

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**WORK SESSION**  
**June 14, 2007**

The State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at the Jackson Hilton in Jackson, Mississippi, on June 14, 2007.

**The following members were present:** Mrs. Patricia (Pat) Dickens, Mr. Henry (Bubba) Hudspeth, Dr. Dorothy Nelson, Mr. Ed Perry, and Mr. George Walker. The following were absent: *Mr. Chip Crane, Mr. Max Huey, Mr. Bruce Martin, Mr. Napoleon Moore, and Mrs. Brenda Yonge.*

**SBCJC staff present:** Dr. Wayne Stonecypher, Dr. Randall Bradberry, Dr. Jason Pugh, Mrs. Deborah Gilbert, and Dr. Larry Day.

**Guest present:** Dr. Reggie Sykes – Institutions of Higher Learning (IHL).

Mr. George Walker called the meeting to order at 7:30 p.m.

Mr. Walker began the meeting by calling attention to **Exhibit C** which is the proposal to add the Greenwood Higher Education Center as a permanent location for Mississippi Delta Community College. Dr. Stonecypher stated that this facility was first used as a workforce center before the Board adopted the policy that new permanent locations would need State Board approval. Mississippi Delta Community College is now offering technical and academic classes along with workforce. Dr. Bailey has written a letter requesting that the State Board approve the Greenwood Higher Education Center as a permanent location.

Mrs. Deborah Gilbert reviewed the **Finance** agenda items, as follows:

**Education Enhancement Fund Disbursements for June 30, 2007**, from funds 4080 and 4110 in the total amount of \$3,213,260. See "Finance Attachment 1" of the June 15, 2007, meeting minutes.

Mrs. Gilbert reported that the **May Education Enhancement Disbursements** for Fund 4080 and Fund 4110 were approved in the total amount of \$3,213,260. However, the deposit was in the amount of \$3,737,309.80 which made up for two other months of losses, and this was exactly what we expected to receive. The balance for the deficit of the past two months was given, which equals the 1/12 disbursement.

Four items are listed under Purchasing Approvals on Attachment 2a. All of these items are related to the technology area. The first item is to Venture Technologies for five (5) H. P. Proliant Rack Servers. It is on the EPL and was bid through ITS for \$52,000.

Attachment 2b is to DPScience Corporation for a Spam Filter – Ironport C350 Appliance in the amount of \$24,990. Two quotes were obtained and recommendation is for the lower bid.

Attachment 2c is a Memorandum of Understanding for State Board for Community and Junior Colleges to provide full bandwidth on the SBCJC 500 MB Internet connection to the Institutions of Higher Learning (IHL) for \$1,000 per month. Dr. Stonecypher commented that we provide internet service to IHL through our connection. Mrs. Gilbert said that IHL is currently paying approximately \$500.00 per month. The price will go up as the bandwidth increases.

Attachment 2d. is a Memorandum of Understanding between AT&T and the State Board. We have currently been purchasing services from Bellsouth for bandwidth. This Memorandum is intended to clarify items within the previously negotiated ITS contract for bandwidth. All of the community and junior colleges have come together to support this memorandum. Dr. Day and Mr. Smith have encouraged the State Board to pay for this service.

Attachment 3a. pertains to the **FY2009 Budget Requests for Support**. The presidents have voted and agreed on these items. The bill states calculations should be made to appropriate the funds. There is an understanding that the mid-level funding would increase over a 3 year period.

Attachment 3b. is the **Budget Requests for Administration**, which is the State Board Budget. Increases have been included for Blackboard, postage, telephones, computer supplies and upgrades. There are anticipated costs for proposed new staff positions. Workforce has been funded through the unemployment tax. We are proposing a funding shift for administrative costs from the unemployment tax revenue to the general fund and an increase from 5% to 10%. We are seeking increased funding for the Career Readiness Certificate program and the dual enrollment programs. There are separate requests made for Workforce, Proprietary and the Career/Technical budgets. There has been a discussion among the Budget Planning Team to integrate the Career/Technical budget request and the Workforce request instead of having 2 separate programs. This would have to be requested from DFA and the Legislative Budget Office for their approval.

Attachment 4a. and 4b. are financial statements from **Fund 2291** and **Special Funds** as of May 31, 2007. They list revenues and expenditures and the actual percentage that remains for FY2007 and the lapse period. Revenues and expenditures are listed by actual cost center.

Attachment 5 is the **General Fund Disbursements – Fund 2298** for July 2007 – FY2008. The colleges receive equal disbursements. Health Insurance and Education Technology are disbursed twice a year in July and January.

Attachment 6 are guidelines for **Disbursements of Education Technology Funds – FY 2008**. Mrs. Gilbert stated that Mr. Smith has been working diligently to get all of the technology coordinated with the 15 colleges and the State Board. After line costs, backbone costs, position costs, Blackboard costs and SBCJC costs, the funds are disbursed as follows: ½ evenly among the colleges and ½ based on each college's enrollment. These funds are also disbursed ½ in July and ½ in January. SBCJC costs include a 15% administrative fee of \$34,830 which is derived from line costs that may be spent on unexpected expenses associated with education technology. All of the colleges will be using AT&T services except Hinds Community College and Mississippi

Gulf Coast Community College. Hinds will continue their services with Comcast, and Gulf Coast will continue their services with Telepak. The SBCJC will pay line costs on behalf of all colleges except Hinds Community College and Mississippi Gulf Coast Community College.

Attachment 7 pertains to the **5-Year Plan and H.B. 246**. Mrs. Gilbert commented that Dr. Day has been coordinating this project. It is divided into 3 sections. The first deals with large request items (usually over \$1 million). Mr. Walker asked if this was in line with past requests and normal distribution. Dr. Day stated that it was. The second part addresses repair and renovation projects that are less than \$1 million. The third part lists the requests from the colleges for projects to be funded with **HB246** funds either totally or in part.

Mr. Walker recognized Dr. Pugh for the Career/Technical report. Dr. Pugh stated that under **New Program Requests**, East Central Community College has requested a Technical Certificate in Massage Therapy. This request has been tabled for the present moment, because approval from the State Board of Massage Therapy is required before it can be approved by the State Board of Community and Junior Colleges.

The second item that Dr. Pugh discussed was the Career and Technical Education Articulation Agreement. This is under (**Exhibit A**). The Chief Career-Technical Officers and Presidents of the fifteen (15) community and junior colleges have approved the attached list of proposed and articulated courses. These are classes that can be taken in high school and articulated for college credit.

Dr. Pugh added that the federal Carl D. Perkins Career & Technical Education Improvement Act of 2006 (Perkins IV) is supporting these agreements. The major concern is that students who are receiving college credit for their high school courses are not generating FTE revenue; however, this opportunity will be an excellent feeder into the community and junior colleges.

The requirements for receiving the articulated credit are:

- The student must complete a secondary program.
- The student must score an 80% on a CPAS exam.
- The student must enroll and complete 12 hours of college credits at the community or junior college before they are awarded the credits from high school.

All agreed that this articulation agreement is an excellent opportunity for high school students.

Mr. Walker asked if there were any additional items that needed to be addressed. There were none.

The meeting was adjourned at 8:30 p.m.

Recorded by:

  
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