

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**April 21, 2006**

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, April 21, 2006, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

**Members present:** Mr. Chip Crane, Mrs. Patricia (Pat) Dickens, Mr. Napoleon Moore, Mr. Jimmy Murphy, Dr. Dorothy Nelson, Mr. George Walker, Mr. Lawrence Warren and Mrs. Brenda Yonge.

**Members not present:** Major General Denver Brackeen and Ms. Veldore Young.

**Staff in attendance:** Dr. Wayne Stonecypher, Mr. John Adcock, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert, Mr. Jimmy Jackson, Dr. Jason Pugh, Mrs. Eloise Richardson and Mrs. Denise Walley.

**Guests in attendance:** Dr. Vivian Presley – Coahoma Community College; Mr. Chuck Rubisoff – Attorney General’s Office; Dr. Phil Pepper – Institutions of Higher Learning (IHL); Mr. Bill Martin – Mississippi Department of Education (MDE); and Dr. Patricia Vanderloo.

**CALL TO ORDER**

Mr. George Walker called the meeting to order at 9:05 a.m.

**PRELIMINARIES**

Mr. Napoleon Moore gave the invocation.

**Approval of the Minutes of the March 16-17, 2006, Meetings**

Upon a motion by Mr. Lawrence Warren and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the minutes of the March 16-17, 2006, meetings.

**Review and Approval of Agenda**

Upon a motion by Mr. Chip Crane and a second by Dr. Dorothy Nelson, the Board **voted unanimously** to approve the agenda as presented.

**REPORTS/ACTION**

**Executive Director’s Report**

Dr. Stonecypher began by introducing Mr. Jimmy Jackson, who was recently hired to work in the Finance Department as the Purchasing and Records Technician.

A press release announcing Mr. Walker being re-elected as chair and Mr. Moore as vice chair was provided; shown as “Exhibit D”. Also, Dr. Glenn Boyce was announced as president of Holmes Community College.

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Dr. Stonecypher stated that he recently received two (2) verbal invitations to host future meetings for the board. One invitation was from Mrs. Ricki Garrett, Executive Director of the Nursing Association, and the other invitation was extended from Ms. Charmin Smith, Executive Director of the Mississippi Library Commission. Nothing has been put in writing, nor has a possible date been decided upon at this time.

Dr. Stonecypher stated that legislation filed to clarify legislative intent regarding funds received through unemployment compensation (SB 2469) is still being pursued.

Recently, a reception honoring Mr. Robert Smith was held and attended by Dr. Stonecypher, Mrs. Gilbert and Dr. Bradberry. Mr. Smith retired from Mississippi Gulf Coast Community College but continued to assist the MACJC with legislative issues.

The SBCJC offices will be closed Monday, April 24, 2006 for Confederate Memorial Day.

Mr. Walker was recently appointed as a member to the Mississippi Commission for the Blind.

Mr. Adcock stated that he and Mr. Jim Southward recently visited with General Denver Brackeen in his home. He is continuing to gain strength and sent well wishes to the Board. Mr. Murphy suggested that a card be prepared and signed by those present to send to General Brackeen.

The contract for post secondary career and technical education that the SBCJC has with the Mississippi Department of Education (MDE) will expire June 30, 2006. Mr. John Adcock, Mrs. Deborah Gilbert and Mr. Jimmy Crain, who is Career Technical Director at Northeast Mississippi and also a member of the Career/Technical Deans Association, met with Mr. James Sardin and Mr. Mike Mulvihill regarding revamping the contract. SBCJC staff members will meet with MDE near the end of May to finalize the contract.

A date has been set for April 27, 2006 with the Joint Committee on Performance Evaluation and Expenditure Review (PEER) to review the findings of their evaluation that was conducted in December 2005. Mr. Walker and Mr. Moore plan to attend with several SBCJC staff members.

The governor has recently appointed Dr. Stonecypher to the WIRED Grant Board, which is associated with the Montgomery Institute. This is part of a workforce initiative, which works in collaboration with the SBCJC goals and objectives.

Dr. Stonecypher stated that Northeast Mississippi Community College has submitted a request to construct facilities that place permanent instructional space at their WIN Job Center in New Albany. They plan to demolish the existing classroom space at their site at the former Mattie Thompson Elementary School (New Albany). Approval from the Board will be required, and therefore requested at the May Board meeting.

### **MACJC Report**

Dr. Vivian Presley stated that the Association met on March 28, 2006. The Association discussed opportunities available for leasing. Mr. Edward Ranck offered the Mississippi Master Lease Program, whereby the company leases the equipment to state agencies with the option to buy.

Dr. Tommy Davis and Mr. Mike McGrevey with the Montgomery Institute gave a presentation similar to the report they gave to the Board at the March meeting.

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that the majority of high school students who enroll in higher education institutions do so at the 2-year colleges; therefore, there needs to be better matriculation between the 2-year and 4-year institutions.

### **Workforce Report**

Mr. Walker began by pointing out the article in the *Mississippi Business Journal* that announced winners at the Mississippi Quality Awards program; see "Exhibit F".

Mr. Walker attended the March 28, 2006, State Workforce Investment Board (SWIB) Executive Committee meeting, which Dr. Stonecypher was unable to attend due to a schedule conflict. He stated that Dr. Jason Pugh made a very good presentation to the Board. The next meeting scheduled to be held will be for the entire SWIB will be on May 17, 2006.

Dr. Pugh stated that a couple of presentations were done during the SWIB Executive Committee meeting. One of which was a data presentation that was very similar to the one that Dr. Pugh did for the SBCJC Board recently. He stated that a similar presentation will be given at the full SWIB meeting in May, which will show the training activities of the colleges. He also presented to the committee the workforce policies and procedures that will be ready for the administrative procedures process if the SBCJC Board approves them today.

A professional development program in conjunction with Mississippi State University (MSU) Research and Curriculum Unit will begin in May. There will be three sessions, two days each, where 30 – 35 workforce center staff members will participate in a variety of activities. The participants will receive a certificate of training from MSU at the end of the event.

The H1-B and Pathways grants will be executed which will provide funds for training activities for construction, electrical, hospitality and transportation. The majority of the funds that have been available thus far have gone to Mississippi Gulf Coast, Jones County and Pearl River.

The workforce and career technical divisions are working together to share resources. Workforce development needs instructors, and career technical education needs contacts and ties to industries in their districts.

On page 2 of "Exhibit A", a breakout by colleges shows the amount of funds that are obligated, reimbursed and the remaining amounts. At the end of the year, after the closeout has been completed, Dr. Pugh intends to provide programmatic numbers that will show activities and how the colleges have improved over the years.

Dr. Pugh provided the *FY 2007 Workforce Education Act Plan and Project Policies* for the Board's review and asked for approval to begin the administrative procedures process. Upon a motion by Mr. Jimmy Murphy and a second by Mrs. Patricia Dickens, the Board **unanimously approved** submitting the *FY 2007 Workforce Education Act Plan and Project Policies* as shown in "Exhibit B," for review in accordance with the Administrative Procedures Act.

### **Career and Technical Education Report**

Mr. John Adcock reported on four (4) program modifications, shown as "Exhibit C", all of which will require no additional funding, as follows:

Coahoma Community College is requesting to offer Culinary Arts as an option under their existing Hotel/Motel Restaurant Management Program. Upon a motion by Dr. Dorothy Nelson and a second by Mr. Jimmy Murphy, the Board

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**unanimously approved** the request of **Coahoma to offer Culinary Arts as an option under Hotel/Motel Restaurant Management.**

Coahoma is also requesting to offer Medical Billing & Coding as an option under their Business and Office Technology. Upon a motion by Mr. Lawrence Warren and a second by Mrs. Pat Dickens, the Board **unanimously approved** the request of **Coahoma to offer Medical Billing as an option under Business and Office Technology.**

Pearl River Community College is requesting a Web Development Technology option under their Computer Technology program. Upon a motion by Mr. Jimmy Murphy and a second by Mr. Lawrence Warren, the Board **unanimously approved** the request of **Pearl River to offer Web Development Technology as an option under Computer Technology.**

Southwest Mississippi Community College is requesting a Web Development Technology option under their Computer Technology program. Upon a motion by Mr. Jimmy Murphy and a second by Mrs. Pat Dickens, the Board **unanimously approved** the request of **Southwest Mississippi to offer Web Development as an option under Computer Technology.**

### **Accountability and Technology Report**

The final copy of the ***Education Broadband Service Long-Term De Facto Lease Agreement between the Mississippi EdNet Institute and Clearwire Spectrum Holdings, LLC***, has now been signed and is on file at the SBCJC office. **EdNet** has been able to sell some of the surplus equipment that was acquired as a result of the WorldCom settlement.

The EdNet Board has recommended that the administrative operation of EdNet be placed under the Mississippi Public Broadcasting Network (MPB), since they have adequate personnel and expertise to handle the workload; however, due to the fact that there was not a quorum at the EdNet Board meeting held on April 20, 2006, such action has not been taken.

### **Program Report**

Mrs. Eloise Richardson gave the **GED Report**. Mrs. Richardson explained that once a student in the Adult Basic Education (ABE) class has taken the GED they are given the opportunity to use the Plato software that helps the student get ready to take the ACT. This computer program gets the student ready to move into post secondary education.

Mr. Danny Seal is working with a group of teachers that work with low level students in reading and math on creative strategies designed to maintain student's interest. He is also working with English as a Second Language (ESL) instructors, since there is an increase of Hispanics moving into the area as a result of Hurricane Katrina.

Mrs. Richardson announced the dates of the two (2) summer ABE conferences: June 21-22, 2006 at Natchez and July 13-14, 2006 in Oxford. Mr. Jimmy Murphy, who is a GED recipient, is scheduled to be the guest speaker in Oxford.

Dr. Randall Bradberry stated that the Board will be asked to make an appointment to the **Mississippi Authority for Educational Television (MAET) Board** at the May meeting. Currently, Dr. Jason Pugh is serving on that Board; however, his term will expire on June 30, 2006. If the Board chooses to reappoint Dr. Pugh to the Board, he has agreed to serve another

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term.

Dr. Bradberry gave an update on **Academic Articulation** between the community colleges and the four-year institutions. There are ongoing circumstances, such as turnover in faculty, that make articulation a challenge. However, there is a consistent effort to keep communication open between the two (2) entities.

Dr. Bradberry stated that terms of two (2) members of the **Commission for Proprietary Schools and College Registration** will expire at the end of June. Mr. Donald Benjamin and Dr. Ross Story have both expressed an interest in being reappointed to the commission. Dr. Bradberry read the requirements for the Board's consideration, and stated that he would recommend an appointment at the next meeting.

### **Legislative Report**

Dr. Bradberry provided a list of Direct Bills that have been approved or will be approved by the governor; see "Exhibit E". Senate Nomination 18, appointing Mrs. Patricia (Pat) Dickens to the SBCJC Board was approved. Senator Bob Dearing spoke on Mrs. Dickens' behalf during the hearing.

Dr. Bradberry stated that there were changes on the bond bill requirements, mandating that bonds go through the Department of Finance and Administration for approval. Colleges submit a critical needs statement for renovation or repair, but not new construction.

Effective July 1, 2006, in accordance with Senate Bill 2915, the Board will be able to meet and take action without a quorum present as long as there is a total of six members present including those who are teleconferenced in.

All SBCJC related bills that were passed will be saved to a compact disk (cd) and distributed to the Board in the near future.

### **Finance Report**

Mrs. Deborah Gilbert presented the items on the Finance Agenda as follows:

Upon a motion by Mrs. Pat Dickens and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the **Education Enhancement Fund Disbursements** from Fund 4080 in the amount of \$2,563,982 and Fund 4110 in the amount of \$50,662 (a total amount of \$2,614,644) for March 31, 2006, shown as "Finance Attachment 1".

Upon a motion by Mr. Lawrence Warren and a second by Mrs. Pat Dickens, the Board **unanimously approved** payment to **Venture Publications for *Mississippi NEXT: A Guide to Life after High School***, in the amount of \$10,000. See "Finance Attachment 2".

Upon a motion by Mrs. Pat Dickens and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the Z-1 budget request for \$13,000,000 deficit appropriation in FY 2006, for defraying the expenses of damages sustained during Hurricane Katrina at Jones County Junior College, Mississippi Gulf Coast Community College and Pearl River Community College. See "Finance Attachment 3".

Mrs. Gilbert gave a report on **Financial Statements for Funds 2291 and Special Funds** as of March 31, 2006; shown as "Finance Attachments 4a & 4b".

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An overview of the **FY 2007 SBCJC Appropriations Bill (SB 3022)** was given and is shown as "Finance Attachment 5a"; as well as, the **FY 2007 CJC Support Appropriations Bill (SB 3023)** shown as "Finance Attachment 5b," and a report on **FY 2007 Funding for Educational Entities** shown as "Finance Attachment 5c".

Mrs. Gilbert encouraged the Board to give input on **FY 2008 Budget Requests** for support and administration. Now that the FY 2007 legislative session is complete, the process will begin again to get ready for the next session.

Dr. Day presented the **Quarterly Capital Improvements Report**, shown as "Finance Attachment 7".

### **Travel Authorizations**

Mr. Walker asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. Upon a motion by Mr. Lawrence Warren and a second by Mrs. Pat Dickens, the Board **voted unanimously** to approve travel authorizations, as follows:

Mr. Walker will be attending the meeting with PEER to review their findings on April 27, 2006 in Jackson and the State Workforce Investment Board (SWIB) meeting scheduled for May 17, 2006, also in Jackson.

Any and all Board members that attend the graduation ceremony at Mississippi Gulf Coast Community College, in which President George W. Bush is the guest speaker.

### **Board Retreat Update**

Due to the fact that three (3) Board Members will be going off the Board at the end of June 2006, and that the community college presidents are planning a retreat this summer to consider long-range plans that may have an impact on items that will need to be discussed during the Board Retreat, it was decided that the Board would postpone their retreat until September or October 2006.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 12:07 p.m.

  
Mr. George Walker, Chairman

  
Dr. Wayne Stonecypher, Executive Director

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**Exhibits and Finance Attachments**

Workforce Activity Report----- A  
*FY 2007 Workforce Education Act Plan and Project Policies (for APA Process)* ----- B  
Request for Career and Technical Program Modifications----- C  
Press Release Announcing Mr. Walker Re-elected as Chair and Mr. Moore as Vice Chair----- D  
List of Direct Bills----- E  
*Mississippi Business Journal* article, Announcing Mississippi Quality Award Winners -----F  
Education Enhancement Fund Disbursement----- Finance Attachment 1  
Purchasing Approval for Mississippi NEXT (Venture Publications) ----- Finance Attachment 2  
Z-1 Budget Approval Request for Deficit Appropriation in FY 2006----- Finance Attachment 3  
Financial Statement for Funds 2291 & Special Funds as of March 31----- Finance Attachment 4a & 4b  
SB 3022, SBCJC Appropriations for FY 2007 -----Finance Attachment 5a  
SB 3023, CJC Support Appropriations for FY 2007-----Finance Attachment 5b  
Report on FY 2007 Funding for Educational Entities -----Finance Attachment 5c  
FY 2008 Budget Request Discussion -----No Finance Attachment 6  
Quarterly Capital Improvement Report----- Finance Attachment 7