

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
November 16, 2007

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, November 16, 2007, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Mr. Johnny L. (Chip) Crane, Mrs. Patricia (Pat) Dickens, Mr. Henry (Bubba) Hudspeth, Mr. Bruce Martin, Mr. Napoleon Moore, Mr. Ed Perry, Mr. Bobby Steinriede, Mrs. Brenda Yonge and Mr. George Walker.

Members not present: *Mr. Max Huey.*

Staff in attendance: Dr. Wayne Stonecypher, Mrs. Deborah Gilbert, Dr. Jason Pugh, Dr. Larry Day, Dr. Randall Bradberry, Mr. Jim Southward, Mrs. Eloise Richardson, Mr. Phil Cumberland, and Mrs. Janet Dominy.

Guests in attendance: Dr. Reginald (Reggie) Sykes – Institutions of Higher Learning (IHL); Mr. Chuck Rubisoff – Office of the Attorney General, and Dr. Lynn House – Institutions of Higher Learning.

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:00 a.m.

PRELIMINARIES

Mr. Henry (Bubba) Hudspeth gave the invocation.

Dr. Wayne Stonecypher introduced Mr. Phil Cumberland. Mr. Cumberland is a new employee at the SBCJC and will be working with Mrs. Deborah Gilbert and Ms. Debbie Borgman in the finance division.

Approval of the Minutes of the October 18 - 19, 2007 Meeting

Upon a motion by Mr. Bubba Hudspeth and a second by Mr. Chip Crane, the Board **voted unanimously** to approve the minutes of the October 18 - 19, 2007 meeting.

Approval of Agenda

Upon a motion by Mr. Bubba Hudspeth and a second by Mr. Chip Crane, the Board **voted unanimously** to approve the agenda for the November 16, 2007 meeting.

REPORTS/ACTION

Executive Director's Report

Dr. Wayne Stonecypher asked Mrs. Eloise Richardson to discuss plans for the Christmas fellowship with the Board members. Mrs. Richardson invited the Board members to remain after the December 21, 2007 Board meeting and enjoy finger foods with the SBCJC staff.

At this time, Dr. Stonecypher recognized Dr. Lynn House and Dr. Reggie Sykes from IHL to address the Board.

Dr. Sykes stated that IHL has an electronic transcript task force. This task force is meeting to establish a statewide electronic transcript system from K-12 through higher education.

Dr. Sykes added that on December 5, 2007 a meeting will take place with representatives from the community and junior colleges technology areas to develop a statewide articulation agreement similar to the academic articulation agreement. The goal will be to bridge the gap from K-12 through higher education and move the state of Mississippi forward.

Dr. Lynn House discussed a college readiness initiative. Representatives from the Mississippi Department of Education, the Community and Junior Colleges, and the Institutions of Higher Learning are all working together to define what college readiness should be. The objective is for high school students to be more fully prepared to perform successfully at the community college or university level.

Dr. House explained the NASH initiative. NASH stands for the National Association of System Heads. Their objective is to help high school students gain access to postsecondary education and to help their college experience be successful.

Dr. Stonecypher addressed the Dropout Recovery initiative. Currently, 40% of our high school students drop out of school from the ninth grade through the twelfth grade. Dr. Stonecypher said that we are trying to find an external measure of academic success such as the GED, the CRC, etc. that will state to an employer that this person has at least entry level skills. Dr. Stonecypher stated that Mid-level funding is also a priority along with Dropout Recovery.

MACJC Report

Dr. Randall Bradberry, on behalf of Dr. David Cole, gave the MACJC report. Mr. Mike Fransicono, III and his father have written a book entitled Gridiron Gold which details the history of high school football in Mississippi. Mr. Fransicono

would like for this book to be offered in the bookstores of the community and junior colleges.

Dr. Bradberry stated that Dr. Evelyn Webb gave a report on TYCAM. TYCAM is developing college readiness initiatives. An English textbook is also being written.

MACJC is adjusting its requirements for someone to be eligible to enter the MACJC Sports Hall of Fame.

Dr. Muse gave a legislative report and discussed a meeting that he had with Governor Barbour in October regarding funding.

Career and Technical Report

Dr. Jason Pugh began with an update on developments in the prison training program. The three colleges in the districts of the prisons, Hinds Community College, Mississippi Delta Community College, and Jones County Junior College, have met to discuss the financial aspects of this transfer to the State Board for Community and Junior Colleges. Currently, the Mississippi Department of Education invests approximately \$850,000 in this program, and the Mississippi Department of Corrections invests approximately \$500,000. The colleges are looking at what is needed financially as this program moves forward. Dr. Pugh said that they will look at the cost estimates along with the revenue estimates from both the Department of Education and the Department of Corrections. Dr. Pugh has been very encouraged this month with the meetings that have taken place with the Department of Education and the Department of Corrections. Dr. Pugh stated that the goal of this program is for an inmate that has received training while in prison to have a college transcript or certificate from an accredited college institution when he or she is released.

Dr. Stonecypher added that there would be two ways to approach this program. One approach would be for Hinds Community College, Mississippi Delta Community College, and Jones County Junior College to take an active interest in this by including it in their career/technical program and treating it as a separate location. Another possibility would be for the State Board for Community and Junior Colleges to accept responsibility for the program and treat it as a sixteenth college. If the State Board assumes responsibility for the program, it will need to employ approximately forty-five new employees.

Dr. Pugh referred the Board to Exhibit A. Dr. West had written a letter regarding the license practical nursing curriculum revision. Some changes in the courses and hours in the program will update this program. There have not been any changes in the nursing curriculum in over two (2) years.

Upon a motion by Mr. Bubba Hudspeth and a second by Mr. Chip Crane, the Board **unanimously approved** the submission of the revised curriculum to the APA process.

Workforce Report

Dr. Pugh began the Workforce report by stating that there will probably be very few changes until January 2008. There was a revenue transfer, and working cash is valued at approximately two million dollars. There are several portable trailers in need of painting that are being used for Workforce Training.

Dr. Pugh attended the Governor's Annual Workforce Conference which was attended by about 450 people. In the State Board's legislative package, we are asking for approximately four million dollars in Workforce Training funds which will begin to restore the general funds prior to the beginning of the Workforce Enhancement Training Fund. The State Workforce Investment Board (SWIB) has passed a resolution in support of the SBCJC in their request for this general fund restoration.

Referring to two newspaper articles, Dr. Pugh stated that one of the articles highlighted Delta Wire, and the other article discussed the Dropout Recovery program.

Dr. Pugh said that the agency's Workforce group has written for federal grant money to support efforts dealing with Dropout Recovery. This request is still pending at this time.

Mr. Walker added that we need to continue to emphasize workforce education and make it a priority in our publications and advertizing.

Accountability and Technology Report

Dr. Larry Day discussed the document that was distributed on Thursday evening that showed possible plans for the new SBCJC building.

Upon a motion by Mr. Ed Perry and a second by Mrs. Pat Dickens, the Board **unanimously approved** that the SBCJC take the steps necessary to introduce legislation for a bond bill for the new SBCJC.

Mr. Walker asked Dr. Day to give a follow-up report at the December SBCJC Board meeting.

CPSCR Report

Dr. Randall Bradberry reported on the **Commission of Proprietary Schools and College Registration (CPSCR)**. He stated that, in the month of October, approval was granted for one initial registration, two renewals, three new programs, and approved twenty-six new instructors. The fees collected for the proprietary schools totaled \$4,608.00. There are presently forty-four schools that are registered within the state and fifteen out of state.

Dr. Bradberry said that he had the opportunity to visit several of these schools. Visits were made to Virginia College at the Biloxi Campus, the Crescent School of Gaming and Bartending, and the Truck Driver Institute.

Program Report

Dr. Bradberry added that a search has begun to replace Mrs. Audra Kimble in the eLearning area. Dr. Garner will chair this search committee along with Dr. Bradberry, Mr. Terry Pollard, and Mr. Ray Smith.

Dr. Bradberry and Dr. Stonecypher attended a math curriculum alignment initiative meeting at Holmes Community College.

Dr. Gary Spears, president of Northwest Mississippi Community College, was selected as the alumnus of the year at Northwest Mississippi Community College.

Legislative Report

Dr. Bradberry announced that the Legislative Appreciation Luncheon provided by the MACJC will be February 20, 2008 at the Marriott. The Legislative Workshop is scheduled for June 1-4, 2008 at the Pearl River Resort.

Dr. Bradberry gave a summary of changes that took place with the election in November. There was a swing of three (3) Democratic votes in the Senate. A 27% turnover occurred in the Senate with the election of fourteen new Senators. A new Lt. Governor, Phil Bryant, was elected also. Nineteen new Representatives were elected in the House.

The Speaker of the House will be determined on January 8, 2008. It continues to be a close race.

Finance Report

Mrs. Deborah Gilbert reviewed the items on the Finance Agenda as follows:

Upon a motion by Mr. Ed Perry and a second by Mrs. Pat Dickens, the Board

unanimously approved the Education Enhancement Fund Disbursements for November 30, 2007 in the amount of \$3,066,095 as seen in Attachment 1.

Attachment 2 is a follow-up report regarding the **Education Enhancement Fund Disbursements**. Revenue collections have not been meeting revenue estimates for sales tax.

Attachment 3 details the funding formula for FY2008. The summer, fall, and spring enrollment audits have been completed, and the FTE funding formula has been recalculated. This is the final year of the five year phase-in of the FTE funding formula.

Dr. Day referred to the discussion that had taken place during Thursday evening's work session concerning the question regarding an increase in head count but a decrease in semester credit hours. There appears to be a drop in the average number of classes that each student is taking. After audits for this fall semester are completed, this will be reexamined to see if the same pattern exists.

Attachment 4 is a follow-up report concerning Auxiliary Enterprises Excess Revenue over Expenditures for the fifteen community and junior colleges from FY2004 to FY2007.

Dr. Day discussed Attachment 5 which shows the quarterly Capital Improvement Projects for the fifteen community and junior colleges.

Mrs. Gilbert reviewed **Financial Statements for Funds 2291 and Special Funds** as of Close of October 31, 2007 – FY 2008. They are shown as Attachments 6a and 6b.

Travel Authorizations

There were none.

Out-of-Town Meetings

The Board will meet at Pearl River Community College for their January 17 – 18, 2008 meeting. The Thursday night meeting (January 17) will be in Hattiesburg, and the Friday morning meeting (January 18) will be in Poplarville.

OTHER BUSINESS

There was no other business.

Consideration of Executive Session Regarding a Personnel Matter

Mr. Ed Perry made a motion, seconded by Mrs. Pat Dickens, that the Board close the meeting to consider going into executive session. **The motion passed unanimously.**

Upon a motion by Mr. Ed Perry and a second by Mr. Bubba Hudspeth, the Board **voted unanimously** to go into executive session to discuss a personnel matter.

Mr. Walker opened the meeting and announced that the Board had voted to go into executive session to discuss the personnel matter.

MINUTES OF THE EXECUTIVE SESSION

Board members present during all or part of the executive session were Mr. Chip Crane, Mrs. Patricia Dickens, Mr. Bubba Hudspeth, Mr. Bruce Martin, Mr. Napoleon Moore, Mr. Ed Perry, Mr. Bobby Steinriede, Mrs. Brenda Yonge and Mr. George Walker.

Mr. Walker stated that the position for the Executive Director has been advertised again.

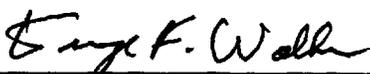
Upon a motion by Mr. Ed Perry and a second by Mr. Bubba Hudspeth, the Board voted that the Executive Director Selection Committee should continue its work and meet on December 7, 2007. The results of the December 7, 2007 meeting will be presented to the full SBCJC Board at its regular meeting on December 21, 2007. **The motion passed unanimously.**

Upon a motion by Mr. Ed Perry and a second by Mr. Bruce Martin, the Board **voted unanimously** to adjourn the executive session.

Upon a motion by Mr. Ed Perry and a second by Mrs. Brenda Yonge, the Board **voted unanimously** to open the meeting.

ADJOURNMENT

There being no further business the meeting was adjourned.



Mr. George Walker, Chairman



Dr. Wayne Stonecypher, Executive Director

Exhibits and Finance Attachments

Career/Technical Division Report-----A
Workforce Division Report----- B
SBCJC – New Building Project-----C
NASH Report-----D
Education Enhancement Fund Disbursement-----Finance Attachment 1
Cumulative Reductions in Education Enhancement Funds-----Finance Attachment 2
Funding Formula – FY2008----- Finance Attachment 3
Auxiliary Services Follow-up Report-----Finance Attachment 4
Quarterly Capital Improvements Report – Dr. Larry Day-----Finance Attachment 5a
Financial Statements for Funds 2291 and Special Funds, as of October 31, 2007
-----Finance Attachments 6a, & 6b