

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
Friday, April 15, 2011

The regular meeting of the State Board for Community and Junior Colleges (SBCJC) was held at 9:00 a.m. on Friday, April 15, 2011, at the offices of the State Board for Community and Junior Colleges, 3825 Ridgewood Road, Room 507, of the Education and Research Center in Jackson, Mississippi.

Members present: Mr. Bubba Hudspeth, Chair; Mrs. Patricia Dickens, Vice-Chair; Mr. Ed Perry; Mr. Bobby Steinriede; Mr. Duncan McKenzie; Ms. Toni Cooley; Mr. Max Huey; and Mr. Bruce Martin. *Member not present: Mr. Chip Crane.*

SBCJC Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Christian Pruett, Mr. Kell Smith, Dr. Joan Haynes, and Mrs. Cynthia Jiles.

Guests in attendance: Mr. Chuck Rubisoff, Office of the Attorney General; Dr. Edward Jordan, Director of P-20 Initiatives, IHL; Dr. Scott Elliott, President of Meridian Community College and MACJC; Dr. Mary S. Graham; and Dr. Willis Lott.

CALL TO ORDER

Chairman Bubba Hudspeth called the meeting to order at 9:00 a.m. and read the meeting notice for the May 19 and 20, 2011, SBCJC Board Meetings.

MEETING NOTICE

The State Board for Community and Junior Colleges Committee of the Whole dinner meeting will be held Thursday, May 19, 2011, at Huntington's Grill at 6:00 p.m. The meeting will reconvene in the Hattiesburg Room of the Hilton Hotel at 7:30 p.m. that same evening. The regular monthly meeting of the State Board for Community and Junior Colleges will be held at 9:00 a.m., Friday, May 20, 2011, at the State Board for Community and Junior Colleges, 3825 Ridgewood Road, Room 507 of the Education and Research Center in Jackson, Mississippi.

PRELIMINARIES

Chairman Hudspeth welcomed all board members and visitors and asked Mr. Max Huey to provide the Invocation.

Approval of April 14 and 15, 2011 Meeting Minutes

In a motion made by Ms. Toni Cooley and seconded by Mrs. Patricia Dickens, the SBCJC Board **voted unanimously** to approve the minutes of the April 14 and 15, 2011, SBCJC board meetings.

Approval of Agenda

In a motion made by Ms. Toni Cooley and seconded by Mr. Bruce Martin, the SBCJC Board **voted unanimously** to approve the proposed agenda.

REPORTS/ACTIONS

Executive Director's Report

Dr. Clark began his report by welcoming all board members and guests. He then introduced Dr. Willis Lott and Dr. Mary S. Graham as the incoming president of Mississippi Gulf Coast Community College.

Dr. Clark addressed two main topics: the SBCJC budget outcome and proprietary schools. It is good that \$20 million in federal ARRA money will be supplanted with "hard" state dollars in FY 2012 and the SBCJC support bill was passed with "level funding" compared to FY 2011. This measure avails \$1.5 million dollars in new money to the community colleges for general support, because that much money was freed up from specific obligations required in earlier years.

The administrative bill that passed was effectively \$170,000 above FY 2012 budget. That is because of \$125,000 carry over funds from FY 2011 and proprietary school fees that will allow the SBCJC to recoup \$45,000 previously spent from general funds.

The bond bill, passed by the House and Senate, provides \$25 million to colleges for construction and repair. SBCJC did not receive any additional funds for the new headquarters building. Dr. Clark stressed that we need to find other means to generate money, as a match, so that the SBCJC will not need to ask the Legislature for 100 percent state money to fund the headquarters building.

The SBCJC name change passed both houses and was signed by Governor Haley Barbour. SBCJC will become the "Mississippi Community College Board" effective July 1, 2011. Kell Smith is heading a college competition to produce a new SBCJC logo. SBCJC will present entries to the Board at the May board meeting.

Mr. Duncan McKenzie and Ms. Toni Cooley were approved by the Senate for full terms on March 23, 2011.

Dr. Clark reported to the Board that the proposed fee schedule for proprietary schools will allow SBCJC to generate fees, with no profit to the State Board, to pay \$45,000 for two partial staff salaries, and also hire a full time person to provide oversight of proprietary schools.

SBCJC received letters of support from three proprietary schools for the proprietary school fee bill. Dr. Haynes explained how SBCJC generated the fee schedule. She presented the proposed fees schedule in comparison to that of neighboring states to show that they are comparable. The Board will not take any formal action until recommendations are received from the Commission on Proprietary Schools and Colleges. July 1st is the target date for proprietary fees implementation.

Dr. Clark suggested to the Board, under advisement from Chuck Rubisoff, that SBCJC hold a teleconference meeting 10:00 am Friday, April 22nd for preliminary approval if the Commission recommends approval, and a teleconference meeting 10:00 am Tuesday, May 24th for final consideration of the fee adoption upon the recommendation and approval by the Commission on Proprietary Schools and Colleges.

In a motion made by Mrs. Patricia Dickens and seconded by Mr. Bruce Martin, the SBCJC Board **voted unanimously** to approve teleconference meetings to be held on Friday, April 22nd and Tuesday, May 24th for preliminary and final consideration of the proprietary schools fee schedule.

Dr. Clark reported that Thursday, April 21st is the MEC annual meeting; Monday, April 26th is the Mississippi Sports Hall of Fame; Thursday, May 5th is the dedication of the Vivian M. Presley Administration Building; Friday, May 6th is the Delta Council meeting in Cleveland, MS; Monday,

May 9th is the Mississippi Gulf Coast centennial celebration and roast of Dr. Willis Lott. Dr. Clark attended the American Association of Community Colleges, (AACC) convention held in New Orleans, LA.

Dr. Clark concluded his report.

MACJC Report

Dr. Scott Elliott began his report by thanking Dr. Clark and the SBCJC staff for their combined efforts to achieve a successful legislative session. He also expressed to the Board that the Clyde Muse Center stood as a testament to the community's commitment to higher education.

Dr. Elliott provided information for the following community colleges: East Central CC, Jones County Junior College, Hinds CC, Itawamba CC, Southwest MS CC, MS Delta CC, Copiah-Lincoln CC, MS Gulf Coast CC, and Meridian CC. Dr. Elliott concluded his report.

Career and Technical Education Report

Dr. West presented **Exhibit A** the Memorandum of Agreement for the Supplemental Nutrition Assistance Program (SNAP), a partnership with Department of Human Services to allocate \$1.2 million for career tech programs to eight participating community colleges.

In a motion made by Mr. Max Huey and seconded by Ms. Toni Cooley, the SBCJC Board **voted unanimously** to approve the Memorandum of Agreement for the Supplemental Nutrition Assistance Program (SNAP) in partnership with Department of Human Services.

Dr. West presented **Exhibit B1** the addition of Architectural Engineering Technology program option at Copiah-Lincoln CC.

In a motion made by Ms. Toni Cooley and seconded by Mrs. Patricia Dickens, the SBCJC Board **voted unanimously** to approve the Architectural Engineering Technology program option at Copiah-Lincoln CC.

Dr. West presented **Exhibit B2** the addition of the Geographical Information Systems Technology program option at Copiah-Lincoln CC.

In a motion made by Mr. Max Huey and seconded by Ms. Toni Cooley, the SBCJC Board **voted unanimously** to approve the Geographical Information Systems Technology program option at Copiah-Lincoln CC.

Exhibit B3 is notification of the Electronic Technology program closure at ECCC. This is for informational purposes only and does not require approval.

Workforce Report

Dr. West presented **Exhibit C1**, the standard Workforce Budget Report. This report shows all colleges to be in good standing. **Exhibit C2** is the WET Fund Revenue Report. This is for information only and does not require board approval.

Grants and Related Activities Report

Dr. West presented **Exhibit D1**, the Career Readiness Certificates chart, showing a total 5,132 certificates issued for the current fiscal year. Thirteen platinum certificates have been issued. Platinum is the most difficult certificate to achieve. **Exhibit D2** is the standard Grants reports. This is the grant that received funding from MDES in the amount of \$300,000.00. Currently, the agency has already obligated \$255,000.00 of that contract. This is money spent on Career

Readiness Certificates (CRC).

Dr. West concluded the Career & Technical Education, Workforce, Grants & Related Activities report.

Chairman Hudspeth recessed the meeting at 10:00 a.m. and reconvened the meeting at 10:07 a.m.

Academic Affairs

No additional report given.

Technology Report

Ray Smith reported that SBCJC has completed the process to purchase equipment for longitudinal data to host ABE Storage. This software will establish a “private cloud” to create a seamless access to applications, services, and information both locally and remotely. Ive Burnett had the opportunity to demonstrate a newly created system of audit reporting at the Computer Center’s Director’s Meeting held on the Gulf Coast April 14, 2011.

eLearning and Instructional Technology Report

Dr. Christian Pruett reported that Blackboard will be offline in May for upgrades in preparation for expected increased enrollment. Dr. Pruett is addressing means to improve issues with access to content for learning management and access to eLearning instructors. The Textbook Committee has made recommendations to address the rising costs of textbooks and Dr. Pruett will provide those recommendations to the Board after an internal review.

Dr. Pruett concluded his report.

Deputy Executive Director Report, Programs and Accountability

Dr. Debra West reported that she attended the Phi Theta Kappa International Convention held in Seattle, WA, and the AACC Convention held in New Orleans, LA. Dr. West informed the Board about the honors awarded to Mississippi students at this convention. Dr. West spoke about Ms. Tameka Wilson, a Hinds CC student being the first African American female from Mississippi elected president of the International Conference. In addition, Holmes CC, Goodman Campus, was awarded as the Most Distinguished Chapter.

Dr. West provided the Board Members a copy of the USA Today newspaper which listed two outstanding scholars from Mississippi’s community colleges.

Dr. Debra West concluded her report.

Deputy Executive Director Report, Finance and Administration

Mrs. Deborah Gilbert presented the Finance report, as follows:

Attachment 1: are the approval requests for General Fund Disbursements for May 2011 and June 2011 out of Fund 2298 each disbursement in the amount of \$10,908,925.00.

In a motion made by Mr. Max Huey and seconded by Mr. Bobby Steinriede, the SBCJC Board **voted unanimously** to approve the General Fund disbursements out of fund 2298 each in the amount of \$10,908,925.00 for May 2011 and June 2011.

Attachment 2 is the approval request for the Education Enhancement Fund Disbursements out

of Fund 4080 in the amount of \$2,742,508.00 and Fund 4110 in the amount of \$82,112.00, totaling \$2,554,620.00, effective April 30, 2011.

In a motion made by Mr. Bruce Martin and seconded by Mr. Duncan McKenzie, the SBCJC Board **voted unanimously** to approve the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,472,511.00 and Fund 4110 in the amount of \$82,112.00, totaling \$2,554,620.00, effective April 30, 2011.

Attachment 3 is the update on Education Enhancement Fund Reductions. This is for informational purposes only and does not require approval.

Attachments 4a and 4b are the Financial Statements for Funds 2291 and Special Funds as of March 31, 2011. Attachment 4a is general fund information and Attachment 4b is special fund information. This does not require approval.

Attachment 5a and 5b are the updates of the House and Senate Versions of Appropriations Bills: S.B. 3100 – Bond Bill Recap for Community and Junior Colleges and S.B. 3041 – Appropriations Recap for Support and Administration for FY 2012. This is for informational purposes only and does not require approval.

Chairman Hudspeth recessed the meeting at 10:28 a.m. and reconvened the meeting at 10:40 a.m.

Attachment 6 is FY 2013 Budget Requests--Requests for Board Member Input for Support and Administration. This does not require approval. SBCJC will request approval at the June board meeting.

Mrs. Gilbert concluded her report.

Travel Authorizations

Chairman Hudspeth asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

NCC
In a motion made by Mr. Max Huey and seconded by Ms. Toni Cooley, the State Board **voted unanimously** to approve the travel reimbursement for Chairman Hudspeth's travel to the Education Achievement Council meeting on Thursday, April 21st; to the Mississippi Sports Hall of Fame Induction Ceremony on Tuesday, April 26th; to East MS Community College luncheon, Wednesday, April 27th; to Coahoma at CCC for the dedication of the Vivian M. Presley Administration Building on May 5th; the MGCCC Centennial Celebration and Reception for Dr. Lott on Monday, May 9th; Mr. Duncan McKenzie's travel to the Capitol for legislative confirmation on March 23rd.

SBCJC Officer Elections

In a motion made by Mr. Ed Perry and seconded by Mr. Max Huey, the State Board **voted unanimously** to approve the Mr. Bubba Hudspeth as Chairman of the State Board for Community and Junior Colleges for FY 2012.

In a motion made by Mr. Ed Perry and seconded by Mr. Max Huey, the State Board **voted unanimously** to approve the Mrs. Patricia Dickens as Vice-Chair of the State Board for Community and Junior Colleges for FY 2012.

Proposed Amendment to SBCJC Board Elections

BOARD OFFICERS AND THEIR SELECTION

1. There shall be the following officers for the State Board for Community and Junior Colleges;
 - a. Chairman, based on seniority
 - b. Vice Chairman, based on seniority
2. Officers of the Board shall be elected annually in the April meeting for a term of one year, with terms to commence on July 1.

The Vice Chairman of the Board shall automatically succeed to the office of Chairman.

The intent of this policy is to permit each member of the Board the opportunity to serve as Vice Chairman and/or Chairman based on seniority. In instances in which more than one member shares the highest seniority with other members, it is expected that those members will determine the order of rank among themselves and nominations for office will be made accordingly. Any member entitled to nomination for office by virtue of seniority may decline the nomination and the entitlement to nomination will pass to the next senior member of the Board. Any member declining a nomination will remain eligible for nomination in succeeding years and such member may accept or decline a subsequent nomination at his or her option.

This amendment shall become effective from and after July 1, 2011 and will apply to the elections to be held in April 2012 for the term of office beginning July 1, 2012 and thereafter.

In a motion made by Mr. Ed Perry and seconded by Mr. Max Huey, the State Board **voted unanimously** to approve the motion to adopt the policy that seniority determines the elected officer positions of chairman and vice chairman.

OTHER BUSINESS

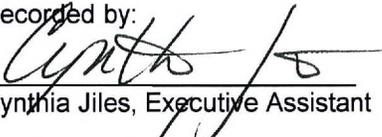
Chairman Hudspeth recognized Dr. Eric Clark. Dr. Clark reported to the board that due to renovations the State Board will hold meetings in the IHL Boardroom this summer.

In a motion made by Chairman Hudspeth and seconded by Mr. Ed Perry, the State Board voted to recess the board meeting at 10:49 a.m.

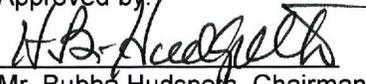
ADJOURNMENT

There being no other business, Chairman Hudspeth adjourned the meeting at 10:49 a.m.

Recorded by:


Cynthia Jiles, Executive Assistant

Approved by:


Mr. Bubba Hudspeth, Chairman


Dr. Eric Clark, Executive Director

Exhibits:

SNAP Grant

Exhibit A

SBCJC Board Meeting Minutes
Friday, April 15, 2011

Research and Planning-Fee Schedule
Technology
eLearning & Instructional Technology
Programming & Accountability
Finance Report
Teleconference Meeting Notice
Dr. Joan Haynes' Handouts
Dr. Debra West's Handout
Dr. Clark's Handouts & News Articles

Exhibit E
No Exhibit
No Exhibit
No Exhibit
Separate Agenda
Exhibit F