

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
TELECONFERENCE BOARD MEETING
Friday, April 16, 2010

The regular meeting of the State Board for Community and Junior Colleges (SBCJC) was held at 9:30 a.m. on Friday, April 16, 2010, at Itawamba Community College in Fulton in the Executive Conference Room of the Student Services Building.

Members present: Mr. George Walker (by telephone), Chairman; Mr. Bubba Hudspeth, Vice-Chairman/Moderator; Mr. Bruce Martin; Mrs. Patricia Dickens; Mr. Chip Crane; Mr. Bobby Steinriede; Mr. Max Huey; Mr. Ed Perry. *Member absent: Ms. Toni Cooley.*

SBCJC Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Fiona Qualls, Dr. Shawn Mackey, and Mrs. Missy Saxton.

Guests in attendance: Mr. Chuck Rubisoff, Office of the Attorney General and Dr. Reginald Sykes, Institutions of Higher Learning (IHL); Dr. David Cole, Itawamba Community College; Mrs. Judy Alford, Itawamba Community College

CALL TO ORDER

Vice-Chairman Bubba Hudspeth called the meeting to order at 9:30 a.m. and read the meeting notice for the May 21, 2010, SBCJC Board Meeting.

MEETING NOTICE

The State Board for Community and Junior Colleges Committee of the Whole dinner meeting will be held Thursday evening at 6:00 p.m., May 20, 2010 at Huntington's Grill next to the Hilton Hotel in Jackson, Mississippi. The regular monthly meeting of the State Board for Community and Junior Colleges will be held at 9:00 a.m., Friday, May 21, 2010, at the State Board for Community & Junior Colleges, 3825 Ridgewood Road, Room 507, Jackson, Mississippi.

PRELIMINARIES

Chairman George Walker joined the board meeting by telephone and all members and staff in attendance greeted Mr. Walker and provided introductions. Sufficient notice was provided to conduct a teleconference board meeting. A copy of the teleconference meeting notice is attached as Exhibit D.

Invocation

Mrs. Patricia Dickens provided the Invocation.

Approval of March 18 and 19, 2010 Meeting Minutes

In a motion made by Mr. Chip Crane and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** to approve the minutes of the March 18 and 19, 2010 SBCJC Board meetings.

Approval of Agenda

Vice Chairman Hudspeth asked Members to allow Chairman George Walker to address item ten, SBCJC Officer Elections, earlier in the meeting, as Chairman Walker needed to leave the meeting early. In a motion made reflecting the amended agenda, by Mr. Max Huey and

seconded by Mr. Chip Crane, the SBCJC Board **voted unanimously** for approval of the day's agenda.

REPORTS/ACTIONS

Executive Director's Report

Dr. Clark began by thanking Dr. David Cole for his hospitality and a wonderful dinner and time of fellowship with the SBCJC Members and Staff as well as thanking Dr. Cole for hosting the April board meeting. Dr. Clark provided an update on the budget status for FY 2010 and FY 2011. He reported that ARRA funding for the community colleges is determined by Governor Barbour's discretion, not by a formula like Mississippi's Department of Education and IHL. This makes our funding total hard to pin down.

A bond bill has been signed which allows for the building and construction of a regional workforce training center at Southwest Mississippi Community College as well as improvements to the Greenville Higher Education Center. There are \$25.3 million total for community college construction bonds. The second Mississippi Community College Foundation Leadership Academy is starting next month. Attendees from SBCJC are Ray Smith and Jim Hood.

Dr. Clark concluded his report.

MACJC Report

Dr. Willis Lott, Chairman of the MACJC, was unable to attend the Board Meeting; therefore, there was no report. Dr. David Cole welcomed SBCJC Board Members and Staff.

Career and Technical Education Report

Dr. Shawn Mackey, Associate Executive Director for Workforce and Career and Technical Education, presented information pertaining to Workforce, Career and Technical Education and Grants & related activities.

Dr. Mackey presented **Exhibit A**, a New Program request on behalf of Northeast Mississippi Community College for a Welding/Cutting Technology program. All required paperwork and justification was submitted by NECC and reviewed by SBCJC staff.

In a motion made by Mr. Max Huey and seconded by Mr. Bobby Steinriede, the SBCJC Board **voted unanimously** to approve the New Program request for a Welding/Cutting Technology program at Northeast Mississippi Community College.

Workforce Report

Dr. Mackey provided the standard workforce report, **Exhibit B1**. He reported that the community colleges have been surveyed and asked if they were having any difficulty in meeting their training needs in their particular areas. The colleges reported they have prioritized their training needs and are fulfilling their requirements.

The WET Fund report, **Exhibit C2**, shows that we are in the black in terms of money received for this particular month. We are still down nearly \$2 million dollars from where we were last year.

Grants and Related Activities Report

Dr. Mackey presented **Exhibit C1**, the data for the number of Career Readiness Certificates (CRC's) issued to-date. **Exhibit C2** is the Grants Report for grants that are currently being administered by our office.

Academic Affairs Report

Dr. Fiona Qualls, Associate Executive Director for Academic Affairs, presented the Academic Affairs Report.

Dr. Qualls distributed information to members from the Mississippi Kidney Foundation that establishes a scholarship fund that will pay for the GED testing fee of \$40 for those who are awaiting a kidney transplant or who are receiving dialysis. The ACT conference was held in Jackson on April 14th. A much discussed topic at the ACT conference was dual enrollment and how uniform implementation would benefit many.

She reported that at the IHL meeting, Dr. Dan Jones, Chancellor of the University of Mississippi, has suggested a tuition guarantee program for freshman students with a 2.5 GPA and a median household income of \$30,000 or below. This would be specifically at Ole Miss. Mississippi State University has a similar scholarship program and includes transfer students.

Dr. Reginald Sykes reported that the Articulation Agreement Elementary Education section is complete. The next section of the Agreement to be worked on will be the Business Administration section then the Physical Education section.

Dr. Qualls reported that a pilot project will involve collaboration between the MSVCC and USM to offer our online freshman and sophomore courses to USM students. This project is on track to begin in the fall. A Memorandum of Understanding to cover this new relationship between USM and the SBCJC has been drafted and approved by legal representatives for both parties. Dr. Qualls concluded the Academic Affairs report.

SBCJC Officer Elections

Chairman Walker asked to be allowed to address the Board. He expressed his appreciation to be allowed to work with all of the board members and he enjoyed it and felt that we have made great progress over the past 18 or 19 years he has been on the board. He expressed that he didn't think it would be fair to him or to other members of the board to re-elect him as chairman of the group. He said his future was clouded by his health issues and he has a few more weeks of treatments and a month of evaluations. He thinks it will be early June before he knows anything further about his health. He wanted to announce that he was standing down as a candidate for chairman.

Mr. Ed Perry asked Chairman Walker, in light of his tenure, if he would have any problems serving as Vice-Chairman. Chairman Walker said he would have no problems serving in that capacity, should that be the action that the Board took.

Vice-Chairman Hudspeth opened the floor for nominations for the officer position of Chairman for the year beginning on July 1, 2010.

Mr. Max Huey nominated Mr. Bubba Hudspeth as Chairman. Mr. Bobby Steinriede seconded the nomination. Vice Chairman Hudspeth called for further nominations. None were made.

In a motion made by Mr. Ed Perry, he moved that the nominations be closed for the office of Chairman and that Mr. Hudspeth be elected Chairman of the board by the Board. The motion was seconded by Mr. Bobby Steinriede and the SBCJC Board **voted unanimously** to close the nominations for the position of Chairman and for Mr. Bubba Hudspeth to be elected Chairman.

Vice-Chairman Hudspeth opened the floor for nomination for the officer position of Vice-Chairman for the year beginning on July 1, 2010.

Mr. Ed Perry nominated Mr. George Walker. Mr. Max Huey seconded the nomination. Vice Chairman Hudspeth called for further nominations. There were none.

In a motion made by Mr. Ed Perry, he moved that the nominations cease for the position of Vice-Chairman and that Mr. George Walker be elected Vice-Chairman. Mr. Chip Crane seconded the motion and the SBCJC Board **voted unanimously** to close the nominations for the position of Vice-Chairman and for Mr. George Walker to be elected Vice-Chairman.

Mr. Walker thanked the board for accommodating his schedule and expressed that he enjoyed the company of the board by telephone today and the good work that everyone does.

Vice Chairman Hudspeth called for a recess at 10:35 a.m. and reconvened the meeting at 10:40 a.m. Dr. Cole reported that he would have a bus tour of the campus at 11:30 with lunch beforehand.

Legislative Report

Dr. Clark indicated his Executive Director's report included all of the Legislative report information.

Deputy Executive Director's Report

Deputy Executive Director Dr. Debra West said she would be presenting the Technology Report on behalf of Mr. Ray Smith as well as presenting the Research and Development Report on behalf of Mr. Jim Hood.

Technology Report-The SBCJC is one of the partners that helped to coordinate, write and submit information for the state longitudinal data systems grant. This is a federal application that went in several months ago. This past week National Strategic Planning and Assessment Research Center (NSPARc) received a clarification request from the federal government regarding certain aspects of the state's application. We are taking this as a positive sign and hope to know something soon as to whether or not the state will receive this grant.

Research and Planning Report-The new Council for Institutional Research and Effectiveness that was recently formed is now recognized by the MACJC. This Council is a sounding board for ideas related to accountability and institutional effectiveness. They have been officially formed and have elected their slate of officers for the year. The Summer Data Reporting meeting is scheduled for June 3 and 4 at the MPB auditorium in Jackson. This is a two-day meeting.

Dr. West began her report by speaking about the recent ACT conference and updating members on the Career Diploma Option. The SBCJC was invited to participate in a panel discussion of the recently legislated career diploma option. We had expressed concerns about the legislation that created this new diploma option, as were the CJC presidents, but it passed. Therefore, we are now working diligently with the Department of Education to ensure that it is a quality option for students and not a dead end or dumping ground. Dr. West participated in the panel discussion with Dr. Lynn House and Ms. Jean Massey of MDE, and Dr. Susan Lee of IHL.

Dr. West reported that this has been a banner year for Phi Theta Kappa Chapters and members from Mississippi, in that the Holmes Grenada Campus received the Most Distinguished Chapter Award. Holmes Community College Goodman received third runner up, the first time two chapters from the same college had ever placed in the top five. Also, two of the three USA Today Case Study Challenges were won by Mississippi. Dr. West informed the board that a full listing of all of the honors and awards Mississippi members and chapters received at the recent 2010 International Convention in Orlando could be found in the newsletter.

Finance Report

Mrs. Gilbert presented the Finance report and referred SBCJC members to the Finance agenda tab.

Attachment 1 is the approval requests for the General Fund Disbursements out of Fund 2298 for the months of May and June in the amounts of \$8,846,943.00 and \$8,846,939.00, respectively.

In a motion made by Mr. Ed Perry and seconded by Mrs. Patricia Dickens, the SBCJC Board **voted unanimously** to approve the General Fund Disbursements out of Fund 2298 for the months of May and June in the amounts of \$8,846,943.00 and \$8,846,939.00, respectively.

Attachment 2 is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,783,465.00 and Fund 4110 in the amount of \$82,112.00, totaling \$2,865,577.00 effective April 30, 2010.

In a motion made by Mr. Ed Perry and seconded by Mr. Bruce Martin, the SBCJC **voted unanimously** to approve the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,783,465.00 and Fund 4110 in the amount of \$82,112.00, totaling \$2,865,577.00 effective April 30, 2010.

Attachment 3 is the update on Education Enhancement fund reductions. This is for informational purposes only and does not require approval.

Attachments 4a and 4b are Financial Statements for General Fund 2291 and Special Funds as of March 31, 2010. These are for informational purposes only and do not require approval.

Attachments 5a and 5b are the Purchasing Approval requests for Channelmatter and Plato, Inc. The Channelmatter purchase approval request is for the period of April 19, 2010 until August 31, 2010 at a cost of \$219,000.00. The Plato, Inc. purchase approval request is for the period of May 1, 2010 through June 30, 2015 at a total cost of \$261,063.57.

In a motion made by Mr. Ed Perry and seconded by Mr. Max Huey, the SBCJC **voted unanimously** to approve the Channelmatter purchase approval request for the period of April 19, 2010 until August 31, 2010 at a cost of \$219,000.00, and to approve the Plato, Inc. purchase approval request for the period of May 1, 2010 through June 30, 2015 at a total cost of \$261,063.57.

Attachment 6 is a 2010 Regular Session Recap of Bond Bills that apply to CJC's. House Bill 1701 provides for a total of \$24,300,000.00, Senate Bill 3107 authorizes \$1,000,000.00 in bonds for the construction of a regional workforce training center at Southwest Community College, and SB 3184 includes several sections of technical language changes for CJC's.

Item 7 on the Finance agenda requests input from the Board Members concerning the Support and Administration budgets.

Mrs. Gilbert concluded her report.

Travel Authorizations

Vice-Chairman Hudspeth asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings. There were none.

OTHER BUSINESS

Vice-Chairman Hudspeth thanked Dr. David Cole and Mr. Chip Crane for their hospitality for dinner and hosting the board meeting. Dr. Cole advised that lunch would be served in the private dining room followed by a bus tour of the campus.

ADJOURNMENT

There being no other business, Vice-Chairman Hudspeth adjourned the meeting at 11:15 a.m.

Recorded by:


Missy Saxton, Executive Assistant

Approved by:


Mr. Bubba Hudspeth, Chairman


Dr. Eric Clark, Executive Director

Exhibits:

Executive Director
Career & Technical Education
Workforce
Grants
Academic Affairs
Technology
Research & Planning
Finance Report
Dr. Clark's Handouts & News Articles

No Exhibit
Exhibit A
Exhibits B1 and B2
Exhibit C1 and C2
No Exhibit
No Exhibit
No Exhibit
Separate Agenda