

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Friday, October 19, 2012

The regular meeting of the Mississippi Community College Board (MCCB) was held at 9:00 a.m. on Friday, October 19, 2012, in Room 507 of the Education and Research Center, 3825 Ridgewood Road, Jackson, MS 39211.

Members present: Mrs. Patricia Dickens, Chair; Mr. Bobby Steinriede; Mr. Lee Bush; Mrs. Cheryl Thurmond; Mr. John Pigott; and Mr. Bubba Hudspeth. Mr. Tom Gresham; Mr. Bruce Martin; and Mr. Chip Crane, Vice-Chair attended via conference call. *Member not present: Mr. Duncan McKenzie.*

MCCB Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Mr. Ray Smith, Dr. Christian Pruettt, Mrs. Cynthia Jiles, and Mr. Kell Smith.

Guests in attendance: Mr. Kenneth Wheatley and Mr. Chuck Rubisoff, Office of the Attorney General.

CALL TO ORDER

Chairman Patricia Dickens called the meeting to order at 9:00 a.m. and read the meeting notice for the November 16, 2012, MCCB Board Meeting.

MEETING NOTICE

The regular monthly meeting of the Mississippi Community College Board will be held at 9:00 a.m., Friday, November 16, 2012, in Room 507 of the Education and Research Center, 3825 Ridgewood Road, Jackson, MS 39211. This meeting may be conducted as a teleconference meeting.

PRELIMINARIES

Chairman Dickens welcomed all board members and visitors and asked Mr. John Pigott to provide the invocation.

Approval of September 20 and 21, 2012 Meeting Minutes

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Bobby Steinriede, the MCCB Board **voted unanimously** to approve the minutes of the September 20 and 21, 2012 MCCB board meetings.

Approval of Agenda

In a motion made by Mr. Bobby Steinriede and seconded by Mr. Lee Bush, the MCCB Board **voted unanimously** to approve the proposed amended agenda.

REPORTS/ACTIONS

Executive Director's Report

Dr. Clark began his report by welcoming all board members and guests.

Dr. Clark introduced Mr. Kenneth Wheatley to the MCCB board as the new Director of Resource Development, effective November 1.

Dr. Clark presented **Exhibit 1**, a request to adopt a resolution regarding the use of EDNET funds and broadband leases to help fund the MCCB headquarters building. **Resolution:** "The Mississippi Community College Board approves the use of any and all revenue generated from the leasing of broadband channels operated and managed by EDNET, to help fund construction of the MCCB headquarters building."

In a motion made by Mr. Lee Bush and seconded by Mr. Bubba Hudspeth, the MCCB Board **voted unanimously** to adopt the EDNET resolution: "The Mississippi Community College Board approves the use of any and all revenue generated from the leasing of broadband channels operated and managed by EDNET, to help fund construction of the MCCB headquarters building."

Dr. Clark requested Kell Smith to present resolutions in honor of Mr. Max Huey's and Mr. Ed Perry's service on the MCCB board.

In a motion made by Mr. John Pigott and seconded by Mr. Lee Bush, the MCCB Board **voted unanimously** to adopt the resolutions commending Mr. Max Huey and Mr. Ed Perry for their service on the MCCB board.

Dr. Clark continued his report as follows:

Dr. Clark reported that next month MCCB will ask the board to approve a new cash-advance travel policy.

Dr. Clark reported that Mr. Lee Bush will replace Mr. Chip Crane as MCCB representative to the Education Achievement Council (EAC). EAC has asked IHL and MCCB to present a plan for submission to the Legislature regarding funding that is based on productivity and enrollment. This plan will be presented to the MACJC on Tuesday, October 23.

Dr. Clark reported that Senator John Polk, Chairman of the Senate Universities and Colleges Committee, organized a study group to identify seven issues facing higher education: the articulation agreement, financial aid, outcome/performance based funding, prior learning assessment, remedial education, reverse transfer, and time to completion. MCCB received good feedback for the progress we have made to complete a productivity funding model.

Dr. Clark reported that Dr. Casey Turnage will replace Dr. Edward Jordan as the IHL representative to attend MCCB board meetings.

Dr. Clark reported that we have received the reimbursement check from G4S Wackenhut Corporation in the amount of \$6,407.64 to replace stolen equipment and computers. The person who was arrested for the theft was an employee of G4S Wackenhut Corporation, the security company for the IHL building. We are in the process of purchasing replacement computers.

Dr. Clark suggested that the MCCB partner with MACJC to co-sponsor advertisements during the state high school football and basketball playoffs in the amount of \$5,000.00, of which MCCB will pay \$2,500.00.

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Lee Bush, the MCCB Board **voted unanimously** to endorse co-sponsoring MPB advertisements during the state high school football and basketball playoffs in the amount of \$2,500.00.

On September 11, Dr. Clark attended the Clarion Ledger's forum on drop out recovery; September 25, Dr. Clark was a guest on Marshall Ramsey's Super Talk radio show; October 1 and 2, Dr. Clark attended the Mississippi Association of Colleges conference in Hattiesburg; October 9, Dr. Clark attended a press conference at East Central CC for the announcement of their largest gift received in the amount of \$2.68 million; and on October 15, Dr. Clark had lunch with a reporter from the Associated Press.

On October 31, Dr. Clark will attend HOBNOB at the Mississippi Agriculture Museum.

Mr. Chip Crane joined the board meeting at 9:35 a.m. via teleconference.

Dr. Clark concluded his report.

eLearning and Instructional Technology Report

Dr. Christian Pruettt reported that the learning management system request for proposals (RFP) is progressing according to schedule.

The eLearning boot-camp held last month was a success and yielded a final report projected to be ready for presentation by next month's board meeting.

Dr. Pruettt reported that Mrs. Deborah Gilbert will present the request to approve a one-year extension in the total amount of \$468,755.00 for Blackboard Collaborate (formerly Wimba), a comprehensive eLearning audio video tool.

Dr. Pruettt concluded his report.

Dr. Pruettt exited the board meeting at 9:39 a.m.

Technology Report

Mr. Ray Smith reported that the IT division has been working to create and provide a service he has termed "private-cloud." This service involves a virtual data center of services and resources. The system currently supports eleven (11) of our community colleges.

Mr. Smith reported that his division is working to develop and utilize a metric that will show and report the cost savings of this technology.

The goal of the IT division is to provide a redundant network. This will increase the opportunity for shared resources and further decrease costs.

Mr. Smith concluded his report.

Chairman Dickens recessed the meeting at 9:45 a.m.

Mr. Bobby Steinriede and Mr. Ray Smith exited the board meeting at 9:45 a.m.

Chairman Dickens reconvened the meeting at 9:55 a.m.

Career and Technical Education Report

Dr. Debra West presented on behalf of Dr. Shawn Mackey. Dr. West presented **Exhibit A**, a request for final approval of the 2012-2013 CTE Articulation Agreement.

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Lee Bush, the MCCB Board **voted unanimously** to approve the 2012-2013 CTE Articulation Agreement.

Dr. West presented **Exhibit B**, a request to approve the 2012 Surgical Technology Curriculum revision and post to APA.

In a motion made by Mr. John Pigott and seconded by Mr. Lee Bush, the MCCB Board **voted unanimously** to approve the 2012 Surgical Technology Curriculum revision and post to APA.

Exhibit C is a program closure notification of the Database Administration Technology program at Hinds CC. This was for information only and did not require board approval.

Grants and Related Activities Report

Exhibit D is the standard Career Readiness Certificate. This was for information only and did not require board approval.

Workforce Report

Exhibit E1 and E2 is the standard Workforce Budget Report and the WET Fund Revenue Report. This was for information only and did not require board approval.

Dr. West concluded Dr. Mackey's report.

Deputy Executive Director Report, Programs and Accountability

Dr. West presented **Exhibit F**, a report on MACJC Approved Research approvals. This was for informational purposes only and did not require board approval.

Dr. West concluded her report.

Deputy Executive Director Report, Finance and Administration

Mrs. Deborah Gilbert presented the Finance report, as follows:

Attachment 1: the approval request for the General Fund Disbursement for November 2012 out of Fund 2298 in the amount of \$9,346,359.00. This will require approval.

Attachment 2: the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,266,228.00 and Fund 4110 in the amount of \$82,112.00, totaling \$3,348,340.00 effective October 31, 2012. This will require approval.

Attachment 4: Purchasing Approval:

Blackboard Collaborate (formerly Wimba) provides a product that is an instant messaging system designed for instant communication between faculty and students, as well as, systematic tools for tutoring. In this CP-1 Approval Form, ITS is authorizing a name change for License Period 4, and adding a 5th year in the total amount of \$468,755.00. This will require approval.

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Lee Bush, the MCCB Board **voted unanimously** to approve the request for:

Attachment 1: the approval request for the General Fund Disbursement for November 2012 out of Fund 2298, in the amount of \$9,346,359.00, and

Attachment 2: the approval request for the Education Enhancement Fund Disbursements out of Fund 4080, in the amount of \$3,266,228.00 and Fund 4110, in the amount of \$82,112.00, totaling

\$3,348,340.00, effective October 31, 2012.

Attachment 4: Purchasing Approval:

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Mrs. Gilbert continued her report as follows:

Attachment 3: the Financial Statements from:

A: General Fund 2291 and Special Funds as of September 30, 2012 - FY 2013
This was for informational purposes only and did not require approval.

Attachment 5: End of Year (FY 2012) Reports:

A: Auxiliary Enterprises: Revenue and Expenditures – FY 2012
B. Average Full-Time Faculty Salaries
C. County Tax Support – FY 2012

This was for informational purposes only and did not require approval.

Mrs. Gilbert concluded her report.

Travel Authorizations

Chairman Dickens asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

There were no additional travel requests for approval.

OTHER BUSINESS

There was no additional business.

ADJOURNMENT

In the absence of any further business, the meeting was adjourned at 10:32 a.m.

Recorded by:


Cynthia Jiles, Executive Assistant

Approved by:


Mrs. Patricia Dickens, Chairman


Dr. Eric Clark, Executive Director

Exhibits:

Dr. Clark's Report
2012-2013 CTE Articulation Agreement
2012 Surgical Technology Curriculum

Exhibit 1
Exhibit A
Exhibit B

MCCB Board Meeting Minutes
Friday, October 19, 2012

Program Closure
CRC Report
Workforce Report and WetFund Report
Academic Affairs
Research and Planning
MACJC Approved Research
Technology
eLearning & Instructional Technology
Dr. West
Finance Report
Dr. Clark's Handouts & News Articles

Exhibit C
Exhibit D
Exhibit E1 and E2
No Exhibit
No Exhibit
Exhibit F
No Exhibit
No Exhibit
No Exhibit
Separate Agenda