

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
July 7, 2006

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, July 7, 2006, at 9:00 a.m., in the Executive Board Room of the Silver Star Resort and Convention Center in Philadelphia, Mississippi.

Members present: Mrs. Patricia (Pat) Dickens, Mr. Henry (Bubba) Hudspeth, Mr. Bruce Martin, Mr. Napoleon Moore, Dr. Dorothy Nelson, Mr. Ed Perry, Mr. Henry Thomas and Mr. George Walker.

Members not present: Mr. Chip Crane and Mrs. Brenda Yonge.

Staff in attendance: Dr. Wayne Stonecypher, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Marilyn Gardner, Mrs. Deborah Gilbert, Dr. Jason Pugh, Mr. Jim Southward and Mrs. Denise Walley.

Guests in attendance: Mr. Chuck Rubisoff – Attorney General’s Office; Dr. Bill Smith – Institutions of Higher Learning (IHL); Dr. Willis Lott, Dr. Rick Christmas, Dr. Reginald Sykes – Mississippi Gulf Coast Community College; Dr. Johnny Allen, Mr. Kenneth Chism and Mr. Jack Ramsey – Northeast Mississippi Community College; and Dr. David Cole – Itawamba Community College.

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:00 a.m.

PRELIMINARIES

Mr. Napoleon Moore gave the invocation.

Swearing In of Newly Appointed Board Members

Judge Marcus Gordon conducted the swearing in ceremony of newly appointed Board Members, Mr. Henry (Bubba) Hudspeth, Mr. Bruce Martin, Mr. Ed Perry and Mr. Henry Thomas. Copies of the Oath of Office for each are shown as “Exhibit E”.

Approval of the Minutes of the June 16, 2006, Meeting

Upon a motion by Mr. Napoleon Moore and a second by Mrs. Pat Dickens, the Board **voted unanimously** to approve the minutes of the June 16, 2006, meeting.

Review and Approval of Agenda

Upon a motion by Mrs. Pat Dickens and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the agenda as presented.

REPORTS/ACTION

Executive Director’s Report

Dr. Stonecypher welcomed the new Board Members and gave a brief explanation of how the

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Board was established and its duties.

Dr. Stonecypher informed the Board that several personnel changes have recently taken place at the SBCJC office. Dr. Jason Pugh has been promoted to Associate Executive Director for Workforce, Career and Technical Education. Also, Mr. Joseph Larry has been promoted to Director for Accountability.

Hinds Community College is proposing to lease or purchase the United Association of Plumbers and Pipe Fitters Training Facility that is located in Pearl, Mississippi. In accordance with the State Board for Community and Junior Colleges' *Policy on New Permanent Facilities*, the State Board does not require approval of facilities on existing campuses, comprehensive centers, or extension centers. A campus is the composite of all facilities of an institution that serves a given city or municipality. Dr. Stonecypher felt that since the facility falls in that category, it should be considered as a part of the Rankin Campus, based on examples such the Hinds Nursing and Allied Health Center and the Academic/Technical Center, which are not contiguous, but serve the city of Jackson. Likewise, Coahoma recently acquired a new facility located near the local hospital - which is again not contiguous to the Coahoma Campus, but is within the city of Clarksdale. Dr. Stonecypher stated that he felt Hinds did not require the SBCJC's approval of the acquisition; however, if a need arises to offer programs that are not currently approved at the Rankin Campus they would need to gain program approval from the State Board. The Board was in agreement with his decision.

Dr. Stonecypher mentioned that the photographs previously taken of the Board members have been received and that 8x10 copies are available for purchase at \$10 each.

Dr. Stonecypher gave a review of MACJC legislative issues, stating that mid-level funding for the colleges and a high school drop-out recovery initiative will be the two (2) major items of focus for the upcoming session.

Dr. Stonecypher reminded the Board that at their last meeting they voted to change the date of the September meeting to the 20 and 21, in order to participate in a joint gathering with the IHL Board at the Mississippi Nurses Association in Jackson. With four (4) new members, Mr. Walker asked that the Board vote again to make certain all were in agreement on the change of the meeting date. Upon a motion by Mr. Bubba Hudspeth and a second by Dr. Dorothy Nelson, the Board **voted unanimously** to change the date of the regularly scheduled September meeting to September 20 and 21, 2006. The Board office was advised to give a proper 30 day public notice of the change in schedule.

Dr. Stonecypher stated that if there were no objections, he would like to schedule a Board Orientation at the Board office on Thursday afternoon, August 17, 2006, for the new Board Members and Mrs. Dickens.

Dr. Stonecypher provided a copy of the Five-year Plan / Topics of Consideration that will be used during an upcoming Board Retreat, the date of which has not been set.

MACJC Report

Dr. David Cole, the new Chairman of the MACJC stated that the Association has not met since the last report given by Dr. Presley at the last SBCJC meeting. However, he took the opportunity to thank the Board for their contributions and leadership to the community college system.

Workforce Report

Mr. Walker began by giving a brief explanation of his involvement in workforce education for the

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benefit of the new Board Members. Mr. Walker mentioned the Attorney General's Opinion recently obtained regarding clarification of legislative intent of funds received through unemployment compensation (SB 2469) for workforce projects.

Dr. Jason Pugh provided information regarding the Workforce Education Division Report, attached as "Exhibit A". The closeout deadline for workforce projects is July 14, 2006. Reimbursement to the colleges currently is approximately 80 %.

The State Workforce Investment Board (SWIB) met on June 29 in Jackson. Mr. Moore, vice chair of the SBCJC, attended the meeting in Mr. Walker's absence. The community colleges were given an opportunity to address the SWIB to provide information regarding the colleges' duties and ideas on funding for the next fiscal year.

Local workforce areas are developing a plan for the WIN University. A building in Canton, Mississippi is being refurbished to provide customer service training and other types of training for the employees at the WIN Job Centers across the state and possibly outside of the state. Dr. Stonecypher appointed Dr. Pugh to be part of the advisory council that is overseeing this endeavor. Mr. James Williams, the Workforce Center Director at Itawamba Community College, will also serve on the council.

Accountability Measures seem to remain a concern of the SWIB; therefore, Dr. Pugh was asked by the MACJC to prepare a unified response to the SWIB Accountability Committee for the colleges. The letter is attached as part of "Attachment A".

Mr. Duane Hamill is continuing to work on grant proposals for community based job training and advanced manufacturing, both with the U. S. Department of Labor.

Dr. Pugh provided several news articles that are included in "Attachment A". Among these, Dr. Scott Elliott, President of Meridian Community College has been named to the National Commission on Workforce Training.

Accountability and Technology Report

Dr. Larry Day reported that the EdNet Board has not met since the last Board meeting.

Dr. Day reviewed the **Non-Financial Performance Report**, attached as "Exhibit C".

A list of requested class location sites for the colleges were provided and reviewed. Upon a motion by Dr. Dorothy Nelson and a second by Mr. Napoleon Moore, the Board **unanimously approved** the **location of classes** as shown in "Exhibit D".

Career and Technical Education Report

For the benefit of new Board Members, Dr. Jason Pugh gave a brief description of the Board's duty to approve new programs, new options, deletion of programs, etc.

Dr. Pugh reviewed the following program requests, which are shown as "Exhibit B".

Upon a motion by Mr. Bubba Hudspeth and a second by Mrs. Pat Dickens, the Board **unanimously approved** the new program request of **Northwest Mississippi Community College to offer a Paralegal Technology program at Oxford, MS.**

Upon a motion by Dr. Dorothy Nelson and a second by Mr. Bubba Hudspeth, the

Board **unanimously approved** the new option request of **Meridian Community College to expand the admission, progression and graduation requirements of the current "LPN to RN Transition" program to allow Paramedics to go into the transition program, pending accreditation approval from NLNAC.**

Upon a motion by Mr. Napoleon Moore and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the new option request of **Meridian Community College to offer Medical Billing and Coding as an option under their existing Business and Office Technology program.**

Upon a motion by Mr. Bubba Hudspeth and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the request of **Mississippi Gulf Coast Community College to move its Commercial Truck Driving program from the Perkinston Campus to the George County Center in Lucedale, Mississippi.**

Program Report

Dr. Randall Bradberry stated that the Deans' Association recently had their summer meeting. During the meeting, the Deans discussed dual enrollment and dual credit issues. The electronic transfer of transcripts between high schools, community colleges and universities was also discussed.

The Deans' Association discussed at length the Science Collaborative Initiative (SCI). Dr. Bradberry stated that Science Instructors recently held a two-day meeting at Jones County Junior College to develop recommendations for the Uniform Course Numbering Committee.

Dr. Bradberry stated that a new federal grant (ACG) will become available in the Fall of 2006 for economically deprived students who have gone through a rigorous high school curriculum (as defined by the State or the U. S. Department of Education).

Legislative Report

Dr. Bradberry stated that Mr. Dennis Miller, the MACJC Legislative liaison with Watkins, Ludlam and Stennis, had put together a brochure regarding community college items that were approved during the last legislative session.

Dr. Bradberry stated that the colleges would probably wait until after the elections before hosting regional or individual legislative meetings.

Finance Report

Mrs. Deborah Gilbert presented the items on the Finance Agenda as follows:

Upon a motion by Mr. Bubba Hudspeth and a second by Mrs. Pat Dickens, the Board **unanimously approved** the **General Fund Disbursements for August** in the amount of \$8,542,551 and **September** in the amount of \$8,542,552, shown as "Finance Attachment 1".

Upon a motion by Mr. Bubba Hudspeth and a second by Mr. Napoleon Moore, the Board **unanimously approved** additional **Deficit Appropriation for Jones** (\$142,436), **MS Gulf Coast** (\$367,843) and **Pearl River** (\$508,237) for a total amount \$1,018,516, as shown in "Finance Attachments 2a – 2d".

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Mrs. Gilbert reviewed the **Financial Statements for Fund 2291 and Special Funds** as of June 30, 2006, shown as "Finance Attachments 3a & 3b".

Dr. Larry Day presented the Quarterly Capital Improvement Report as of June 30, 2006, shown as "Finance Attachment 4".

Mrs. Gilbert advised the new members that a W-4 Tax Form (which she provided) would need to be completed and returned to the SBCJC office in order to receive per diem and travel reimbursement.

Travel Authorizations

Mr. Walker asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. Upon a motion by Dr. Dorothy Nelson and a second by Mrs. Pat Dickens, the Board **voted unanimously** to approve travel authorizations, as follows:

Mr. George Walker plans to attend the State Workforce Board Investment (SWIB) Executive Committee meeting on July 19, and possibly a SWIB meeting on August 10, both in Jackson.

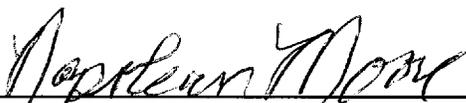
Dr. Stonecypher plans to attend a WIRED grant meeting in Selma, AL, on July 26, 2006.

Other Business

Mr. Walker reminded the Board that the August Board Meeting will be hosted by the Mississippi Library Commission, located at the Education and Research Center on Ridgewood Road, in Jackson.

ADJOURNMENT

There being no further business, the meeting adjourned.


Mr. Napoleon Moore, Vice Chairman


Dr. Wayne Stonecypher, Executive Director

Exhibits and Finance Attachments

Workforce Activity Report -----A
Career and Technical Education Program Requests -----B
Non-Financial Performance Report----- C
Location of Classes ----- D
Copies of the Oaths of Office for New Board Members -----E
General Fund Disbursement for Fund 2298 for August and September 2006----- Finance Attachment 1
Deficit Appropriation Request for Jones, MGCC and PRCC----- Finance Attachments 2a – 2d
Financial Statements for Fund 2291 & Special Funds as of June 30, 2006---Finance Attachments 3a & 3b
Quarterly Capital Improvement Report----- Finance Attachment 4