

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**Friday, March 18, 2011**

The regular meeting of the State Board for Community and Junior Colleges (SBCJC) was held at 9:00 a.m. on Friday, March 18, 2011, at the offices of the State Board for Community and Junior Colleges, 3825 Ridgewood Road, Room 507, of the Education and Research Center in Jackson, Mississippi.

**Members present:** Mr. Bubba Hudspeth, Chair; Mrs. Patricia Dickens, Vice-Chair; Mr. Ed Perry; Mr. Bobby Steinriede; Mr. Duncan McKenzie; and Mr. Max Huey. *Members not present:* Ms. Toni Cooley, Mr. Chip Crane and Mr. Bruce Martin.

**SBCJC Staff in attendance:** Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Shawn Mackey, Dr. Christian Pruett, Dr. Joan Haynes, Mr. Kell Smith, and Mrs. Cynthia Jiles.

**Guests in attendance:** Mr. Chuck Rubisoff, Office of the Attorney General; Dr. Edward Jordan, Director of P-20 Initiatives, IHL; Ms. Gail Muse, District Student Support Services and Disability Support Services Coordinator and Assistant Compliance Officer, Holmes CC; Ms. Erica Washington, intern, IHL; and Mr. Milton Anderson, Virginia College

**CALL TO ORDER**

Chairman Bubba Hudspeth called the meeting to order at 9:00 a.m. and read the meeting notice for the March 17 and 18, 2011, SBCJC Board Meetings.

**MEETING NOTICE**

The next State Board for Community and Junior Colleges Committee of the Whole dinner meeting will be held Thursday, April 14, 2011, at Huntington's Grill at 6:00 p.m. The meeting will reconvene in the Hattiesburg Room of the Hilton Hotel at 7:30 p.m. that same evening. The regular monthly meeting of the State Board for Community and Junior Colleges will be held at 9:00 a.m., Friday, April 15, 2011, at the State Board for Community and Junior Colleges, 3825 Ridgewood Road, Room 507 of the Education and Research Center in Jackson, Mississippi.

**PRELIMINARIES**

Chairman Hudspeth welcomed all board members and visitors then gave the Invocation.

**Approval of February 17 and 18, 2011 Meeting Minutes**

In a motion made by Mr. Duncan McKenzie and seconded by Mr. Chip Crane, the SBCJC Board **voted unanimously** to approve the minutes of the February 17 and 18, 2011, SBCJC board meetings.

**Approval of Agenda**

In a motion made by Mrs. Patricia Dickens and seconded by Mr. Chip Crane, the SBCJC Board **voted unanimously** to approve the proposed agenda.

**REPORTS/ACTIONS**

**Executive Director's Report**

Dr. Clark began his report by welcoming all board members and guests. Dr. Clark stated that he remains focused on the Legislature and awaits the outcome of conference reports on SBCJC revenue bills. The SBCJC name change has been signed into law. Effective July 1, 2011, the State Board will be officially named the Mississippi Community College Board. Dr. Clark mentioned that this change serves as an opportunity to redesign the website and logo.

The proprietary school fee bill has passed both Chambers and will be sent to Governor Barbour. In addition, the amended Education Achievement Council bill that requires IHL and the community colleges to have a funding mechanism based on productivity as well as enrollment has been passed and signed by Governor Barbour. The appropriations support bill was vetoed by Governor Barbour. The support bill and the appropriations administrative bills are currently in conference. The House and the Senate have designated \$25 million dollars, in the bond bill, for repair and renovations to buildings at the colleges. Dr. Clark asked the Board officially vote to support giving the Headquarters Building the name, the "Carl J. (Jack) Gordon Jr., Building," in honor of Senator Gordon, and report this action to the Legislature.

In a motion made by Mrs. Pat Dickens and seconded by Mr. Chip Crane, the SBCJC **voted unanimously** to approve the vote to name the Headquarters Building in honor of Senator Gordon, the "Carl J. (Jack) Gordon, Jr., Building," and report this action to the legislature.

Dr. Clark announced that Dr. Joan Haynes' employment became official on March 1, 2011. Mr. Jim Hood's position remains vacant and a high priority.

Dr. Clark received a letter from Jennifer Rogers, Financial Aid Director, IHL, about an appointment to the Mississippi Post Secondary Education Financial Assistance Board. Dr. Haynes suggested Dr. Jay Allen, Dean of Enrollment Services, at Hinds Community College. Dr. Clark asked that the Board approve Dr. Allen's appointment to serve in this capacity.

In a motion made by Mr. Max Huey and seconded by Mr. Duncan McKenzie, the SBCJC **voted unanimously** to approve the State Board's appointment of Dr. Jay Allen, Dean of Enrollment Services at Hinds Community College, to serve a four year term on the Mississippi Post-Secondary Education Financial Assistance Board.

Dr. Clark reported that there have been two excellent achievements for grants within the agency. These will be reported on by Dr. Shawn Mackey, Mrs. Eloise Richardson and Dr. LaNell Kellum

Dr. Clark reported to the Board that he had traveled to Natchez twice in the past month. He attended the Natchez Literary Festival and the dedication of the Howell Garner building on the Natchez campus of Co-Lin. Dr. Clark spoke to the CIRE group February 28<sup>th</sup> and at the Business Mangers meeting on March 2<sup>nd</sup>. Dr. Clark also attended the March 2<sup>nd</sup> Phi Theta Kappa luncheon. From March 7-9 Dr. Clark visited with Mississippi Congressional Delegation in Washington D.C. On March 10<sup>th</sup>, Dr. Clark attended the MEC Road Show to promote Blue Print Mississippi with regards to workforce training. Dr. Clark stated that he had done an interview on the Gallo Radio Show on Monday March 21<sup>st</sup>. Dr. Clark plans to attend the AACC Convention held in New Orleans on April 9 -11. The MEC will hold its annual meeting on April 21<sup>st</sup>.

Dr. Clark concluded his report.

### **Career and Technical Education Report**

Dr. Shawn Mackey greeted Board members and began his report with an explanation of the SNAP grant, Supplemental Nutrition Assistance Program. This is a grant partnership with the MS Department of Human Services (DHS) to provide \$1.2 million to fund eight participating colleges in operation of programs in accord with DHS guidelines. The funds may be used to pay tuition, books, tools, uniforms, nursing kits, and national certification for students.

Dr. Shawn Mackey presented **Exhibits A1**, a program request from Jones County Junior College for a degree program in Welding.

In a motion made by Mr. Max Huey and seconded by Mrs. Patricia Dickens, the SBCJC Board **voted unanimously** to approve the Welding degree program for Jones County Junior College.

Dr. Mackey presented **Exhibit A2**, a program request from East MS Community College to offer a Culinary Arts Technology Certificate.

In a motion made by Mr. Max Huey and seconded by Mr. Chip Crane, the SBCJC Board **voted unanimously** to approve the Culinary Arts Technology Certificate for East Mississippi Community College.

### **Workforce Report**

Dr. Mackey presented **Exhibit B1**, the standard Workforce Budget Report. This report shows all colleges to be in good standing. **Exhibit B2** is the WET Fund Revenue Report. This is for information only and does not require board approval.

### **Grants and Related Activities Report**

Dr. Mackey presented **Exhibit C1**, the Career Readiness Certificates chart, showing a total 4,374 certificates issued for the current fiscal year. Eleven platinum certificates have been issued. Platinum is the most difficult certificate to achieve. **Exhibit C2** is the standard Grants reports. This is the grant that received funding from MDES in the amount of \$300,000.00. Currently, the agency has already obligated \$255,000.00 of that contract. This is money spent on Career Readiness Certificates (CRC).

Dr. Mackey concluded his report.

### **Academic Affairs Report**

Dr. Haynes recognized Mrs. Eloise Richardson and Dr. LaNell Kellum to present the results of the ABE to Credentials Grant. Mrs. Richardson reported that SBCJC's application for the Jobs to the Future Grant application was awarded in the amount of \$200,000 as a nine-month design grant. This grant works to engage adult education with career technical programs to cross-address the needs of the participants.

Dr. Haynes presented **Exhibit D**, the CPCS summary sheet of registrations, showing one new initial registration application from Delta Technical College; three renewals: Universal Technical Institute of Texas, Commercial Driver Institute, and Ace Training; seven new agent permits and eleven agent renewals; fifteen new instructors and their approved program areas; and one registration exemption, American School of Genealogy, Heraldry & Documentary Services.

Dr. Haynes provided a list of fees collected in February and a list of the application packet fees. Presently there are 42 proprietary schools registered; 31 instate, and eleven out-of-state. Bolivar County Community Action Agency did not renew.

Dr. Haynes concluded her report.

### **Technology Report**

Mr. Ray Smith reported that he attended a meeting of the Governor's Commission on Broadband. The discussion centered on the challenges of workforce training and the need for increased bandwidth. Mr. Smith stated that there is a direct link for increased bandwidth and workforce training in that bandwidth impacts video conferencing, virtual training programs, and

environments that require remote training. The Presidents have discussed increasing bandwidth to meet the specific needs of their individual colleges and Mr. Smith informed the Board that SBCJC is considering expanding the bandwidth two fold to accommodate the growing needs of the State Board and the community colleges. This increase will have major educational and workforce implications.

Mr. Smith concluded his report.

### **eLearning and Instructional Technology Report**

Dr. Christian Pruett reported to the Board of the success of the Creating Futures Conference. There were more than 400 in attendance, and Dr. Pruett thanked Ray Smith and his staff for their assistance helping to maximize the experience of this event.

Dr. Pruett announced that the first meetings of the Textbook Committee and the Training and Development Committee met with great accomplishment. The discussions were held on the rising cost of textbooks and the transition to digital content netted several recommendations. Dr. Pruett acknowledged that the discussions reinforced the need for additional bandwidth to accommodate the committee's recommendations for virtual colleges as well as the operation of each college's plan. The Technology and Infrastructure Committee will meet later this month.

Dr. Pruett presented **Exhibit E1** and **Exhibit E2**, revenue contracts for Eagle Learning Online partnerships with (E1) USM for a two year renewal of online services and (E2) JSU for a one year partnership to begin the summer of 2011. These partnerships provide 70 percent tuition rates paid to MSVCC to provide online classes.

Dr. Pruett concluded his report.

### **Deputy Executive Director Report, Programs and Accountability**

Dr. Debra West presented **Exhibit F** the recommendations of the committee considering Virginia College's appeal of denial of Initial Accreditation to its practical nursing program.

In a motion made by Mr. Ed Perry and seconded Mr. Chip Crane, the SBCJC Board **voted unanimously** to approve the Appeal Committee's recommendation and all findings thereto, that the denial of Initial Accreditation be upheld, and that Virginia College's appeal of the original decision be denied.

Dr. Debra West concluded her report.

### **Deputy Executive Director Report, Finance and Administration**

Mrs. Deborah Gilbert presented the Finance report, as follows:

**Attachment 1** is the approval request for General Fund Disbursements out of Fund 2298 in the amount of \$10,908,925.00 for April 2011.

In a motion made by Mrs. Patricia Dickens and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** to approve the General Fund disbursements out of fund 2298 in the amount of \$10,908,9205.00 for April 2011.

**Attachment 2** is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,742,508.00 and Fund 4110 in the amount of \$82,112.00, totaling \$2,554,620.00, effective March 31, 2011.

In a motion made by Mr. Chip Crane and seconded by Mr. Duncan McKenzie, the SBCJC Board

**voted unanimously** to approve the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,472,508.00 and Fund 4110 in the amount of \$82,112.00, totaling \$2,554,620.00, effective March 31, 2011.

**Attachment 3** is the update on Education Enhancement Funds. This is for informational purposes only and does not require approval.

**Attachments 4a and 4b** are the Financial Statements for Funds 2291 and Special Funds as of February 28, 2011. Attachment 4a is general fund information and Attachment 4b is special fund information. This does not require approval.

**Attachment 5** is the update of the House and Senate Versions of Appropriations Bills: S.B. 3041 –Administration and S.B. 3042 for CJC support. This is for informational purposes only and does not require approval.

**Attachment 6** is the approval request of a purchase agreement with Venture Technologies for the acquisition of equipment, software, and training up to the amount of \$570,312.78 from Federal Adult Education, Federal State Longitudinal Data Funding and Special technology funds.

In a motion made by Mrs. Patricia Dickens and seconded by Mr. Chip Crane, the SBCJC Board **voted unanimously** to approve the purchase agreement with Venture Technologies.

Mrs. Gilbert concluded her report.

### **Travel Authorizations**

Chairman Hudspeth asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

In a motion made by Mr. Max Huey and seconded by Mr. Chip Crane, the State Board **voted unanimously** to approve the travel reimbursement for Chairman Hudspeth's and Mrs. Patricia Dickens' travel to the Legislative Luncheon on February 22<sup>nd</sup> and Chairman Hudspeth's travel to the Dedication at East Central Community College on March 1<sup>st</sup>.

Mr. Hudspeth plans to attend the Dedication of the Clyde Muse Center at the Rankin Campus on March 25<sup>th</sup>.

### **OTHER BUSINESS**

No other business.

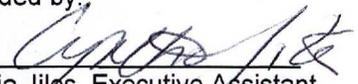
In a motion made by Mrs. Patricia Dickens and seconded by Mr. Chip Crane, the State Board voted to adjourn the board meeting at 10:04 a.m.

### **ADJOURNMENT**

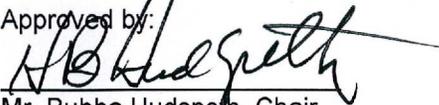
There being no other business, Chairman Hudspeth adjourned the meeting at 10:04 a.m.

SBCJC Board Meeting Minutes  
Friday, March 18, 2011

Recorded by:

  
Cynthia Jiles, Executive Assistant

Approved by:

  
Mr. Bubba Hudspeth, Chair

  
Dr. Eric Clark, Executive Director

**Exhibits:**

Career and Technical Education  
Workforce  
Grants/CRC Report  
Research and Planning  
Technology  
eLearning & Instructional Technology  
Dr. West  
Finance Report  
Dr. Clark's Handouts & News Articles  
Dr. Haynes' Handouts & Letters

Exhibits A1, A2 and A3  
Exhibits B1 and B2  
Exhibits C1 and C2  
No Exhibit  
No Exhibit  
No Exhibit  
Exhibits D  
Separate Agenda