

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Friday, December 16, 2011

The regular meeting of the Mississippi Community College Board (MCCB) was held at 9:00 a.m. on Friday, December 16, 2011, in Room 507 of the Education and Research Center, 3825 Ridgewood Road, Jackson, MS 39211.

Members present: Mr. Bubba Hudspeth, Chair; Mrs. Patricia Dickens, Vice-Chair; Mr. Bobby Steinriede; Mr. Bruce Martin; Mr. Max Huey; Mr. Tom Gresham; and Mr. Ed Perry. Mr. Duncan McKenzie and Ms. Toni Cooley participated via conference call. *Member not present: Mr. Chip Crane.*

MCCB Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Shawn Mackey, Dr. Joan Haynes, Mr. Ray Smith, Dr. Christian Pruett, Mrs. Cynthia Jiles, Mr. Kell Smith, and Mr. Raul Fletes.

Guests in attendance: Dr. Edward Jordan, Director of P-20 Initiatives, IHL.

CALL TO ORDER

Chairman Bubba Hudspeth called the meeting to order at 9:00 a.m. and read the meeting notice for the January 19 and 20, 2011, MCCB Board Meetings.

MEETING NOTICE

The Mississippi Community College Board Committee of the Whole dinner meeting will be held Thursday, January 19, 2012, at Huntington's Grill at 6:00 p.m. The meeting will reconvene in the Hattiesburg Room of the Hilton Hotel at 7:00 p.m. that same evening. The regular monthly meeting of the Mississippi Community College Board will be held at 9:00 a.m., Friday, January 19, 2012, at the Mississippi Community College Board, 3825 Ridgewood Road, Room 507 of the Education and Research Center in Jackson, Mississippi. This meeting may be conducted as a teleconference meeting.

PRELIMINARIES

Chairman Hudspeth welcomed all board members and provided the invocation.

Approval of November 17 and 18, 2011 Meeting Minutes

In a motion made by Mr. Max Huey and seconded by Mr. Bobby Steinriede, the MCCB Board **voted unanimously** to approve the minutes of the November 17 and 18, 2011, MCCB board meetings.

Approval of Agenda

In a motion made by Mr. Max Huey and seconded by Mr. Bobby Steinriede, the MCCB Board **voted unanimously** to approve the proposed agenda.

REPORTS/ACTIONS

Executive Director's Report

Dr. Clark began his report by welcoming all board members and guests.

Dr. Clark reported to the Board that he will send a letter to Dr. Jesse Smith, Jones County Jr. College President, thanking him for the poinsettias.

Dr. Clark reported that the Legislative Budget Committee released the FY 2013 budget. The budget proposal provides level funding for the Mississippi Community College Board. Our FY 2013 budget will not be funded by discretionary ARRA federal funds. Rather, it will be funded by state dollars.

Dr. Clark reported to the Board that two resolutions of congratulations would be awarded for athletic state and/or national championships: 1) to the East MS CC's football team and 2) to Gulf Coast CC Men and Women Soccer Championships.

Dr. Clark called on Mr. Kell Smith to read the resolution of congratulations for the East MS CC Lions football team.

Dr. Clark continued his report, as follows:

He then presented the community college ad that was aired on MPB during the high school football championship games and reported on public relations efforts. On November 22, Dr. Clark visited WDAM TV Channel 7 and the Hattiesburg American; December 6, Dr. Clark visited the McComb Enterprise Journal.

On Tuesday, December 6, Dr. Clark attended the reception at the Governor's mansion for Dr. Joe Haynes retiring as the Executive Director of Jobs for MS Graduates; December 7, spoke at the orientation of the newly elected legislators; December 8, presented at the Governor's Workforce Conference and awarded the inaugural George F. Walker Award to Governor Haley Barbour; December 9, met with Lieutenant Governor-elect Tate Reeves regarding online classes and the MPACT program; and December 14, presented at the final meeting of the Mississippi Broadband Connect Coalition.

Dr. Clark reported to the Board that the new Legislature will be sworn in January 3, lower-level state officials will be sworn in January 5, and the Governor will be sworn in January 10. MEC Capitol Day is January 5.

Dr. Clark reported to the Board that MCCB offices will be closed for Christmas on December 23 and December 26. The offices will also be closed for the New Year Holiday on December 30 and January 2.

Dr. Clark concluded his report.

Career and Technical Education Report

Dr. Shawn Mackey greeted the Board and presented **Exhibit A**, a request to approve the 2011 Curricula Revisions.

In a motion made by Mr. Tom Gresham and seconded by Mr. Bobby Steinriede, the MCCB Board **voted unanimously** to approve the 2011 Curricula Revisions.

Workforce Report

Dr. Mackey presented **Exhibit B**, the Career Readiness Certificates chart for FY 2012. This is for information only and does not require board approval.

Grants and Related Activities Report

Dr. Mackey presented **Exhibit C**, the standard Workforce Budget Report. This is for information only and does not require board approval.

Exhibit D is the WET Fund Revenue Report. This is for information only and does not require board approval.

Dr. Mackey concluded his report.

Academic Affairs Report

Dr. Joan Haynes reported that there were no action items to report.

Technology Report

Mr. Ray Smith reported that over the past semester the network has operated at 100 percent "uptime." The Technology Division will now begin the process of installing equipment for the new network. Mr. Smith invited the Board to view the data center after the January 2012 board meeting.

Mr. Smith concluded his report.

eLearning and Instructional Technology Report

Dr. Christian Pruetz reported to the Board that he recently attended the SACS COC Conference in Orlando. During the conference, he convened a session on the MSVCC with Dr. Andrea Mayfield from East Mississippi CC. During this presentation, both speakers discussed the growth of the MSVCC, as well as efforts to ensure quality and integrity in the delivery of online instruction. After the session ended, Christian was approached by several members of the audience expressing positive comments about the configuration and growth of the MSVCC. The MSVCC continues to serve as a national model for the delivery of online instruction in a statewide consortium. The session was also positively evaluated by attendees.

Dr. Pruetz concluded his report.

Research and Planning Report

Mr. Raul Fletes reported that the spring funding data reports are complete and he is now tabulating the numbers for summer funding.

Mr. Fletes concluded his report.

Deputy Executive Director Report, Programs and Accountability

Dr. Debra West provided the Board an update on the strategic planning process. Dr. Ray Grubbs has held individual interviews with each of the MCCB staff. In addition, the strategic planning steering committee held its first meeting to discuss Dr. Grubbs' interview findings.

Dr. West concluded her report.

Deputy Executive Director Report, Finance and Administration

Mrs. Deborah Gilbert presented the Finance report, as follows:

Attachment 1 is the approval request for the General Fund Disbursements out of Fund 2298 in the amount of \$26,045,491.00 for January 2012.

In a motion made by Mr. Ed Perry and seconded by Mr. Max Huey, the MCCB Board **voted unanimously** to approve the General Fund Disbursements out of Fund 2298 in the amount of \$26,045,491.00 for January 2012.

Attachment 2 is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,090,873.00 and Fund 4110 in the amount of \$82,111.00, totaling \$3,172,984.00 effective December 31, 2011.

In a motion made by Mr. Bobby Steinriede and seconded by Mr. Tom Gresham, the MCCB Board **voted unanimously** to approve the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,090,873.00 and Fund 4110 in the amount of \$82,112.00, totaling \$3,172,985.00, effective December 31, 2011.

Attachment 3 is the Financial Statements from General Fund 2291 and Special Funds as of November 30, 2011. This is for informational purposes only and does not require approval.

Attachment 4 is the Joint Legislative Budget Committee Recommendations for FY 2013. This is for information purposes only and does not require approval.

Mrs. Gilbert concluded her report.

Travel Authorizations

Chairman Hudspeth asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

In a motion made by Mr. Max Huey and seconded by Mrs. Patricia Dickens, the Board **voted unanimously** to approve the reimbursement for Chairman Hudspeth's travel to attend the Pearl River Leadership Group Graduation, November 29; the Governor's Workforce Conference, December 8; the Mississippi Economic Conference at Mississippi State University, December 12; and Mrs. Patricia Dickens travel to attend the Mississippi Economic Council Capitol Day, January 5.

OTHER BUSINESS

No other business.

ADJOURNMENT

In the absence of any further business, the meeting was adjourned at 9:46 a.m.

Recorded by:


Cynthia Jiles, Executive Assistant

Approved by:


Mr. Bubba Hudspeth, Chairman


Dr. Eric Clark, Executive Director

Exhibits:

Career and Technical Education
Workforce
Grants/CRC Report
Academic Affairs
Research and Planning
Technology
eLearning & Instructional Technology
Dr. West
Finance Report
Dr. Clark's Handouts & News Articles

Exhibit A
Exhibit B
Exhibits C and D
No Exhibit
No Exhibit
No Exhibit
No Exhibit
No Exhibit
Separate Agenda