

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Friday, January 20, 2012

The regular meeting of the Mississippi Community College Board (MCCB) was held at 9:00 a.m. on Friday, January 20, 2012, in Room 507 of the Education and Research Center, 3825 Ridgewood Road, Jackson, MS 39211.

Members present: Mr. Bubba Hudspeth, Chair; Mrs. Patricia Dickens, Vice-Chair; Mr. Bobby Steinriede; Ms. Toni Cooley; Mr. Max Huey; Mr. Duncan McKenzie; and Mr. Chip Crane.
Members not present: Mr. Ed Perry, Mr. Tom Gresham, and Mr. Bruce Martin.

MCCB Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Shawn Mackey, Dr. Joan Haynes, Mr. Ray Smith, Dr. Christian Pruett, Mrs. Cynthia Jiles, Mr. Kell Smith, Mrs. Eloise Richardson, and Mr. Raul Fletes.

Guests in attendance: Mr. Chuck Rubisoff, Office of the Attorney General; Dr. Edward Jordan, Director of P-20 Initiatives, IHL; and Dr. Scott Elliott, President of Meridian Community College.

CALL TO ORDER

Chairman Bubba Hudspeth called the meeting to order at 9:00 a.m. and read the meeting notice for the February 16 and 17, 2012, MCCB Board Meetings.

MEETING NOTICE

The Mississippi Community College Board Committee of the Whole dinner meeting will be held Thursday, February 16, 2012, at Huntington's Grill at 6:00 p.m. The meeting will reconvene in the Hattiesburg Room of the Hilton Hotel at 7:00 p.m. that same evening. The regular monthly meeting of the Mississippi Community College Board will be held at 9:00 a.m., Friday, February 17, 2012, at the Mississippi Community College Board, 3825 Ridgewood Road, Room 507 of the Education and Research Center in Jackson, Mississippi. This meeting may be conducted as a teleconference meeting.

PRELIMINARIES

Chairman Hudspeth welcomed all board members and visitors and asked Mr. Max Huey to provide the Invocation.

Approval of December 15 and 16, 2011 Meeting Minutes

In a motion made by Mrs. Patricia Dickens and seconded by Mr. Chip Crane, the MCCB Board **voted unanimously** to approve the minutes of the December 15 and 16, 2011, MCCB board meetings.

Approval of Agenda

In a motion made by Mr. Max Huey and seconded by Mr. Chip Crane, the MCCB Board **voted unanimously** to approve the proposed agenda.

REPORTS/ACTIONS

Executive Director's Report

Dr. Clark began his report by welcoming all board members and guests.

Dr. Clark reported to the Board that the new Legislature has been sworn in and the Senate committees have been appointed: Appropriations Committee- Senator Eugene (Buck) Clarke, Chairman and Senator Terry Burton, Vice-Chairman; Universities and Colleges Committee- Senator Terry Burton, Chairman and Senator John Polk, Vice-Chairman; and the Finance Committee- Senator Joey Fillingane, Chairman and Senator Merle Flowers, Vice Chairman.

Dr. Clark asked the Board to take every opportunity to talk with Legislators about our needs: appropriations for colleges and the state board, and bond bills to include the MCCB Headquarters Building.

When the Legislature convened on January 3, Senator Terry Brown was elected President Pro-Tem of the Senate and Representative Philip Gunn was elected Speaker of the House. Representative Greg Snowden was elected Speaker Pro-Tem.

On January 5, state officials other than the Governor were sworn in and Dr. Clark attended Mississippi Economic Council Capitol Day. On Monday, January 9, Dr. Clark spoke to the Greenwood Rotary; January 10, he attended the swearing-in of Governor Phil Bryant; January 12, he attended a Center for Manufacturing Excellence event at Ole Miss as a member of the Advisory Committee; and January 13, he attended the Jobs for Mississippi Graduates Board meeting. On Tuesday, January 17, Dr. Clark attended the Mississippi Public Broadcasting Board meeting; and on January 18, met with Ed Sivak and Sarah Welker from the Mississippi Economic Policy Center to discuss possible help with lobbying efforts to receive funding from the Legislature for dropout recovery.

On January 24, the MACJC will hold its' monthly meeting and then host the annual Legislative Luncheon at Galloway Methodist Church; and at 5:30 p.m. Governor Bryant will give the State of the State Address. On January 27, Dr. Clark will attend Governor Bryant's Mission Mississippi luncheon; February 7, he will meet with the Tupelo Daily Journal editorial board and attend a dinner at Itawamba's Belden Center; February 8, he will attend the Nature Conservancy's Board meeting; and the afternoon of February 17, MCCB will hold new Board member orientation.

Dr. Clark called on Dr. Christian Pruet and Mrs. Deborah Gilbert to present information on a consulting contract proposal with Delta Initiative.

Dr. Pruet reported that this proposed contract with Delta Initiative, a consulting firm, is for assistance with the selection of an online vendor in terms of our online MSVCC program. Delta Initiative will help guide the consortium through bid proposals. This is for information purposes only.

Dr. Clark continued his report, as follows:

Dr. Clark reported that staff member Danny Seal is retiring and Mrs. Eloise Richardson will present the revised job description request to the Board.

Dr. Clark called on Mrs. Eloise Richardson to present the revised ABE Program Specialist job description.

ABE

Mrs. Eloise Richardson presented **Exhibit A**, the proposal to change the minimum education requirement for the ABE Program Specialist to require a Master's degree.

In a motion made by Mr. Max Huey and seconded by Mr. Bobby Steinriede, the MCCB Board **voted unanimously** to approve the revised minimum education requirement of a Master's degree for the ABE Program Specialist position.

Dr. Clark continued his report, as follows:

Dr. Clark presented a sample letter-to-the-editor for the Board members to send to their local media to emphasize the activities of the community colleges regarding workforce development.

Dr. Clark reported that MCCB is tasked to elect two educators to the Nissan Selection Committee. He called on Dr. Joan Haynes to present the two nominees for the committee.

Dr. Haynes asked the Board to approve the appointment of Ms. Candace Weaver, Dean of Business, Technology, ADN, and Health and Human Services at Jones County Junior College; and Ms. Alicia Shows, Vice President of Academic Affairs at Southwest Mississippi Community College, to serve on the Nissan Scholarship Selection Committee.

In a motion made by Mrs. Pat Dickens and seconded by Mr. Max Huey, the MCCB Board **voted unanimously** to approve the two nominees to the Nissan Selection Committee: Ms. Candace Weaver and Ms. Alicia Shows.

Dr. Clark continued his report, as follows:

Dr. Clark reported that Speaker Philip Gunn made House of Representative Committee appointments: Appropriations Committee- Representative Herb Frierson, Chairman and Representative Mac Huddleston, Vice-Chairman; Universities and Colleges Committee- Representative Nolan Mettetal, Chairman and Representative Gregory Holloway, Vice-Chairman; Ways and Means Committee- Representative Jeff Smith, Chairman and Representative Ray Rogers, Vice-Chairman; and Workforce Development Committee- Representative Donnie Bell, Chairman and Representative Bob Evans, Vice-Chairman.

Dr. Clark concluded his report.

MACJC Report

Dr. Elliott provided information for the following community colleges: Mississippi Delta CC, Northeast MS CC, Copiah-Lincoln CC, East Central CC, MS Gulf Coast CC, Itawamba CC, Pearl River CC, Meridian CC, Coahoma CC, Holmes CC, East MS CC, Northwest MS CC, Jones County Junior College, Hinds CC, and Southwest CC. Dr. Elliott concluded his report.

Chairman Hudspeth recessed the meeting at 10:00 a.m. and reconvened the meeting at 10:10 a.m.

Career and Technical Education Report

Dr. Shawn Mackey greeted the Board and stated that he will not present any action items.

Dr. Mackey presented **Exhibit B**, the Career Readiness Certificates chart for FY 2012. This is for information only and does not require board approval.

Workforce Report

Dr. Mackey presented **Exhibit C**, the standard Workforce Budget Report. This is for information only and does not require board approval.

Grants and Related Activities Report

Exhibit D is the WET Fund Revenue Report. This is for information only and does not require board approval.

Dr. Mackey concluded his report.

Academic Affairs Report

Dr. Haynes presented **Exhibit E, Exhibit F, Exhibit G, and Exhibit H**, the summary report for the December 15 meeting of the Commission on Proprietary School and College Registration, the CPSCR Docket, the Instructors' Report, and the Financial Report.

Dr. Haynes concluded her report.

Technology Report

Mr. Ray Smith reported that as a follow-up to the January Board meeting, the upgrade to the network core is complete. The Board is scheduled to view the Data Center following the February 2012 Board meeting.

Mr. Smith concluded his report.

eLearning and Instructional Technology Report

Dr. Christian Pruettt reported to the Board that the MSVCC spring 2012 semester launched January 17. Dr. Pruettt will present enrollment statistics to the Board at the February Board meeting.

Dr. Pruettt concluded his report.

Research and Planning Report

Dr. Debra West presented **Exhibit I**, a request to amend MCCB Policy and Procedures to reflect an amendment to the attendance language in Section 9, Code 9.2 of the Policy and Procedures manual. With the elimination of the phrase "unless that student attends class thereafter" the original language will be changed to clarify the requirements for all students to be considered "in attendance."

Mr. Raul Fletes presented the criteria developed for colleges to translate enrollment and absence data from a regular semester to an abbreviated semester.

In a motion made by Mr. Chip Crane and seconded by Mr. Max Huey, the MCCB Board **voted unanimously** to approve the amendment to MCCB Policy and Procedures clarify the requirements for all students to be considered "in attendance" and eligible for reimbursement and submit the changes for APA.

Mr. Fletes concluded his report.

Deputy Executive Director Report, Programs and Accountability

Dr. West had nothing additional to report.

Deputy Executive Director Report, Finance and Administration

Mrs. Deborah Gilbert presented the Finance report, as follows:

Attachment 1 is the approval request for the General Fund Disbursements out of Fund 2298 in the amount of \$12,192,505.00 for February 2012.

In a motion made by Mr. Bobby Steinriede and seconded by Mr. Max Huey, the MCCB Board **voted unanimously** to approve the General Fund Disbursements out of Fund 2298 in the amount of \$12,192,505.00 for February 2012.

Attachment 2 is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,090,872.00 and Fund 4110 in the amount of \$82,111.00, totaling \$3,172,983.00 effective January 31, 2012.

In a motion made by Mr. Chip Crane and seconded by Mr. Bobby Steinriede, the MCCB Board **voted unanimously** to approve the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,090,872.00 and Fund 4110 in the amount of \$82,111.00, totaling \$3,172,983.00, effective January 31, 2012.

Attachment 3 is the Financial Statement from General Fund 2291 and Special Funds as of December 31, 2011. This is for informational purposes only and does not require approval.

Attachment 4 is the Five-Year Health Insurance Cost Report. This is for information purposes only and does not require approval.

Mrs. Gilbert concluded her report.

Travel Authorizations

Chairman Hudspeth asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

In a motion made by Mr. Max Huey and seconded by Mr. Chip Crane, the Board **voted unanimously** to approve the reimbursement for Chairman Hudspeth and Mrs. Pat Dickens' travel to attend the MACJC Legislative luncheon meeting on January 24. Mr. Hudspeth plans to attend the Jones County Jr. College Economic and Technology Symposium on February 3.

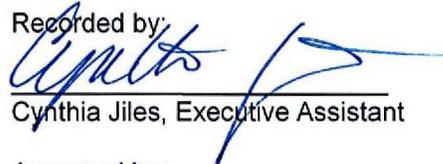
OTHER BUSINESS

No other business.

ADJOURNMENT

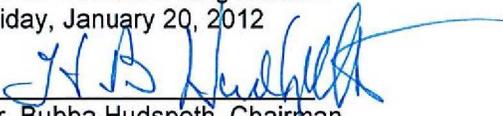
In the absence of any further business, the meeting was adjourned at 10:35 a.m.

Recorded by:


Cynthia Jiles, Executive Assistant

Approved by:

MCCB Board Meeting Minutes
Friday, January 20, 2012


Mr. Bubba Hudspeth, Chairman


Dr. Eric Clark, Executive Director

Exhibits:

Dr. Clark's Report
Career and Technical Education
Workforce
Grants/CRC Report
Academic Affairs
Research and Planning
Technology
eLearning & Instructional Technology
Dr. West
Finance Report
Dr. Clark's Handouts & News Articles

Exhibit A
Exhibit B
Exhibit C
Exhibit D
Exhibits E, F, G, and H
No Exhibit
No Exhibit
No Exhibit
Exhibit I
Separate Agenda