

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**WORK SESSION**  
**May 18, 2006**

The State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at the Hilton in Jackson, Mississippi, on May 18, 2006.

**The following members were present:** Mr. Napoleon Moore, Dr. Dorothy Nelson, Mr. George Walker and Ms. Veldore Young. **Members Absent:** *Major General Denver Brackeen, Mr. Chip Crane, Mrs. Patricia (Pat) Dickens, Mr. Jimmy Murphy, Mr. Lawrence Warren and Mrs. Brenda Yonge.*

**SBCJC staff present:** Dr. Wayne Stonecypher, Mr. John Adcock, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert and Mrs. Denise Walley.

Mr. George Walker called the meeting to order at 7:45 p.m.

Dr. Stonecypher began by reporting that the Director of Nursing at Coahoma Community College has presented a letter of resignation, as well as the entire nursing faculty, at the new Nursing Training Center, which is located on the grounds of the Northwest Mississippi Regional Medical Center. Dr. Mary Ware, Director of Nursing for Institutions of Higher Learning, has been notified and assured that efforts are being made for replacements.

Dr. Stonecypher reminded the Board that Northeast Mississippi Community College has submitted a request to construct facilities that place permanent instructional space at their WIN Job Center in New Albany. They plan to demolish the existing classroom space at their site at the former Mattie Thompson Elementary School (New Albany). Approval from the Board will be requested at the regular Board meeting.

Mrs. Deborah Gilbert briefly reviewed the Finance agenda items, as follows:

1. **Education Enhancement Fund Disbursement** as of April 30, 2006, from Fund 4080 in the amount of \$2,563,982 and from Fund 4110 in the amount of \$50,662, with a combined total of \$2,614,644, shown as "Finance Attachments 1" of the May 19, 2006, meeting minutes.
2. **Financial Statements for Fund 2291 and Special Funds**, as of April 30, 2006; shown as "Finance Attachments 2a and 2b" of the May 19, 2006, meeting minutes.
3. **Deficit Appropriation Request for FY 2006**, in the total amount of \$11,981,484, due to Hurricane Katrina. Requests were for Mississippi Gulf Coast in the amount of \$10,223,707 (shown as "Finance Attachment 3a" of the May 19, 2006, meeting minutes) and Pearl River in the amount of \$1,757,777 (see "Finance Attachment 3b"). Jones County Junior College submitted correspondence stating that they would not be filing for deficit appropriation (shown as "Finance Attachment 3c").
4. **FY 2007 Administrative Budget** was reviewed and is shown as "Finance Attachment 4" of the May 19, 2006, meeting minutes.

5. A **Bid Tally Sheet for Carpet and Installation** will be at the May 19, 2006 meeting. Since the estimate is greater than \$15,000, the Board will be required to approve the request. Mrs. Gilbert stated that the bid opening will take place the following morning at 11:00 a.m., at which time SBCJC staff will enter the meeting to give an update of the bids that were submitted.
6. **Guidelines for Administration of Associate Degree Nursing Support for FY 2007** is shown as "Finance Attachment 6" of the May 19, 2006, meeting minutes.
7. **Guidelines for the Disbursement of Education Technology Funds for FY 2007** is shown as "Finance Attachment 7" of the May 19, 2006, meeting minutes.
8. **Guidelines for Disbursement of Advanced Training Center Funds for FY 2007** is shown as "Finance Attachment 8" of the May 19, 2006, meeting minutes.
9. **Schedule of Disbursements for FY 2007** are shown as "Finance Attachment 9" of the May 19, 2006, meeting minutes. The schedule shows by fund or category of expenditures to show cash flow for the fiscal year.
10. The proposed **Salary Schedule Revision** is shown as "Finance Attachment 10" of the May 19, 2006, meeting minutes. Mrs. Gilbert explained that due to the 5% raise appropriated by the legislature for SBCJC employees for FY 2007, some employees would surpass the current pay brackets. The start step has been increased and adjustments have been made to better refer to current positions.
11. **FY 2007 Z-1 Budget Approval Request for Support and Administration** was presented and shown as "Finance Attachments 11a and 11b" of the May 19, 2006, meeting minutes.
12. A **Review of FY 2008 Budget Requests for Support and Administration** were reviewed and are shown as "Finance Attachment 12a and 12b" of the May 19, 2006, meeting minutes.

Under the Programs Division, Dr. Bradberry reported that terms of two (2) **Commission for Proprietary School and College Registration** members will expire at the end of June. Mr. Donald Benjamin and Dr. Ross Story have both expressed an interest in being reappointed to the commission. Dr. Bradberry recommended their reappointment and stated that he would request action at the May 19, 2006 meeting (see Exhibit E).

Also, the term that Dr. Jason Pugh has been serving on the **Mississippi Authority for Educational Television (MAET)** Board will expire on June 30, 2006. Dr. Bradberry recommended that Dr. Pugh be reappointed for another 4-year term to the MAET Board and will request action at the May 19, 2006 meeting; see "Exhibit F".

Dr. Larry Day reminded the Board that after Hurricane Katrina they approved **waivers for out-of-state** students and adjusted the requirements for **dual enrollment** students for the Fall 2005 and Spring 2006 semesters. The governor has not yet lifted the state of emergency that was issued at the time of the disaster; therefore, the Board will be asked to extend the waiver and dual enrollment requirements for the Fall 2006 semester.

Mr. John Adcock reported on a number of requests that he has received, all of which he recommends approval; shown as "Exhibit B" of the May 19, 2006, meeting minutes, as follows:

East Central Community College is requesting to offer a **Health Care Assistant** program at Decatur.

East Mississippi Community College is requesting to offer a **Heating and Air Conditioning** program at Scooba.

Holmes Community College is requesting to offer a **Paralegal Technology** program at Ridgeland.

Meridian Community College is requesting two programs, **Pharmacy Technician** and **Dental Assisting**.

Mississippi Gulf Coast Community College is requesting a **Power Plant Technology** program and a **Forensic/Crime Scene Technology** program at Perkinston. MGCCC is requesting to move their **Petrochemical Refining** program from the Perkinston Campus to the Jackson Count Campus at Gautier. At their Jefferson Davis Campus in Gulfport, MGCCC is requesting to offer a **Child Development Technology** program. Lastly, MGCCC is requesting to offer a **Surgical Technology** program at the West Harrison Center in Long Beach.

Pearl River Community College is requesting to offer **Industrial Maintenance** and **Radiation Therapy** at Hattiesburg.

Southwest Mississippi Community College is requesting to offer an **Occupational Safety and Health Technician** program at Summit.

The meeting was adjourned at 8:30 p.m.

Recorded by:

Denise Walley