

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
Friday, January 21, 2011

The regular meeting of the State Board for Community and Junior Colleges (SBCJC) was held at 9:00 a.m. on Friday, January 21, 2010, at the offices of the State Board for Community and Junior Colleges, 3825 Ridgewood Road, Room 507, of the Education and Research Center in Jackson, Mississippi.

Members present: Mrs. Patricia Dickens, Vice-Chairman; Mr. Ed Perry; Mr Bobby Steinriede; Mr. Chip Crane; Mr. Bruce Martin; Mr. Duncan McKenzie; Ms. Toni Cooley; and Mr. Max Huey.
Member not present: Mr. Bubba Hudspeth.

SBCJC Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Mr. Jim Hood, Dr. Christian Pruett, Mr. Kell Smith, and Mrs. Missy Saxton.

Guests in attendance: Mr. Chuck Rubisoff, Office of the Attorney General; Dr. Edward Jordan, Director of P-20 Initiatives, IHL; Ms. Sara Welker, Mississippi Economic Policy Center; Dr. Scott Elliott, President of Meridian Community College and MACJC; and Ms. Cynthia Jiles.

CALL TO ORDER

Vice-Chairman Patricia Dickens called the meeting to order at 9:00 a.m. and read the meeting notice for the February 17 and 18, 2011, SBCJC Board Meetings.

MEETING NOTICE

The State Board for Community and Junior Colleges Committee of the Whole dinner meeting will be held Thursday, February 17, 2011, at Huntington's Grill at 6:00 p.m. The meeting will reconvene in the Hattiesburg Room of the Hilton Hotel at 7:30 p.m. that same evening. The regular monthly meeting of the State Board for Community and Junior Colleges will be held at 9:00 a.m., Friday, February 18, 2011, at the State Board for Community and Junior Colleges, 3825 Ridgewood Road, Room 507 of the Education and Research Center in Jackson, Mississippi.

PRELIMINARIES

Vice-Chairman Dickens welcomed all board members and visitors and asked Mr. Max Huey to provide the Invocation.

Approval of December 16 and 17, 2010 Meeting Minutes

In a motion made by Mr. Max Huey and seconded by Ms. Toni Cooley, the SBCJC Board **voted unanimously** to approve the minutes of the December 16 and 17, 2010, SBCJC board meetings.

Approval of Agenda

Mr. Ed Perry asked to be recognized under "Other Business." In a motion made by Mr. Bobby Steinriede and seconded by Mr. Chip Crane, the SBCJC Board **voted unanimously** to approve the proposed agenda.

REPORTS/ACTIONS

Executive Director's Report

Dr. Clark began his report by welcoming all board members and guests. He said the two main topics he had been focused on were personnel matters and the Legislature. Dr. Fiona Qualls recently resigned the position of Associate Executive Director for Academic Affairs and applications have been solicited for that position. Mrs. Janet Dorniny left the GED Testing Division at the beginning of the year. Mrs. Missy Saxton will be moving to the GED Testing Division and will be under the direction of Mrs. Eloise Richardson. Mrs. Cynthia Jiles will be replacing Mrs. Saxton. Mr. Jim Hood, Assistant Executive Director for Research and Planning, will be leaving at the end of January and applications will be solicited for that position.

Dr. Clark presented **Exhibit A** and requested approval of the Program Specialist-GED Testing job description. The job description expands the monitoring and contracting responsibilities, as well as training examiners. This job will be occupied by Mrs. Missy Saxton.

In a motion made by Mr. Chip Crane and seconded by Mr. Bruce Martin, the SBCJC **voted unanimously** to approve **Exhibit A**, the job description for Program Specialist-GED Testing.

Dr. Clark reported a few bills that have been introduced on behalf of SBCJC. House Bill 542 and Senate Bill 2232 propose to change the name of the State Board for Community and Junior Colleges to the Mississippi Community College Board. House Bill 874 and Senate Bill 2771 have been introduced on behalf of the Commission on Proprietary Schools and College Registration (CPSCR) so they can recommend a fee schedule sufficient to pay the cost of oversight of the CPSCR. The SBCJC would have final authority on setting those fees. The three largest proprietary schools in the state support this fee increase. The EdNet bill has been reintroduced. This bill would let SBCJC receive the funds that are generated from the leases of the channels that SBCJC owns.

Dr. Clark reported that he had attended the State of the State address, where Governor Barbour commended the community college system. Dr. Clark attended the January 6 Mississippi Economic Council's "A Capitol Day." He distributed a copy of the first episode of "Job Hunter," that was provided to board members by MPB. He also distributed the Legislative "facebook" information as well as ABE/GED calendars. He concluded his report.

MACJC Report

Dr. Scott Elliott began his report by thanking Mrs. Patricia Dickens for her attendance at the House Appropriations meeting on January 20th. He attended the SACS conference in Louisville, Kentucky in November 2010. He said this was a very good conference to attend and the Mississippi CJC was well represented and presented very good information to attendees.

Dr. Elliott provided information for the following community colleges: East Central CC, Jones County Junior College, Hinds CC, Itawamba CC, Southwest MS CC, MS Delta CC, Copiah-Lincoln CC, MS Gulf Coast CC and Meridian CC. Dr. Elliott concluded his report.

Dr. Mark Keenum, President of Mississippi State University, joined the board meeting and spoke to board members and SBCJC staff. He said he encourages all community college students to come to the MSU campus and supports a seamless transfer from community college to a university. He said 19 percent of Mississippi residents have a bachelor's degree. The national average is 28 percent. While out recruiting for freshman to attend MSU, he is also recruiting community college students to further their education. He concluded his report.

Vice-Chairman Dickens recessed the meeting at 10:00 a.m. and reconvened the meeting at 10:15 a.m.

Career and Technical Education Report

Dr. Shawn Mackey greeted board members and presented **Exhibit B1**, the request for final approval of the Statewide Articulation Agreement for Career and Technical Education.

In a motion made by Mr. Max Huey and seconded by Mr. Chip Crane, the SBCJC Board **voted unanimously** to approve the Statewide Articulation Agreement for Career and Technical Education.

Dr. Mackey presented **Exhibit B2**, a new program request for Hinds community college in Truck Driving. Hinds will partner with local proprietary schools as well as the MS National Guard.

In a motion made by Mr. Bobby Steinriede and seconded by Mr. Bruce Martin, the SBCJC Board **voted unanimously** to approve the new program for Hinds community college in Truck Driving.

Workforce Report

Dr. Mackey presented **Exhibit C1**, the standard Workforce Budget Report. This report shows all colleges to be in good standing. **Exhibit C2** is the WET Fund Revenue Report. This is for information only and does not require board approval.

Grants and Related Activities Report

Dr. Mackey presented **Exhibit D1**, the Career Readiness Certificates chart, showing a total of 6,399 certificates issued. 24 platinum certificates have been issued. Platinum is the most difficult certificate to achieve. **Exhibit D2** is the standard Grants reports. This is the grant that received funding from MDES in the amount of \$300,000.00. Currently, the agency has already obligated \$220,122.00 of that contract. This is money spent on Career Readiness Certificates (CRC).

Dr. Mackey concluded his report.

Technology Report

Mr. Ray Smith, Director of Technology, reported the Mississippi community college system has been recognized as a model in state government for its virtualization efforts. Our success in virtualization has been reported to Governor Haley Barbour. Mr. Smith concluded his report.

Research and Planning Report

Mr. Jim Hood, Assistant Executive Director for Research and Planning reported that spring 2011 enrollment was stable compared to spring 2010. He reported Hinds and East MS CC saw a four percent increase in enrollment and MS Delta and Southwest CC saw a decrease of about six percent in enrollment. Mr. Hood completed his report.

eLearning and Instructional Technology Report

Dr. Christian Pruet, Assistant Executive Director for eLearning and Instructional Technology, attended the SACS conference in November and presented information to attendees with Dr. Andrea Mayfield. He reported Mississippi is leading the nation in virtual learning. He said many colleges are attempting to save money and facility space by offering more virtual college courses. The core reason is accessibility to learning.

Dr. Prueff reported that registration numbers are up for attendees for the Creating Futures Through Technology Conference (CFTTC). This conference will be held March 2 through 4 in Biloxi. He reported that enrollment for MSVCC for spring 2011 is 30,000 unduplicated head count. He concluded his report.

Deputy Executive Director Report, Programs and Accountability

Dr. Debra West presented **Exhibit E**, the Commission on Proprietary Schools and College Registration report. This document provides the number of proprietary schools registered in the state. This is for informational purposes only.

Dr. West presented Exhibit F, a request to approve and appoint two members to the Nissan Scholarship Committee. The two recommended are Dr. Fran Cox, Holmes Community College and Mr. Tony Tice, Itawamba Community College.

In a motion made by Mr. Max Huey and seconded by Mr. Chip Crane, the SBCJC **voted unanimously** to approve Dr. Fran Cox and Mr. Tony Tice as members of the Nissan Scholarship Committee.

Exhibit G is submission of Abe to Credentials Grant Proposal. This is for informational purposes only.

Dr. West asked Dr. LaNell Kellum and Mrs. Eloise Richardson to provide information to the board on a grant that the agency is applying for. Dr. Kellum said the grant is called "ABE to Credentials" and looks to mesh ABE/GED prep with Career and Technical education courses. This will be structured to provide a student with hours in ABE that will enable them to earn and learn the required hours for a skill offered in the Career and Technical field. Dr. Kellum and Mrs. Richardson requested support from the board members in the form of their signature on the grant proposal.

In a motion made by Mr. Chip Crane and seconded by Ms. Toni Cooley, the SBCJC board **voted unanimously** to support Dr. LaNell Kellum and Mrs. Eloise Richardson in their efforts to apply for the "ABE to Credentials" grant by authorizing their signatures on the grant application.

Dr. Debra west concluded her report.

Deputy Executive Director Report, Finance and Administration

Mrs. Deborah Gilbert presented the Finance report, as follows:

Attachment 1 is the approval request for General Fund Disbursements out of Fund 2298 in the amount of \$10,908,925.00 for February 2011.

In a motion made by Mr. Chip Crane and seconded by Mr. Bruce Martin, the SBCJC Board **voted unanimously** to approve the General Fund disbursements out of fund 2298 in the amount of \$10,908,925.00 for February 2011.

Attachment 2 is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,472,511.00 and Fund 4110 in the amount of \$82,111.00, totaling \$2,554,622.00, effective January 31, 2011.

In a motion made by Mr. Ed Perry and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** to approve the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,472,511.00 and Fund 4110 in the amount of \$82,111.00, totaling \$2,554,622.00, effective January 31, 2011.

Attachment 3 is the cumulative reductions in Education Enhancement Funds. This is for informational purposes only and does not require approval.

Attachments 4a and 4b are the Financial Statements for Funds 2291 and Special Funds as of December 31, 2010. Attachment 4a is general fund information and Attachment 4b is special fund information. This does not require approval.

Attachment 5 is notification of the revised mileage reimbursement from \$.050 to \$.051, effective January 1, 2011. This does not require approval.

Attachments 6a and 6b are documents regarding the updated ARRA-SFSF Section 1512 reporting that are required by law. **Attachment 6a** is the Education information and **Attachment 6b** is the Government services information. These reports are provided for informational purposes and do not require approval.

Mrs. Gilbert concluded her report.

Travel Authorizations

Vice Chairman Dickens asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

In a motion made by Mr. Chip Crane and seconded by Mr. Max Huey, the State Board **voted unanimously** to approve the travel reimbursement for Vice Chairman Dickens' travel to the House Appropriations hearing on Thursday, January 20, 2011, and for anyone attending the upcoming Senate appropriations sub-committee meeting on Tuesday, January 25, 2011.

OTHER BUSINESS

Vice Chairman Dickens recognized Mr. Ed Perry. Mr. Perry brought forth the idea of rotating the position of board chairman and board vice chairman each year, according to seniority.

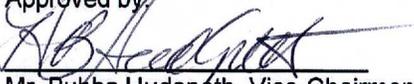
ADJOURNMENT

There being no other business, Vice Chairman Dickens adjourned the meeting at 11:05 a.m.

Recorded by:


Cynthia Jiles, Executive Assistant

Approved by:


Mr. Bubba Hudspeth, Vice-Chairman


Dr. Eric Clark, Executive Director

Exhibits:

Job Description
Career and Technical Education
Workforce
Grants/CRC Report
Research and Planning
Technology

Exhibit A
Exhibits B1 and B2
Exhibits C1 and C2
Exhibits D1 and D2
No Exhibit
No Exhibit