCB budget. The Governor's Executive Budget Recommendation proposed a 1.8 percent increase, or \$4.1 million, to community colleges to cover the PERS increase and proposed a 1.5 percent, or \$107,000.00, cut to the MCCB budget.

Mr. Bobby Steinriede joined the board meeting via conference call.

Dr. Clark reported that our agency has two distinct points to make to the Legislature this session: First, we are the jobs people that handle job training; and second, in comparison to other educational state entities, we are disproportionately poorly funded in bonds and appropriations.

Dr. Clark reported that Mr. Steve Shaffer of Washington, D.C. has been hired by EDNET to market the remaining broadband channels, with hopes that the leases will generate funding to help facilitate the construction of our headquarters building.

Dr. Clark reported that the Legislature, through HB 875 from the 2011 legislative session, required the Education Achievement Council to develop and funding mechanism based on productivity funding as well as enrollment. The community colleges have submitted their report.

Dr. Clark presented a new job description for Mrs. Beverlin Givens and asked Dr. Christian Pruettt to provide this report to the Board for consideration.

Dr. Pruettt reported that Mrs. Givens will work full-time with eLearning as the *eLearning Program Specialist*.

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Chip Crane, the MCCB Board **voted unanimously** to approve the new job description of Program Specialist for eLearning for Mrs Givens.

At 9:30 a.m. central time the MCCB board members and staff observed a moment of silence in memory of the Connecticut shooting victims.

Dr. Clark presented two resolutions: **Exhibit A1**, in recognition of the 2012 Copiah Lincoln Community College Wolves Football Team's state championship win; and **Exhibit A2**, in recognition of the 2012 Pearl River Community College Men's and Women's Soccer Teams' MACJC and Region 23 championships.

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Chip Crane, the MCCB Board **voted unanimously** to approve the two resolutions: **Exhibit A1**, in recognition of the 2012 Copiah Lincoln Community College Wolves Football Team's state championship win; and **Exhibit A2**, in recognition of the 2012 Pearl River Community College Men's and Women's Soccer Teams' MACJC and Region 23 championships.

Dr. Clark asked Mrs. Cynthia Jiles to report on the MCCB logo agency shirts offered to the board members and staff.

Mrs. Jiles presented the agency shirts and stated the estimated cost.

Dr. Clark reported that among the items on his calendar, on November 29, he spoke at Pearl River Community College leadership graduation and to the PRCC Phi Theta Kappa class in Hattiesburg; December 3, he and Dr. Muse attended Itawamba CC's legislative dinner; and December 4, he and several staff members met with Senator John Polk and Senator Steve Hale to discuss workforce training at the Capitol.

Dr. Clark reported that Mr. Joseph Larry has announced his resignation as Director of Monitoring.

Dr. Clark reported that the agency will be closed Monday, December 24; Tuesday, December 25; Monday, December 31; and Tuesday, January 1 in observance of Christmas and the New Year's holiday.

Dr. Clark concluded his report.

Career and Technical Education Report

Dr. Shawn Mackey presented **Exhibit B**, a request for final approval of the Surgical Technology Curriculum (2012).

In a motion made by Mr. Chip Crane and seconded by Mr. Bubba Hudspeth, the MCCB Board **voted unanimously** to approve the 2012 Surgical Technology Curriculum.

Dr. Mackey presented **Exhibit C**, a new location request for Commercial Truck Driving for Hinds CC.

In a motion made by Mr. Chip Crane and seconded by Mr. Bubba Hudspeth, the MCCB Board **voted unanimously** to approve the new location request for Commercial Truck Driving for Hinds CC.

Grants and Related Activities Report

Exhibit D is the standard Career Readiness Certificate. This is for information only and does not require board approval.

Workforce Report

Exhibit E1 and E2 is the standard Workforce Budget Report and the WET Fund Revenue Report. This is for information only and does not require board approval.

Dr. Mackey concluded his report.

Academic Affairs Report

Dr. Joan Haynes asked Mrs. Eloise Richardson to report on the Trade Adjustment Assistance Career Community College Training (TAACCCT) grant awarded to five of our community colleges: Pearl River CC, Meridian CC, Mississippi Delta CC, Northeast CC, and Co-Lin CC. These colleges formed a consortium with four community colleges in Louisiana and were awarded \$14.7 million for a period of four years.

Dr. Haynes concluded her report.

eLearning and Instructional Technology Report

Dr. Christian Pruett reported that the Mississippi community college system has collectively decided to recommend a move to the eLearning platform, *Instructure's Canvas*, to replace *Blackboard* and *Desire2Learn* as the eLearning management system. This decision was made after a substantial review process rated Canvas higher than the previous systems. In addition, the move to Canvas represents a significant cost savings over a five-year life cycle; in numbers a \$1.7 million dollar saving per year. MVSCC plans to have the system fully implemented by summer 2013 semester.

Dr. Pruett concluded his report.

Mr. Chip Crane left the meeting at 9:56 a.m.

Research and Planning Report

Mr. Raul Fletes presented **Exhibit F**, the audited numbers from fall 2009 to spring 2012. This is for informational purposes only and does not require approval.

Mr. Fletes concluded his report.

Mr. Chip Crane rejoined the meeting at 10:07 a.m.

Programs and Accountability Report

Dr. West presented **Exhibit G**, a request to approve a new off-campus site for Hinds CC.

In a motion made by Mr. Chip Crane and seconded by Mr. Bubba Hudspeth, the MCCB Board **voted unanimously** to approve the request.

Deputy Executive Director Report, Finance and Administration

Mrs. Deborah Gilbert presented the Finance report, as follows:

Attachment 1: the approval request for the General Fund Disbursement for January 2013 out of Fund 2298 in the amount of \$30,223,721.00.

Attachment 2: the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,266,228.00 and Fund 4110 in the amount of \$82,111.00, totaling \$3,348,339.00 effective December 31, 2012.

In a motion made by Mr. Chip Crane and seconded by Mr. Bubba Hudspeth, the MCCB Board **voted unanimously** to approve the request for:

Attachment 1: the approval request for the General Fund Disbursement for January 3013 out of Fund 2298 in the amount of \$30,223,721.00, and

Attachment 2: the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,266,228.00 and Fund 4111 in the amount of \$82,111.00, totaling \$3,348,339.00 effective December 31, 2012.

Attachment 3: the Financial Statements from:

A: General Fund 2291, 3000 Special Funds, and Fund 4111 as of November 30, 2012. This is for informational purposes only and does not require approval.

Attachment 4: the Joint Legislative Budget Committee Recommendations for FY 2014. This is for informational purposes only and does not require approval.

Attachment 5: the Funding Formula – FY 2013. This is for informational purposes only and does not require approval.

Mrs. Gilbert concluded her report.

Travel Authorizations

Chairman Dickens asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

There were no additional travel requests for approval.

OTHER BUSINESS

There was no additional business.

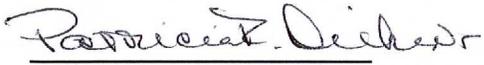
ADJOURNMENT

In the absence of any further business, the meeting was adjourned at 10:16 a.m.

Recorded by:


Cynthia Jiles, Executive Assistant

Approved by:


Mrs. Patricia Dickens, Chairman


Dr. Eric Clark, Executive Director

Exhibits:

Dr. Clark's Report
Career & Technical Education
CRC Report
Workforce Report and WetFund Report
Academic Affairs
Research and Planning
Technology
eLearning & Instructional Technology
Dr. West
Finance Report
Dr. Clark's Handouts & News Articles

Exhibits A1, A2, and A3
Exhibits B, C
Exhibit D
Exhibits E1 and E2
No Exhibit
Exhibit F
No Exhibit
No Exhibit
Exhibit G
Separate Agenda