

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Friday, October 21, 2011

The regular meeting of the Mississippi Community College Board (MCCB) was held at 9:00 a.m. on Friday, October 21, 2011, in the IHL Board Room, located in the Universities Center, 3825 Ridgewood Road, Jackson, MS 39211.

Members present: Mr. Bubba Hudspeth, Chair; Mrs. Patricia Dickens, Vice-Chair; Mr. Bobby Steinriede; Mr. Duncan McKenzie; Mr. Max Huey; Mr. Chip Crane; Mr. Bruce Martin; Mr. Ed Perry; and Mr. Tom Gresham. *Member not present: Ms. Toni Cooley.*

MCCB Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Shawn Mackey, Mr. Ray Smith, Dr. Christian Pruet, Mrs. Cynthia Jiles, Mr. Kell Smith, and Mr. Jim Southward.

Guests in attendance: Mr. Chuck Rubisoff, Office of the Attorney General; Dr. Edward Jordan, Director of P-20 Initiatives, IHL; Ms. Tameka Wilson, International Phi Theta Kappa President; Henry Anderson, IHL.

CALL TO ORDER

Chairman Bubba Hudspeth called the meeting to order at 9:00 a.m. and read the meeting notice for the November 17 and 18, 2011, MCCB Board Meetings.

MEETING NOTICE

The Mississippi Community College Board Committee of the Whole dinner meeting will be held Thursday, November 17, 2011, at Huntington's Grill at 6:00 p.m. The meeting will reconvene in the Hattiesburg Room of the Hilton Hotel at 7:00 p.m. that same evening. The regular monthly meeting of the Mississippi Community College Board will be held at 9:00 a.m., Friday, November 18, 2011, in the IHL Board Room, located in the Universities Center, 3825 Ridgewood Road, Jackson, MS 39211.

PRELIMINARIES

Chairman Hudspeth welcomed all board members and visitors and asked Dr. Eric Clark to provide the invocation.

Approval of September 15 and 16, 2011 Meeting Minutes

In a motion made by Mr. Bobby Steinriede and seconded by Mrs. Patricia Dickens, the MCCB Board **voted unanimously** to approve the minutes of the September 15 and 16, 2011, MCCB board meetings.

Approval of Agenda

In a motion made by Mr. Bobby Steinriede and seconded by Mrs. Patricia Dickens, the MCCB Board **voted unanimously** to approve the proposed agenda.

REPORTS/ACTIONS

Executive Director's Report

Dr. Clark began his report by welcoming all board members and guests.

Dr. Clark presented **Exhibit A**, a request to amend the purchasing policy to increase the purchasing authority of the Executive Director from \$25,000 to \$50,000.

In a motion made by Mr. Ed Perry and seconded by Mrs. Patricia Dickens, the MCCB Board **voted unanimously** to approve the increased purchasing authority of the Executive Director from \$25,000 to \$50,000.

Dr. Clark presented a request to amend MCCB Policy and Procedures to reflect the Board's name change from State Board for Community and Junior Colleges to Mississippi Community College Board and from SBCJC to MCCB.

In a motion made by Mr. Ed Perry and seconded by Mrs. Patricia Dickens, the MCCB Board **voted unanimously** to approve the amendment to MCCB Policy and Procedures to reflect the MCCB Board name change.

Dr. Clark presented a request to amend MCCB Policy and Procedures to change the wording "vocational" to "career and technical."

In a motion made by Mr. Bobby Steinriede and seconded by Mr. Ed Perry, the MCCB Board **voted unanimously** to approve the amendment to MCCB Policy and Procedures to change the word "vocational" to "career and technical."

Dr. Clark reported that he has drafted a letter to send to Mrs. Walker inviting her to attend the Governor's Workforce Conference at the Jackson Convention Center on December 8 to witness the conveyance of the first George F. Walker Workforce Training Award. The Governor's office has granted approval for the George F. Walker Workforce Training Award to be presented during the lunch hour.

Dr. Clark introduced Tameka Wilson, Phi Theta Kappa International President, to the MCCB Board and stated that she will speak to the Board after review of the action agenda items.

On September 21, Dr. Clark attended the 100 Year Celebration at Jones County Junior College; September 22, Legislative Budget Hearings; September 29, the tenth anniversary of the Greenville Higher Education Center, and interviewed with the Delta Democratic Times Editorial Board and Chip Morgan of Delta Council on WABG television. Dr. Clark attended the Mississippi Association of Colleges and University Conference (MAC) on October 3-4 and Tuesday, October 4 he met with the Greenwood Commonwealth. On October 12, he attended the meeting of the Center for Manufacturing Excellence; October 18, he met with Les Range regarding the WET fund; October 20, he spoke to the Leadership Academy regarding the legislative process and interacting with government leaders.

On October 27, Dr. Clark will attend the Education Achievement Council; October 28 the MCCB staff will participate in staff development entitled "Improving Customer Service"; November 1, Mississippi Council on Economic Education (Thad Cochran luncheon); November 2, HOBNOB; and on November 9, Dr. Clark will travel to Meridian to participate in the West Alabama East Mississippi Mayor's Summit to talk about workforce training.

Dr. Clark concluded his report.

MACJC Report

No report given.

Career and Technical Education Report

Dr. Shawn Mackey greeted board members and presented **Exhibit B1**, the program request from Itawamba CC for a certificate and degree program in Law Enforcement Technology; **Exhibit B2**, the program request from Itawamba CC for a certificate and degree program in Paralegal Technology; **Exhibit B3**, the program request from Itawamba CC for a certificate in Gerontology Certificate; **Exhibit B4**, the relocation request from Itawamba CC to move the certificate and degree program of Welding Technology to the Belden Center from the Tupelo Campus; **Exhibit B5**, the relocation request from Itawamba CC to move the certificate and degree program of Electrical Technology to the Belden Center from the Tupelo Campus; **Exhibit B6**, the relocation request from Itawamba CC to move the certificate and degree program of Heating & Air Conditioning Technology to the Belden Center from the Tupelo Campus; **Exhibit B7**, the relocation request from Itawamba CC to move the certificate and degree program of Industrial Electrical Maintenance Technology to the Belden Center from the Tupelo Campus; **Exhibit B8**, the relocation request from Itawamba CC to move the certificate and degree program of Emergency Medical Sciences Paramedic Technology to the Belden Center from the Tupelo Campus.

In a motion made by Mr. Chip Crane and seconded by Mr. Tom Gresham, the MCCB Board **voted unanimously** to approve the program requests for Itawamba CC.

Dr. Mackey presented **Exhibit C**, a request for approval of the 2011 Curricula Revisions and approval to submit for APA.

In a motion made by Mr. Chip Crane and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** to approve the 2011 Curricula Revisions and to submit for APA.

Workforce Report

Exhibit D is the 2011 MS Automotive Scholarship Awards information. This is for informational purposes only and does not require board approval.

Dr. Mackey presented **Exhibit E**, the Career Readiness Certificates chart for FY 2012. This is for information only and does not require board approval.

Grants and Related Activities Report

Dr. Mackey presented **Exhibit F1**, the standard Workforce Budget Report. This is for information only and does not require board approval.

Exhibit F2 is the WET Fund Revenue Report. This is for information only and does not require board approval.

Dr. Mackey concluded his report.

Chairman Hudspeth recessed the meeting at 10:00 a.m. and reconvened the meeting at 10:10 a.m.

Academic Affairs Report

No report given.

Athletic Affairs

Mr. Jim Southward reported to the Board that Mississippi Association of Community and Junior Colleges (MACJC) approved three action items on September 27 dealing only with athletics. MACJC voted to abolish the protected policy and to open the state for athletic recruitment. All current out of state counties and/or parishes will be eliminated. MACJC voted to reduce out of state scholarships by 50 percent for each sport beginning with 2012-2013 academic year. Meridian CC re-joined the MACJC.

Visitors Addressing the Board

Ms. Tameka Wilson, International Phi Theta Kappa President.

Technology Report

Mr. Ray Smith reported that the Technology Division is working on network upgrades and plans to provide an update on this process at the December board meeting.

Mr. Smith concluded his report.

eLearning and Instructional Technology Report

Dr. Christian Pruett reported an amendment to last month's report. Dr. Pruett stated that the duplicated online enrollment growth figures for the fall 2011 have increased 5.3 percent (29,932.) Overall total course enrollment up 5.8 percent compared to fall 2010.

Dr. Pruett and Dr. Terry Pollard has been invited to contribute to a new book, New Directions in Teaching and Learning, scheduled to publish in 2012.

Dr. Pruett concluded his report.

Research and Planning Report

No report given.

Deputy Executive Director Report, Programs and Accountability

Dr. Debra West reported to the Board an update regarding the strategic planning process. Dr. West announced that Dr. Ray Grubbs was selected to facilitate this process for MCCB.

Dr. West concluded her report.

Deputy Executive Director Report, Finance and Administration

Mrs. Deborah Gilbert presented the Finance report, as follows:

Attachment 1 is the approval request for the General Fund Disbursements out of Fund 2298 in the amount of \$9,784,131.00 for November and December 2011.

In a motion made by Mr. Bobby Steinriede and seconded by Mr. Bruce Martin, the MCCB Board **voted unanimously** to approve the General Fund Disbursements out of Fund 2298 in the amount of \$9,784,131.00 for November and December 2011.

Attachment 2 is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,090,873.00 and Fund 4110 in the amount of \$82,112.00, totaling \$3,172,985.00 effective October 31, 2011.

In a motion made by Mrs. Patricia Dickens and seconded by Mr. Bobby Steinriede, the MCCB Board **voted unanimously** to approve the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,090,873.00 and Fund 4110 in the amount of \$82,112.00, totaling \$3,172,985.00, effective October 31, 2011.

Attachment 3 is the update on Education Enhancement Fund Reductions – FY 2012. This is for informational purposes only and does not require approval.

Attachment 4 are the Financial Statements from General Fund 2291 and Special Funds as of September 30, 2011 – FY 2012. This is for informational purposes only and does not require approval.

Attachments 5a, 5b, 5c, 5d, and 5e are (5a) the Auxiliary Enterprises: Revenue and Expenditures – FY 2011. Attachment 5b is the Average Full-Time Faculty Salaries. Attachment 5c is the Education and General Expenditures by Function & Object FY 2011. Attachment 5d is the Revenue & Expenditure by CJC District – FY 2011. Attachment 5e is the County Tax Support – FY 2011. This does not require approval.

Mrs. Gilbert concluded her report.

Travel Authorizations

Chairman Hudspeth asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

In a motion made by Mr. Max Huey and seconded by Mr. Bobby Steinriede, the Board **voted unanimously** to approve the reimbursement for Chairman Hudspeth's travel to attend the Education Achievement Council meeting, September 1; Jones County Junior College 100 Year Celebration, September 21; Legislative Budget Hearings, September 21; and the Mississippi Economic Outlook Conference, September 28. They voted to approve Mrs. Patricia Dickens travel to the Legislative Budget Hearings; September 22. Chariman Hudspeth plans to attend Education Achievement Council, October 24 and HOBNOB, November 2. Mrs. Dickens plans to attend the Education Achievement Council meeting on October 27.

OTHER BUSINESS

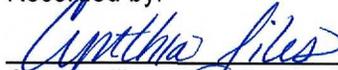
No other business.

ADJOURNMENT

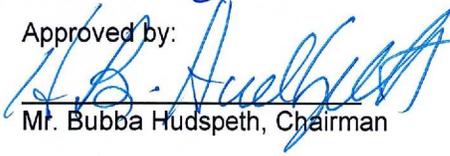
In a motion made by Mr. Bobby Steinriede and seconded by Mrs Patricia Dickens, the MCCB Board voted unanimously to adjourn.

In the absence of any further business, the meeting was adjourned at 10:19 a.m.

Recorded by:


Cynthia Jiles, Executive Assistant

Approved by:


Mr. Bubba Hudspeth, Chairman


Dr. Eric Clark, Executive Director

Exhibits:

Dr. Clark-Purchasing Policies
Career and Technical Education

2011 Curricula Revisions
2011 MS Automotive Scholarship Awards
Workforce
Grants/CRC Report
Academic Affairs
Research and Planning
Technology
eLearning & Instructional Technology
Dr. West
Finance Report
Dr. Clark's Handouts & News Articles

Exhibit A
Exhibits B1, B2, B3, B4, B5, B6, B7, and
B8
Exhibit C
Exhibit D
Exhibits E
Exhibits F1, and F2
No Exhibit
No Exhibit
No Exhibit
No Exhibit
No Exhibit
Separate Agenda