

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
Committee of the Whole Meeting
Thursday, March 18, 2010

The committee of the whole of the State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at Huntington's Grille in Jackson and then reconvened at 7:15 p.m. in the Hattiesburg Room of the Hilton Hotel in Jackson, on March 18, 2010.

Members present: Mr. Bubba Hudspeth, Vice-Chairman; Ms. Toni Cooley; Mr. Max Huey; Mr. Ed Perry and Mrs. Patricia Dickens. Members absent were: *Mr. Bobby Steinriede; Mr. Chip Crane; Mr. George Walker, Chairman and Mr. Bruce Martin.*

SBCJC Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Fiona Qualls, Dr. Shawn Mackey and Mrs. Missy Saxton.

CALL TO ORDER

Vice-Chairman Bubba Hudspeth called the meeting to order and welcomed all board members in attendance. He then asked Dr. Clark to provide his report.

Dr. Clark welcomed all members and began his report by summarizing the budget situation and how it is affecting the SBCJC. With the fifth cut issued by the Governor on March 17, the agency is still in a position to maintain necessary expenditures and salaries without a reduction in staff. It is predicted that the Legislature will convene next week for two weeks and reconvene in mid-April.

He reported that SBCJC has applied for four different federal grants in connection with our proposed state headquarters building. Dr. West spearheaded this effort.

Southwest Mississippi Community College has been working for a year and a half to get a training center built on their campus for training in disaster- type situations. There will be a celebration for the future construction of the Regional Training Center on Friday, April 2nd.

Dr. Clark reported that Dr. Cole will be hosting the SBCJC Board Members and Staff at Itawamba Community College for the April SBCJC meeting on April 15 and 16, 2010. He reported that he would have two action request items for the Friday morning board meeting. He concluded his report.

Dr. Shawn Mackey reported that he will be presenting two Career and Technical Education exhibits for approval and also a report on the South Mississippi Correctional Institution Inmate Training Project. He will present the standard Workforce report, as well as the standard grants report on Friday. Dr. Mackey concluded his report.

Dr. Fiona Qualls stated that she will provide the bi-monthly Commission on Proprietary Schools and College Registration Report, as well as other information relating to Academic Affairs. She concluded her report.

Dr. Debra West reported that the SBCJC staff will participate in staff development on Friday afternoon. The subject of discussion will be about "The People Code," written by Dr. Taylor Hartman. This book identifies a person's core motives as well as identifying the needs and wants of each different type of core motive. Other topics to be discussed during the staff development are the agency Code of Ethics, budget updates, and an update on the proposed SBCJC headquarters building.

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Dr. West discussed Career Readiness Certificates (CRC's). CRC's have in recent years been funded through the Mississippi Department of Employment Security (MDES), typically in the amount of \$300,000. A proposal was submitted in November 2009 to MDES requesting funding to continue this program. MDES has notified our agency that they would fund for another year, however, at a lesser amount than previously funded. We will seek funding from other sources to make up for the difference in the funding amount.

Dr. West will provide the WET Funds report, to include the current balance of the WET funds, the status of several projects already obligated with WET Funds and the situation regarding the transfer of WET funds. She will also provide up update on federal funding that the agency recently submitted four separate requests for. She concluded her report.

Mrs. Deborah Gilbert provided the following information regarding the Finance agenda:

Attachment 1 is the approval request for the General Fund Disbursement out of Fund 2298 in the amount of \$8,846,943.00 for April 2010. This will require approval.

Attachment 2 is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,783,465.00 and Fund 4110 in the amount of \$82,112.00, totaling \$2,865,577.00, effective March 31, 2010. This will require approval.

Attachment 3 is the update on Education Enhancement fund reductions. This is for informational purposes only and does not require approval.

Attachments 4a and 4b are Financial Statements for General Fund 2291 and Special Funds as of February 28, 2010. These are for informational purposes only and do not require approval.

Attachment 5 is the House and Senate versions of appropriations bills. Senate Bill 3130 is the Administration bill and Senate Bill 3131 is the CJC Support bill. This does not require approval.

Attachments 6a, 6b and 6c are the March 3, 2010 restoration of cuts information. **Attachment 6a** is the Form Z-1 that shows \$4.4 million in ARRA-SFSF restoration funds to the Support budget. Mrs. Gilbert will request approval of the change in the Form Z-1.

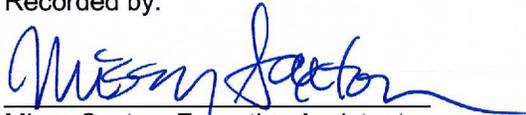
Attachments 7a and 7b are the approval requests for the Form Z-1 change to reflect the March 17, 2010 Budget Cut, in the amount of \$1,971,600 or 9.476 percent, to the **Support** budget.

Attachments 7c and 7d are the approval requests for the Form Z-1 change to reflect the March 17, 2010 Budget Cut in the amount of \$63,053 or 9.476 percent, to the **Administration** budget.

Mrs. Gilbert concluded her report.

There being no other business, Vice Chairman Hudspeth adjourned the meeting at 8:15 p.m.

Recorded by:


Missy Saxton, Executive Assistant


Mr. Bubba Hudspeth, Vice-Chairman


Dr. Eric Clark, Executive Director