

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Friday, April 20, 2012

The regular meeting of the Mississippi Community College Board (MCCB) was held at 9:00 a.m. on Friday, April 20, 2012, in Room 507 of the Education and Research Center, 3825 Ridgewood Road, Jackson, MS 39211.

Members present: Mr. Bubba Hudspeth, Chair; Mrs. Patricia Dickens, Vice-Chair; Mr. Bobby Steinriede; Mr. Bruce Martin; Mr. Max Huey; Mr. Duncan McKenzie; Mr. Ed Perry; Mr. Tom Gresham; and Mr. Chip Crane.

MCCB Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Shawn Mackey, Dr. Joan Haynes, Mr. Ray Smith, Dr. Christian Pruett, Mrs. Cynthia Jiles, Mr. Kell Smith, Mrs. Eloise Richardson, and Ms. Kim Verneuille.

Guests in attendance: Mr. Chuck Rubisoff, Office of the Attorney General and Dr. Edward Jordan, Director of P-20 Initiatives, IHL.

CALL TO ORDER

Chairman Bubba Hudspeth called the meeting to order at 9:00 a.m. and read the meeting notice for the May 18, 2012, MCCB Board Meeting.

MEETING NOTICE

The regular monthly meeting of the Mississippi Community College Board, will be held at 9:00 a.m., Friday, May 18, 2012, on the second floor of the Vivian M. Presley Administration Building at Coahoma Community College, located at 3240 Friars Point Road, Clarksdale, Mississippi. This meeting may be conducted as a teleconference meeting.

PRELIMINARIES

Chairman Hudspeth welcomed all board members and visitors and asked Mr. Max Huey to provide the Invocation.

Approval of March 15 and 16, 2012 Meeting Minutes

In a motion made by Mr. Bobby Steinriede and seconded by Mrs. Patricia Dickens, the MCCB Board **voted unanimously** to approve the minutes of the March 15 and 16, 2012 MCCB board meetings.

Approval of Agenda

In a motion made by Mr. Duncan McKenzie and seconded by Mrs. Patricia Dickens, the MCCB Board **voted unanimously** to approve the proposed agenda.

REPORTS/ACTIONS

Executive Director's Report

Dr. Clark began his report by welcoming all board members and guests.

Dr. Clark reported to the Board that Ethics Commission reports are due May 1.

Dr. Clark introduced the newest MCCB staff member Ms. Sandy Crist, Program Specialist for ABE/GED Monitoring. Dr. Clark called on Mrs. Eloise Richardson to provide Ms. Crist's background introduction to the Board.

Dr. Clark continued his report, as follows:

Dr. Clark reported to the Board that we are accepting applications to fill the position of Director of Training and Professional Development that was held by Mr. Terry Pollard.

Dr. Clark reported that legislation remains his priority as this four-month session nears its end. Dr. Clark anticipates that a budget will be released prior to "sine die" adjournment. Dr. Clark asked the Board to take every opportunity to talk with Legislators, particularly the Senate, about including our MCCB Headquarters Building in any proposed bond legislation.

April 5, Dr. Clark attended the Business Appreciation Luncheon at Co-Lin; April 12, he attended the annual Mississippi Economic Council meeting; and on April 18 he attended the Business and Industry meeting at East MS CC. On April 24, Dr. Clark will attend the Sports Hall of Fame to be held at the Muse Center; May 11, he will attend Delta Council; and on May 17, he will attend the MCCB May Board Meeting to be held at Coahoma CC in Clarksdale.

Dr. Clark concluded his report.

MACJC Report

Report distributed as a handout.

Career and Technical Education Report

Dr. Shawn Mackey greeted the Board and presented **Exhibit A1**, a new location request for the Emergency Medical Technology Paramedic Certificate at East Mississippi Community College's Golden Triangle Campus.

In a motion made by Mrs. Patricia Dickens and seconded by Mr. Max Huey, the MCCB Board **voted unanimously** to approve the new location request for the Emergency Medical Technology Paramedic Certificate at East Mississippi Community College's Golden Triangle Campus.

Dr. Mackey presented **Exhibit A2**, a program termination for the degree program Drafting and Design Technology at Itawamba Community College. This is for information purposes only and does not require board approval.

Grants and Related Activities Report

Dr. Mackey presented **Exhibit B**, the Career Readiness Certificate chart. This is for information only and does not require board approval.

Workforce Report

Exhibit C1 is the standard Workforce Budget Report. **Exhibit C2** is the WET Fund Revenue Report. This is for information only and does not require board approval.

Dr. Mackey presented **Exhibit D**, a request for approval of changes to the 2013 Draft of the Workforce Education Policies and submit the Policies for APA approval.

In a motion made by Mr. Max Huey and seconded by Mrs. Patricia Dickens, the MCCB Board

voted unanimously to approve the 2013 Draft of the Workforce Education Policies and submit the Policies for APA approval.

Exhibit E is a progress report on South MS Correctional Institution Inmate Training Project. This is for informational purposes only.

Exhibit F is a report on Jones County Junior College's Entrepreneurship Program. This is for informational purposes only.

Dr. Mackey concluded his report.

Academic Affairs Report

Dr. Haynes had no action items to report.

Technology Report

Mr. Ray Smith reported that MCCB has reached 100 percent virtualization. We run 18 servers that are utilized by the community colleges; this reduces the funds it would require each campus to spend to run the servers on their campuses.

Mr. Smith concluded his report.

eLearning and Instructional Technology Report

Dr. Christian Pruett provided an update on the progress of the Delta Initiative Consulting Firm and the RFP development process. The task force held its initial meeting on April 13. They are working with ITS to develop a timeline for RFP release.

Mrs. Deborah Gilbert will present two MSVCC action items: 1) request for additional hours in Smarthinking, and 2) a request from Jackson State University to extend the 1-year MOU and increase the seat count from 50 to 150.

Dr. Pruett concluded his report.

Research and Planning Report

No action items reported.

Deputy Executive Director Report, Programs and Accountability

No action items reported.

Deputy Executive Director Report, Finance and Administration

Mrs. Deborah Gilbert presented the Finance report, as follows:

Attachment 1 is the approval request for the General Fund Disbursements out of Fund 2298 for May 2012 in the amount of \$12,192,505.00 and for June 2012 in the amount of \$12,192,505.00.

In a motion made by Mr. Ed Perry and seconded by Mr. Bruce Martin, the MCCB Board **voted unanimously** to approve the request for the General Fund Disbursements out of Fund 2298 for May 2012 in the amount of \$12,192,505.00 and for June 2012 in the amount of \$12,192,505.00.

Attachment 2 is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,090,873.00 and Fund 4110 in the amount of \$82,112.00, totaling \$3,172,985.00 effective April 30, 2012.

In a motion made by Mr. Tom Gresham and seconded by Mr. Bruce Martin, the MCCB Board **voted unanimously** to approve the request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,090,873.00 and Fund 4110 in the amount of \$82,112.00, totaling \$3,172,985.00 effective April 30, 2012.

Attachment 3 is the Financial Statement from General Fund 2291 and Special Funds as of March 31, 2012. This is for informational purposes only and does not require approval.

Attachment 4 is the Purchasing Approvals for: **a.** Smarthinking Inc. to amend original software license and application service provider agreement to add an additional 4,500 tutoring hours in Year 2 of the Agreement: Year 1 (8/1/2010-7/31/2011) \$110,300.00 – Year 2 (8/1/2011-7/31/2012) \$266,900.00 – Year 3 (8/1/2012-7/31/2013) \$156,700.00 for a total of \$533,900.00. **b.** Revenue Memorandum of Understanding between Jackson State University (JSU) and the Mississippi Community College board to allow JSU to participate in the Mississippi Virtual Community College (MSVCC) in a partnership for up to 150 JSU students each term. The MOU will allow for an extension for FY 2013.

In a motion made by Mr. Ed Perry and seconded by Mr. Max Huey, the MCCB Board **voted unanimously** to approve the Purchasing Approvals for: **a.** Smarthinking Inc. to amend original software license and application service provider agreement to add an additional 4,500 tutoring hours in Year 2 of the Agreement: Year 1 (8/1/2010-7/31/2011) \$110,300.00 – Year 2 (8/1/2011-7/31/2012) \$266,900.00 – Year 3 (8/1/2012-7/31/2013) \$156,700.00 for a total of \$533,900.00. **b.** Revenue Memorandum of Understanding between Jackson State University (JSU) and the Mississippi Community College board to allow JSU to participate in the Mississippi Virtual Community College (MSVCC) in a partnership for up to 150 JSU students each term. The MOU will allow for an extension for FY 2013.

Attachment 5 is the comparison of the House and Senate actions on the appropriations bills, SB 2966 and SB 2967. This is for informational purposes only and does not require approval.

Attachment 6 is the FY 2014 Budget Report for: **a.** Support, and **b.** Administration. This is for informational purposes only and does not require approval

Mrs. Gilbert reported to the Board that a new mileage rate increase, in the amount of .555, went into effect April 17, 2012.

Mrs. Gilbert concluded her report.

Travel Authorizations

Chairman Hudspeth asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

In a motion made by Mr. Max Huey and seconded by Mr. Chip Crane, the Board **voted unanimously** to approve the reimbursement for Chairman Hudspeth travel to attend the Mississippi Economic Council meeting on April 12 and the Business and Industry Luncheon at East MS CC on April 18.

MCCB OFFICER ELECTIONS

According to the rules of Officer Elections, Mrs. Patricia Dickens will succeed Mr. Bubba Hudspeth as Chairman and Mr. Chip Crane is eligible to succeed Ms. Dickens as Vice-Chairman, effective July 1, 2012. In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Tom Gresham, the Board **voted unanimously** to approve Mrs. Patricia Dickens as Chairman and Mr. Chip Crane as Vice-Chairman effective July 1, 2012. Mr. Hudspeth then resigned his position of

MCCB Chairman effective April 20, 2012. Therefore, Ms. Dickens will complete the remainder of Mr. Hudspeth's current term as Chairman and Mr. Crane will complete the remainder of Mrs. Dickens' current term as Vice-Chairman.

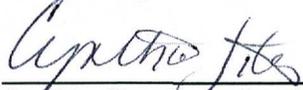
OTHER BUSINESS

No other business.

ADJOURNMENT

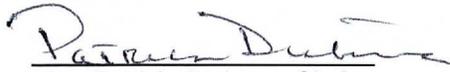
In the absence of any further business, the meeting was adjourned at 10:13 a.m.

Recorded by:



Cynthia Jiles, Executive Assistant

Approved by:



Mrs. Patricia Dickens, Chairman



Dr. Eric Clark, Executive Director

Exhibits:

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| Dr. Clark's Report | No Exhibit |
| Career and Technical Education | Exhibits A1 and A2 |
| Grants/CRC Report | Exhibit B |
| Workforce | Exhibits C1 and C2 |
| Draft of 2013 Workforce Policies | Exhibit D |
| South MS Correctional Institution Report | Exhibit E |
| JCJC Entrepreneurship Program Report | Exhibit F |
| Academic Affairs | No Exhibit |
| Research and Planning | No Exhibit |
| Technology | No Exhibit |
| eLearning & Instructional Technology | No Exhibit |
| Dr. West | No Exhibit |
| Finance Report | Separate Agenda |
| Dr. Clark's Handouts & News Articles | |